



## Meeting Minutes

### **NEW BUSINESS:** (Continued)

#### ***Introduction of:***

2021 Municipal Budget (*In Title Only*) (Administrator Giles made a brief statement regarding the 2021 budget.)

A motion to approve the Introduction of the 2021 was made by Council President Murtaugh and seconded by Councilman Nordaby and the vote was as follows:

Roll Call:        *Ayes – Council Members: Domico, Lawrence, Mailley, Murtaugh, Nordaby*  
                      *Nays – None*  
                      ***Motion Carried***

#### ***Introduction of:***

**ORDINANCE No. 5-2021** – Salary and Wage Ordinance of the Borough of Westville for 2021

A motion to approve Ordinance 5-2021 was made by Councilman Mailley and seconded by Councilwoman Domico and the vote was as follows:

Roll Call:        *Ayes – Council Members: Domico, Lawrence, Mailley, Murtaugh, Nordaby*  
                      *Nays – None*  
                      ***Motion Carried***

#### ***Introduction of:***

**ORDINANCE No. 6-2021** – Bond Ordinance authorizing acquisition of various equipment for the Borough's Water Utility System in the Borough of Westville, County of Gloucester, New Jersey; appropriating the sum of \$55,000 therefore; authorizing the issuance of general obligation bonds or bond anticipation notes of the Borough of Westville, County of Gloucester, New Jersey, in the aggregate principal amount of up to \$55,000 making certain determinations and covenants; and authorizing certain related actions in connection with the foregoing. (*Administrator Giles advised this money will be used for a Van for the Water Department.*)

A motion to approve Ordinance 6-2021 was made by Council President Murtaugh and seconded by Councilman Mailley and the vote was as follows:

Roll Call:        *Ayes – Council Members: Domico, Lawrence, Mailley, Murtaugh, Nordaby*  
                      *Nays – None*  
                      ***Motion Carried***

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**NEW BUSINESS:** (Continued)

***Introduction of:***

**ORDINANCE No. 7-2021** – Bond Ordinance authorizing the completion of various general improvements and acquisition of various capital equipment for the Borough of Westville, County of Gloucester, New Jersey; appropriating the sum of \$490,000 therefore; authorizing the issuance of general obligation bonds or bond anticipation notes of the Borough of Westville, County of Gloucester, New Jersey, in the aggregate principal amount of up to \$465,500 making certain determinations and covenants; and authorizing certain related actions in connection with the foregoing. (*Administrator Giles provided information on how the monies would be utilized, such as new trash truck, police vehicle, upgrading infrastructure, parks and town-wide cameras, etc.*)

A motion to approve Ordinance 7-2021 was made by Council President Murtaugh and seconded by Councilman Mailley and the vote was as follows:

Roll Call:        *Ayes – Council Members: Domico, Lawrence, Mailley, Murtaugh, Nordaby*  
                      *Nays – None*  
                      ***Motion Carried***

***Introduction of:***

**ORDINANCE No. 8-2021** – Ordinance Amending Chapter 373, Vehicles and Traffic, Article XI, Schedules, Section 373-32, Schedule for Time Limit Parking of the Borough of Westville Code Book

A motion to approve Ordinance 8-2021 was made by Councilman Nordaby and seconded by Councilwoman Domico and the vote was as follows:

Roll Call:        *Ayes – Council Members: Domico, Lawrence, Mailley, Murtaugh, Nordaby*  
                      *Nays – None*  
                      ***Motion Carried***

**~~-----CONSENT AGENDA-----~~**

The items listed below are considered to be routine by the Borough of Westville and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.

*(Motion to approve/deny all Resolutions listed under the Consent Agenda by Roll Call Vote)*

**RESOLUTION No. 56-2021**– Authorizing the Tax Collector to issue a credit to Tax account #1214 in the amount of \$23.51 for a 1<sup>st</sup> quarter 2021 tax interest fee that was applied to the account. (*This is a memorialization, written request was submitted at the March 18, 2021 meeting and approved by council.*)

**RESOLUTION No. 57-2021**– Authorizing the Tax Collector to issue a credit to Tax account #1635 in the amount of \$361.71 for a 1<sup>st</sup> quarter 2021 tax interest fee that was applied to the account. (*This is a memorialization, written request was submitted at the March 18, 2021 meeting and approved by council.*)

**RESOLUTION No. 58-2021** – Authorizing the Mayor or Borough Administrator to sign the 2021 Yearly Service Agreement with South Jersey Elevator to perform maintenance and repair services to the elevator located in the lobby of the Police Department.



