

BOROUGH OF WESTVILLE

Regular Council Meeting
165 Broadway
February 4, 2019 ~ 7:00 p.m.
Meeting Minutes

Mayor Welsh called the meeting to order at 7:00 p.m., followed by the Pledge of Allegiance.

The Deputy Clerk read the public notice and roll call was taken, with the following persons in attendance:

Mayor Russell W. Welsh, Jr., Council President Michael O. Ledrich, Council Members: Paul C. Mailley, Donna Moan, Charles D. Murtaugh, Bruce Nordaby and Fritz H. Sims, Jr., Deputy Clerk Kathleen Carroll, Administrator/Clerk Ryan J. Giles, Public Works Manager Donna Domico, Engineer Paul Breier, Police Chief William Whinna, Lt. Michael Packer and Solicitor Timothy Scaffidi

A motion to approve the Regular and Reorganization meetings of December 12, 2018 and January 5, 2019 was made by Councilwoman Moan and seconded by Councilman Sims. *Motion was unanimously approved by voice vote.*

PUBLIC COMMENT ON AGENDA ITEMS ONLY No Comments Received

COMMITTEE REPORTS FOR DECEMBER 2018:

A motion to approve the reports, as submitted, was made by Councilwoman Moan and seconded by Councilman Murtaugh. *The motion was unanimously approved by voice vote.*

NEW BUSINESS

❖ *First Reading: (Introduction)*

ORDINANCE No. 1-2019 - Authorizing the execution of Addendum #1 to a Lease Agreement between the Borough of Westville and the Rolling Badges Law Enforcement Motorcycle Club, Inc. and 4Heroes Charity Inc. (*Solicitor Scaffidi provided a brief explanation for the change*)

A motion to introduce Ordinance No. 1-2019 was made by Councilwoman Moan and seconded by Councilman Mailley. *The motion was unanimously approved by roll call vote.*

❖ *First Reading: (Introduction)*

ORDINANCE No. 2-2019 - Salary and Wage Ordinance of the Borough of Westville for 2019

A motion to introduce Ordinance No. 2-2019 was made by Councilman Sims and seconded by Council President Ledrich. *The motion was unanimously approved by roll call vote*

NEW BUSINESS (Continued)

- ❖ **RESOLUTION No. 34-2019** – Adopt a Temporary Capital Budget
(Administrator Giles advised this Resolution is needed to approve Ordinance No. 3-2019 and commented that Ordinance No. 3-2019 will enable the Borough to complete a good portion of the water main replacement project because of the bid received from Pioneer Pipe. Public Works Managers Domico also stated her support of the project.)

A motion to adopt Resolution No. 34-2019 was made by Council President Ledrich and seconded by Councilman Murtaugh. *The motion was unanimously approved by roll call vote*

- ❖ **First Reading: (Introduction)**
ORDINANCE No. 3-2019 – Bond Ordinance amending Bond Ordinance No. 16-2018 of the Borough of Westville, in the County of Gloucester, New Jersey

A motion to introduce Ordinance No. 3-2019 was made by Councilman Sims and seconded by Councilwoman Moan. *The motion was unanimously approved by roll call vote.*

CONSENT AGENDA

The items listed below are considered to be routine by the Borough of Westville and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.

(Motion to approve/deny all Resolutions listed under the Consent Agenda by Roll Call Vote)

RESOLUTION No. 35-2019 – Authorizing the Mayor or Borough Administrator to sign the 2019 Service Agreement with Edmunds & Associates, Inc. for the MCSJ System

RESOLUTION No. 36-2019 – Authorizing the Borough of Westville to apply for the 2018 Recycling Tonnage Grant

RESOLUTION No. 37-2019 – Refunding Robyn R. Cormaney, a \$250.00 disability deduction granted by the County of Gloucester for the calendar year 2018 for block 90, lot 7, 24 Parkview Drive

RESOLUTION No. 38-2019 – Authorizing a refund in the amount of \$110 for a water payment made on account #524-0 located at 620 Gateway Boulevard, owner Eugene Nicotra

RESOLUTION No. 39-2019 – Authorizing appointing substitute prosecutors for the year 2019

RESOLUTION No. 40-2019 – Approving participation with the Department of Law and Public Safety (State of New Jersey) in a Safe and Secure Communities Programs for 2019

