
Borough of Westville
165 Broadway
Reorganization and Regular Meeting
Monday, January 6, 2020, 6:30 p.m.
MEETING MINUTES

The meeting was called to order by the Deputy Clerk at 6:30 p.m. followed by the Salute and Pledge of Allegiance to the Flag.

The Deputy Clerk advised that this meeting had been duly advertised in accordance with the provisions of the "Open Public Meetings Act" by sending notice to the South Jersey Times and the Courier Post.

Invocation was given by Pastor Walter Mander of the Westville United Methodist Church

New Jersey Senate President Stephen M. Sweeney administered the Oath of Office to Council Members Paul Mailley and Travis Lawrence.

New Jersey Senate President Sweeney wished Mayor and Council a successful New Year and acknowledged the improvements to the downtown areas and recognized how hard Mayor and Council have worked to move the town forward.

Assemblyman William Spearman and Assemblyman Elect Bill Moen congratulated the newly re-elected officials and wished them and the Borough good luck in 2020.

ROLL CALL

Mayor Russell W. Welsh, Jr., Council Members: Travis R. Lawrence, Michael O. Ledrich, Paul C. Mailley, Charles D. Murtaugh, Bruce Nordaby and Fritz H. Sims, Jr.,

Also in Attendance: Administrator/Clerk Ryan J. Giles, Deputy Clerk Kathleen Carroll, Public Works Superintendent Martin Finger, Engineer Erika Vardaxis, Police Chief William Whinna, Lt. Michael Packer and Solicitor Jeffrey Krachun.

ITEMS OF BUSINESS - NOMINATION OF COUNCIL PRESIDENT:

- ❖ Councilman Murtaugh made a motion to nominate Councilman Michael O. Ledrich as Council President that was seconded by Councilman Mailley. *The motion was unanimously approved by voice vote.*

Mayor Welsh made the Presentation of Awards for the 2019 Christmas Decorating Contest

❖ ***Best Decorated Homes***

Robert and Paulette Cujdik (33 Oak Avenue)
Nicole Douglas & Robert Stevenson (120 West Avenue)
Kenneth & Barbara Neuffer (428 Broadway)

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PUBLIC COMMENT ON AGENDA ITEMS ONLY

- ❖ Joyce Lovell, 328 Summit Avenue asked about letter in the Correspondence section regarding remediation in Gloucester City and Deputy Clerk Carroll provided her with general information about the letter and offered to make a copy of the document available to her.

NEW BUSINESS

RESOLUTION NO. 1-2020

AUTHORIZING RESOLUTIONS OF CONSENT

A motion to approve Resolution No. 1-2020 was made by Council President Ledrich and seconded by Councilman Nordaby. *The motion was unanimously approved by voice vote.*

CONSENT AGENDA

The items listed below are considered to be routine by the Borough of Westville and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.

(Motion to approve/deny all Resolutions listed under the Consent Agenda by Roll Call Vote)

RESOLUTION NO. 2-2020

ADOPTING A TEMPORARY BUDGET

RESOLUTION NO. 3-2020

NAMING BANK DEPOSITORIES

RESOLUTION NO. 4-2020

AUTHORIZING A PETTY CASH FUND

RESOLUTION NO. 5-2020

FIXING THE RATE OF INTEREST

RESOLUTION NO. 6-2020

DESIGNATING LEGAL PUBLICATIONS

RESOLUTION NO. 7-2020

ADOPTING ROBERTS RULES OF ORDER

RESOLUTION NO. 8-2020

EXECUTING PROFESSIONAL AGREEMENTS

RESOLUTION NO. 9-2020

APPOINTMENT OF A RISK MANAGEMENT CONSULTANT and AUTHORIZING THE MAYOR OR HIS DESIGNEE TO SIGN THE RISK MANAGEMENT AGREEMENT

