

BOROUGH OF WESTVILLE

Regular Council Meeting

165 Broadway

March 2, 2020

Meeting Minutes

Mayor Russell W. Welsh, Jr. called the meeting to order at 7:00 p.m., followed by the Pledge of Allegiance.

The Clerk read the public notice and roll call was taken, with the following persons in attendance:

Mayor Russell W. Welsh, Jr., Council President Michael Ledrich, Council Members: Paul C. Mailley, Charles D. Murtaugh, Bruce Nordaby, Fritz H. Sims, Jr., and Travis J. Lawrence. Administrator/Clerk Ryan J. Giles, Public Works Manager Martin Finger, Engineer Ericka Vardaxis, Police Chief William Whinna and Solicitor Timothy Scaffidi.

Absent: Deputy Clerk Kathleen Carroll

A motion to approve the Regular and Executive minutes from February 3, 2020 and Executive Minutes from January 20, 2020 was made by Councilman Mailley and seconded by Councilman Nordaby. *Motion was unanimously approved by voice vote.*

PUBLIC COMMENT ON AGENDA ITEMS ONLY: No comments from the Audience

COMMITTEE REPORTS FOR JANUARY 2020:

A motion to approve the reports, as submitted, was made by Councilman Murtaugh seconded by Councilman Sims. *The motion was unanimously approved by voice vote.*

OLD BUSINESS:

Public Hearing:

(2nd Reading – Introduced February 3, 2020)

❖ **ORDINANCE No. 1-2020** – Salary and Wage Ordinance of the Borough of Westville for 2020

A motion to open the meeting to the public was made by Councilman Nordaby and seconded by Councilman Lawrence. *The motion was unanimously approved by voice vote.*

Hearing no comments from the public, a motion to close the meeting to the public was made by Councilman Sims and seconded by Councilman Mailley. *The motion was unanimously approved by voice vote.*

A motion to adopt Ordinance No. 1-2020 was made by Councilman Lawrence and seconded by Councilman Nordaby. *The motion was unanimously approved by roll call vote with Councilman Murtaugh and Councilman Sims abstaining from the vote.*

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OLD BUSINESS: (continued)

Public Hearing:

(2nd Reading – Introduced February 3, 2020)

- ❖ **ORDINANCE No. 2-2020** – Ordinance Amending Chapter 254, Peddling and Soliciting, Article II, Canvassing and Soliciting, in the Borough of Westville, County of Gloucester, State of New Jersey

A motion to open the meeting to the public was made by Councilman Sims and seconded by Councilman Murtaugh. *The motion was unanimously approved by voice vote.*

Hearing no comments from the public, a motion to close the meeting to the public was made by Councilman Murtaugh and seconded by Councilman Mailley. *The motion was unanimously approved by voice vote.*

A motion to adopt Ordinance No. 2-2020 was made by Councilman Sims and seconded by Councilman Lawrence. *The motion was unanimously approved by roll call vote.*

Public Hearing:

(2nd Reading – Introduced February 3, 2020)

- ❖ **ORDINANCE No. 3-2020** – Ordinance Amending Chapter 373, Vehicles and Traffic, Article XI, Schedules in the Borough of Westville, County of Gloucester State of New Jersey

A motion to open the meeting to the public was made by Councilman Nordaby and seconded by Councilman Murtaugh. *The motion was unanimously approved by voice vote.*

Hearing no comments from the public, a motion to close the meeting to the public was made by Councilman Lawrence and seconded by Councilman Murtaugh. *The motion was unanimously approved by voice vote.*

Councilman Sims advised of a correction to be made to the Ordinance that addresses parking on Olive Street (no parking on south side).

A motion to adopt Ordinance No. 3-2020, with the stated correction, was made by Councilman Lawrence and seconded by Councilman Mailley. *The motion was unanimously approved by roll call vote.*

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Public Hearing:

(2nd Reading – Introduced February 3, 2020)

ORDINANCE No. 4-2020 – Ordinance Amending Chapter 258, Property Maintenance in the Borough of Westville, County of Gloucester State of New Jersey

A motion to open the meeting to the public was made by Councilman Murtaugh and seconded by Councilman Sims. *The motion was unanimously approved by voice vote.*

Brian Waters, 226 Summit Avenue, asked if this is the Ordinance that addresses Yard Sales and was advised by Council that this Ordinance deals with grass cutting.