RESOLUTION No. 41-2019 – Authorizing homeowners to connect to the Sanitary Sewer System at a charge of \$100

RESOLUTION No. 42-2019 - Authorizing a refund for a dental COBRA insurance coverage overpayment to William Bittner, Jr., 317 Summit Avenue

A motion to adopt Resolution Nos. 35-42, 2019 was made by Council President Ledrich and seconded by Councilman Mailley. *The motion was unanimously approved by roll call vote.*

END CONSENT AGENDA

NEW BUSINESS (Continued)

❖ **BIDS** were received and opened by the Deputy Clerk for the FY2018 Water Main Replacement Project, with the following results:

<u>BIDDER</u>	<u>BASE BID</u>	<u>BASE BID ALT A*</u>	<u>BASE BID ALT A&B*</u>	<u>BASE BID ALT A,B,C*</u>	<u>BASE BID ALT A,B,C,D*</u>
PIONEER PIPE Sewell	\$ 968,591.00	\$1,086,781.00	\$1,354,151.00	\$1,465,821.00	\$1,565,611.00
Arthur R. Henry Egg Harbor Township	\$1,618,820.00	\$1,807,470.00	\$2,187,195.00	\$2,356,495.00	\$2,535,769.00
South State, Inc. Bridgeton	\$1,699,393.25	\$1,906,263.25	\$2,295,795.25	\$2,489,195.25	\$2,676,275.25
Richard E. Pierson Woodstown	\$1,714,085.00	\$1,927,135.00	\$2,382,632.00	\$2,572,032.00	\$2,753,548.00
Mount Construction Berlin	\$1,798,230.00	\$2,011,980.00	\$2,459,550.00	\$2,657,900.00	\$2,848,590.00
MSP Construction Newark	\$1,693,025.00	\$1,928,275.00	\$2,465,625.00	\$2,704,775.00	\$2,928,425.00

*Base Bid Plus Alternate A (Hazel Avenue)

*Base Bid Plus Alternate A + B (Olive Street and High Street)

*Base Bid Plus Alternate A + B + C (Stanley Avenue)

*Base Bid Plus Alternate A + B + C + D (Crown Point Road)

❖ **RESOLUTION No. 43-2019** - Authorizing the Governing Body of the Borough of Westville to award the bid for project FY2018, Water Main Replacement Project
(Received confirmation from Solicitor Scaffidi advising he reviewed the bid packet and determined the bid amount submitted from Pioneer Pipe meets bid requirements.)

A motion to adopt Resolution No. 43-2019 was made by Councilman Murtaugh and seconded by Councilman Mailley. *The motion was unanimously approved by roll call vote.*

❖ **RESOLUTION No. 44-2019** - Authorizing execution of a Shared Services Agreement by and between the Westville Fire District #1 and the Borough of Westville to provide the services of a Code Enforcement Official

A motion to adopt Resolution No. 44-2019 was made by Councilwoman Moan and seconded by Council President Ledrich. *The motion was unanimously approved by roll call vote with Councilman Sims abstaining from the vote.*

NEW BUSINESS (Continued)

- ❖ **RESOLUTION No. 45-2019** - Authorizing the Mayor or Borough Administrator to sign a contract with Remington & Vernick Engineers to conduct a Water Utility Asset Management Plan (Public Works Manager Domico provided details on the project.)

A motion to adopt Resolution No. 45-2019 was made by Councilman Mailley and seconded by Councilwoman Moan. *The motion was unanimously approved by roll call vote.*

- ❖ **REQUEST** from the Westville Brewery to open for business at 10 a.m. on Sunday March 17, 2019 - St. Patrick's Day

A motion to approve the request from the Westville Brewery was made by Councilman Murtaugh and seconded by Council President Ledrich. *The motion was unanimously approved by voice vote.*

- ❖ **REQUEST** from Schileens Pub to open for business at 8 a.m. on Sunday March 17, 2019 - St. Patrick's Day

A motion to approve the request from Schileens Pub was made by Council President Ledrich and seconded by Councilman Mailley. *The motion was unanimously approved by voice vote.*

- ❖ **APPLICATIONS FOR A 2019 USED CAR LICENSE**

- Aces Auto Sales (130 Gateway Boulevard)
- Broadway Auto Sales (137 Broadway)
- Pellegrino Chevrolet (1000 Gateway Boulevard)