RESOLUTION NO. 10-2020

DESIGNATING BOROUGH COUNCIL MEETING DATES

RESOLUTION NO. 11-2020

CHARGING YEAR END PENALTY ON TAXES, WATER OR SEWER THAT ARE DELINQUENT

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| RESOLUTION NO. 12-2020 | CASH MANAGEMENT PLAN FOR 2020 |
| RESOLUTION NO. 13-2020 | DESIGNATING INDIVIDUALS ACCESS TO EPL HOTLINE BY TELEPHONE |
| RESOLUTION NO. 14-2020 | DESIGNATING TAX SEARCH/ASSESSMENT SEARCH OFFICER |
| RESOLUTION NO. 15-2020 | DESIGNATING OPEN PUBLIC RECORDS REQUEST (OPRA) CUSTODIAN & DEPUTY CUSTODIAN OF RECORDS |
| RESOLUTION NO. 16-2020 | OMIT FROM TAX SALE REAL PROPERTY EQUAL MONTHLY INSTALLMENTS |
| RESOLUTION NO. 17-2020 RESOLUTION NO. 18-2020 | ISSUANCE OF DUPLICATE TAX SALE CERTIFICATE AUTHORIZING A SERVICE CHARGE FOR RETURNED CHECKS |
| RESOLUTION NO. 19-2020 | BIDDING BY MUNICIPAL OFFICERS AT TAX SALE |
| RESOLUTION NO. 20-2020 | AUTHORIZING IN REM FORECLOSURE |
| RESOLUTION NO. 21-2020 | AUTHORIZING PURCHASING UNDER STATE CONTRACTS |
| RESOLUTION NO. 22-2020 | AUTHORIZING OFFICIALS TO FILE PROOF OF CLAIMS FORMS WITH THE UNITED STATES BANKRUPTCY COURT |
| RESOLUTION NO. 23-2020 | AUTHORIZING A TAX SALE PURSUANT TO N.J.S.A. 54:5-19 |
| RESOLUTION NO. 24-2020 | APPOINTING A FUND COMMISSIONER AND ALTERNATE FUND COMMISSIONER FOR THE TRICO JIF |
| RESOLUTION NO. 25-2020 | APPOINTMENT OF BOROUGH OFFICIALS |
| RESOLUTION NO. 26-2020 | APPOINTMENT OF PUBLIC AGENCY COMPLIANCE OFFICER-AFFIRMATIVE ACTION |
| RESOLUTION NO. 27-2020 | AUTHORIZING AGREEMENT WITH "VIRTUA AT WORK" |

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- RESOLUTION NO. 28-2020** **AUTHORIZING THE TAX COLLECTOR TO PROCESS, WITHOUT FURTHER ACTION ON THE PART OF THE GOVERNING BODY, THE CANCELLATION OF ANY PROPERTY TAX OR DELINQUENCY, OR CHARGES AND FEES IMPOSED BY THE MUNICIPALITY OF LESS THAN \$10.00**
- RESOLUTION NO. 29-2020** **AUTHORIZING THE TAX COLLECTOR TO CHARGE A FEE FOR EACH TAX SALE NOTICE, OR MAILING IN LIEU OF TWO PUBLICATIONS, COSTS OF WHICH SHALL BE ADDED TO THE COST OF THE SALE, NOT TO EXCEED \$25 FOR EACH SET OF NOTICES AS PERMITTED BY N.J.S.A. 54:5-26**
- RESOLUTION NO. 30-2020** **AUTHORIZING DISALLOWANCES FOR SENIOR CITIZENS/WIDOWS/DISABILITY PROPERTY TAX DEDUCTIONS**
- RESOLUTION NO. 31-2020** **AUTHORIZING END OF YEAR CREDITS FOR SENIOR CITIZENS/WIDOWS/DISABILITY AND VETERAN EXEMPTIONS**
- RESOLUTION NO. 32-2020** **CIVIL RIGHTS POLICY**
- RESOLUTION NO. 33-2020** **APPOINTING THOMAS M. NORTH AS MUNICIPAL COURT JUDGE IN THE BOROUGH OF WESTVILLE FOR A THREE YEAR TERM EFFECTIVE JANUARY 1, 2020 THROUGH DECEMBER 21, 2022**
- RESOLUTION NO. 34-2020** **AUTHORIZING APPOINTING SUBSTITUTE PROSECUTORS FOR THE YEAR 2020**
- RESOLUTION NO. 35-2020** **AUTHORIZING THE MAYOR OR BOROUGH ADMINISTRATOR TO SIGN THE 2020 SERVICE AGREEMENT WITH EDMUNDS & ASSOCIATES FOR THE MCSJ SYSTEM (Water, Sewer, Tax payments, etc.)**
- RESOLUTION NO. 36-2020** **AUTHORIZING THE BOROUGH OF WESTVILLE TO APPLY FOR THE 2019 RECYCLING TONNAGE GRANT**