A motion to close the meeting to the public was made by Councilman Lawrence and seconded by Councilman Mailley. *The motion was unanimously approved by voice vote.*

A motion to adopt Ordinance No. 4-2020 was made by Councilman Mailley and seconded by Councilman Murtaugh. *The motion was unanimously approved by roll call vote.*

SAFETY PRESENTATION - Joe Henry, Hardenberg Insurance Group

Mr. Henry discussed “Special Events” sponsored by municipalities (e.g. Fireworks, Fall Festival etc.), and why Municipalities need to pay special attention to these events. Mr. Henry stressed the importance of Municipalities taking preventative measures by following MEL guidelines for safety and insure that inspections are conducted to protect the general public especially when Fireworks will be used. Mr. Henry also discussed when inflatables should not be used and to be sure food vendors have the property public health certifications. Mr. Henry also stated that Municipalities should not throw candies towards crowds during parades and at any other times.

NEW BUSINESS:

CONSENT AGENDA

The items listed below are considered to be routine by the Borough of Westville and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.

(Motion to approve/deny all Resolutions listed under the Consent Agenda by Roll Call Vote)

RESOLUTION No. 42-2020 – Appointing an Alternate Fund Commissioner to the TRICO JIF

RESOLUTION No. 43-2020 – Authorizing the Mayor or Borough Administrator to sign the 2020 Maintenance Agreement with South Jersey Elevator

RESOLUTION No. 44-2020 – Appointing April DiRocco as a back-up Bus driver in the Public Works Department

A motion to approve Resolution Nos. 42 through 44, 2020 was made by Councilman Mailley and seconded by Councilman Murtaugh. *The motion was unanimously approved by roll call vote.*

END CONSENT AGENDA

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NEW BUSINESS: *(continued)*

- ❖ **RESOLUTION No. 45-2020** - Refunding Joseph Morris a totally disabled veteran a tax rebate credit

A motion to approve Resolution No. 45-2020 was made by Councilman Mailley and seconded by Councilman Lawrence. *The motion was unanimously approved by roll call vote.*

- ❖ **RESOLUTION No. 46-2020** - Approving Change Order No. 1, FY2018, Resurfacing and Safety Improvements to Walnut Street

A motion to approve Resolution No. 46-2020 was made by Councilman Nordaby and seconded by Councilman Murtaugh. *The motion was unanimously approved by roll call vote.*

- ❖ **RESOLUTION No. 47-2020** - Memorializing the approval of the Borough of Westville Public Works contract for the years 2020 through 2023

A motion to approve Resolution No. 47-2020 was made by Councilman Murtaugh and seconded by Councilman Sims. *The motion was unanimously approved by roll call vote.*

- ❖ **RESOLUTION No. 48-2020** - Approving the application for Tax Abatement submitted by Mike Tippin and authorizing the Borough of Westville to enter into a written Tax Abatement Agreement with the applicants for the Abatement of local real estate property taxes on 234 W. Olive Street (Block 72, Lot 2)

A motion to approve Resolution No. 48-2020 was made by Councilman Sims and seconded by Councilman Murtaugh. *The motion was unanimously approved by roll call vote.*

- ❖ **RESOLUTION No. 49-2020** - Authorizing the Tax Collector to waive interest charges on Account #1608, 46 Harvard Avenue

A motion to approve Resolution No. 49-2020 was made by Councilman Nordaby and seconded by Councilman Lawrence. *The motion was unanimously approved by roll call vote.*

- ❖ **RESOLUTION No. 50-2020** - Authorizing Execution of a Shared Services Agreement for the Municipalities of the Borough of Westville and the Borough of Brooklawn-Shared Department of Public Works

A motion to approve Resolution No. 50-2020 was made by Councilman Murtaugh and seconded by Councilman Lawrence. *The motion was unanimously approved by roll call vote.*

- ❖ **RESOLUTION No. 51-2020** - Authorizing the Mayor of Westville, or his designee, to sign the contract with Pyrotecnico to conduct a Fireworks display on June 27, 2020

A motion to approve Resolution No. 51-2020 was made by Councilman Sims and seconded by Councilman Lawrence. *The motion was unanimously approved by roll call vote.*

- ❖ **REQUEST** from the Westville Public Library to utilize the \$10,000 held in reserve for the Library.

A motion to approve the request was made by Councilman Sims and seconded by Councilman Nordaby. *The motion was unanimously approved by roll call vote.*

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NEW BUSINESS: *(continued)*

- ❖ **REQUEST** from the Rolling Badges to hold a Coin Drop on April 18, 2020 *(required paperwork has been submitted and the request was approved by the Police Department and Gloucester County's Highway Department.)*

A motion to approve the request was made by Councilman Murtaugh and seconded by Councilman Nordaby. *The motion was unanimously approved by voice vote.*

- ❖ **REQUEST** from the Bible Church of Westville to use Thomas West Park *(as well as electric for the PA system and use of bleachers)* for their Sunrise Service on Sunday, April 12, 2020 at 6:30 a.m.

