

# BOROUGH OF WESTVILLE

Regular Council Meeting  
165 Broadway  
September 12, 2018 ~ 7:00 p.m.  
*Meeting Minutes*

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Council President Ledrich called the meeting to order at 7:00 p.m., followed by the Pledge of Allegiance.

The Deputy Clerk read the public notice and roll call was taken, with the following persons in attendance:

**Council President Michael O. Ledrich, Council Members: Paul C. Mailley, Donna Moan, Charles D. Murtaugh, Bruce Nordaby and Fritz H. Sims, Jr., Deputy Clerk Kathleen Carroll, Administrator Ryan J. Giles, Public Works Assistant Manager Marty Finger, Engineer Jon Bryson, Police Chief William Whinna and Solicitor Timothy Scaffidi. Absent: Mayor Russell W. Welsh, Jr., and Public Works Superintendent Donna Domico**

A motion to approve the Regular and Executive meeting minutes of August 14, 2018 was made by Councilwoman Moan and seconded by Councilman Mailley. *Motion was unanimously approved by voice vote.*

**PUBLIC COMMENT ON AGENDA ITEMS ONLY:** No comments from the audience

## **COMMITTEE REPORTS FOR AUGUST 2018:**

A motion to approve the reports, as submitted, was made by Councilwoman Moan and seconded by Councilman Sims. *The motion was unanimously approved by voice vote.*

## **OLD BUSINESS:**

### **Public Hearing**

*(Second Reading - Introduced August 14, 2018)*

- ❖ **ORDINANCE No. 16-2018** - Bond Ordinance authorizing the completion of various capital improvements for the Water Utility System in the Borough of Westville, County of Gloucester, New Jersey; appropriating the sum of \$1,300,000 therefor; authorizing the issuance of general obligation bonds or bond anticipation notes of the Borough of Westville, County of Gloucester, New Jersey, in the aggregate principal amount of up to \$1,300,000 making certain determinations and covenants; and authorizing certain related actions in connection with the foregoing

A motion to open the meeting to the public was made by Councilman Nordaby and seconded by Councilman Mailley. *The motion was unanimously approved by voice vote.*

Hearing no comments from the public, a motion to close the meeting to the public was made by Councilman Nordaby and seconded by Councilman Sims. *The motion was unanimously approved by voice vote.*

A motion to adopt Ordinance No. 16-2018 was made by Councilman Murtaugh and seconded by Councilman Nordaby. *The motion was unanimously approved by roll call vote.*

**Public Hearing**

*(Second Reading - Introduced August 14, 2018)*

- ❖ **ORDINANCE No. 17-2018** – Bond Ordinance authorizing the acquisition of capital equipment and the completion of various capital projects in the Borough of Westville, County of Gloucester, New Jersey; appropriating the sum of \$425,000 therefore; authorizing the issuance of general obligation bonds or bond anticipation notes of the Borough of Westville, County of Gloucester, New Jersey in the aggregate principal amount of up to \$209,000 making certain determinations and covenants; and authorizing certain related actions in connection with the foregoing

A motion to open the meeting to the public was made by Councilwoman Moan and seconded by Councilman Mailley. *The motion was unanimously approved by voice vote.*

Hearing no comments from the public, a motion to close the meeting to the public was made by Councilman Nordaby and seconded by Councilman Murtaugh. *The motion was unanimously approved by voice vote.*

A motion to adopt Ordinance No. 17-2018 was made by Councilman Mailley and seconded by Councilwoman Moan. *The motion was unanimously approved by roll call vote.*

**NEW BUSINESS**

***First Reading:*** *(Introduction)*

- ❖ **ORDINANCE No. 18-2018** – Amending Chapter 91, Animals, Article I: Licensing of Dogs and Cats of the Code of the Borough of Westville *(Adding the Gloucester County Animal Shelter to the Ordinance so that they can continue to assist Westville with animal issues)*

Solicitor Scaffidi explained there is a change in the State law which means County Animal Control Officers are no longer permitted to sign complaints or issue summons in Municipal Court so this Ordinance authorizes the Police Chief to appoint a Municipal Humane Law Enforcement Officer. Police Chief Whinna advised the law will go into effect February 2019 and Officer Bill O'Connell will be Westville's Humane Law Enforcement Officer and that Gloucester County will train Officer O'Connell for the duties. Solicitor Scaffidi added that with the passage of this Ordinance, Gloucester County Animal Control will still be able to assist Westville's Humane Law Enforcement Officer.

