

BOROUGH OF WESTVILLE

Regular Council Meeting
165 Broadway
October 10, 2018 ~ 7:00 p.m.
Meeting Minutes

Mayor Welsh called the meeting to order at 7:00 p.m., followed by the Pledge of Allegiance.

The Deputy Clerk read the public notice and roll call was taken, with the following persons in attendance:

Mayor Russell W. Welsh, Jr., Council President Michael O. Ledrich, Council Members: Paul C. Mailley, Donna Moan, Charles D. Murtaugh, Bruce Nordaby and Fritz H. Sims, Jr., Deputy Clerk Kathleen Carroll, Administrator Ryan J. Giles, Public Works Superintendent Donna Domico, Engineer Jon Bryson, Police Chief William Whinna and Solicitor Timothy Scaffidi.

A motion to approve the Regular and Executive meeting minutes of September 12, 2018 was made by Council President Ledrich and seconded by Councilman Nordaby. *Motion was unanimously approved by voice vote.*

PUBLIC COMMENT ON AGENDA ITEMS ONLY: No comments from the audience

COMMITTEE REPORTS FOR SEPTEMBER 2018:

A motion to approve the reports, as submitted, was made by Council President Ledrich and seconded by Councilman Nordaby. *The motion was unanimously approved by voice vote.*

OLD BUSINESS:

Public Hearing

(Second Reading - Introduced August 14, 2018)

- ❖ **ORDINANCE No. 18-2018** - Amending Chapter 91, Animals, Article I: Licensing of Dogs and Cats of the Code of the Borough of Westville *(Adding the Gloucester County Animal Shelter to the Ordinance so that they can continue to assist Westville with animal issues)*

A motion to open the meeting to the public was made by Councilman Murtaugh and seconded by Councilman Mailley. *The motion was unanimously approved by voice vote.*

Hearing no comments from the public, a motion to close the meeting to the public was made by Councilman Murtaugh and seconded by Councilman Sims. *The motion was unanimously approved by voice vote.*

A motion to adopt Ordinance No. 18-2018 was made by Council President Ledrich and seconded by Councilman Nordaby. *The motion was unanimously approved by roll call vote.*

NEW BUSINESS

CONSENT AGENDA

The items listed below are considered to be routine by the Borough of Westville and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.

(Motion to approve/deny all Resolutions listed under the Consent Agenda by Roll Call Vote)

RESOLUTION No. 103-2018 - Authorizing submission and authorization to sign a Strategic Plan for the Governor's Council on Alcoholism and Drug Abuse for the fiscal grant cycle year July 1, 2019 through June 30, 2020

RESOLUTION No. 104-2018 - Authorizing Schileens Pub to open for business at 8:00 a.m. on Sunday, October 28, 2018

RESOLUTION No. 105-2018 - Authorizing the Placement of Property Maintenance Liens *(list attached)*

RESOLUTION No. 106-2018 - Endorsing the application and submission of a Grant application and execution of an Agreement for Municipal Aid from the New Jersey Department of Transportation for local aid for the Reconstruction of Hazel Avenue

RESOLUTION No. 107-2018 - Endorsing the application and submission of a Grant application and execution of an Agreement for Municipal Aid from the New Jersey Department of Transportation for local aid for the Reconstruction of High Street

A motion to approve Resolution Nos. 103-107, 2018 was made by Councilwoman Moan and seconded by Councilman Mailley. *The motion was unanimously approved by roll call vote.*

CONCLUSION OF CONSENT AGENDA

NEW BUSINESS:

❖ **RESOLUTION No. 108-2018** - Authorizing the Mayor of Westville or his designee to sign an Agreement with the City of Gloucester to provide Brine for weather events

Public Works Superintendent Domico confirmed the Borough's primary source of brine is Gloucester County but that they will use Gloucester City as a back-up.

A motion to approve Resolution No. 108, 2018 was made by Councilman Murtaugh and seconded by Councilman Nordaby. *The motion was unanimously approved by roll call vote.*

NEW BUSINESS: (Continued)

- ❖ **RESOLUTION No. 109-2018** - Request for In Rem Foreclosure (list attached to the Resolution)

Administrator Giles advised this is for properties that have Municipal Liens on them and there is one property in particular that the Borough would like to demolish.

