

BOROUGH OF WESTVILLE

Council Meeting
165 Broadway
September 7, 2021
Meeting Minutes

Mayor Fritz H. Sims, Jr. called the September 7, 2021 council meeting to order at 7:00 p.m.

The **Pledge of Allegiance** was recited

The Deputy Clerk read the notice. Adequate notice of this meeting has been given by notifying the South Jersey Times and the Courier Post and posting the meeting date on the official bulletin board of the Municipality and the municipal web site. Additional written Public Notice was given and printed in the South Jersey Times and uploaded to the Municipal web site.

Roll Call: Mayor Fritz H. Sims, Jr., Council Members: Donna M. Domico, Travis R. Lawrence, Paul C. Mailley, Charles D. Murtaugh and Timothy Young. Administrator/Municipal Clerk Ryan J. Giles, Deputy Clerk Kathleen Carroll, Public Works Manager Marty Finger, Engineer Jon Bryson, Police Lt. Michael Packer and Solicitor Jeffrey Krachan. Absent: Council Member Bruce Nordaby

2021 MEETING MINUTES: Meeting minutes from the August 19, 2021 Council Meeting were approved by Councilman Young and seconded by Councilman Mailley. *Motion was unanimously approved by voice vote.*

OPEN MEETING TO THE PUBLIC FOR AGENDA ITEMS ONLY: Motion to open the meeting to the public for agenda items only was made by Councilman Mailley, seconded by Council President Murtaugh and his motion carried unanimously by voice vote.

As no one addressed the Governing Body, Council President Murtaugh motioned to close the meeting to the public, Councilman Young seconded and his motion carried unanimously by voice vote.

COMMITTEE REPORTS FOR AUGUST 2021

A motion to approve the reports, as submitted, was made by Council President Murtaugh and seconded by Councilwoman Domico and her motion carried unanimously by voice vote.

OLD BUSINESS:

-----PUBLIC HEARING ORDINANCE CONSENT AGENDA-----

(Public Hearing for Ordinances 10, 11, 12 and 13 will be read and after which Council will open the meeting to the public. After public comments, Council will motion to ADOPT the Ordinances and there will be one roll call vote.)

(Motion to approve/deny all Ordinances listed under the Consent Agenda by Roll Call Vote)

ORDINANCE No. 10-2021 – No parking anytime on River Drive, between Crown Point Road (Route 130) and Delsea Drive (Route 47)

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OLD BUSINESS: *(continued)*

ORDINANCE No. 11-2021 –Amending Chapter 258 property maintenance of the Code of the Borough of Westville by adding a new Article III to control Invasive Plants

ORDINANCE No. 12-2021 – Amending Chapter 142, Section 5, Construction Code fees, of the Code of the Borough of Westville

ORDINANCE No. 13-2021 – Adopting revised Stormwater Management Control regulations for the Borough of Westville in accordance with the Tier A Municipal Stormwater Permit Requirements.

A motion to open the meeting to the Public was made by Councilman Young seconded by Councilwoman Domico and her motion carried unanimously by voice vote:

As no one chose to comment, Council President Murtaugh motioned to close the meeting to the public, Councilman Young seconded and his motion carried unanimously by voice vote.

A motion to approve Ordinance Nos. 10, 11, 12 and 13 was made by Councilwoman Domico and seconded by Councilman Young and the vote was as follows:

Roll Call: Ayes – Council Members: Domico, Lawrence, Mailley, Murtaugh, Young
Nays – None
Motion Carried

-----END OF ORDINANCES CONSENT AGENDA-----

NEW BUSINESS:

Introduction of:

ORDINANCE No. 14-2021 – Amending Chapter 373, Vehicles and Traffic Article XI, Section 37.2, Schedule IXB: Four-Way Stop Intersections of the Code Book of the Borough of Westville

A motion to approve Introduction of Ordinance No. 14 was made by Councilman Young and seconded by Council President Murtaugh and the vote was as follows:

Roll Call: Ayes – Council Members: Domico, Lawrence, Mailley, Murtaugh, Young
Nays – None
Motion Carried

RESOLUTION No. 101-2021 – Authorizing approval of the Bill List for September 7, 2021

A motion to approve Resolution No. 101-2021 was made by Council President Murtaugh and seconded by Councilman Mailley and the vote was as follows:

Roll Call: Ayes – Council Members: Domico, Lawrence, Mailley, Murtaugh, Young
Nays – None
Motion Carried

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NEW BUSINESS: *(continued)*

RESOLUTION No. 102-2021 – Authorizing the Placement of Property Maintenance Liens

A motion to approve Resolution No. 102-2021 was made by Councilman Mailley and seconded by Councilwoman Domico and the vote was as follows:

Roll Call: Ayes – Council Members: Domico, Lawrence, Mailley, Murtaugh, Young
Nays – None
Motion Carried

RESOLUTION No. 103-2021 – Requesting approval of Items of Revenue and Appropriations N.J.S.A. 40A:4-87-2020 Clean Communities in the amount of \$9,228.36

A motion to approve Resolution No. 103-2021 was made by Councilman Mailley and seconded by Councilman Young and the vote was as follows:

Roll Call: Ayes – Council Members: Domico, Lawrence, Mailley, Murtaugh, Young
Nays – None
Motion Carried

RESOLUTION No. 104-2021 – Authorizing the Mayor and Municipal Clerk to sign an Agreement with the State of New Jersey Department of Transportation to allocate the jurisdictional responsibility for highway maintenance for certain sections of Route 42 and streets within the Borough of Westville *(Administrator Giles provided a brief discussion on the nature of the grant.)*

A motion to approve Resolution No. 104-2021 was made by Council President Murtaugh and seconded by Councilman Young and the vote was as follows:

Roll Call: Ayes – Council Members: Lawrence, Mailley, Murtaugh, Young
Nays – Council Member Domico
Motion Carried

RESOLUTION No. 105-2021 – Supporting a regional municipal court study in Gloucester County

A motion to approve Resolution No. 105-2021 was made by Councilman Mailley and seconded by Council President Murtaugh and the vote was as follows:

Roll Call: Ayes – Council Members: Domico, Lawrence, Mailley, Murtaugh, Young
Nays – None
Motion Carried

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REQUEST from resident at 318 High Street for handicap parking space in front of her property

Lt. Michael Packer provided information on the feasibility of marking-out a handicap space and also commented on the limited parking that is available on High street. A discussion took place regarding the request, handicap parking in the Borough and the need to identify the handicap parking spot.

