

# BOROUGH OF WESTVILLE

## Regular Council Meeting

165 Broadway

June 3, 2019

*Meeting Minutes*

Mayor Russell W. Welsh, Jr. called the meeting to order at 7:00 p.m., followed by the Pledge of Allegiance.

The Deputy Clerk read the public notice and roll call was taken, with the following persons in attendance:

Mayor Russell W. Welsh, Jr., Council President Michael O. Ledrich, Council Members: Donna Moan, Charles D. Murtaugh, Bruce Nordaby and Fritz H. Sims, Jr., Deputy Clerk Kathleen Carroll, Administrator/Clerk Ryan J. Giles, Public Works Assistant Manager Marty Finger, Engineer Erika Vardaxis, Lt. Michael Packer and Solicitor Timothy Scaffidi

Absent: Councilman Paul C. Mailley

A motion to approve the Regular and Executive minutes of May 6, 2019 was made by Councilman Nordaby and seconded by Councilman Sims. *Motion was unanimously approved by voice vote.*

**PUBLIC COMMENT ON AGENDA ITEMS ONLY:** No comments from the Public

### **COMMITTEE REPORTS FOR APRIL 2019:**

A motion to approve the reports, as submitted, was made by Councilwoman Moan seconded by Councilman Murtaugh. *The motion was unanimously approved by voice vote.*

**OLD BUSINESS:** No old business

### **NEW BUSINESS:**

- ❖ **RESOLUTION No. 72-2019** – Accepting a request for a waiver of medical insurance coverage and for reimbursement for 25% of the single insurance rate, not to exceed \$5,000. from Jake Coleman

A motion to approve Resolution No. 72-2019 was made by Councilman Murtaugh and seconded by Councilwoman Moan. *The motion was unanimously approved by roll call vote.*

- ❖ **RESOLUTION No. 73-2019** – In support of Path to Progress recommendations made by the New Jersey Economic and Fiscal policy workgroup (Administrator Giles provided general information about the updated Resolution.)

A motion to approve Resolution No. 73-2019 was made by Council President Ledrich and seconded by Councilman Murtaugh. *The motion was unanimously approved by roll call vote.*

**NEW BUSINESS:** *(continued)*

- ❖ **RESOLUTION No. 74-2019** - Approving Renewal of Plenary Retail Consumption Licenses for 2019-2020 (Schileens Pub, Grabbes, Hot Shots, Gateway Diner, Tower Tavern, Westville Boat Club) (Administrator Giles advised he anticipated all of the above establishments will be approved by the State but that Cousins has not yet received its Clearance Certificate.)

A motion to approve Resolution No. 74-2019 was made by Councilman Nordaby and seconded by Councilwoman Moan. *The motion was unanimously approved by roll call vote.*

- ❖ **RESOLUTION No. 75-2019** - Authorizing a refund to the Energy Company for a 2019 Business Registration fee paid in error

A motion to approve Resolution No. 75-2019 was made by Council President Ledrich and seconded by Councilwoman Moan. *The motion was unanimously approved by roll call vote.*

- ❖ **RESOLUTION No. 76-2019** - Authorizing the placement of Property Maintenance Liens

A motion to approve Resolution No. 76-2019 was made by Councilman Murtaugh and seconded by Councilman Nordaby. *The motion was unanimously approved by roll call vote.*

- ❖ **REQUEST** from Pastor Don Sodano of the Gateway to Grace Church to hold a soccer camp at the Park Avenue baseball field (Rt. 130/Gateway Boulevard) beginning August 7 and ending August 10, 2019. (Paperwork was submitted to the Parks committee for review prior to the meeting and the organization submitted both the Hold Harmless and Certificate of Insurance forms along with their request.)

A motion to allow the Gateway to Grace Church to hold a soccer camp was made by Councilman Sims and seconded by Councilwoman Moan. *The motion was unanimously approved by voice vote.*

- ❖ **REQUEST** from the Westville Fire District No. 1 to close West Olive Street to vehicle traffic from 6 p.m. to 9 p.m. and to use Fire Hydrants in conjunction with their "Open House - Cool Down" event scheduled for Thursday, June 27, 2019. (Request sent to the Public Safety Committee for review.)

A motion to allow the Westville Fire District No. 1 to hold a Cool Down event on June 27, 2019 was made by Council President Ledrich and seconded by Councilwoman Moan. *The motion was approved by majority roll call vote with Councilman Murtaugh and Councilman Sims abstaining from the vote.*

- ❖ **LETTER** of Retirement from Public Works Manager Donna Domico effective August 1, 2019

Motion to accept Public Works Manager Donna Domico's letter of retirement was made by Council President Ledrich and seconded by Councilman Nordaby. *The motion was unanimously approved by voice vote.*

-----**CONCLUSION OF NEW BUSINESS**-----

The Deputy Clerk advised that the list of bills was posted in hallway.

