

BOROUGH OF WESTVILLE

Regular Council Meeting

165 Broadway

March 4, 2019 ~ 7:00 p.m.

Meeting Minutes

Council President Ledrich called the meeting to order at 7:00 p.m., followed by the Pledge of Allegiance.

The Deputy Clerk read the public notice and roll call was taken, with the following persons in attendance:

Council President Michael O. Ledrich, Council Members: Paul C. Mailley, Donna Moan, Charles D. Murtaugh, Bruce Nordaby and Fritz H. Sims, Jr., Deputy Clerk Kathleen Carroll, Administrator/Clerk Ryan J. Giles, Public Works Manager Donna Domico, Engineer Erika Vardaxis, Police Chief William Whinna and Solicitor Timothy Scaffidi

Absent: Mayor Russell W. Welsh, Jr.,

A motion to approve the Regular and Executive minutes of February 4, 2019 was made by Councilman Nordaby and seconded by Councilwoman Moan. *Motion was unanimously approved by voice vote.*

PUBLIC COMMENT ON AGENDA ITEMS ONLY

❖ Joyce Lovell, 328 Summit Avenue asked for clarification on the letter in the Correspondence section from Brown & Connery regarding the Senior Complex. Solicitor Scaffidi advised the request is for an amended site plan to include a parking lot solar system. A discussion took place regarding the solar system at that location.

Council President Ledrich sworn in Officer Alexander Stewart as a full time Westville Police Officer

COMMITTEE REPORTS FOR JANUARY 2019:

A motion to approve the reports, as submitted, was made by Councilman Murtaugh and seconded by Councilwoman Moan. *The motion was unanimously approved by voice vote.*

OLD BUSINESS

Public Hearing:

(2nd Reading - Introduced February 4, 2019)

❖ **ORDINANCE No. 1-2019** - Authorizing the execution of Addendum #1 to a Lease Agreement between the Borough of Westville and the Rolling Badges Law Enforcement Motorcycle Club, Inc. and 4Heroes Charity Inc.

A motion to open the meeting to the public was made by Councilman Mailley and seconded by Councilman Nordaby. *The motion was unanimously approved by voice vote.*

Hearing no comments from the public, a motion to close the meeting to the public was made by Councilman Murtaugh and seconded by Councilwoman Moan. *The motion was unanimously approved by voice vote.*

A motion to adopt Ordinance No. 1-2019 was made by Councilman Nordaby and seconded by Councilman Mailley. *The motion was unanimously approved by roll call vote.*

OLD BUSINESS (continued)

Public Hearing:

(2nd Reading - Introduced February 4, 2019)

- ❖ **ORDINANCE No. 2-2019** - Salary and Wage Ordinance of the Borough of Westville for 2019

A motion to open the meeting to the public was made by Councilwoman Moan and seconded by Councilman Mailley. *The motion was unanimously approved by voice vote.*

Hearing no comments from the public, a motion to close the meeting to the public was made by Councilman Sims and seconded by Councilman Mailley. *The motion was unanimously approved by voice vote.*

A motion to adopt Ordinance No. 2-2019 was made by Councilwoman Moan and seconded by Councilman Mailley. *The motion was approved by majority roll call vote with Councilman Murtaugh abstaining from the vote.*

Public Hearing:

(2nd Reading - Introduced February 4, 2019)

- ❖ **ORDINANCE No. 3-2019** - Bond Ordinance amending Bond Ordinance No. 16-2018 of the Borough of Westville, in the County of Gloucester, New Jersey

Administrator Giles advised the purpose of the Ordinance was to obtain additional funding to complete the Delsea Drive water project as well as additional roads (Hazel Avenue, Olive Street, Stanley Avenue, Crown Point Road and p/o intersecting streets).

A motion to open the meeting to the public was made by Councilman Murtaugh and seconded by Councilman Sims. *The motion was unanimously approved by voice vote.*

Hearing no comments from the public, a motion to close the meeting to the public was made by Councilman Mailley and seconded by Councilwoman Moan. *The motion was unanimously approved by voice vote.*

A motion to adopt Ordinance No. 3-2019 was made by Councilman Murtaugh and seconded by Councilwoman Moan. *The motion was unanimously approved by roll call vote.*

NEW BUSINESS

CONSENT AGENDA

The items listed below are considered to be routine by the Borough of Westville and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.

