

BOROUGH OF WESTVILLE

Regular Council Meeting

165 Broadway

January 21, 2021

Meeting Minutes

Mayor Fritz H. Sims, Jr. called the January 21, 2021 council meeting to order at 7:00 p.m.

The **Pledge of Allegiance** was recited

The Deputy Clerk read the notice. Adequate notice of this meeting has been given by notifying the South Jersey Times and the Courier Post and posting the meeting date on the official bulletin board of the Municipality and the municipal web site. Additional written Public Notice was given and printed in the South Jersey Times and uploaded to the Municipal web site regarding the public meeting format change from an in-person public meeting to a video/teleconference public meeting due to COVID-19.

Roll Call: Mayor Fritz H. Sims, Jr., Council Members: Donna M. Domico, Travis R. Lawrence, Charles D. Murtaugh, Bruce Nordaby, Paul C. Mailley and Timothy P. Young. Administrator/Municipal Clerk Ryan J. Giles, Deputy Clerk Kathleen Carroll, Public Works Manager Martin Finger, Engineer Jon Bryson, Police Chief William Whinna and Solicitor Timothy Scaffidi.

MEETING MINUTES: Meeting minutes from the January 7, 2021 Reorganization meeting were approved by Councilwoman Domico and seconded by Councilman Lawrence. *Motion was unanimously approved by voice vote.*

OPEN MEETING TO THE PUBLIC FOR AGENDA ITEMS ONLY: Motion to open the meeting to the public for agenda items only was made by Council President Murtaugh, seconded by Councilwoman Domico and her motion carried unanimously by voice vote.

As no one chose to address Council, Councilman Mailley motioned to close the meeting to the public, Councilman Nordaby seconded and his motion carried unanimously by voice vote.

COMMITTEE REPORTS FOR DECEMBER 2020

A motion to approve the reports, as submitted, was made by Councilwoman Domico and seconded by Councilman Nordaby and his motion carried unanimously by voice vote.

NEW BUSINESS:

Introduction of:

Ordinance No. 1-2021 – An Ordinance adopting revised Stormwater Management Control regulations for the Borough of Westville in accordance with the Tier A Municipal Stormwater permit requirements *(In Title Only)*

A motion to approve Ordinance No. 1-2021 was made by Council President Murtaugh and seconded by Councilman Mailley and the vote was as follows:

Roll Call: Ayes – Council Members: Domico, Mailley, Murtaugh, Nordaby, Young
Nays – None
Motion Carried
(Councilman Lawrence experienced technical issues and was unable to vote)

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CONSENT AGENDA

The items listed below are considered to be routine by the Borough of Westville and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.

(Motion to approve/deny all Resolutions listed under the Consent Agenda by Roll Call Vote)

RESOLUTION No. 34-2021 – Authorizing the appointment of Darlene Powell to the Land Use Board

RESOLUTION No. 35-2021 – Authorizing the Mayor or Borough Administrator to sign the 2021 renewal and support fee for MC Systems Solutions *(This is software for the Pet registration system, MPAS for the Construction office, Enforcer for Code Enforcement and Rental Registration and billing system as well as the Planning & Zoning Yearly Renewal and Support system.)*

RESOLUTION No. 36-2021 – Authorizing the Mayor or Borough Administrator to sign the 2021 renewal and support fee for the MCSJ System *(This systems allows the Borough to record all water, sewer and tax payments and is the purchase order program that issues checks and permits the CFO to manage Borough finances)*

RESOLUTION No. 37-2021 – Accepting a request for a waiver of medical insurance coverage and for reimbursement for 25% of the single insurance rate, not to exceed \$5,000. from William C. Packer

RESOLUTION No. 38-2021 – Accepting a request for a waiver of medical insurance coverage and for reimbursement for 25% of the single insurance rate, not to exceed \$5,000. from Michael Clark

RESOLUTION No. 39-2021 – Authorizing the homeowner at 38 Oak Avenue to connect to the Sanitary Sewer system at a charge of \$100

A motion to approve Resolutions No. 34-39, 2021 was made by Council President Murtaugh and seconded by Councilman Nordaby and the vote was as follows:

Roll Call: *Ayes – Council Members: Domico, Mailley, Murtaugh, Nordaby, Young*
 Nays – None
 Motion Carried
 (Councilman Lawrence experienced technical issues and was unable to vote)

END CONSENT AGENDA

RESOLUTION No. 40-2021 – Authorizing the Mayor and Borough Administrator to sign the Jurisdictional Agreement for the Route 130 Bridge over Big Timber Creek project. *(Replacement of the Route 130 Bridge over Big Timber Creek by the State of New Jersey that will include roadway and drainage improvements, ADA and pedestrian mobility upgrades and ITS upgrades.)*

A motion to approve Resolution No. 40-2021 was made by Councilman Nordaby and seconded by Councilwoman Domico and the vote was as follows:

