

BOROUGH OF WESTVILLE

Regular Council Meeting

165 Broadway

October 7, 2019

Meeting Minutes

Council President Michael O. Ledrich called the meeting to order at 7:00 p.m., followed by the Pledge of Allegiance.

The Deputy Clerk read the public notice and roll call was taken, with the following persons in attendance:

Council President Michael O. Ledrich, Council Members: Paul C. Mailley, Charles D. Murtaugh, and Donna Moan, Deputy Clerk Kathleen Carroll, Administrator/Clerk Ryan J. Giles, Public Works Assistant Manager Martin Finger, Engineer Erika Vardaxis, Police Chief William Whinna and Solicitor Jeffrey Krachun. (Solicitor Scaffidi arrived later in the meeting.)

Absent: Mayor Russell W. Welsh, Jr., Council Members Fritz H. Sims and Bruce Nordaby

MEETING MINUTES: Regular meeting minutes from September 3, 2019 and Executive Minutes from August 5 and September 3, 2019

A motion to approve the Regular minutes of September 3, 2019 and Executive Minutes from August 5 and September 3, 2019 was made by Councilman Murtaugh and seconded by Councilwoman Moan. *Motion was unanimously approved by voice vote.*

PUBLIC COMMENT ON AGENDA ITEMS ONLY

❖ Joyce Lovell, 328 Summit Avenue asked about the letter in the Correspondence section from Tri-County Supportive Housing regarding the services they provide. Council President Ledrich advised the Deputy Clerk would provide Ms. Lovell with a copy of the letter.

COMMITTEE REPORTS FOR AUGUST 5 2019:

A motion to approve the reports, as submitted, was made by Councilwoman Moan seconded by Councilman Mailley. *The motion was unanimously approved by voice vote.*

OLD BUSINESS: No old business

NEW BUSINESS:

Discussion of Ordinance No. 7-2019 - Amending Chapter 79, Alcoholic beverages, Article 1, licensed premises; public consumption, Section 3, hours of sale, closing of premises of the Code Book of the Borough of Westville

Administrator Giles advised Mayor Welsh asked that this Ordinance be considered to change the hours of operation on Sundays to allow establishments to open early for Eagles games and St. Patrick's Day. Administrator Giles confirmed this change does not violate any State laws to allow the establishments to open at 9 a.m. rather than the noon opening currently on the books.

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NEW BUSINESS: *(continued)*

Introduction of:

ORDINANCE No. 7-2019 – Amending Chapter 79, Alcoholic beverages, Article 1, licensed premises; public consumption, Section 3, hours of sale, closing of premises of the Code Book of the Borough of Westville

A motion to introduce Ordinance No. 7-2019 was made by Councilman Murtaugh and seconded by Councilman Mailley. *The motion was unanimously approved by roll call vote.*

CONSENT AGENDA

The items listed below are considered to be routine by the Borough of Westville and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.

(Motion to approve/deny all Resolutions listed under the Consent Agenda by Roll Call Vote)

RESOLUTION No. 109-2019 – Appointing Jeff Paul as Deputy Emergency Management Coordinator to a three year term effective September 10, 2019

RESOLUTION No. 110-2019 – Authorizing the Mayor of Westville, or his designee, to sign an Agreement with the City of Gloucester to provide Brine for inclement winter weather

RESOLUTION No. 111-2019 – Approving the Corrective Action Plan in connection with the Audit Report for year 2018

RESOLUTION No. 112-2019 – Requesting approval of Items of Revenue and Appropriation N.J.S.A. 40A:4-87 “Click It or Ticket It” in the amount of \$4,180

RESOLUTION No. 113-2019 – Requesting approval of Items of Revenue and Appropriation N.J.S.A. 40A:4-87 “Drive Sober or Get Pulled Over” in the amount of \$2,640

RESOLUTION No. 114-2019 – Authorization to submit a Strategic Plan for Westville Municipal Alliance for July 2020 through June 2025

A motion to approve Resolutions No. 109-114, 2019 was made by Councilman Mailley and seconded by Councilwoman Moan. *Motion was unanimously approved by roll call vote.*

END CONSENT AGENDA

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NEW BUSINESS: *(continued)*

- ❖ **RESOLUTION No. 115-2019** - Appointing Tristin D. Rettig to the position of full time Laborer within the Public Works Department effective October 1, 2019

A motion to approve Resolution No. 115-2019 was made by Councilwoman Moan and seconded by Councilman Murtaugh. *Motion was unanimously approved by roll call vote.*

- ❖ **RESOLUTION No. 116-2019** - Authorizing the Tax Collector to waive an interest fee in the amount of \$47.54 assessed to account No. 1741 located at 610 Ryan Avenue, Unit V9

A motion to approve Resolution No. 116-2019 was made by Councilman Murtaugh and seconded by Councilwoman Moan. *Motion was unanimously approved by roll call vote.*

