

BOROUGH OF WESTVILLE

165 Broadway

May 5, 2021, 6:30 p.m.

Meeting Minutes – Work Session

The **Pledge of Allegiance** was recited

The Deputy Clerk read the notice. Adequate notice of this meeting has been given by notifying the South Jersey Times and the Courier Post and posting the meeting date on the official bulletin board of the Municipality and the municipal web site. Additional written Public Notice was given and printed in the South Jersey Times and uploaded to the Municipal web site.

Roll Call: Mayor Fritz H. Sims, Jr., Council Members: Donna M. Domico, Travis R. Lawrence, Charles D. Murtaugh, Bruce Nordaby and Timothy Young. Administrator/Municipal Clerk Ryan J. Giles, Deputy Clerk Kathleen Carroll, Public Works Manager Martin Finger, Engineer Jon Bryson, Police Chief William Whinna and Solicitor Jeffrey Krachun. Absent: Paul C. Mailley

REQUEST from the Rolling Badges to hold a Coin Toss on Saturday, May 22, 2021 from 10 am to 2 pm at Broadway and Olive Street. (*Request was approved by the Police Department and the Gloucester County Highway Department.*)

A motion to approve the Coin Toss request was made by Council President Murtaugh and seconded by Councilman Nordaby and the vote was as follows:

*Roll Call: Ayes – Council Members: Domico, Lawrence, Murtaugh, Nordaby, Young
Nays – None
Motion Carried*

PUBLIC PORTION:

Mayor Sims advised audience members the meeting will be comprised of an Executive session to discuss Economic Development and after the Executive Session Borough Officials will attend an “Elected Officials” training session.

Councilman Nordaby motioned to open the meeting to the public, Councilman Young seconded his motion that was approved by the entire Council.

❖ Wendy Baxter, 10 Third Avenue, inquired about the sale of St. Anne’s Church and the potential future use of the facility.

Hearing no other comments, Council President Murtaugh motioned to close the meeting to the public, Councilman Nordaby seconded his motion that was approved by the entire Council.

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EXECUTIVE SESSION:

The Deputy Clerk read **RESOLUTION No. 63-2021** - Authorizing an Executive Session to discuss Economic Development.

A motion to approve Resolution No. 63-2021 was made by Councilwoman Domico and seconded by Council President Murtaugh and his motion was carried unanimously by voice vote.

<i>Time In: 6:46 p.m.</i>	<i>Time Out: 7:11 p.m.</i>
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7:12 p.m. - Steve Cope, Emergency Management Services, conducted the Elected Officials Training: NIMS G402, Overview of ICS.

After the Elected Officials Training was concluded, a discussion took place specific to the Hazard Mitigation Plan (HMP) update lead by the County of Gloucester. Council President Murtaugh advised the Borough needs to be sure the flooding problem on Broadway is addressed and that the Borough has to approve a Letter of Intent. Deputy Clerk Carroll confirmed that she would send the initial information to council members. A general discussion about the training for the HMP was discussed.

A motion to approve a Letter of Intent for the Hazard Mitigation Plan for the County of Gloucester was made by Council President Murtaugh, Councilman Young seconded the motion that was approved by the entire Council.

Councilman Lawrence inquired about the Borough's support of the Fireworks Show and Fall Festival. A discussion about CDC and COVID guidelines took place.

A brief discussion took place regarding the permits for the Fireworks show.

Councilman Lawrence advised the Borough was moving forward with the Memorial Day Service and that the girl scouts will plant flowers in the Park that they donated.

A lengthy discussion regarding grass cutting in the Borough took place as well as general maintenance and staffing issues. Councilman Murtaugh stated he would reach out to Tristan Rettig to see if his lawn service company will mow Borough property. Administrator Giles advised it was difficult hiring people. A discussion took place regarding the possibility of bringing former employees back to perform seasonal tasks.

Councilman Lawrence provided an update on the Memorial Day Service activities.

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A motion to adjourn the meeting was made by Council President Murtaugh and seconded by Councilman Lawrence and his motion carried unanimously by voice vote.

The meeting was adjourned at 9:15 p.m.

Respectively Submitted,

Kathleen Carroll

Kathleen Carroll
Deputy Municipal Clerk