A motion to approve Resolution No. 109-2018 was made by Councilman Sims and seconded by Councilman Murtaugh. *The motion was unanimously approved by roll call vote.*

- ❖ **RESOLUTION No. 110-2018** - Adding a Selection Section to the Policy & Procedure Manual (as per EPL requirements)

Administrator Giles advised the EPL reported that there were changes to the OPRA guidelines for Executive sessions so the Borough was required to update its Policy and Procedure manual to reflect those changes.

A motion to approve Resolution No. 110-2018 was made by Councilman Murtaugh and seconded by Councilman Mailley. *The motion was unanimously approved by voice vote.*

- ❖ **Raffle request** from Shannon Cornelius on behalf of the Gloucester County Bar Foundation to hold a Raffle at Sperenza Ristorante, 158 Broadway on December 6, 2018. *(Proceeds to benefit the organization's scholarship program.)*

A motion to approve the Raffle request was made by Councilman Murtaugh and seconded by Councilwoman Moan. *The motion was unanimously approved by voice vote.*

ITEMS FOR DISCUSSION:

- ❖ Public Works Superintendent Domico discussed a letter received from the State of New Jersey, Department of Environmental Protection regarding how the Borough's water system will be affected by changes to the New Jersey Safe Drinking Water Act that became effective September 4, 2018. Public Works Superintendent Domico advised as a result of the water contamination from Solvay in West Deptford, in 2019, towns will have to have their water tested for certain contaminants every quarter at a cost of \$600 per test. Public Works Superintendent Domico confirmed she will be traveling to Trenton to meet with State Representatives to discuss her concerns and questions about the new guidelines.

A brief discussion took place regarding the possibility of recovering testing funds from Solvay and the testing guidelines.

-----**CONCLUSION OF NEW BUSINESS**-----

APPROVAL OF THE BILL LIST:

The Deputy Clerk advised that the list of bills was posted in hallway.

A motion to dispense with reading of the bills was made by Councilwoman Moan and seconded by Councilman Nordaby. *Motion unanimously approved by voice vote.*

A motion to pay all bills and vouchers that were in order, was made by Council President Ledrich and seconded by Councilman Nordaby. *Motion unanimously approved by roll call vote with Councilman Mailley abstaining on Check #26958 and Councilwoman Moan abstaining from check #26944 and check #26990.*

COMMUNICATIONS: No communications

PUBLIC PORTION: (Individuals must state their name and address for the record and respect the five minute time limit while addressing the Governing Body. In order to be heard, individuals must go to the podium and speak into the microphone.)

- ❖ William Brody, 1028 Broadway, expressed his concerns about the Westville Commons (1000-1002 Broadway) construction project and the possible drainage and the curb height issues. Mr. Brody complained that the curb was 6 inches above ground level and stated he felt it was a tripping hazard. Engineer Bryson and Public Works Superintendent Domico confirmed they will visit the site to examine the drainage problems and height of the curbs. Engineer Bryson did advise Mr. Brody that the default for curb height is 6 inches above ground level.
- ❖ Luke Scherfel, 111 Wilshire Boulevard, Deptford, (property owner of 206-208 Broadway) commented that he has depressions in the cobblestone driveway at 206-208 Broadway that may become a trip hazard. Mayor Welsh advised he would have someone visit the property to assess the damage.
- ❖ Joyce Lovell, 328 Summit Avenue, commented that one of her neighbors may attend the November 7, 2018 council meeting to discuss speeding on Summit Avenue. Ms. Lovell stated she told her neighbor that she felt Mayor and Council would not approve speed bumps but would ask the Governing Body if they could install rumble strips. Mayor Welsh said a speed study was already conducted on Summit Avenue and Chief Whinna confirmed the speeding numbers on Summit Avenue were pretty low. A brief discussion regarding speeding on Borough streets took place.
- ❖ Sue Rodgers, 100 Twedell Avenue, asked if there was any solution to having the leaves from her neighbor's tree removed from her property. Mayor Welsh advised that unfortunately there isn't much the Borough can do to require individuals to pick up leaves that have fallen from their trees onto a neighbor's property.

