

# BOROUGH OF WESTVILLE

Regular Council Meeting

165 Broadway

December 23, 2019

*Meeting Minutes*

Mayor Russell W. Welsh, Jr. called the meeting to order at 7:00 p.m., followed by the Pledge of Allegiance.

The Clerk read the public notice and roll call was taken, with the following persons in attendance:

Mayor Russell W. Welsh, Jr., Council President Michael O. Ledrich, Council Members: Paul C. Mailley, Charles D. Murtaugh, Bruce Nordaby and Fritz H. Sims, Jr., Administrator/Clerk Ryan J. Giles, Acting Public Works Manager Martin Finger, Engineer Erika Vardaxis, Lt. Michael Packer and Solicitor Timothy Scaffidi.

**Absent:** Deputy Clerk Kathleen Carroll

## **MEETING MINUTES:**

A motion to approve the Regular and Executive minutes of November 4, 2019 was made by Council President Ledrich and seconded by Councilman Sims. *Motion was unanimously approved by voice vote.*

## **PUBLIC COMMENT ON AGENDA ITEMS ONLY**

### **COMMITTEE REPORTS FOR OCTOBER AND NOVEMBER**

A motion to approve the reports, as submitted, was made by Councilwoman Moan seconded by Councilman Nordaby. *The motion was unanimously approved by voice vote.*

Mayor Welsh presented Councilwoman Moan with a Gift Card and Plaque thanking and acknowledging her years of Public Service as she steps down from her Council position. Councilwoman Moan thanked her fellow council members for all their support.

## **OLD BUSINESS:**

### ***Public Hearing:***

*(2<sup>nd</sup> Reading - Introduced November 4, 2019)*

- ❖ **ORDINANCE No. 8-2019** -Amending Chapter 373. Vehicles and Traffic, Article XI. Schedules, Section 373-37.1 Schedule IXA: Three-Way Stop Intersections of the Borough of Westville Code Book

A motion to open the meeting to the public was made by Councilman Mailley and seconded by Councilman Murtaugh. *The motion was unanimously approved by voice vote.*

Hearing no comments from the public, a motion to close the meeting to the public was made by Councilman Mailley and seconded by Councilwoman Moan. *The motion was unanimously approved by voice vote.*

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A motion to adopt Ordinance No. 8-2019 was made by Councilman Murtaugh and seconded by Councilman Nordaby. *The motion was unanimously approved by roll call vote.*

### Item for Discussion (Tabled from November 4, 2019 meeting)

- ❖ Results of door-to-door survey conducted by members of the Fire Department regarding “no parking” on W. Olive Street.

Mayor Welsh advised members of Council were provided with a written report of the findings and Councilman Sims provided additional details confirming that residents were “not” in favor of the *no parking ordinance* on the street. Discussion took place regarding changing the ordinance.

A motion to restore the Ordinance to permit parking on the North side of W. Olive Street was made by Councilman Murtaugh and seconded by Councilman Mailley. *The motion was unanimously approved by voice vote.*

### NEW BUSINESS:

#### CONSENT AGENDA

The items listed below are considered to be routine by the Borough of Westville and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.

*(Motion to approve/deny all Resolutions listed under the Consent Agenda by Roll Call Vote)*

- ❖ **RESOLUTION No. 127-2019** – Authorizing a Property Tax Exemption for Totally Disabled Veteran, Timothy Peeke, 345 Highland Avenue, Block 19, Lot 28, crediting the 4<sup>th</sup> Quarter of 2019 and 2<sup>nd</sup> Quarter 2020 taxes in the amount of \$5,061.50
- ❖ **RESOLUTION No. 128-2019** – Authorizing a refund in the amount of \$119.92 for a duplicate payment made on Account #167-0 located at 405 Woodbine Avenue

A motion to approve Resolution Nos. 127 and 128, 2019 was made by Councilwoman Moan and seconded by Councilman Mailley. *The motion was unanimously approved by roll call vote.*

#### END CONSENT AGENDA

### NEW BUSINESS: (Continued)

- ❖ **RESOLUTION No. 129-2019** – Appointing Andrew B. Fardone as a part-time employee in the Public Works Department effective November 20, 2019.

A motion to approve Resolution No. 129-2019 was made by Council President Ledrich and seconded by Councilman Nordaby. *The motion was unanimously approved by roll call vote.*

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**NEW BUSINESS: (Continued)**

**BIDS** were received by the Deputy Clerk for AccuTab SI Tablets and CES PAC1 900S on December 4, 2019 for 2020 Water Purification. The only bidder was Coyne Chemical and the Bids are as follows:

AccuTab SI Tablets	\$127.43/pail (Borough’s estimated purchase – approximately 24 pails per month)
CES PACL 900S	\$248.33/drum (Borough’s estimated purchase – approximately 84-100 drums for the year)

- ❖ **RESOLUTION No. 130-2019** - Awarding the lowest bid for AccuTab SI Tablets for 2020 to Coyne Chemical (\$127.43/pail)

A motion to approve Resolution No. 130-2019 was made by Councilman Nordaby and seconded by Councilwoman Moan. *The motion was unanimously approved by roll call vote.*

- ❖ **RESOLUTION No. 131-2019** - Awarding the lowest bid for CES-PACL 900S for 2020 to Coyne Chemical (\$248.33/drum)

A motion to approve Resolution No. 131-2019 was made by Councilman Sims and seconded by Councilwoman Moan. *The motion was unanimously approved by roll call vote.*

- ❖ **RESOLUTION No. 132-2019** - Authorizing Budget Appropriation Transfers

A motion to approve Resolution No. 132-2019 was made by Councilman Sims and seconded by Councilman Murtaugh. *The motion was unanimously approved by roll call vote.*

-----**CONCLUSION OF NEW BUSINESS**-----

The Clerk advised the list of bills was posted in hallway.

