

BOROUGH OF WESTVILLE
Regular Council Meeting
165 Broadway
May 6, 2019
Meeting Minutes – Youth in Government

Council President Ledrich called the meeting to order at 7:00 p.m., followed by the Pledge of Allegiance.

The Deputy Clerk read the public notice and roll call was taken, with the following persons in attendance:

Council President Michael O. Ledrich, Council Members: Paul C. Mailley, Donna Moan, Charles D. Murtaugh, and Fritz H. Sims, Jr., Deputy Clerk Kathleen Carroll, Public Works Manager Donna Domico, Engineer Erika Vardaxis, Chief William Whinna and Solicitor Timothy Scaffidi

Absent: Mayor Russell W. Welsh, Jr., Council Member Bruce Nordaby and Administrator Ryan Giles

National Anthem was sung by the Parkview School Student Chorus

Council President Ledrich administered the Oath of Office for Elected Parkview Students as Borough Officials

Mayor -	Lily Cannon
Council Member -	Kalise Miller
Council Member -	Caroline Bradley
Council Member -	Shaelie Young
Council Member -	Andres Medina
Council Member -	Lisha Molina
Council Member -	Ariana Hackley
Borough Administrator -	Joselyn Colon
Borough Clerk -	Seamus Magill
Chief of Police -	Emmalin Lawrence
Chief Financial Officer -	Lucy Bicking
Superintendent Public Works -	Cali Domico
Tax Collector -	Lindsey Baxter
Housing & Zoning Official -	Theodore Jenkins
Municipal Court Judge/Council Member -	Kalise Miller
Court Administrator -	Lesli Calderon
Prosecutor -	Abigail Haines
Public Defender -	Loralei Mayer
Solicitor -	Honesty Sampson
Fire Chief -	William Hyatt
Fire Marshall -	Daniel Leone
Lions Club President/Tail Twister -	Daniela Olmeda

State Senator Nilsa Cruz-Perez and Assemblyman William Spearman congratulated the students on being elected and wished them good luck in future endeavors.

A motion to approve the meeting minutes of April 1, 2019 was made by Councilman Murtaugh and seconded by Councilwoman Moan. *Motion was unanimously approved by voice vote.*

PUBLIC COMMENT ON AGENDA ITEMS ONLY:

- Joyce Lovell, 328 Summit Avenue inquired about Resolution No. 70-2019 “Designating the Borough of Westville, excepting Block 31, Lots 16, 17 and 18, County of Gloucester, as an area in need of Rehabilitation” and received confirmation from Solicitor Scaffidi that it’s a permanent designation. Discussion took place regarding the State’s approval of Resolution No. 70-2019 and what property improvements may qualify as “in need of Rehabilitation”.
- Alfred Achilles from Grabbes, located at 19 Delsea Drive, inquired about Resolution No. 70-2019, “Designating the Borough of Westville, excepting Block 31, Lots 16, 17 and 18, County of Gloucester, as an area in need of Rehabilitation”. Mr. Achilles asked for clarification on the Resolution and Solicitor Scaffidi advised that all of Westville is in the Rehabilitation zone with the exception of Mr. Achilles’ property which is Block 31, Lots 16, 17 and 18. Solicitor Scaffidi confirmed to Mr. Achilles that his property has been excluded from this Resolution as was previously requested by Mr. Achilles. General discussion about the Rehabilitation project took place.

COMMITTEE REPORTS FOR MARCH 2019:

A motion to approve the reports, as submitted, was made by Councilman Murtaugh and seconded by Councilman Mailley. *The motion was unanimously approved by voice vote.*

Council President Ledrich read a Proclamation Honoring Emily Coleman, a sophomore at Gateway Regional High School, for receiving two Presidential Excellence Awards.