A motion to introduce Ordinance No. 18-2018 was made by Councilman Mailley and seconded by Councilman Nordaby. *The motion was unanimously approved by roll call vote.*

**CONSENT AGENDA**

The items listed below are considered to be routine by the Borough of Westville and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.

*(Motion to approve/deny all Resolutions listed under the Consent Agenda by Roll Call Vote)*

**RESOLUTION No. 96-2018** - Authorizing the Placement of Property Maintenance Liens (*list attached to the agenda*)

**RESOLUTION No. 97-2018** - Authorizing the Tax Collector to issue a refund in the amount of \$2,281.97 to Helen Vendetti, 431 Delsea Drive, for a duplicate payment made on her 3<sup>rd</sup> Quarter 2018 taxes.

**RESOLUTION No. 98-2018** - Approval to submit a Local Aid Grant application and to execute a grant contract with the New Jersey Department of Transportation for "Transportation Alternatives Set-Aside Program 2018" (*9/11 Memorial*)

**RESOLUTION No. 99-2018** - Requesting Approval of Items of Revenue and Appropriation N.J.S.A. 40A:4-87 in the amount of \$1540 for the "Click It or Ticket It" Grant

**RESOLUTION No. 100-2018** - Requesting Approval of Items of Revenue and Appropriation N.J.S.A. 40A:4-87 in the amount of \$1760 for the "Drive Sober or Get Pulled Over" Grant

A motion to approve Resolution Nos. 96-100 was made by Councilman Murtaugh and seconded by Councilwoman Moan. *The motion was unanimously approved by roll call vote.*

#### CONCLUSION OF CONSENT AGENDA

**NEW BUSINESS:** (continued)

- ❖ **RESOLUTION No. 101-2018** - Authorizing Emergency/Exigency to Repair and Install a Water Main at Crown Point Road

Administrator Giles explained that while the contractor was doing a jack and boring on Crown Point Road, as part of the water main replacement project, a water main was detected under a manhole cover and to avoid future problems, the water main was rerouted to save money in the future. Administrator Giles advised since the Borough is close to 18% of contingency for this project, rerouting the water main is considered an emergency repair that cost the Borough \$40,000.

A motion to approve Resolution No. 101-2018 was made by Councilman Mailley and seconded by Councilman Sims. *The motion was unanimously approved by roll call vote.*

- ❖ **REQUEST** from the Lions Club to hold a Coin Drop at Broadway and Olive Streets on Friday, October 12, 2018 from 2 to 6 p.m. (*Approved by the Police Department and waiting for Certificate of Insurance from the Lions Club so that it can be sent to the County*)

A motion to approve the request for the Coin Drop was made by Councilman Nordaby and seconded by Councilwoman Moan. *The motion was unanimously approved by voice vote.*

- ❖ **REQUEST** from the Westville Home and School Association to hold a Trunk or Treat at the Klinger Avenue baseball fields on Friday, October 26, 2018 from 5 to 10 p.m. (*All required forms submitted*)

A motion to approve the request for the Trunk or Treat was made by Councilwoman Moan and seconded by Councilman Mailley. *The motion was unanimously approved by voice vote.*

- ❖ **REQUEST** from the Westville Home and School Association (HASA) to hold a COACH/KORS Bag Bingo on November 16, 2018. (*Proceeds to benefit the technology department at Parkview School*)

A motion to approve the request for the designer bag bingo was made by Councilwoman Moan and seconded by Councilman Mailley. *The motion was unanimously approved by voice vote.*

- ❖ **REQUEST** from Schileen's Pub to open early on Sunday, October 28<sup>th</sup> at 8:00 a.m. for the Philadelphia Eagles game that will be played in London

Solicitor Scaffidi and Administrator Giles provided additional information regarding state and local guidelines for liquor establishments to open early on Sundays. Council President Ledrich confirmed with Police Chief Whinna that he approved the request. It was decided that a Resolution must be listed on the October agenda approving this action.