(Motion to approve/deny all Resolutions listed under the Consent Agenda by Roll Call Vote)

RESOLUTION No. 48-2019 - Authorizing a Shared Service Agreement between the Borough of Westville and the Mantua Township Municipal Utilities Authority to permit the Borough of Westville to provide water testing services for the Mantua Township Municipal Utilities pursuant to N.J.S.A. 40A:65-1A

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RESOLUTION No. 49-2019 - Authorizing the Placement of a Property Maintenance Lien for 329 Woodbine Avenue in the amount of \$119.92 to secure the structure with the owner of record, US Bank Trust

RESOLUTION No. 50-2019 - Authorizing the Mayor or his Designee to sign a contract with Pyrotecnico Fireworks for the June 29, 2019 Independence Day Fireworks show (rain date June 30)

RESOLUTION No. 51-2019 - Authorizing homeowners to connect to the Sanitary Sewer System at a charge of \$100

A motion to approve Resolutions Nos. 48-51, 2019 was made by Councilwoman Moan and seconded by Councilman Mailley. *The motion was unanimously approved by roll call vote.*

END CONSENT AGENDA

RESOLUTION No. 52-2019 - Resolution in Support of Path to Progress recommendations made by the New Jersey Economic and Fiscal Policy Workgroup

Administrator Giles advised Senator Sweeney supports this resolution that addresses the shortfall in the New Jersey Pension System and considers possible reforms

A motion to approve Resolution No. 52-2019 was made by Councilman Murtaugh and seconded by Councilman Nordaby. *The motion was unanimously approved by roll call vote.*

RESOLUTION No. 53-2019 - Authorizing the Mayor or his designee to sign the Community Development Block Grant in the amount of \$50,000 for the reconstruction of bathroom facilities to be ADA (Americans with Disabilities Act) compliant, at the athletic field located at 216 Chestnut Street

Administrator Giles advised also included in this Grant would be the expansion of a pole barn and demolition of the old building

A motion to approve Resolution No. 53-2019 was made by Councilman Sims and seconded by Councilman Murtaugh. *The motion was unanimously approved by roll call vote.*

APPLICATIONS FOR 2019 AMUSEMENT GAMES

- Gateway Diner (106 Broadway)
- Hot Shots (500 Gateway Boulevard)
- Tower Tavern (32 River Drive)

A motion to approve the Applications for the 2019 Amusement Games was made by Councilman Sims and seconded by Councilman Mailley. *The motion was unanimously approved by voice vote.*

NEW BUSINESS (continued)

- ❖ **REQUEST** from the Bible Church of Westville located at 307 Delsea Drive for additional street crossing signage for Delsea Drive and Duncan Avenue

Ms. Diane Costo, 33 Murphy Avenue in Westville Grove, spoke on behalf of the Bible Church of Westville. Ms. Costo expressed the Church's concern about the safety of their members, as well as anyone who crosses the street at Delsea Drive and Duncan Avenue, specific to the drivers who are not stopping at that crosswalk to allow pedestrians to cross.

Public Works Manager Domico stated she would contact someone at the State level to come out to evaluate the crossing at Duncan as well as Pine Street. Ms. Costo provided the days and times of services at the Church to Lt. Packer who will schedule an officer to be in the area during those times. Public Works Manager Domico also talked about the possibility of having yellow diagonal lines at the Duncan Avenue crosswalk but would have to work with the State on that change.

- ❖ **REQUEST** from the New Jersey Independent Baseball League to use the Park Avenue ball field on Sundays from 7:30 a.m. to 3:00 p.m. beginning April 1 through November 1, 2019 (*The application and Hold Harmless agreement were submitted. The League's insurance policy renewal date is March 2019 so the Certificate of Insurance will be submitted at that time. The Deputy Clerk will follow up with the organization to obtain an updated Certificate of Insurance*)

A motion to approve the application from the New Jersey Independent Baseball League to use the Park Avenue ball field was made by Councilman Murtaugh and seconded by Councilman Sims. *The motion was unanimously approved by voice vote.*

The following item was removed from the Agenda:

REQUEST from Madison Welsh for insurance to use the Westville Fire Hall for a Dance-A-Thon on March 31, 2019 from 5 p.m. to 9 p.m. (*Proceeds to benefit the Children's Miracle Network Hospitals*)

-----**CONCLUSION OF NEW BUSINESS**-----

The Deputy Clerk advised that the list of bills was posted in hallway.