A motion to approve the Used Car Licenses was made by Council President Ledrich and seconded by Councilman Murtaugh. *The motion was unanimously approved by roll call vote.*

- ❖ **APPLICATIONS FOR 2019 AMUSEMENT GAMES**

- Grabbe's (21 Delsea Drive)
- Schileen's Pub (32 Delsea Drive)

A motion to approve the Amusement Licenses was made by Councilman Murtaugh and seconded by Councilman Mailley. *The motion was unanimously approved by roll call vote.*

- ❖ **REQUEST** from the Gloucester County Women's Slowpitch softball league to use the Klinger Avenue ball field on Tuesdays and Thursdays from 6 p.m. to 9 p.m. beginning April 16 through June 27, 2019 (*The application and Hold Harmless agreement were submitted. The League's insurance policy renewal date is March 2019 so the Certificate of Insurance will be submitted at that time. The Deputy Clerk will follow up with the organization to obtain the Certificate of Insurance*)

A motion to approve the request to use the ball field was made by Council President Ledrich and seconded by Councilman Mailley. *The motion was unanimously approved by voice vote.*

NEW BUSINESS (Continued)

- ❖ **MOVIE IN THE PARK** offered by the County of Gloucester.

Motion to schedule “Ralph Breaks the Internet” as a first choice and “Mary Poppins Returns” as the second choice on May 24, 2019 was made by Councilwoman Moan and seconded by Councilman Nordaby. *The motion was unanimously approved by roll call vote.*

- ❖ **DISCUSSION** of the 2019 Fireworks show by the Celebrations Committee (recommendation of the vendor – *Celebrations Fireworks, International Fireworks, Pyrotecnico*)

Discussion took place regarding the different Fireworks providers and Administrator Giles advised the Borough of Brooklawn will contribute \$6,000 to the Fireworks event.

A motion to hire Pyrotecnico was made by Councilman Mailley and seconded by Councilman Sims. *The motion was unanimously approved by roll call vote.*

- ❖ **Discussion of the 9/11 Memorial.** Councilman Nordaby advised the Committee received donations from the Lions Club and Energy Transfer Partners towards the project and that both he and Travis Lawrence were planning to schedule a meeting with Engineer Jon Bryson so they can move forward with the project. Councilman Nordaby also advised Walmart agreed to make a donation but needed a list of items and costs from the Committee.

-----**CONCLUSION OF NEW BUSINESS**-----

APPROVAL OF THE BILL LIST:

The Deputy Clerk advised that the list of bills was posted in hallway.

A motion to dispense with reading of the bills was made by Councilman Mailley and seconded by Councilwoman Moan. *Motion unanimously approved by voice vote.*

A motion to pay all bills and vouchers that were in order, was made by Councilman Nordaby and seconded by Councilman Sims. *Motion unanimously approved by roll call vote. (Councilman Sims abstained from approving check #27213.)*

COMMUNICATIONS:

- ❖ Letter from American Water regarding their petition to change the levels of its purchased water adjustment clause and purchased wastewater treatment adjustment clause
- ❖ Letter from John Gawason regarding delivery vehicles at the Macedonia Baptist Church. *(Mayor Welsh asked Chief Whinna to follow up with Mr. Gawason to address his concerns.)*

PUBLIC PORTION: (Individuals must state their name and address for the record and respect the five minute time limit while addressing the Governing Body. In order to be heard, individuals must go to the podium and speak into the microphone.)

- ❖ Harry Blashke of 44 Walnut Street talked about water being discharged into Walnut Street from a certain property on his block and Public Works Manager Domico responded to his concerns. General discussion took place regarding safety issues with water discharging into some of the Borough streets during the winter months. Mayor Welsh also provided information on how the Borough is proactively contacting residents regarding their sump pumps discharging into the street and permitting those residents to tie into the sanitary sewer system at a charge of \$100 for the connection fee. Mayor Welsh also added that in the situation where the water draining into the street is a safety hazard, the Borough would entertain not charging the fee if the resident came before Mayor and Council to plead their case. Public Works Manger Domico added that Walnut Street is scheduled to be paved this Spring and could include curb repairs or replacements.

Mr. Blashke also discussed the empty heroin bags he finds on Walnut Street and abandoned cars and asked about the “children at play” signs and Public Works Manager Domico advised the sign was ordered. Mr. Blashke asked if there is enough parking at Westville Commons. General discussion took place about the eligibility requirements to be a resident at Westville Commons. Chief Whinna suggested to Mr. Blashke that if he finds any more heroin bags that he contact the Police Department.