COMMENTS FROM MAYOR/COUNCIL/DEPARTMENT HEADS

- ❖ Administrator Giles advised he has been speaking with Archer & Greiner regarding the River Drive lighting project. He commented Archer & Greiner submitted the proposal to the State and he's hopeful the State will accept the project.
- ❖ Administrator Giles stated he would like to set up an Ordinance committee meeting.
- ❖ Councilwoman Moan thanked everyone who supported the Fall Festival, including the Celebrations Committee and the Public Works Department who did a great job cleaning up after the Festival. Councilwoman Moan also thanked the Police Department and the Rolling Badges for their support of the event. Additionally, discussion of the pot hole on E. Olive Street took place.
- ❖ Councilwoman Moan asked the status of the Pond cleaning and Public Works Manager Domico commented there is no money in the budget for this project and the only time it can be cleaned is October and February. Discussion, specific to the cost (approximately \$15,000 to \$20,000) and timing of the cleaning took place.
- ❖ Councilman Nordaby made positive comments about the Fall Festival and confirmed the committee is always looking for more volunteers. Councilman Nordaby also commented on the Thanksgiving dinner that will be sponsored by the Rolling Badges on November 10, 2018.
- ❖ Councilman Sims congratulated the Celebrations Committee on a job well done and asked that the Meeting Minutes reflect that the resolution supporting Breweries in the State was pulled from the agenda after the State rescinded their ruling adding tighter regulations to that industry. Councilman Sims wanted the record to reflect the Borough's support of this business.
- ❖ Mayor Welsh thanked the Celebrations Committee on a job well done organizing the Fall Festival.
- ❖ Mayor Welsh advised he had several conversations with John Gawason, 39 Duncan Avenue, regarding the upkeep of the Macedonia Baptist Church property, specifically the large mound of dirt and the ponding at the location and stated that Housing Official Morina sent a certified letter to the Church regarding the condition of the property and since no improvement has been made, it's expected the Church will be required to appear in Court.
- ❖ Mayor Welsh commented he noticed that some homeowners on Edgewater Avenue are doing a lot of nice things to their property but that there are a few houses in dire need of maintenance. Mayor Welsh stated that he would meet with Housing Official Morina to see what can be done with the properties in need of repair along Edgewater Avenue.

EXECUTIVE SESSION:

The Deputy Clerk read **RESOLUTION No. 111-2018** - Authorizing an Executive Session to discuss Personnel Matters in the Police Department and a Lease Agreement

A motion to approve Resolution No. 111-2018 was made by Councilman Mailley and seconded by Councilman Nordaby. *Motion unanimously approved by voice vote.*

Time In: 7:55 p.m. Time Out: 8:04 p.m.

A motion to accept Patrolman Harry Zimmer's resignation was made by Council President Ledrich and seconded by Councilman Murtaugh. *Motion unanimously approved by roll call vote.*

A motion to accept Resolution No. 112-2018 acknowledging the Police Chief's recommendation to promote Richard Herrmann to full time police (to fill the vacancy left by the resignation of Harry Zimmer) was made by Council President Ledrich and seconded by Councilman Murtaugh. *Motion unanimously approved by roll call vote.*

RESOLUTION No. 112-2018 - Authorizing the appointment of Richard Herrmann to the position of full time police officer in the Borough of Westville

A motion to adjourn the meeting was made by Councilman Murtaugh and seconded by Councilman Sims. *Motion unanimously approved by voice vote.*

The meeting was adjourned at 8:05 p.m.

Respectively Submitted,

*Kathleen Carroll
Deputy Municipal Clerk*

Next Council meeting scheduled for November 7, 2018

Meeting Minutes ~ October 10, 2018

<u>Block/Lot</u>	<u>Owner of Record</u>	<u>Address</u>	<u>Amount</u>	<u>Date</u>
9/3	Jianchao Zhu	436 Highland Avenue	\$172.85	9/17/18
22/20	US Bank Trust	329 Woodbine Avenue	\$249.71	9/6/18
22/22	Federal Home Loan Mortgage	337 Woodbine Avenue	\$191.47	9/17/18
34/39	Alessandro Blair	185 Broadway	\$172.85	9/17/18
45/1	Frances Silenzio	714 Gateway Boulevard	\$192.85	9/17/18
48/6	The Bank of NY/Mellon	20-22 Pine Street	\$192.85	9/17/18
57/22	Dillard Asset Mgmt. Group	201 Delsea Drive	\$192.85	9/17/18
76/10	Marquez VA LLC	29 Cedar Avenue	\$172.85	9/17/18
80/12	Laura Hemsarth	13 E. Olive Street	\$172.85	9/17/18
89/3	Pinnacle Development Group	608 Almonesson Road	\$192.83	9/17/18