Roll Call: *Ayes – Council Members: Domico, Lawrence, Mailley, Murtaugh, Nordaby, Young*
 Nays – None
 Motion Carried
 (Councilman Lawrence returned to the meeting and was able to vote)

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NEW BUSINESS: *(Continued)*

RESOLUTION No. 41-2021 - Authorizing the acceptance of the offer between the Borough of Westville and the State of New Jersey, Department of Transportation for the purchase of a fee taking, and temporary construction easement known as parcel 8 on the Route U.S. 130 (1953) to Big Timber Creek, Section 6, Contract No. 001714186. *(The State will pay the Borough \$1,000 for the parcel of land known as block 11, lot 1 in connection with the construction of the Route 130 Bridge over Big Timber Creek.)*

A motion to approve Resolutions No. 41-2021 was made by Council President Murtaugh and seconded by Councilman Lawrence and the vote was as follows:

Roll Call: *Ayes – Council Members: Domico, Lawrence, Mailley, Murtaugh, Nordaby, Young*
 Nays – None
 Motion Carried

DISCUSSION:

1. Request from Annette Diaz to extend the time limit, by 90 days, to pay for the property at 235 Edgewater. *(The final payment of \$22,500 was due on December 28, 2020 and Ms. Diaz would like to extend the payment date to March 27, 2021 (next business day March 29, 2021).)*

A motion to approve Ms. Diaz's request for a 90 day payment delay was made by Council President Murtaugh and seconded by Councilwoman Domico and the vote was as follows:

Roll Call: *Ayes – Council Members: Domico, Lawrence, Mailley, Murtaugh, Nordaby, Young*
 Nays – None
 Motion Carried

2. Movies in the Park. Service provided by the County of Gloucester to offer free movies in the Park to Gloucester County Municipalities. *(Information was sent to the Mayor and Parks Committee for review prior to the meeting.)*

Councilman Lawrence suggested the movie "Dumbo" to be held on Friday, May 28, 2021

A motion to submit a request to the County of Gloucester to reserve the movie Dumbo to be held on Friday, May 28, 2021 (at dusk) was made by Councilman Mailley and seconded by Councilman Lawrence and his motion was approved by the entire counsel.

3. Borough Ordinance prohibiting parking of certain vehicles on Borough streets.

Councilman Young discussed a request from a resident to park his work school buses at the Soccer field and confirmed the bus company signed a Hold Harmless agreement.

A motion to permit the buses to park at the Soccer field was made by Councilwoman Domico and seconded by Councilman Lawrence and the vote was as follows:

Roll Call: *Ayes – Council Members: Domico, Lawrence, Mailley, Murtaugh, Nordaby, Young*
 Nays – None
 Motion Carried

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DISCUSSION: *(continued)*

4. Discussion of Deptford Premier Soccer organization's request to use the Westville Soccer fields.

Council President Murtaugh advised the committee's recommendation is to permit the Deptford Premier Soccer organization to use the Borough's Soccer fields as discussed in their proposal that includes, but not limited to: fertilizing, seeding, general upkeep and payment of fee to the Borough. Parks committee will meet with the organization to confirm field usage and costs.

A motion to permit the Deptford Premium Soccer organization to use the Westville Soccer fields, upon completion of a face-to-face meeting, was made by Council President Murtaugh that was seconded by Councilman Mailley and the vote was as follows:

*Roll Call: Ayes – Council Members: Domico, Lawrence, Mailley, Murtaugh, Nordaby, Young
Nays – None
Motion Carried*

-----CONCLUSION OF NEW BUSINESS-----

BILLS & VOUCHERS:

A motion to dispense with reading of the bills was made by Councilman Mailley and seconded by Councilman Nordaby and his motion was approved by the entire counsel.

A motion to pay all bills and vouchers that were in order, was made by Councilman Nordaby and seconded by Councilman Mailley and the vote was as follows:

*Roll Call: Ayes – Council Members: Domico, Lawrence, Mailley, Murtaugh, Nordaby, Young
Abstention by Councilman Lawrence from Check #29209
Nays – None
Motion Carried*

COMMUNICATIONS:

- Notification from PSE&G regarding an Application for an Extension of a Freshwater Wetlands Permit Number 1
- Notice from the State of New Jersey, Department of Transportation regarding the Initiation of Proceedings concerning the Railroad crossing at Gateway Boulevard a.k.a. State Highway Rt. 45.

It was determined that Public Works Manager Finger and Engineer Jon Bryson will attend the railroad crossing meeting.

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PUBLIC PORTION:

Councilman Nordaby motioned to open the meeting to the public, Councilman Lawrence seconded his motion that was approved by the entire Council.

- Brian Waters, 226 Summit Avenue asked about bringing FIOS into the Borough. A brief discussion took place on why Verizon has not brought their services to the Municipality and general internet services.
- Amanda Klimczak, 262 West Olive Street, expressed her concerns about the environmental issues associated with the Glassboro/Camden transportation line scheduled to run through the Borough. A general discussion took place regarding reading materials available to residents.

