

# BOROUGH OF WESTVILLE

Regular Council Meeting

165 Broadway

September 17, 2020

*Meeting Minutes*

Mayor Fritz H. Sims, Jr. called the September 17, 2020 council meeting to order at 7:00 p.m.

The **Pledge of Allegiance** was recited

**The Deputy Clerk read the notice.** Adequate notice of this meeting has been given by notifying the South Jersey Times and the Courier Post and posting the meeting date on the official bulletin board of the Municipality and the municipal web site. Additional written Public Notice was given and printed in the South Jersey Times on August 31, 2020 and uploaded to the Municipal web site regarding the public meeting format change from an in-person public meeting to a video/teleconference public meeting due to COVID-19.

**Roll Call:** Mayor Fritz H. Sims, Jr., Council President Michael O. Ledrich, Council Members: Donna M. Domico, Travis R. Lawrence, Charles D. Murtaugh and Bruce Nordaby. Administrator/Municipal Clerk Ryan J. Giles, Deputy Clerk Kathleen Carroll, Public Works Manager Martin Finger, Engineer Jon Bryson, Police Chief William Whinna and Solicitor Timothy Scaffidi. **ABSENT:** Council Member Paul C. Mailley

**MEETING MINUTES:** Regular and Executive meeting minutes from August 20, 2020 were approved by Councilman Nordaby, seconded by Councilman Murtaugh. *Motion was unanimously approved by voice vote.*

**OPEN MEETING TO THE PUBLIC FOR AGENDA ITEMS ONLY:** Motion to open the meeting to the public for agenda items only was made by Councilman Lawrence, seconded by Councilwoman Domico. *The motion was unanimously approved by voice vote.*

- ❖ Stacey Murphy of 320 Highland Avenue stated she was at the meeting with Patrick Marks and wanted to discuss the purchase of 18 Pine Street. Administrator Giles advised that issue is scheduled to be discussed in Closed Session.
- ❖ Mike Brewer brought of the subject of 1 Deadline Drive and was informed by Administrator Giles that the issue was scheduled to be discussed in Closed Session.

Hearing no further comments from the Public, Councilman Nordaby motioned to close the meeting to the public, Councilman Lawrence seconded and his motion carried unanimously.

## **COMMITTEE REPORTS FOR AUGUST 2020**

A motion to approve the reports, as submitted, was made by Council President Ledrich and seconded by Councilman Nordaby. *The motion was unanimously approved by voice vote.*

**OLD BUSINESS: No old business**

## Meeting Minutes

### NEW BUSINESS:

#### *Introduction of:*

- ❖ **Ordinance No. 9-2020** – Renaming a portion of Deadline Drive to 4 Heroes Way (*in Title only*)

A motion to approve Ordinance No. 9-2020 was made by Council President Ledrich and seconded by Councilman Lawrence. *The motion was unanimously approved by roll call vote.*

- ❖ **RESOLUTION No. 96-2020** – Authorizing the appointment of Jacob S. Bennett to the position of Special Law Enforcement Officer Class II (SLEO II) in the Borough of Westville effective September 21, 2020

A motion to approve Resolution No. 96-2020 was made by Councilman Nordaby and seconded by Councilman Lawrence. *The motion was unanimously approved by roll call vote*

- ❖ **RESOLUTION No. 97-2020** – Authorizing the appointment of Justin R. Muhlbaier to the position of Special Law Enforcement Officer Class II (SLEO II) in the Borough of Westville effective September 21, 2020

A motion to approve Resolution No. 97-2020 was made by Council President Ledrich and seconded by Councilman Lawrence. *The motion was unanimously approved by roll call vote*

- ❖ **RESOLUTION No. 98-2020** – Authorizing the appointment of William C. Packer to the position of full time Laborer I with the Public Works Department effective September 28, 2020

A motion to approve Resolution No. 98-2020 was made by Councilwoman Domico and seconded by Councilman Murtaugh. *The motion was unanimously approved by roll call vote*

- ❖ **RESOLUTION No. 99-2020** – Authorizing the appointment of Michael J. Clark to the position of full time Laborer I with the Public Works Department effective September 28, 2020

A motion to approve Resolution No. 99-2020 was made by Councilman Nordaby and seconded by Councilman Murtaugh. *The motion was unanimously approved by roll call vote*

- ❖ **RESOLUTION No. 100-2020** – Authorizing the appointment of Luke C. Sautter from a part time position to “part time/full time” Laborer I with the Public Works Department effective September 28, 2020

A motion to approve Resolution No. 100-2020 was made by Councilman Murtaugh and seconded by Councilman Lawrence. *The motion was unanimously approved by roll call vote*

- ❖ **RESOLUTION No. 101-2020** – Approving Renewal of Plenary Retail Consumption Licenses for 2020-2021 for Schileens Pub, Grabbes, Hot Shots, Tower Tavern, Acquired Capital and Westville Boat Club

A motion to approve Resolution No. 101-2020 was made by Councilwoman Domico and seconded by Councilman Murtaugh. *The motion was unanimously approved by roll call vote*

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**NEW BUSINESS:** (Continued)

❖ **RESOLUTION No. 102-2020** – Authorizing the Placement of Property Maintenance Liens