OLD BUSINESS

Public Hearing:

(Introduced April 1, 2019)

ORDINANCE 4, 2019 – Calendar Year 2019 – Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank (N.J.S.A. 40A:4-45.14)

A motion to open the meeting to the public was made by Councilman Mailley and seconded by Councilwoman Moan. *The motion was unanimously approved by voice vote.*

Hearing no comments from the public, a motion to close the meeting to the public was made by Councilman Murtaugh and seconded by Councilman Sims. *The motion was unanimously approved by voice vote.*

A motion to adopt Ordinance No. 4-2019 was made by Councilwoman Moan and seconded by Councilman Sims. *The motion was unanimously approved by roll call vote.*

NEW BUSINESS

❖ **RESOLUTION No. 62-2019** - Allowing the Budget to be read in Title Only

A motion to adopt Resolution No. 62-2019 was made by Councilwoman Moan and seconded by Councilman Sims. *The motion was unanimously approved by roll call vote.*

Public Hearing On:

❖ **2019 MUNICIPAL BUDGET**

A motion to open the meeting to the public was made by Council President Ledrich and seconded by Councilwoman Moan. *The motion was unanimously approved by voice vote.*

Council President Ledrich acknowledged there were no comments from the Public so a motion to close the meeting to the public was made by Councilwoman Moan and seconded by Councilman Murtaugh. *The motion was unanimously approved by voice vote.*

A motion to **ADOPT** the 2019 Municipal Budget was made by Councilman Sims and seconded by Councilman Murtaugh. *The motion was unanimously approved by roll call vote.*

CONSENT AGENDA

The items listed below are considered to be routine by the Borough of Westville and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.

(Motion to approve/deny all Resolutions listed under the Consent Agenda by Roll Call Vote)

RESOLUTION No. 63-2019 - Crediting and suspending Sewer charges for 123 Edgewater Avenue due to a house fire.

RESOLUTION No. 64-2019 - Requesting approval of Items of Revenue and Appropriation N.J.S.A. 40A:4-87

RESOLUTION No. 65-2019 - Authorizing homeowner at 910 High Street, to connect to the sanitary sewer system at a charge of \$100

RESOLUTION No. 66-2019 - Authorizing the Mayor of Westville, or his designee, to sign an Agreement with the County of Gloucester for entertainment activities *(Night at the Movies and musical group for the Fireworks)*

A motion to adopt Resolution Nos. 63-66, 2019 was made by Councilwoman Moan and seconded by Councilman Sims. *The motion was unanimously approved by roll call vote.*

END CONSENT AGENDA

NEW BUSINESS: (Continued)

- ❖ **RESOLUTION No. 67-2019** - Appointing William P. Stout as a Part-Time Clean Communities Summer employee

A motion to adopt Resolution No. 67-2019 was made by Councilwoman Moan and seconded by Councilman Sims. *The motion was unanimously approved by roll call vote.*

- ❖ **RESOLUTION No. 68-2019** - Appointing Ryan Leahy as Deputy Emergency Management Coordinator

A motion to adopt Resolution No. 68-2019 was made by Councilman Murtaugh and seconded by Councilman Mailley. *The motion was unanimously approved by roll call vote.*

- ❖ **RESOLUTION No. 69-2019** - Authorizing the submission of Year 2019 Community Development Block Grant Application and Project Description Form for "Installation of poured in place" rubber matting to replace the mulch at the Thomas West Park playground

A motion to adopt Resolution No. 69-2019 was made by Councilman Sims and seconded by Councilman Murtaugh. *The motion was unanimously approved by roll call vote.*

- ❖ **RESOLUTION No. 70-2019** - Designating the Borough of Westville, excepting Block 31, Lots 16, 17 and 18, County of Gloucester, as an area in need of Rehabilitation

A motion to adopt Resolution No. 70-2019 was made by Councilwoman Moan and seconded by Council President Ledrich. *The motion was unanimously approved by roll call vote.*

- ❖ **APPLICATION FOR 2019 USED CAR LICENSE** from Delaney's Auto Sales (108 Broadway)

A motion to approve the Used Car License was made by Councilwoman Moan and seconded by Councilman Murtaugh. *The motion was unanimously approved by roll call vote.*

- ❖ **REQUEST** from the Gateway 50 Yard Club to hold a Coin Drop on Saturday, May 18, 2019 from 10 a.m. to 2 p.m. at Broadway and Olive Street. *(All required documents submitted to Borough and approved by Police and Gloucester County.)*

A motion to approve the Coin Drop made by Councilman Murtaugh and seconded by Councilman Sims. *The motion was unanimously approved by roll call vote.*

NEW BUSINESS: *(Continued)*

- ❖ **REQUEST** from the Rolling Badges to hold a Coin Drop on Saturday, June 1, 2019 from 10 a.m. to 2 p.m. at Broadway and Olive Street. *(All required documents submitted to Borough and approved by Police and Gloucester County.)*