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### **NEW BUSINESS** *(continued)*

**APPLICATION FOR 2021 USED CAR LICENSE** *(fees have been paid and requests approved by both the Police and Fire Departments)*

- Consino's (108 Broadway)

A motion to approve the 2021 Used Car License for Consino's was made by Council President Murtaugh and seconded by Councilman Mailley and the vote was as follows:

*Roll Call: Ayes – Council Members: Domico, Lawrence, Mailley, Murtaugh, Nordaby*  
*Nays – None*  
**Motion Carried**

**APPLICATION FOR 2021 AMUSEMENT LICENSE** *(fees have been paid and requests approved by both the Police and Fire Departments)*

- Grabbe's (19 Delsea Drive)

A motion to approve the 2021 Amusement License for Grabbe's was made by Councilman Lawrence and seconded by Council President Murtaugh and the vote was as follows:

*Roll Call: Ayes – Council Members: Domico, Lawrence, Mailley, Murtaugh, Nordaby*  
*Nays – None*  
**Motion Carried**

**ACCEPTANCE** of a Letter of Resignation from Tristan Rettig from the Public Works Department effective April 23, 2021

A motion to accept the Resignation letter was made by Councilman Nordaby and seconded by Councilwoman Domico. The motion was unanimously approved by voice vote.

### **COMMUNICATIONS**

- Letter from the State of New Jersey, Department of Transportation regarding the Railroad warning signs at Gateway Boulevard. *(Council President Murtaugh added it appears the project will be a total reconstruction of the crossing.)*
- Notice from New Jersey American Water for approval to change the levels of its Purchased Water Adjustment Clause

### **PUBLIC PORTION**

Councilman Nordaby motioned to open the meeting to the public, Councilman Lawrence seconded and his motion was approved by the entire Council.

- ❖ Rob Martino, 342 River Drive, asked about the street light that will be installed at Galbraith Park. Council President Murtaugh advised Mr. Martino that the light is being put up for safety reasons and will not be directed at any homes.

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### **PUBLIC PORTION** *(continued)*

- ❖ Joyce Lovell, 328 Summit Avenue, asked for volunteers to help with the Earth Day Clean-Up to earn a \$500 grant for the Environmental Commission. Ms. Lovell also advised the Environmental Commission is applying for a Grant through ANJEC for an Open Space Inventory and provided some specifics about the grant. A discussion took place on the upcoming project and resources that may be available.
- ❖ Wendy Baxter, 10 Third Avenue, asked about the location of the “spot a pot” at Galbraith Park.
- ❖ Melissa Marin, 5 Third Avenue, advised she met with a Department of Transportation representative who agreed that a guard rail is warranted to protect her yard from traffic.

Hearing no other comments, Councilman Nordaby motioned to close the meeting to the public, Council President Murtaugh seconded his motion that was approved by the entire Council.

### **COMMENTS FROM MAYOR/COUNCIL/DEPARTMENT HEADS**

- ❖ Chief Whinna commented on the Town Watch meeting that had taken place the previous evening. Mayor Sims added that a Town Watch email will be tested later in the evening.
- ❖ Assistant Public Works Superintendent Ostrom stated workers will be starting grass cutting and mulching.
- ❖ Councilman Lawrence provided an update from the meeting he attended sponsored by the Gloucester County Collaborative hosted by Freeholder Heather Simmons and advised he is on the Finance and Small Business Committee. Councilman Lawrence also talked about the “Breakfast for Legislators” meeting he attended.
- ❖ Council President Murtaugh advised the May 4<sup>th</sup> Work Session will be rescheduled to May 5<sup>th</sup> at which time the Governing Body will attend a FEMA Elected Officials Training Session at 6:30 p.m. and that Steve Cope will be the training facilitator.
- ❖ Deputy Clerk Carroll reminded meeting attendees about the Free Rabies clinic on Saturday, April 24, 2021 from 9 a.m. to 10:30 a.m.
- ❖ Mayor Sims provided information on a Zoom meeting he attended that was hosted by members of the City of Philadelphia Police Department and town watch members regarding Boom Cars. Mayor Sims added that Captain Walker, project manager for the Boom Cars issue in Philadelphia, will be attending the Borough’s May 26<sup>th</sup> Town Watch meeting to give a presentation on how they are dealing with the Boom Cars. Mayor Sims added that Westville Police Officers will not be travelling over the Bridge because of the Boom Cars.

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**EXECUTIVE SESSION:**

The Deputy Clerk read **RESOLUTION No. 62-2021** - Authorizing an Executive Session to discuss Economic Development and Purchase, Lease of Property

A motion to approve Resolution No. 62-2021 was made by Councilman Nordaby and seconded by Councilman Mailley and his motion was carried unanimously by voice vote.

*Time In: 7:44 p.m.*

*Time Out: 8:05 p.m.*

Motion to return to the public portion was made by Councilwoman Domico, Councilman Nordaby seconded and his motion was carried unanimously by voice vote.

A motion to adjourn the meeting was made by Councilwoman Domico and seconded by Councilman Mailley and his motion carried unanimously by voice vote.

The meeting was adjourned at 8:06 p.m.

Respectively Submitted,

*Kathleen Carroll*

Kathleen Carroll  
Deputy Municipal Clerk

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Next meetings scheduled for:

Tuesday, May 5 (work session with training)

Thursday, May 20 (regular council meeting)