A motion to dispense with reading of the bills was made by Councilwoman Moan and seconded by Councilman Nordaby. *Motion unanimously approved by voice vote.*

A motion to pay all bills and vouchers that were in order, was made by Councilman Nordaby and seconded by Councilman Sims. *Motion unanimously approved by roll call vote.*

**COMMUNICATIONS:**

- Requisition of Taxes – Parkview School for 2019-2020
- Requisition of Taxes – Gateway Regional High School for 2019-2020  
(Administrator Giles clarified to Council that the Requisition of Taxes is what the schools will be asking for taxes for the year.)
- Letters from Girl Scout Troop Leader, Mandi McCullough, regarding borough residents who received the Girl Scout Bronze award. (Mayor Welsh advised congratulatory letters will be sent to the Girl Scouts for their June 5<sup>th</sup> ceremony and they will also be invited to the July 1 meeting where Proclamations will be read detailing their accomplishments.)
- Letter from the State of New Jersey, Department of Corrections regarding inspection of the Police Detention Facility

**PUBLIC PORTION:**

- ❖ Linda Kelley, 213 Chestnut Street, expressed her concerns about the apartment complex at Gateway Boulevard and some of the illegal activities that may be occurring at that location and discussed the road condition at the soccer fields.
- ❖ Joyce Lovell, 328 Summit Avenue, talked about the safety conditions of the screen at the free Movie at the Park, sponsored by the County of Gloucester and expressed her disappointment that Public Works Manager Domico was retiring.
- ❖ Pam and Mike Gordy of the Westville Brewery provided information on recent rulings by ABC (State of New Jersey Alcoholic Beverage Control) concerning limitations (e.g. only permitting 25 special events a year) that were added for limited breweries. Discussion took place regarding notifications breweries are required to make to local municipal government officials. Mike Gordy also asked the Borough to put a Resolution on the July agenda supporting breweries so that it can be sent to Elected Officials. Further discussion took place regarding possible changes to the law and current limitations.

**COMMENTS FROM MAYOR/COUNCIL/DEPARTMENT HEADS:**

- ❖ Administrator Giles asked Engineer Vardaxis for the status of the CDBG project and she indicated that she would check with Engineer Bryson and report back next week. Council President Ledrich asked to be included in updates on the project.
- ❖ Councilwoman Moan discussed the “Westville” sign at the point of Delsea and Broadway and asked if it could be maintained and inquired about the possibility of obtaining a second set of bleachers for Thomas West Park.
- ❖ Councilman Nordaby thanked everyone who participated in the Memorial Day Service and provided an update on the 9-1-1 Memorial by letting everyone know he was going to move forward with the project which will include the removal of some trees. Councilman Nordaby also provided general details on how the project was going to be completed.
- ❖ Deputy Clerk Carroll reminded everyone about voting in the Primary elections on Tuesday, June 4, 2019.
- ❖ Councilman Sims asked for a follow up response from Chief Whinna be placed on the July 1, 2019 agenda regarding a request for handicap parking on Woodbine Avenue.
- ❖ Councilman Murtaugh advised the bell associated with the 9-1-1- Memorial will be donated by the Westville Fire Department and confirmed that interviews for the new Sergeant’s position were scheduled for June 5, 2019. Councilman Murtaugh provided commentary on a resident’s complaint concerning the stop sign at Ambler and High Streets. Councilman Murtaugh also addressed the lack of signage at the railroad crossing at Rt. 45 and asked Administrator Giles to contact SUNOCO with the Borough’s concerns about safety issues at the crossing. Councilman Murtaugh mentioned that the Borough should consider identifying the railroad crossing at Little River Drive as a “quiet zone”.
- ❖ Engineer Vardaxis advised Bogey’s Construction will be starting work on Walnut Street the week of June 10, 2019 and that applications for Municipal Aid 2020 are due July 19<sup>th</sup> so Engineer Bryson will be verifying with the Borough those streets to be considered for repaving. Engineer Vardaxis also confirmed that the 2<sup>nd</sup> phase of the water main project will begin after school is finished for the summer.
- ❖ Councilman Murtaugh mentioned adding a speed bump to Harvard Avenue if there is money remaining in the repaving grant.
- ❖ Councilwoman Moan advised meeting attendees of the upcoming Fireworks show scheduled for Saturday, June 29<sup>th</sup>, along River Drive that will include a live band and lighted boat parade along with food vendors.

**EXECUTIVE SESSION:**

The Deputy Clerk read **RESOLUTION No. 77-2019** - Authorizing an Executive Session to discuss Purchase and Lease of Property

A motion to approve Resolution No. 77-2019 was made by Councilwoman Moan and seconded by Councilman Nordaby. *Motion unanimously approved by voice vote.*

*Time In: 7:42 p.m.*

*Time Out: 8:40 p.m.*

❖ A motion to approve a \$50.00 increase to each apartment at the 128 Crown Point Road location was made by Council President Ledrich and seconded by Councilman Nordaby. *Motion unanimously approved by roll call vote.*

A motion to adjourn the meeting was made by Councilman Nordaby and seconded by Councilman Sims. *Motion unanimously approved by voice vote.*

*The meeting was adjourned at 9:02 p.m.*

*Respectively Submitted,*

*Kathleen Carroll*

*Kathleen Carroll  
Deputy Municipal Clerk*

*Next Council meeting scheduled for Monday, July 1, 2019*