A motion to approve the Coin Drop made by Councilman Murtaugh and seconded by Councilman Mailley. *The motion was unanimously approved by roll call vote.*

- ❖ **REQUEST** from the Westville Fire Department to hold a Coin Drop on Friday, May 24, 2019 from 2 p.m. to 6 p.m. at Broadway and Olive Street. *(Request approved by the Police Department; and the application will be sent to the County Highway Department for their approval.)*

A motion to approve the Coin Drop made by Councilman Murtaugh and seconded by Councilman Sims. *The motion was unanimously approved by roll call vote.*

-----**CONCLUSION OF NEW BUSINESS**-----

APPROVAL OF THE BILL LIST:

The Deputy Clerk advised that the list of bills was posted in hallway.

A motion to dispense with reading of the bills was made by Councilman Mailley and seconded by Councilwoman Moan. *Motion unanimously approved by voice vote.*

A motion to pay all bills and vouchers that were in order, was made by Council President Ledrich and seconded by Councilman Sims.

COMMUNICATIONS:

- ❖ Memo from Tax Collector O'Hara regarding "Annual Report of Taxes Not Collectible"
- ❖ Letter from the State of New Jersey, Department of Environmental Protection regarding a permit request submitted by Wheelabrator

PUBLIC PORTION: (Individuals must state their name and address for the record and respect the five minute time limit while addressing the Governing Body. In order to be heard, individuals must go to the podium and speak into the microphone.)

- ❖ Kim Colgan, President of the Westville Lions Club thanked the Governing Body and the school teachers for all they do for the "Youth in Government" activities

STUDENTS RECITED THEIR MUNICIPAL JOB RESPONSIBILITIES

COMMENTS FROM MAYOR/COUNCIL/DEPARTMENT HEADS:

- ❖ Public Works Manager Domico advised the Water Main Project will start in June and the repaving of Walnut Street will begin in July and all details for the Fireworks scheduled for June 29th have been finalized.
- ❖ Engineer Vardaxis reported that the Borough received a grant for \$250,000 for construction on Hazel Avenue.
- ❖ Chief Whinna congratulated the students on a job well done.
- ❖ Councilwoman Moan congratulated Emily Coleman on her academic achievements and congratulated all Parkview students on their participation in the Youth in Government activities.
- ❖ Councilman Murtaugh congratulated all the students for being elected to their positions and thanked the Westville Lions Club for their participation in the program.
- ❖ Deputy Clerk Carroll announced the upcoming movie in the Park and thanked Piskers bakery for donating cookies.
- ❖ Councilman Sims congratulated the students for being elected to their positions and thanked the Westville Lions Club for participating in the Youth in Government activities. Councilman Sims also thanked school officials for their participation and the Borough office staff. Councilman Sims acknowledged Emily Coleman's scholastic achievements.
- ❖ Councilman Mailley invited meeting attendees to the Memorial Day service scheduled for Monday, May 27th at 10 a.m. at Thomas West Park.
- ❖ Council President Ledrich thanked everyone involved in the Youth in Government activities and to the students who did a good job running the council meeting.

Council President Ledrich announced this portion of the meeting with the students has concluded and that the meeting will recess for 10 minutes to allow the students to have Refreshments in the Conference Room and that when council returns to session, they will go into an Executive Session

EXECUTIVE SESSION:

The Deputy Clerk read **RESOLUTION No. 71-2019** - Authorizing an Executive Session to discuss Purchase, Lease of Property

A motion to approve Resolution No. 71-2019 was made by Councilman Murtaugh and seconded by Councilwoman Moan. *Motion unanimously approved by voice vote.*

Time In: 8:05 p.m. Time Out: 8:15 p.m.

Motion to have Administrator Giles investigate 18 Pine Street to see if the property is in foreclosure and to contact the new owners of 22 Pine Street to see what their plans are for the property.

A motion to adjourn the meeting was made by Councilman Mailley and seconded by Councilman Sims. *Motion unanimously approved by voice vote.*

The meeting was adjourned at 8:17 p.m.

Respectively Submitted,

Kathleen Carroll

*Kathleen Carroll
Deputy Municipal Clerk*

Next Council meeting scheduled for Monday, June 3, 2019