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# **Borough of Westville**

165 Broadway

## **Reorganization Meeting**

Saturday, January 5, 2019, 5:30 p.m.

### *MEETING MINUTES*

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The meeting was called to order by Deputy Clerk Carroll at 5:00 p.m. followed by the Salute and Pledge of Allegiance to the Flag.

The Deputy Clerk advised that this meeting had been duly advertised in accordance with the provisions of the "Open Public Meetings Act" by sending notice to the South Jersey Times and the Courier Post.

Invocation was given by Pastor Marikay J. Green, Westville United Methodist Church

New Jersey Senate President Stephen M. Sweeney administered the Oath of Office to Mayor Russell W. Welsh, Jr., Councilmen Michael Ledrich and Bruce Nordaby

New Jersey Senate President Sweeney wished Mayor and Council a successful New Year and acknowledged the improvements to the downtown areas and recognized how hard Mayor and Council have worked to move the town forward.

Assemblywoman Nilsa Cruz Perez congratulated the newly re-elected officials and wished them luck in 2018.

### **ROLL CALL**

Mayor Russell W. Welsh, Jr., Council Members: Michael O. Ledrich, Paul C. Mailley, Donna Moan, Charles D. Murtaugh, Bruce Nordaby and Fritz H. Sims, Jr.

### **BOROUGH OFFICIALS AND PROFESSIONALS PRESENT**

Administrator/Clerk Ryan Giles, Deputy Clerk Kathleen Carroll, Police Chief William Whinna, Public Works Manager Donna Domico, Solicitor Gary Marek (for Solicitor Scaffidi) and Engineer Jon Bryson

Mayor Welsh acknowledged the elected officials in the audience

### **ITEMS OF BUSINESS - NOMINATION OF COUNCIL PRESIDENT:**

- ❖ Councilman Murtaugh made a motion to nominate Councilman Michael O. Ledrich as Council President that was seconded by Councilman Mailley. *The motion was unanimously approved by voice vote.*

**Mayor Welsh sworn in Patrolman Richard Herrmann to the position of full-time Police Officer**

**Mayor Welsh made the Presentation of Awards for 2018 Christmas Decorating Contest**

- ❖ ***Best Decorated Homes***

- DiPonziano Family (153 E. Olive Street)
  - Galantic Family (512 River Drive)
  - Schepacarter Family (141 Klinger Avenue)

- ❖ ***Best Decorated Business***

- Piston Diner (Crown Point Road)

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**PUBLIC COMMENT ON AGENDA ITEMS ONLY** No comments received

**NEW BUSINESS**

❖ **RESOLUTION No. 1-2019 - Authorizing Resolutions of Consent**

A motion to approve Resolution No. 1-2019 was made by Councilman Murtaugh and seconded by Council President Ledrich. *The motion was unanimously approved by voice vote.*

**CONSENT AGENDA**

The items listed below are considered to be routine by the Borough of Westville and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.

*(Motion to approve/deny all Resolutions listed under the Consent Agenda by Roll Call Vote)*

RESOLUTION No. 2-2019	ADOPTING A TEMPORARY BUDGET
RESOLUTION No. 3-2019	NAMING BANK DEPOSITORIES
RESOLUTION No. 4-2019	AUTHORIZING A PETTY CASH FUND
RESOLUTION No. 5-2019	FIXING THE RATE OF INTEREST
RESOLUTION No. 6-2019	DESIGNATING LEGAL PUBLICATIONS
RESOLUTION No. 7-2019	ADOPTING ROBERTS RULES OF ORDER
RESOLUTION No. 8-2019	EXECUTING PROFESSIONAL AGREEMENTS
RESOLUTION No. 9-2019	APPOINTMENT OF A RISK MANAGEMENT CONSULTANT
AGREEMENT	HARDENBERGH INSURANCE AS RISK MANAGEMENT CONSULTANT
RESOLUTION No. 10-2019	DESIGNATING BOROUGH COUNCIL MEETING DATES
RESOLUTION No. 11-2019	CHARGING YEAR END PENALTY ON TAXES, WATER OR SEWER THAT ARE DELINQUENT
RESOLUTION No. 12-2019	CASH MANAGEMENT PLAN FOR 2019
RESOLUTION No. 13-2019	DESIGNATING INDIVIDUALS ACCESS TO EPL HOTLINE BY TELEPHONE