A motion to approve Resolution Nos. 2-36, 2020 was made by Councilman Murtaugh and seconded by Councilman Sims. *The motion was unanimously approved by roll call vote.*

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END CONSENT AGENDA

COMMUNICATIONS:

- ❖ Letter from T&M Associates regarding Site Remediation in Gloucester City

PUBLIC COMMENT: No Comments Received

COMMENTS FROM THE GOVERNING BODY AND DEPARTMENT HEADS

- ❖ Chief Whinna congratulated both Councilmen Lawrence and Mailley on their election to Council.
- ❖ Administrator Giles congratulated both Councilmen Lawrence and Mailley on their election to Council.
- ❖ Councilman Nordaby congratulated both Councilmen Lawrence and Mailley on their election to Council.
- ❖ Councilman Lawrence thanked everyone for their support and stated he looked forward to working with everyone.
- ❖ Council President Ledrich congratulated both Councilman Lawrence and Councilman Mailley and wished everyone a Happy New Year.
- ❖ Deputy Clerk Carroll congratulated both Councilmen Lawrence and Mailley on their election to Council.
- ❖ Councilman Sims congratulated both Councilmen Lawrence and Mailley on their election to Council and stated he was looking forward to 2020 and also congratulated the Best Decorated House winners.
- ❖ Councilman Murtaugh congratulated both Councilmen Lawrence and Mailley on their election to council. Councilman Murtaugh also thanked Administrator Giles on his accomplishments in 2019 and wished everyone a happy new year.
- ❖ Councilman Mailley wished everyone a happy new year and congratulated Councilman Lawrence on his election to council.

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COMMENTS FROM THE GOVERNING BODY AND DEPARTMENT HEADS (Continued)

- ❖ Mayor Welsh thanked Donna Moan and her family for years of dedication and welcomed back Councilman Mailley and welcomed Councilman Lawrence. Mayor Welsh acknowledged the time and effort and accomplishments made by the Governing Body and Borough employees. Mayor Welsh also advised there will be a Work Session that is scheduled for January 20, 2020 so that Council will have an opportunity to list projects and talk about expenditures that will be a major challenge for the upcoming year. The work session topics will include: Redevelopment issues (e.g. 114 Crown Point Road and Mars Graphics property), Mayor Welsh also touched on reinvigorating the downtown area. Mayor Welsh talked about the possibility of enhancing River Drive and improving Communications throughout Council and Department Heads. Mayor Welsh also stated the 911 Memorial will take priority in 2020 and would like to be more proactive on social media. Mayor Welsh also talked about protecting the pond and investigating the possibility of solar opportunities and updating some Borough Ordinances. Mayor Welsh wished everyone a Happy New Year.

BENEDICTION by made by Pastor Walter Mander of the Westville United Methodist Church

A motion to adjourn the meeting was made by Councilman Sims and seconded by Councilman Nordaby. *Motion unanimously approved by voice vote.*

The meeting was adjourned at 7:15 p.m.

Respectively Submitted,

Kathleen Carroll

*Kathleen Carroll
Deputy Municipal Clerk*

*Next Scheduled Council Meeting will be a Work Session scheduled for
Monday, January 20, 2020 at 7 p.m.*