Hearing no other comments, Councilman Nordaby motioned to close the meeting to the public, Councilman Lawrence seconded his motion that was approved by the entire Council.

COMMENTS FROM MAYOR/COUNCIL/DEPARTMENT HEADS:

Administrator Giles asked Engineer Bryson for an update on the Boundary Lane and Birch Avenue project. A general discussion took place regarding the next steps for the project.

Chief Whinna advised he is focused on forming the Town Watch committee as well as community policing initiatives.

Public Works Manager Finger advised the old police building at 114 Crown Point Road has been demolished.

Councilman Lawrence discussed trees in the area of Delaware View and asked Chief Whinna to include Boom Car complaints that are received by the Police Department. Councilman Lawrence also talked about additional ways to communicate with residents and advised that he attended two meetings sponsored by Gloucester County. Councilman Lawrence asked for guidance on how the Borough wants to proceed with large crowd gatherings (e.g. Fall Festival, Fireworks, etc.) Mayor Sims advised the Celebrations Committee should plan the events and, if needed, cancel the event if there are COVID-19 concerns. Councilman Lawrence asked about forming a committee to look at vacant residential properties.

Councilman Mailley, thanked Public Works Superintendent Finger for fixing some pot holes.

Councilman Nordaby thanked Solicitor Scaffidi and his staff for looking into the Ordinance for troublesome youths in Thomas West Park and what actions can be taken. Councilman Nordaby thanked Public Works Superintendent Finger for taking the lead on demolishing the building at 114 Crown Point Road. Councilman Nordaby provided an update on the 9-11 beams that were placed at Thomas West Park and completion of the project and asked if Councilman Mailley could look into a Security System at the Park and thanked everyone for their support of the project.

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Councilman Young advised he will meet with the Ordinance committee so if there are any topics the Committee needs to address please let him know. Councilman Nordaby and Administrator Giles advised Councilman Young that they would send him information.

Council President Murtaugh advised he reached out to the agencies who helped with the 9-11 beams to thank them and followed up with Public Works regarding lighting at Galbraith Park.

Mayor Sims provided an update on the new Town Watch Committee that included signs being placed around town. Mayor Sims advised that Crime statistics will be posted on the Borough's Facebook page and asked Councilman Young to look at the Ordinance that addresses parking times in the downtown area. Council President Murtaugh asked Administrator Giles to look into the parking agreement with Westville Commons because their residents should be utilizing the parking lot of their building. Mayor Sims discussed his plans for Council's Work Sessions.

EXECUTIVE SESSION:

The Deputy Clerk read **RESOLUTION No. 42-2021** - Authorizing an Executive Session to discuss Economic Development and Personnel Matters in the Public Works Department.

A motion to approve Resolution No. 42-2021 was made by Councilman Nordaby and seconded by Councilman Mailley and his motion was carried unanimously by voice vote.

<i>Time In: 8:16 p.m.</i>	<i>Time Out: 9:05 p.m.</i>
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Motion to return to the public portion was made by Council President Murtaugh, Councilwoman Domico seconded and her motion was carried unanimously by voice vote.

RESOLUTION No. 43-2021 - Authorizing the appointment of Thomas Carbin to the position of Foreman within the Borough of Westville's Public Works Department.

A motion to approve Resolution No. 43-2021 was made by Council President Murtaugh and seconded by Councilman Lawrence and the vote was as follows:

Roll Call: Ayes – Council Members: Domico, Lawrence, Mailley, Murtaugh, Nordaby, Young
Nays – None
Motion Carried

A motion to authorize Solicitor Scaffidi to send letters to owners of the former Dick Realty property and Rita's regarding the Borough's interest in acquiring both of those properties was made by Councilman Mailley and seconded by Councilman Nordaby and the vote was as follows:

Roll Call: Ayes – Council Members: Domico, Lawrence, Mailley, Murtaugh, Nordaby, Young
Nays – None
Motion Carried

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A motion for a temporary authorization permit to have a Food Truck placed in front of the Westville Brewery located at 201 Broadway on Sundays only between the hours of 1 p.m. through 6 p.m. subject to attaining any and all required permits from the Borough's Construction, Fire and Code Enforcement Departments and the County Board of Health and that this is a temporary approval until further action by the Governing Body is taken was made by Councilman Nordaby and seconded by Councilman Young and the vote was as follows:

Roll Call: *Ayes – Council Members: Domico, Lawrence, Mailley, Murtaugh, Nordaby, Young*
 Nays – None
 Motion Carried

Councilman Murtaugh provided an update on a developer that refurbished buildings in Magnolia.

A motion to adjourn the meeting was made by Councilwoman Domico and seconded by Councilman Lawrence and his motion carried unanimously by voice vote.

The meeting was adjourned at 9:07 p.m.

Respectively Submitted,

Kathleen Carroll

Kathleen Carroll
Deputy Municipal Clerk

February meetings scheduled for:
Tuesday, February 2 (work session)
Thursday, February 18 (regular council meeting)