

Residents,

At our regular council meeting held on August 19, 2021 Westville Council approved and discussed the following. (Note: Three council members and the Mayor attended the meeting with three council members being absent.)

MEETING MINUTES of July 15, 2021 and August 3, 2021 were **approved** as submitted.

PUBLIC COMMENT ON AGENDA ITEMS ONLY - None

COMMITTEE REPORTS – Council accepted as submitted with no questions asked

OLD BUSINESS - There was no old business discussed

NEW BUSINESS

-----INTRODUCTION OF ORDINANCES CONSENT AGENDA-----

(Ordinances 10, 11, 12 and 13 were read with Council approving with one motion to **INTRODUCE** the Ordinances with one roll call vote.)

ORDINANCE No. 10-2021 – No parking anytime on River Drive, between Crown Point Road (Route 130) and Delsea Drive (Route 47)

ORDINANCE No. 11-2021 – An Ordinance amending Chapter 258 property maintenance of the Code of the Borough of Westville by adding a new Article III to control Invasive Plants

ORDINANCE No. 12-2021 – Amending Chapter 142, Section 5, Construction Code fees, of the Code of the Borough of Westville

ORDINANCE No. 13-2021 – An Ordinance adopting revised Stormwater Management Control regulations for the Borough of Westville in accordance with the Tier A Municipal Stormwater Permit Requirements.

-----CONSENT AGENDA-----

The items listed below were considered to be routine by the Borough of Westville and were **approved** by one motion. There was no formal discussion of these items.

RESOLUTION No. 94-2021 – Appointing Cody J. Eastlack to the position of full-time laborer within the Works Department effective August 11, 2021

RESOLUTION No. 95-2021 – Extending the Due Date for Tax Bills for the 3rd Quarter of 2021

RESOLUTION No. 96-2021 – Designating Block 71, Lots 21, 22.01 & 23 as a Non-Condemnation Area in need of Redevelopment

-----END OF CONSENT AGENDA-----

RESOLUTION 97-2021 – Adopting Personnel Policies and Procedures as directed by the Borough’s insurance carrier Municipal Excess Liability Insurance Fund (MEL) as part of their Employment Practices Liability (EPL) program. **Approved**

RESOLUTION 98-2021 – Accepting request for waiver of medical insurance coverage and for reimbursement of 25% of the single insurance rate, not to exceed \$5,000 from Zach Possoff.
Approved

RESOLUTION 99-2021 – Authorizing the Placement of Property Maintenance Liens on the following. **Approved.**

Block/Lot	Address	Amount	Date
9/6	Highland Avenue	\$279.10	7 /13/21
19/18	Highland Avenue	\$279.10	8/2/21
33/13	Broadway	\$229.10	8/2/21
45/1	Gateway Blvd.	\$254.10	8/2/21
47/7	Broadway	\$4,438.87	8/9/21

RESOLUTION No. 100-2021 – Authorizing approval of the Bill List for August 19, 2021.
Approved

REQUEST from the Westville Lions Club to hold a Coin Drop on Friday, October 15, 2021 from 2:30 to 6:30 p.m. at Olive and Broadway. (*Request was sent to the Public Safety committee for review prior to the meeting. All necessary paperwork submitted and the request was approved by the Gloucester County Highway Department.*) **Approved.**

ITEMS FOR DISCUSSION

- **Proposed Scope and Budget for the Westville Environmental Resource Inventory** – Joyce Lovell, Chairman of the Environmental Commission and Allison Lucci also of the Environmental Commission presented to Council a quote and plan to have an Environmental Resource Inventory (ERI) completed within the Borough of Westville. The ERI is a compilation of text, tables, maps and other visual information about natural resource characteristics that are environmentally significant to an area. The ERI is also an important tool for governing bodies, environmental commissions, open space committees, planning boards and zoning boards of adjustments. After a detailed discussion on this topic, it was decided to acquire another quote and once other quotes are received, the ERI Study will be placed back on the agenda for further discussion and review.
- **Hazard Mitigation Plan, In-Kind Tracker** – process is continuing with forms being submitted as needed.
- **Downtown lamp posts and trees** – After a very detailed discussion, along with information provided by Councilman Lawrence, council approved moving forward with removing trees that are diseased, insect infested along with all remaining trees being trimmed and shaped for a better appearance within the downtown area from Duncan Avenue to Delsea Drive. Another discussion took place regarding switching all lamp post lights to LED. Further research will take place on this topic.

COMMUNICATIONS

- Letter from West Deptford Township regarding their Ordinance 2021-13, Creation of a Cannabis Business Overlay Zone, etc.

PUBLIC PORTION

- Two residents from Cedar Avenue expressed their concerns of cars speeding along High Street from Olive Street to Duncan Avenue and the safety of children walking to and from school. After discussion and numerous comments, Council President Murtaugh made a motion to introduce an ordinance amending “in title only” to have stop signs added at the intersections of Oak, Cedar and Locust Avenue along High Street which was **approved** on first reading. The Ordinance will be listed on the September 7th agenda for public hearing and adoption.
- A resident from Summit Avenue made comments on the tree project in the downtown area and updated council on a second tour the Environmental Commission will be taking at the Sunoco property.
- A resident of Hunter Avenue thanked the Borough for the services provided to the residents of Westville. The resident specifically wanted to thank the Public Works Department for always doing a great job for the town and its residents.
- A resident from Oak Avenue asked Mayor and Council to sign a “Thinking of You” card he brought to the meeting for the owners of Koala Cups Ice Cream Parlor and Coffee Shop.

COMMENTS FROM MAYOR/COUNCIL/DEPARTMENT HEADS

- Administrator Giles gave an update on the Boundary Lane to Birch Street project.
- Solicitor Scaffidi gave an update on the vacant house issue within in the Borough and the notification process to owners that will begin in the near future.
- Lt. Packer commented on the new signs that were placed at Olive Street intersections stating that a specific weight class of trucks are not allowed to use Olive Street from Route 130 to Almonesson Road. A second sign was placed at Hazel Avenue and Route 130 warning trucks coming out of the incinerator property of the same. Lt. Packer also confirmed the Police Department received a \$3600 grant for the “Drive Sober or Get Pulled Over” project.
- Superintendent of Public Works Finger discussed the procedure and cost to apply for a state permit to close a portion of Delsea Drive for the 911 Memorial dedication festivities.
- Councilman Lawrence asked if council’s email addresses and phone numbers should be listed on the Boroughs website for residents to contact them directly. The Borough Administrator advised he would follow up on Councilman Lawrence’s suggestion.
- Council President Murtaugh gave an update on the parking and drop off issues at Parkview School. A project is still being researched to try and rectify these issues.

- Mayor Sims advised council he directed Administrative Staff, along with the Superintendent of Public Works, to contract New Jersey Transit to have the metal bus shelter located on the westside of Delsea Drive at Almonesson Road removed for public safety concerns and have it replaced to match other bus stop shelters around town. Mayor Sims also mentioned that the bus stop shelter on the eastside of Delsea Drive at Almonesson Road is in need of repair and commented that the borough is responsible for maintaining and making repairs to all bus stop shelters around town. The Public Works Department will be inspecting all bus stop shelters and will make any needed repairs.

ADJOURNMENT

“Get Involved, Make a Difference”

Next meeting
Tuesday, September 7, 2021
September 16, 2021 - *canceled*