A motion to approve a sign to identify the handicap parking spot for one year with the Deputy Clerk following up in 2022 was made by Councilwoman Domico and seconded by Councilman Mailley and the vote was as follows:

Roll Call: Ayes – Council Members: Domico, Lawrence, Mailley, Murtaugh, Young

Nays – None

Motion Carried

ITEMS FOR DISCUSSION:

- **2022 Fireworks.** Mayor Sims initiated a discussion regarding the City of Gloucester wanting to join the Borough of Westville by sharing the expenses of the annual Fireworks show. A discussion took place specific to how residents of Westville, Brooklawn and Gloucester City will be able to view the fireworks and other details specific to visibility. Mayor Sims suggested the discussion be continued at the October 21, 2021 council meeting and Councilwoman Domico suggested our current fireworks provider be asked to do a site evaluation to determine visibility for all three towns.
- **Environment Resource Inventory.** Mayor Sims advised Joyce Lovell of the Environmental Commission will provide an update at the October 21, 2021 council meeting
- **Hazard Mitigation Update.** Administrator Giles provided an update on the project.

PUBLIC PORTION:

Councilman Mailley motioned to open the meeting to the public, Councilman Young seconded and his motion was approved by the entire Council.

As no one chose to comment, Council President Murtaugh motioned to close the meeting to the public, Councilman Young seconded his motion that was approved by the entire Council.

COMMENTS FROM MAYOR/COUNCIL/DEPARTMENT HEADS:

- Administrator Giles provided an update on property maintenance issues at 111 Snyder Avenue and gave an update on the Boundary Lane repaving project that included a lengthy discussion on funding and bids received to date.

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COMMENTS FROM MAYOR/COUNCIL/DEPARTMENT HEADS: *(continued)*

- Lt. Michael Packer thanked Borough employees Kate Carroll, Sgt. John Grady, Patrolman Grant Roberts, Public Works employee Tim Citrone and Public Works Manger Marty Finger for their assistance with Movie in the Park night and advised that Patricia Walker will assume crossing guard duties at Duncan and High. Lt. Packer advised he met with the Principal at Parkview School who reported that there were no major problems on the first day of school and that the new police vehicle was ordered.

COMMENTS FROM MAYOR/COUNCIL/DEPARTMENT HEADS: *(continued)*

- Deputy Clerk Carroll stated Tax Collector O'Hara asked that any department heads or council members who are planning to attend the November league meeting to contact her so that she can make all necessary arrangements. Deputy Clerk Carroll also acknowledged Lt. Packer, Sgt. Grady, Patrolman Roberts and Public Works employee Tim Citrone for their work at the Movie in the Park event.
- Council President Murtaugh thanked the Public Works Department for supporting the clean-up effort in those towns affected by the tornado. A general discussion took place regarding help that may be needed in the affected municipalities.
- Mayor Sims thanked members of the Police, Public Works and Fire Departments for their assistance and quick response to the events that unfolded as a result of storms that passed through Gloucester County. Mayor Sims also reminded meeting attendees about the 9/11 Memorial Dedication.

EXECUTIVE SESSION:

The Deputy Clerk read **RESOLUTION No. 106-2021** - Authorizing an Executive Session to discuss Purchase/Lease of Property and Contract Negotiations

A motion to approve Resolution No. 106-2021 was made by Council President Murtaugh and seconded by Councilwoman Domico and her motion was carried unanimously by voice vote.

<i>Time In: 8:48 p.m.</i>	<i>Time Out: 9:40 p.m.</i>
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Motion to return to the public portion was made by Councilwoman Domico, Councilman Mailley seconded and his motion was carried unanimously by voice vote.

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Action to be Taken

Motion to change Michael Packer's title from Lieutenant of Police to Acting Police Chief for the duration of Chief Whinna's medical leave was made by Councilwoman Domico and seconded by Councilman Mailley and the vote was as follows:

Roll Call: Ayes – Council Members: Domico, Lawrence, Mailley, Murtaugh, Young
Nays – None
Motion Carried

RESOLUTION No. 107-2021 - Directing the Borough's Land Use Board to conduct a Preliminary Supplemental investigation to determine whether the Downtown Preservation District or any part thereof is an Area in Need of Redevelopment as defined in N.J.S.A. 40A:12A-6, with the power of Eminent Domain

A motion to approve Resolution No. 107-2021 was made by Councilwoman Domico and seconded by Councilman Young and the vote was as follows:

Roll Call: Ayes – Council Members: Domico, Lawrence, Mailley, Murtaugh, Young
Nays
Motion Carried

At Mayor Sims' request, Administrator Giles provided an update on the Vacant Property list.

A motion to adjourn the meeting was made by Council President Murtaugh and seconded by Councilman Mailley and his motion carried unanimously by voice vote.

The meeting was adjourned at 9:50 p.m.

Respectively Submitted,

Kathleen Carroll

Kathleen Carroll
Deputy Municipal Clerk

Next meeting
Work Session - October 5
Council Meeting - October 21