<u>Block/Lot</u>	<u>Owner of Record</u>	<u>Address</u>	<u>Amount</u>	<u>Date</u>
19/18	Irene Zane	317 Highland Avenue	\$236.82	8/26/20
33/13	Samuel Cherron	150 Broadway	\$262.76	8/27/20
45/1	Frances Silenzio	714 Gateway Blvd.	\$211.82	8/26/20
50/19	IHS2 LLC	322 High Street	\$186.82	7/19/20

A motion to approve Resolution No. 102-2020 was made by Council President Ledrich and seconded by Councilman Murtaugh. *The motion was unanimously approved by roll call vote*

❖ **Discussion:** Updates to the 2020 Council Committees

A motion to approve the revision to the Council Committees was made by Councilman Nordaby and seconded by Councilman Murtaugh. *The motion was unanimously approved by roll call vote*

❖ **Discussion:** Revoking approval given to Westville Expos men’s baseball team to use the Park Avenue ball field for not adhering to the Borough of Westville’s COVID-19 guidelines. (Approval originally given March 2<sup>nd</sup> and again on August 6<sup>th</sup> after submission of the COVID-19 questionnaire.)

A motion to rescind approval for the Westville Expos men’s baseball team for not adhering to the Borough of Westville’s COVID-19 guidelines was made by Councilman Murtaugh and seconded by Councilman Nordaby. *The motion was approved by majority roll call vote with Councilwoman Domico abstaining from the vote.*

-----**CONCLUSION OF NEW BUSINESS**-----

**BILLS & VOUCHERS:** List of Bills:

A motion to dispense with reading of the bills was made by Councilman Lawrence and seconded by Councilman Murtaugh. *Motion unanimously approved by voice vote.*

A motion to pay all bills and vouchers that were in order, was made by Council President Ledrich and seconded by Councilman Lawrence. *Motion was unanimously approved by roll call vote.*

**COMMUNICATIONS:** No Communications

**PUBLIC PORTION:**

Councilman Lawrence motioned to open the meeting to the public, Councilman Murtaugh seconded his motion that was approved by the entire Council.

❖ Kate Burgo, 15 Delaware View Avenue, inquired about cutting down the dead trees across from her home and Public Work Manager Finger advised he will get it done.

Hearing no comments from the Public, Councilman Nordaby motioned to close the meeting to the public, Councilman Murtaugh seconded and his motion carried unanimously by voice vote.

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### COMMENTS FROM MAYOR/COUNCIL/DEPARTMENT HEADS:

- ❖ Engineer Bryson advised the final phase of the water main project has been completed. Mayor Sims asked Engineer Bryson to follow up with the State to see when the Delsea Drive project will start and to perhaps address some of the more critical problems.
- ❖ Police Chief Whinna thanked everyone for the Class II officers that will be used for Park Patrol, Community Policing and Code Enforcement.
- ❖ Council President Ledrich advised it was his last council meeting and thanked everyone for their help over the years.
- ❖ Mayor Sims thanked Council President Ledrich for his years of service and his help with the Soccer and Little Leagues.
- ❖ Councilman Murtaugh asked Public Works Manager Finger to replace the locks at Park Avenue and to provide a key to the Little League President.
- ❖ Councilman Nordaby asked for an update on 114 Crown Point Road (old Police building) and was informed by Administrator Giles that he and Public Works Manager Finger are working with Verizon to secure a date to remove the underground lines. Councilman Murtaugh asked to be included in the email. Councilman Nordaby thanked Council President Ledrich for his time.
- ❖ Councilman Lawrence congratulated Council President Ledrich and wished him well and advised the Celebrations Committee planned on decorating the downtown area with cornstalks and ribbons.
- ❖ Councilwoman Domico congratulated Council President Ledrich and asked Councilman Lawrence if she could reach out to Parkview School to see if they want to paint windows for Christmas to which he agreed. Councilwoman Domico also commented on the Delsea Drive project and hoped it would get started by 2021.
- ❖ Mayor Sims provided an update on the completed surveys submitted by residents and advised he and Public Works Manager Finger will meet with Joyce Lovell next week regarding the condition of the pond. Mayor Sims also addressed residents' concerns about property maintenance at New and High Streets and provided an update on the Boom car issues.
- ❖ Administrator Giles thanked Council President Ledrich for his years of service and his diligence on the Finance Committee.

### EXECUTIVE SESSION:

The Deputy Clerk read **RESOLUTION No. 103-2020** - Authorizing an Executive Session to discuss purchase/sale of property.

A motion to approve Resolution No. 103-2020 was made by Councilman Murtaugh and seconded by Councilman Nordaby. *Motion unanimously approved by voice vote.*

*Time In: 8:02 p.m.*

*Time Out: 9:10 p.m.*

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- ❖ Resolution No. 104-2020 – Authorizing the sale of a pick-up truck to the Borough of Brooklawn

A motion to approve Resolution No. 104-2020 was made by Councilwoman Domico and seconded by Councilman Lawrence. *Motion unanimously approved by roll call vote.*

- ❖ Motion to approve authorizing an appraisal of 124 Broadway was made by Councilwoman Domico and seconded by Councilman Nordaby. *Motion unanimously approved by roll call vote.*

A motion to adjourn the meeting was made by Councilman Nordaby and seconded by Councilman Lawrence.

The meeting was adjourned at 9:15 p.m.

Respectively Submitted,

Kathleen Carroll  
Deputy Municipal Clerk