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RESOLUTION No. 14-2019	DESIGNATING TAX SEARCH/ASSESSMENT SEARCH OFFICER
RESOLUTION No. 15-2019	DESIGNATING OPEN PUBLIC RECORDS REQUEST (OPRA) CUSTODIAN & DEPUTY CUSTODIAN OF RECORDS
RESOLUTION No. 16-2019	OMIT FROM TAX SALE REAL PROPERTY EQUAL MONTHLY INSTALLMENTS
RESOLUTION No. 17-2019	ISSUANCE OF DUPLICATE TAX SALE CERTIFICATE
RESOLUTION No. 18-2019	AUTHORIZING A SERVICE CHARGE FOR RETURNED CHECKS
RESOLUTION No. 19-2019	BIDDING BY MUNICIPAL OFFICERS AT TAX SALE
RESOLUTION No. 20-2019	AUTHORIZING IN REM FORECLOSURE
RESOLUTION No. 21-2019	AUTHORIZING PURCHASING UNDER STATE CONTRACTS
RESOLUTION No. 22-2019	AUTHORIZING OFFICIALS TO FILE PROOF OF CLAIMS FORMS WITH THE UNITED STATES BANKRUPTCY COURT
RESOLUTION No. 23-2019	AUTHORIZING A TAX SALE PURSUANT TO N.J.S.A. 54:5-19
RESOLUTION No. 24-2019	APPOINTING A FUND COMMISSIONER AND ALTERNATE FUND COMMISSIONER FOR THE TRICO JIF
RESOLUTION No. 25-2019	APPOINTMENT OF BOROUGH OFFICIALS
RESOLUTION No. 26-2019	APPOINTMENT OF PUBLIC AGENCY COMPLIANCE OFFICER-AFFIRMATIVE ACTION
RESOLUTION No. 27-2019	AUTHORIZING AGREEMENT WITH "VIRTUA AT WORK"

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RESOLUTION No. 28-2019	AUTHORIZING THE TAX COLLECTOR TO PROCESS, WITHOUT FURTHER ACTION ON THE PART OF THE GOVERNING BODY, THE CANCELLATION OF ANY PROPERTY TAX OR DELINQUENCY, OR CHARGES AND FEES IMPOSED BY THE MUNICIPALITY OF LESS THAN \$10.00
RESOLUTION No. 29-2019	AUTHORIZING THE TAX COLLECTOR TO CHARGE A FEE FOR EACH TAX SALE NOTICE, OR MAILING IN LIEU OF TWO PUBLICATIONS, COSTS OF WHICH SHALL BE ADDED TO THE COST OF THE SALE, NOT TO EXCEED \$25 FOR EACH SET OF NOTICES AS PERMITTED BY N.J.S.A. 54:5-26
RESOLUTION No. 30-2019	AUTHORIZING DISALLOWANCES FOR SENIOR CITIZENS/WIDOWS/DISABILITY PROPERTY TAX DEDUCTIONS
RESOLUTION No. 31-2019	AUTHORIZING END OF YEAR CREDITS FOR SENIOR CITIZENS/WIDOWS/DISABILITY AND VETERAN EXEMPTIONS
RESOLUTION No. 32-2019	CIVIL RIGHTS POLICY
RESOLUTION No. 33-2019	APPOINTING THOMAS M. NORTH AS MUNICIPAL COURT JUDGE IN THE BOROUGH OF WESTVILLE FOR A THREE YEAR TERM EFFECTIVE JANUARY 1, 2019 THROUGH DECEMBER 21, 2022