A motion to approve the request was made by Councilman Mailley and seconded by Councilman Nordaby. *The motion was unanimously approved by voice vote.*

- ❖ **REQUEST** from the Gloucester County Women's Softball League to use the Klinger Avenue field starting April 1 through July 23. *(all required paperwork has been submitted)*

A motion to approve the request was made by Councilman Murtaugh and seconded by Councilman Nordaby. *The motion was unanimously approved by voice vote.*

- ❖ **REQUEST** from the Westville Expos of the New Jersey Independent Baseball league to use the Park Avenue field starting April 1 through November 10. *(all required paperwork has been submitted, however an updated Certificate of Insurance will be submitted by March 4 when the current policy expires)*

A motion to approve the request was made by Councilman Murtaugh and seconded by Councilman Mailley. *The motion was unanimously approved by voice vote.*

- ❖ **REQUEST** from the Philadelphia Yankees of the South Jersey Men's Senior Baseball league to use the Park Avenue field starting April 5 through August 30. *(all required paperwork has been submitted)*

A motion to decline the request was made by Councilman Murtaugh and seconded by Councilman Mailley. *The motion was unanimously approved by voice vote.*

NEW BUSINESS: *(continued)*

- ❖ **APPLICATIONS FOR 2020 AMUSEMENT LICENSE** *(fees have been paid and requests approved by both the Police and Fire Departments)*

- Schileens Pub (32 Delsea Drive)
- Grabbes (19 Delsea Drive)

A motion to approve the request was made by Councilman Nordaby and seconded by Councilman Mailley. *The motion was unanimously approved by roll call vote.*

-----**CONCLUSION OF NEW BUSINESS**-----

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The Clerk advised the list of bills was posted in hallway.

A motion to dispense with reading of the bills was made by Councilman Murtaugh and seconded by Councilman Sims. *Motion unanimously approved by voice vote.*

A motion to pay all bills and vouchers that were in order, was made by Councilman Mailley and seconded by Councilman Lawrence. *Motion was unanimously approved by roll call vote with Councilman Nordaby abstaining on check #28467.*

COMMUNICATIONS:

- ❖ Letter from the State of New Jersey, Department of Environment Protection regarding an area of concern for an underground storage tank system at 242 Delsea Drive, specifically, no further remediation is necessary, provided the Mortgagee company did not withhold any information

PUBLIC PORTION:

- ❖ Joyce Lovell, 328 Summit Avenue, talked about soil deteriorate along the creek bed and asked that the area be inspected and asked about the Westville free Rabies clinic. Mayor Welsh advised Ms. Lovell that Public Works will inspect the creek bed for holes.

COMMENTS FROM MAYOR/COUNCIL/DEPARTMENT HEADS:

- ❖ Engineer Vardaxis advised that both the CDBG and Boundary Lane projects are out for bid.
- ❖ Councilman Sims provided suggestions on Social Media posts that could include information when new businesses come to town and the destruction of the house on Edgewater Avenue and the old Borough Hall
- ❖ Councilman Murtaugh advised Lt. Michael Packer and Steve Cope will be attending a meeting regarding a \$10,000 grant and that all the Borough's paperwork was in order for this grant.

EXECUTIVE SESSION:

- ❖ **RESOLUTION No. 52-2020** - Authorizing an Executive Session to discuss Personnel, Purchase/Lease of Property and Contract Negotiations

A motion to approve Resolution No. 52-2020 was made by Councilman Mailley and seconded by Councilman Murtaugh. *The motion was unanimously approved by voice vote.*

Time In: 7:26 p.m.

Time Out: 8:42 p.m.

- ❖ **RESOLUTION No. 53-2020** - Appointing Pro Capital, LLC as the Borough of Westville's Qualified Rehabilitation entity pursuant to N.J.S.A. 55:19-84, etc. Seq.

A motion to approve Resolution No. 53-2020 was made by Councilman Mailley and seconded by Councilman Murtaugh. *The motion was unanimously approved by roll call vote.*

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- ❖ **MOTION** to permit Deptford Soccer to complete an Athletic Field Use application to use the Borough two soccer fields at a cost of \$6,000 per year as well as a \$1,000 water usage fee for a total of \$7,000 per year.

Councilman Nordaby asked if this is a Spring/Summer program and Councilman Murtaugh confirmed it was a Spring/Fall program. Discussion took place regarding the soccer schedule.

A motion to permit Deptford Soccer to submit an Athletic Field Use application was made by Councilman Murtaugh and seconded by Councilman Nordaby. *The motion was unanimously approved by roll call vote.*

A motion to adjourn the meeting was made by Councilman Nordaby and seconded by Councilman Lawrence. *Motion unanimously approved by voice vote.*

The meeting was adjourned at 8:45 p.m.

Respectively Submitted,



Ryan J. Giles

Municipal Clerk/Administrator

Next Meeting Scheduled for April 6, 2020