A motion to dispense with reading of the bills was made by Councilman Mailley and seconded by Councilman Nordaby. *Motion unanimously approved by voice vote.*

A motion to pay all bills and vouchers that were in order, was made by Councilwoman Moan and seconded by Councilman Nordaby. *Motion unanimously approved by roll call vote. (Councilman Murtaugh abstained from approving check #27355.)*

COMMUNICATIONS:

- ❖ Memo from Tax Collector O'Hara regarding the results of the 2018 Tax Sale
- ❖ Letter from Brown & Connery regarding the Senior Complex
- ❖ Notice to Downstream Water Users from PBF Logistics Products Terminals

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PUBLIC PORTION: (Individuals must state their name and address for the record and respect the five minute time limit while addressing the Governing Body. In order to be heard, individuals must go to the podium and speak into the microphone.)

- ❖ Harry Blaschke, 44 Walnut Street, voiced his concerns about the house at the corner of his street discharging water onto Walnut Street which is causing a safety hazard. Mr. Blaschke also thanked council for having “children at play” and “no parking” signs installed on Walnut Street. Mr. Blaschke also mentioned the speeding in the Walnut Street area as well as parking on the sidewalks.

General discussion took place regarding letters that were sent to residents specific to them connecting their sump pumps into the sanitary sewer system.

- ❖ Joyce Lovell, 328 Summit Avenue, advised South Jersey Pipe & Gas is not getting the pipeline through the Pine Barrens but wind turbines are being considered. Ms. Lovell advised there will be a Seedbank at the Library on March 16, 2019. Ms. Lovell asked about the DOT meeting scheduled for Wednesday regarding the Rt. 47 bridge over Big Timber Creek project and whether or not it was a formal meeting. Ms. Lovell advised the Environmental Commission is in need of volunteers to help with a clean-up project that will enable them to receive a \$500 grant.

COMMENTS FROM MAYOR/COUNCIL/DEPARTMENT HEADS:

- ❖ Administrator Giles advised:

1. the Department of Transportation scheduled a Public informational session to discuss the Route 47 Bridge over Big Timber Creek renovation on Wednesday, March 6, 2019 from 6 p.m. to 8 p.m. at 165 Broadway;
2. J. Harte (the Borough’s IT company) was making progress on the migration of the Microsoft 365 software to our server that should be completed by the end of March;
3. the Tax Collector’s report was released and based on the information, collections are good

- ❖ Administrator Giles asked about the progress of the Budget and Council President Ledrich advised the Budget Committee had several meetings on the budget

- ❖ Public Works Manager Domico advised she was working on getting quotes to have the Pond cleaned

- ❖ Engineer Vardaxis provided an update on the 2018 Water Main replacement and Walnut Street projects

- ❖ Councilwoman Moan congratulated Officer Stewart on his promotion to full time officer

- ❖ Councilman Nordaby also congratulated Officer Stewart and thanked residents for attending the meeting.

EXECUTIVE SESSION:

The Deputy Clerk read **RESOLUTION No. 54-2018** - Authorizing an Executive Session to discuss Personnel Matters within the Police Department and Purchase and Lease of Property

A motion to approve Resolution No. 54-2019 was made by Councilwoman Moan and seconded by Councilman Nordaby. *Motion unanimously approved by voice vote.*

Time In: 7:45 p.m. Time Out: 8:15 p.m.

- ❖ Council President Ledrich advised the Finance Committee met with Administrator Giles and CFO Bruno to discuss the budget and that it has been suggested that this year's budget be increased two cents per residence or on average \$47.00 per year/per residence. Administrator Giles advised a two cent increase would be \$26 per household and 3½ cent increase would be about \$47 per household. A lengthy discussion took place regarding the amount of taxes that need to be raised, budget cuts, building the surplus and school taxes.
- ❖ Councilman Murtaugh asked Deputy Clerk Carroll to listen to previous years recorded meeting minutes for information specific to Redevelopment.
- ❖ A motion to sell 114 Crown Point Road for \$38,000, through a realtor, for a time period not to exceed three months; further if there are no interested parties in purchasing the property the building will be demolished was made by Councilman Sims and seconded by Councilman Nordaby.

Roll Call: Ayes – Council members Ledrich, Mailley, Murtaugh, Nordaby, Sims
Nays – Councilwoman Moan

There being five (5) ayes and 1 nays, the motion passed by a majority vote.

A motion to adjourn the meeting was made by Councilman Nordaby and seconded by Councilwoman Moan. *Motion unanimously approved by voice vote.*

The meeting was adjourned at 8:28 p.m.

Respectively Submitted,

Kathleen Carroll

Kathleen Carroll
Deputy Municipal Clerk

Next Council meeting scheduled for Monday, April 1, 2019