A motion to approve Resolution Nos. 2-33, 2019 was made by Council President Ledrich and seconded by Councilwoman Moan. *The motion was unanimously approved by roll call vote.*

**END CONSENT AGENDA**

**PUBLIC COMMENT** (No comments)

**COMMENTS FROM THE GOVERNING BODY AND DEPARTMENT HEADS**

- ❖ Chief Whinna congratulated the newly sworn in Borough officials
- ❖ Administrator Giles congratulated everyone who was recently reelected
- ❖ Councilwoman Moan congratulated the newly elected officials and Police Officer Herrmann and wished everyone a healthy and happy New Year

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- ❖ Councilman Nordaby congratulated the newly reelected officials and winners of the decorating contest and wished everyone a Happy New Year
- ❖ Council President Ledrich congratulated Mayor Welsh and Councilman Nordaby and wished everyone a Happy New Year
- ❖ Deputy Clerk Carroll wished everyone a Happy New Year and congratulated the newly elected officials
- ❖ On behalf of Solicitor Scaffidi, Solicitor Gary Mared thanked Council for Mr. Scaffidi's reappointment and stated he looked forward to working with them
- ❖ Councilman Sims congratulated the newly reelected officials and wished everyone a Happy New Year
- ❖ Councilman Murtaugh congratulated the newly elected officials and commented that it was nice to see everyone at the Council meeting and was looking forward to working on the 911 Memorial project this summer
- ❖ Councilman Mailley congratulated the newly elected officials and wished everyone a Happy New Year

**MAYOR'S MESSAGE:**

Mayor Welsh thanked the dignitaries from the County and State for attending the meeting and acknowledged the Land Use Board Solicitor Gary Thompson who retired in 2018. Mayor Welsh added that Allen Zeller, Esq. will be replacing Mr. Thompson as Land Use Board Solicitor. Mayor Welsh congratulated Council Members Ledrich and Nordaby on their reelection and thanked all Borough employees and Department heads for their hard work all year long. Mayor Welsh also thanked Council President Ledrich for filling in for him at the meetings, while he was away on business and confirmed that council meetings were moved to the 1<sup>st</sup> Monday of the month and thanked Council for their flexibility on changing the date of the council meetings.

Mayor Welsh advised the Borough continues to move forward and acknowledged the completion of major projects such as reconstruction of some Borough streets and two water main projects. Mayor Welsh also confirmed that an additional water main replacement project will be started in 2019 and that the Borough continues to provide great service to residents and he looks forward to the completion of the Senior Complex. Mayor Welsh praised the Celebration Committee for all the great events they put on throughout the year at no expense to residents. Mayor Welsh stated the Police Department remains proactive and they are very busy for a little department. Mayor

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Welsh confirmed that all of the projects and work completed this year were done without increasing taxes for residents and said he was very proud to be reelected to the position of Mayor. Additionally Mayor Welsh thanked all members of council for all they do for the Borough and stated he looked forward to working with them in 2019. Mayor Welsh advised meeting attendees that whatever challenges are presented to council that they make decisions that are in the best interest of the town and as taxpayers. Mayor Welsh thanked everyone for he reelection and stated he was looking forward to a great year.

At this time, the owners of the Piston Diner entered the meeting and were awarded their plaque for Best Decorated Business. Mayor Welsh also thanked the Piston owners for all they do for the town.

Mayor Welsh wished everyone a happy, healthy and prosperous New Year

A motion to adjourn the meeting was made by Council President Ledrich and seconded by Councilman Nordaby. The motion was unanimously approved by voice vote.

*The meeting adjourned at 5:52 p.m.*

*Respectively Submitted,*

**Kathleen Carroll**  
Deputy Municipal Clerk

*Next Scheduled Council Meeting will be Monday, February 4, 2019*