- ❖ Joyce Lovell, 328 Summit Avenue, advised Council the bench was delivered and thanked Assistant Public Works Manager Marty Finger for his help in installing the bench. Ms. Lovell also addressed the income requirements of the senior complex and expressed her concerns about the facility not contributing to school taxes but that 18 year olds could possibly live at the complex. Mayor and Council reaffirmed to Ms. Lovell that it is a “55 and older” facility.

COMMENTS FROM MAYOR/COUNCIL/DEPARTMENT HEADS:

- ❖ Administrator Giles discussed:
 - JIF’s Cyber Security program which includes Borough officials and employees taking an online cyber security course.
 - installation of Microsoft 365 software
 - the budget and advised it is back on track with revenue and replenishing the surplus account and commented he would like to have a meeting with the Finance Committee so that he can meet his goal of introducing the budget at the March 4, 2019 meeting
- ❖ Councilman Nordaby asked for an update, specific to the incident at the park that involved juveniles and the balls on the Christmas tree. Lt. Packer advised he is waiting for a response from the Juvenile Prosecutor as to when the court case will be held.

COMMENTS FROM MAYOR/COUNCIL/DEPARTMENT HEADS: (continued)

- ❖ Councilman Sims thanked Public Works Manager Domico for completing the Calendar project and for organizing the distribution of the calendar to Borough residents.
- ❖ Councilman Murtaugh talked about having individuals, who will be tying into the sanitary sewer system during the winter, have a valve installed so that they do not discharge into the system during warm months. Councilman Murtaugh also asked about the status of the Pond cleaning and payment of the project as well as trimming of the trees around the pond.
- ❖ Public Works Manager Domico stated she's currently negotiating the cost of the Pond cleaning and briefly talked about the Westville bus and how it will be impacted by the residents of the Senior complex. Public Works Manager Domico provided the Deputy Clerk with a Letter of Intent from Mantua Municipal Utilities Authorities to join the Westville Water Lab.

EXECUTIVE SESSION:

The Deputy Clerk read **RESOLUTION No. 46-2018** - Authorizing an Executive Session to discuss both Police employment matters and Purchase, Lease of Property (vacant properties)

A motion to approve Resolution No. 46-2019 was made by Councilman Murtaugh and seconded by Councilwoman Moan. *Motion unanimously approved by voice vote.*

Time In: 7:52 p.m. Time Out: 9:06 p.m.

- ❖ **RESOLUTION No. 47-2019** - Authorizing the appointment of Alexander P. Stewart to the position of full time police officer in the Borough of Westville effective February 1, 2019.

A motion to approve Resolution No. 47-2019 was made by Council President Ledrich and seconded by Councilman Murtaugh. *Motion unanimously approved by roll call vote.*

- ❖ A motion to authorize Police Chief Whinna to start the process for another Sergeant's position (with the stipulation the Chief provides the Personnel committee with the selection criteria for the position) was made by Councilman Sims and seconded by Councilman Nordaby. *Motion unanimously approved by voice vote.*
- ❖ A motion to have Administrator Giles speak with the Police Chief to introduce him to the new reports, both monthly and weekly, that the Council would like to receive, with the understanding that the weekly report can be a week behind to permit the Chief time to gather the information and write the report and with the added consideration that any major activity in town should be reported to Council immediately, was made by Councilman Murtaugh and seconded by Councilman Sims. *Motion unanimously approved by voice vote.*

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- ❖ A motion to permit Solicitor Scaffidi to move forward with investigating the possibility of acquiring certain vacant properties was made by Council President Ledrich and seconded by Councilwoman Moan. *Motion unanimously approved by voice vote.*
- ❖ General discussion took place regarding Redevelopment of certain properties
- ❖ Mayor Welsh read a thank you letter from Rachael Odgen regarding the Borough's Trap/Neuter/Release program

A motion to adjourn the meeting was made by Councilman Murtaugh and seconded by Councilman Sims. *Motion unanimously approved by voice vote.*

The meeting was adjourned at 9:12 p.m.

Respectively Submitted,

Kathleen Carroll

Kathleen Carroll
Deputy Municipal Clerk

Next Council meeting scheduled for March 4, 2019