

Ordinance

No. 5-2021

2021 SALARY AND WAGE ORDINANCE OF THE BOROUGH OF WESTVILLE

AN ORDINANCE to fix and establish salaries, wages and compensation of the various employees of the Borough of Westville, in the County of Gloucester, State of New Jersey and to provide the manner of payment thereof and repealing all ordinances and parts of ordinances inconsistent herewith.

BE IT ENACTED by the Mayor and Council of the Borough of Westville as follows: The payment of all salaries and wages required to be made under the provisions of this ordinance shall be on a bi-weekly basis except for the Municipal Alliance Coordinator who is paid on a quarterly basis.

The annual rate of compensation for the following employees, payable as hereinafter set forth, shall be:

<u>OFFICE</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
Borough Administrator	\$ 10,000	\$ 50,000
Borough Clerk	5,000	35,000
Deputy Borough Clerk	1	51,000
Chief Financial Officer	25,000	94,000
Payroll Clerk	1	3,000
Tax Collector	25,000	52,000
Deputy Tax Collector	1	30,000
JIF Fund Commissioner	1	10,000
JIF Claims Coordinator	1	10,000
SJHIF Fund Commissioner	1	10,000
SJHIF Claims Coordinator	1	10,000
Tax Clerk	21,000	45,000
Office Clerk	17,000	45,000
Office Clerk - Part Time	10.00/hr.	17.00/hr.
Senior Office Clerk/Chief Water & Sewer Clerk	21,000	45,000
Secretary to Borough Clerk/CFO/Treasurer	24,000	45,000
Emergency Management Coordinator	1	5,000
Housing Property Maintenance Officer	5,000	36,000
Code Enforcement Officer	5,000	25,000
Zoning Officer	1	1,000
Construction Official	5,000	28,000
Building Sub Code Official	2,000	10,000
Electrical Sub Code Official	500	10,000
Plumbing Sub Code Official	1,500	10,000
Purchasing Agent	500	500
Fire Sub Code Official	500	7,000
Municipal Court Magistrate	10,000	30,000
Municipal Court Administrator	20,000	45,000
Deputy Municipal Court Administrator	16,500	35,000
Municipal Court Violations Clerk	12.00/hr.	16.00/hr.
Prosecutor	9,000	16,000
Public Defender	272/session	300/session
Land Use Board Secretary	12.00/hr.	25.96/hr.
Board of Health Secretary	12.00/hr.	28.84/hr.
Custodian of Municipal Buildings	8.44/hr.	20.00/hr.

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<u>POLICE DEPARTMENT</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
Chief	\$ 50,000	\$ 108,000
Special Officer I	12.00/hr.	15.00/hr.
Special Officer II	12.00/hr.	20.00/hr.
Secretary to Chief	25,000	43,000
Municipal Alliance Coordinator	0	1,500/yr.
School Crossing Guard	19.00/day	40.00/day
Patrolman	35,000	88,000
Patrolman (modified hours)	19.00/hr.	20.00/hr.
Lieutenant	78,000	98,000
Sergeant	76,020	93,000
<u>PUBLIC WORKS DEPARTMENT</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
Certified Public Works Manager	\$ 50,000	\$ 84,000
Water and Sewer Superintendent	50,000	84,000
Assistant Superintendent of Public Works	25,000	83,000
Secretary to Public Works	21,000	44,000
Bus Driver - part time	12.00/hr.	19.00/hr.
Summer Helpers - part time	12.00/hr.	15.00/hr.
Special Services Laborer - part time	12.00/hr.	20.00/hr.
Public Works Supervisor	50,000	81,000
Lab Manager	40,000	72,000
Assistant Licensed Operator	5,000	20,000
Water Sewer Operator	31,000	59,000
Maintenance Mechanic	30,000	58,000
Utility Man	31,000	66,600
Laborer	30,000	57,600

Holidays shall be granted as provided by the revised statutes and approved for state and county employees except those Borough employees covered by separate labor contracts or agreements which shall prevail.

Annual increments may be granted by the Borough Council to full-time employees upon the satisfactory completion of the time required in grade and favorable recommendation of the proper supervisor or department.

Merit increases may be granted by the Borough Council to full-time or hourly employees upon favorable recommendation by the employee's supervisor or department head.

All salaries and wages established under this ordinance are payable from January 1, 2021 to persons employed as of the effective date of this ordinance.

All ordinances or parts of ordinance inconsistent with this Ordinance are hereby repealed.

This Ordinance shall take effect immediately upon final passage and publication as required by law.

Introduced: April 15, 2021

Adopted:

BOROUGH OF WESTVILLE

**Fritz Sims, Jr.
MAYOR**

ATTEST:

**Kathleen Carroll
DEPUTY MUNICIPAL CLERK**