A motion to dispense with reading of the bills was made by Council President Ledrich and seconded by Councilman Nordaby. *Motion unanimously approved by voice vote.*

A motion to pay all bills and vouchers that were in order, was made by Councilwoman Moan and seconded by Councilman Mailley. *Motion was unanimously approved by roll call vote with Councilwoman Moan abstaining on check #28352 and Councilman Sims abstaining on checks #28298 and 28299.*

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### **COMMUNICATIONS:**

- ❖ Letter from the State of New Jersey, Department of Transportation confirming their approval of the resurfacing of Boundary Lane and Birch Avenue project.
- ❖ Resolution from West Deptford Township regarding the reexamination of their Master Plan
- ❖ Letter from the State of New Jersey, Department of Transportation declining the Borough's request for a grant to resurface High Street

**PUBLIC PORTION:** (Individuals must state their name and address for the record and respect the five minute time limit while addressing the Governing Body. In order to be heard, individuals must go to the podium and speak into the microphone.)

- ❖ Joyce Lovell, 328 Summit Avenue voiced her concerns regarding the possibility of turning the tennis courts at Parkview School into a parking lot.

### **COMMENTS FROM MAYOR/COUNCIL/DEPARTMENT HEADS:**

- ❖ Chief Whinna congratulated Councilwoman Moan on her retirement from Council and acknowledged the good work of the Code Enforcement Department as evidenced by the drop in crime at some of the apartment complexes.
- ❖ Councilwoman Moan thanked her family for their support and wished everyone a Merry Christmas. Councilwoman Moan gave Ryan Giles and Marty Finger each a cupcake for their birthday.
- ❖ Councilman Nordaby thanked Councilwoman Moan for her service and thanked Council for the gift basket he received during his recovery and wished everyone a Merry Christmas and Happy New Year.
- ❖ Council President Ledrich wished everyone a Merry Christmas and Happy New Year and thanked Councilwoman Moan for her service.
- ❖ Administrator Giles thanked Councilwoman Moan for her service and stated he enjoyed working with her. Administrator Giles thanked all the departments for their hard work.
- ❖ Solicitor Scaffidi thanked Councilwoman Moan for her service and wished everyone a Merry Christmas and Happy New Year.
- ❖ Councilman Sims wished everyone a Merry Christmas and Happy New Year and thanked Councilwoman Moan for her years of service.

**COMMENTS FROM MAYOR/COUNCIL/DEPARTMENT HEADS:** (continued)

- ❖ Councilman Murtaugh wished everyone a Merry Christmas and Happy New Year and talked about a meeting he had with the Department of Transportation and Acting Public Works Manager Finger provided information to DOT to confirm flooding was the responsibility of DOT and provided an update on changes made by DOT who will clean up the area behind Kasper's. Councilman Murtaugh also thanked Councilwoman Moan for her service.
- ❖ Councilman Mailley wished everyone a Merry Christmas and Happy New Year and wished Councilwoman Moan good luck.
- ❖ Engineer Bryson provided an update on the water main project and congratulated Councilwoman Moan on her retirement.
- ❖ Acting Public Works Superintendent Finger congratulated Councilwoman Moan on her retirement and thanked the volunteers and the Police Department for helping out at the Christmas Tree Lighting ceremony and escorting Santa around town.
- ❖ Mayor Welsh responded to comments made by a resident at the November 2019 council meeting by stating he asked the Code Enforcement Official to provide statistics during the time, January 1, 2019 through December 12, 2019 and they are:
  - 83 letters were sent to residents who were in violation of a Borough Code
  - 196 investigative reports were conducted
  - 289 housing inspections were conducted and of the 289 inspections, 49 had to be re-inspected
  - 36 instances where homeowners were identified as doing work without a permit
  - 94 Code violations were addressed
  - 18 citations issues for property maintenance issued

Mayor Welsh commended the work of Code Enforcement Official Dennis Morina and the additional support by the Fire Department.

Mayor Welsh confirmed that Warrant Checks are performed in the City of Gloucester rather than Background checks.

- Mayor Welsh thanked Councilwoman Moan for her years of service. Mayor Welsh also stated to Council that he would like to have a Work Session later in the month.

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**EXECUTIVE SESSION:**

- ❖ **RESOLUTION No. 133-2019** - Authorizing an Executive Session to discuss personnel matters in Public Works and Purchase, Lease of Property

A motion to approve Resolution No. 133-2019 was made by Councilman Nordaby and seconded by Councilwoman Moan. *The motion was unanimously approved by roll call vote.*

*Time In: 7:37 p.m.*

*Time Out: 8:33 p.m.*

A motion to adjourn the meeting was made by Councilman Nordaby and seconded by Councilwoman Moan. *Motion unanimously approved by voice vote.*

*The meeting was adjourned at 8:33 p.m.*

*Respectively Submitted,*



Ryan J. Giles

Municipal Clerk/Administrator

***Reorganization & Regular Council Meeting  
Scheduled for  
Monday, January 6, 2020 at 6:30 p.m.***