- ❖ **RESOLUTION No. 117-2019** - Adopting Risk Management technology standards in compliance with the New Jersey Municipal Excess Liability Joint Insurance Fund's Cyber Risk Management Plan's Tier One Requirements. *(Administrator Giles reminded Council this action is a result of Cyber Security as required by the JIF and how the Borough can save money by being compliant with both Tier One and Tier Two guidelines.)*

A motion to approve Resolution No. 117-2019 was made by Councilman Mailley and seconded by Councilman Murtaugh. *Motion was unanimously approved by roll call vote.*

- ❖ **RESOLUTION No. 118-2019** - Authorizing an *In Rem* Foreclosure (201 Delsea Drive)

A motion to approve Resolution No. 118-2019 was made by Councilman Murtaugh and seconded by Councilman Mailley. *Motion was unanimously approved by roll call vote.*

- ❖ **RESOLUTION No. 119-2019** - Refunding Linda Hallowell, a resident who moved, \$155.85 for the Homestead Tax rebate received for Block 67, Lot 9, 101 Dewey Avenue

A motion to approve Resolution No. 119-2019 was made by Councilman Mailley and seconded by Councilwoman Moan. *Motion was unanimously approved by roll call vote.*

- ❖ **RESOLUTION No. 120-2019** - Authorizing the Placement of Property Maintenance Liens (properties listed at the end of the Meeting Minutes)

A motion to approve Resolution No. 120-2019 was made by Councilwoman Moan and seconded by Councilman Murtaugh. *Motion was unanimously approved by roll call vote.*

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NEW BUSINESS: *(continued)*

- ❖ **RESOLUTION No. 121-2019** – Authorizing the sale of Borough owned property at 235 Edgewater Avenue

A motion to approve Resolution No. 121-2019 was made by Councilman Murtaugh and seconded by Councilman Mailley. *Motion was unanimously approved by roll call vote.*

- ❖ **REQUEST** from Gator Youth Football to hold a Coin Drop on October 13, 2019 at the corners of Olive Street and Broadway from 10 am to 2 pm. (All required paperwork was submitted by the organization and forwarded to the Public Safety committee for review and approved by the Police and County Highway Departments.)

A motion to approve the request was made by Councilwoman Moan and seconded by Councilman Murtaugh. *Motion was unanimously approved by voice vote.*

- ❖ **REQUEST** from the Gloucester County Women’s Softball league to use the Klinger Avenue softball field on Sundays from 8:30 a.m. to 1:00 p.m. starting September 8, 2019 through November 3, 2019. (All required paperwork was submitted after the September meeting by the organization. The request was forwarded to the Public Safety committee for review.) (Councilman Murtaugh advised this was the same team that used the field in the Spring.)

A motion to approve the request was made by Councilman Murtaugh and seconded by Councilman Mailley. *Motion was unanimously approved by voice vote.*

- ❖ **REQUEST** from Gator Youth Football to use the Batting Cage on October 26 for the Homecoming game. (All required paperwork was submitted and sent to the Parks Committee for review.) (Councilman Murtaugh advised he had a discussion with Ms. Goddard to express his concerns about using the batting cage as a corn maze and the hazards associated with that activity. It was decided that Ms. Goddard will get back with Councilman Murtaugh to discuss alternatives to the corn maze. Ms. Goddard suggested the organization may move the corn maze outside the batting cage.)

A motion to conditionally approve the request, upon approval of the Fire Marshall, was made by Councilman Murtaugh and seconded by Councilman Mailley. *Motion was unanimously approved by voice vote.*

- ❖ **BEST PRACTICES** – Administrator Giles advised the Borough scored high on the Best Practices scale which means the Borough will not lose any State Aid.

-----**CONCLUSION OF NEW BUSINESS**-----

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BILLS & VOUCHERS:

The Deputy Clerk advised that the list of bills was posted in hallway.

A motion to dispense with reading of the bills was made by Councilwoman Moan and seconded by Councilman Mailley. *Motion unanimously approved by voice vote.*

A motion to pay all bills and vouchers that were in order, was made by Councilwoman Moan and seconded by Councilman Mailley. *Motion was unanimously approved by roll call vote.*

COMMUNICATIONS:

- ❖ Letter from Tri-County Supportive Housing regarding services they provide
- ❖ Public Notices from PSEG

PUBLIC PORTION:

- ❖ Harry Blaschke, 44 Walnut Street, brought up several issues in his neighborhood including the street sweeper and parking on the opposite side of the street, a cold patch done by PSEG that will be replaced by a permanent patch; painting curbs, speed bump on Walnut Street, and driveway apron problems. Engineer Vardaxis explained the contractor still has items to be completed so she will add the issues to the punch list. Speeding issues on Walnut was also discussed.
- ❖ Mark Price, 35 Center Avenue, spoke on behalf of the residents on Center Avenue regarding the speeding that is occurring on their street and inquired about the installation of speed bumps on Center Avenue.
- ❖ Roxie Deguzman, 42 Center Avenue also expressed her concerns for the children on Center Avenue and speeding cars. Chief Whinna advised that they will look into the issue. Ms. Deguzman asked for signs about children in the area.
- ❖ Randy Weisenbach, 126 Stanley Avenue, asked about the final paving on Stanley Avenue. Engineer Vardaxis explained the contractor usually waits about three months before putting down the final paving. General discussion took place regarding the paving of the street.
- ❖ Joyce Lovell, 328 Summit Avenue, advised another bench was obtained and it will be dedicated to former resident. Ms. Lovell discussed the "Make a Difference Day".

COMMENTS FROM MAYOR/COUNCIL/DEPARTMENT HEADS:

- ❖ Chief Whinna commented on the Junior Police Academy his department started the week of September 23rd that will run until December 23rd

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COMMENTS FROM MAYOR/COUNCIL/DEPARTMENT HEADS: *(continued)*

- ❖ Administrator Giles advised the Borough of Brooklawn was asking for permission to use the Westville shuttle bus for their Fall Festival and advised Brooklawn would pay \$800 for use of the bus as well as the driver's time.

Motion to permit the Borough of Brooklawn to use the Borough of Westville's shuttle bus was made by Councilman Murtaugh and seconded by Councilman Mailley. *Motion unanimously approved by voice vote.*

- ❖ Engineer Vardaxis advised revisions were submitted to the Department of Transportation for the repaving of Hazel Avenue project.
- ❖ Councilwoman Moan asked if all the bump outs in town were supposed to be removed and Council President Ledrich advised that not all were scheduled for removal. Councilwoman Moan asked if the extra pavers could be used to fill in the holes left by PSEG. Acting Public Works Manager Finger advised PSEG was supposed to come back out to fix the holes and he would follow up with them. Councilwoman Moan advised the Rolling Badges would be doing a Thanksgiving Dinner again this year on November 23, 2019. Councilwoman Moan also thanked everyone involved with the Fall Festival and noted that the Tree Lighting ceremony was scheduled for December 6th.
- ❖ Councilman Murtaugh advised that he heard Casper Auto Body was denied a Small Business Loan but he followed up with the County who will look into the request. Councilman Murtaugh also asked the Chief if the Borough could do no right turns during certain hours to help eliminate the traffic and speeding on Walnut and Center Streets. Councilman Murtaugh also mentioned that speed bumps could cost \$7,000 per bump.
- ❖ Council President Ledrich congratulated the Celebrations Committee on a great job done on the Fall Festival.
- ❖ Administrator Giles provided an update on the pole barn that will be located at the Soccer field and the renovations to the restrooms. General discussion took place regarding project specifics.

EXECUTIVE SESSION:

The Deputy Clerk read **RESOLUTION No. 122-2019** - Authorizing an Executive Session to discuss the Purchase, Lease of Borough Owned Property at 114 Crown Point Road.

A motion to approve Resolution No. 122-2019 was made by Councilwoman Moan and seconded by Councilman Mailley. *Motion unanimously approved by voice vote.*

Time In: 7:40 p.m.

Time Out: 8:17 p.m.

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A motion to adjourn the meeting was made by Councilwoman Moan and seconded by Councilman Mailley. *Motion unanimously approved by voice vote.*

The meeting was adjourned at 8:17 p.m.

Respectively Submitted,

*Kathleen Carroll
Deputy Municipal Clerk*

Next Council meeting scheduled for Monday, November 4, 2019

<u>Block/Lot</u>	<u>Owner of Record</u>	<u>Address</u>	<u>Amount</u>	<u>Date</u>
19/18	Irene Zane	317 Highland Avenue	\$189.32	9/23/19
22/22	Hogar Community Reinvest.	337 Woodbine Avenue	\$169.32	9/23/19
22/22	Hogar Community Reinvest.	337 Woodbine Avenue	\$176.44	9/23/19
34/39	Alessandro Blair	185 Broadway	\$169.32	9/23/19
34/39	Alessandro Blair	185 Broadway	\$183.65	9/23/19
45/1	Frances Silenzio	714 Gateway Blvd.	\$169.32	9/23/19
45/1	Frances Silenzio	714 Gateway Blvd.	\$161.02	9/23/19
54/18	Russell Williams	13 Oak Street	\$203.64	9/23/19
57/9	Diane Horn	159 West Avenue	\$169.32	9/23/19
57/9	Diane Horn	159 West Avenue	\$223.64	9/23/19
57/15	Roberto Carrazana	229 Delsea Drive	\$119.32	9/23/19
71/21	Westville Norse	910 Gateway Blvd.	\$733.98	9/25/19