A motion to approve the request for Schileens Pub to open early on October 28<sup>th</sup>, after a Resolution is approved on the next agenda, was made by Councilman Murtaugh and seconded by Councilwoman Moan. *The motion was unanimously approved by voice vote.*

-----**CONCLUSION OF NEW BUSINESS**-----

**APPROVAL OF THE BILL LIST:**

The Deputy Clerk advised that the list of bills was posted in hallway.

A motion to dispense with reading of the bills was made by Councilman Murtaugh and seconded by Councilwoman Moan. *Motion unanimously approved by voice vote.*

A motion to pay all bills and vouchers that were in order, was made by Councilman Sims and seconded by Councilwoman Moan. *Motion unanimously approved by roll call vote with Councilman Mailley abstaining on Check #26806*

**COMMUNICATIONS: No Communications**

**PUBLIC PORTION:** (Individuals must state their name and address for the record and respect the five minute time limit while addressing the Governing Body. In order to be heard, individuals must go to the podium and speak into the microphone.)

A motion to open the meeting to the public was made by Councilman Murtaugh and seconded by Councilwoman Moan. *The motion was unanimously approved by voice vote.*

- ❖ Joyce Lovell, 328 Summit Avenue, advised council that Sally Martino fell and will not be able to attend Council Meetings for a few weeks.
- ❖ David Monaco, 7 Timber Avenue, advised he received a letter from Housing Code Official, Dennis Marino advising him that his variances had been revoked because construction did not commenced within a year of receiving the variances. Discussion took place with Administrator Giles advising Mr. Monaco that he would talk with Mr. Marino and that someone would contact him.
- ❖ Nina DiPonziano, 153 E. Olive Street, expressed her concern about the disrepair of the property located at 156 E. Olive Street and how it has adversely affected the value of her property. Discussion took place regarding how the Borough is attempting to improve the unattended properties in town.
- ❖ Harry Blaschke, 44 Walnut Street, discussed the volume of traffic on Ambler and Walnut Streets and the fact that the drivers are not doing the speed limit. Chief Whinna advised that he would move the “speed detecting device” to that location to monitor the traffic. Mr. Blaschke also informed Council that vehicles are not stopping at the 4-way stop sign at High and Walnut Streets and Chief Whinna advised he would have an officer at the location the next day. Mr. Blaschke asked if Council would consider approving a “Do Not Knock Registry” that was just adopted in Washington Township. Mr. Blaschke expressed his concern about the volume of traffic once the Senior Complex is completed and suggested that perhaps make Broadway and High Streets one way. Chief Whinna explained that a traffic study would have to be completed in order to change the road pattern. Mr. Blaschke also brought up the issue about residents living in a rental property at 40 Walnut Street are parking on the sidewalk. Chief Whinna sent out an office to that location during the meeting to investigate.

A motion to close the meeting to the public was made by Councilman Nordaby and seconded by Councilman Mailley. *The motion was unanimously approved by voice vote.*

#### **COMMENTS FROM MAYOR/COUNCIL/DEPARTMENT HEADS**

- ❖ Administrator Giles asked for a count of those council members or department heads planning to attend the League conference in November and reminded Council that the November 14<sup>th</sup> council meeting will have to be changed due to the League conference. Administrator Giles advised he met with the Ordinance committee regarding the TNR program and the Water/Sewer Ordinances and explained that the committee would like more information on the TNR program so a presentation will be made to the committee by a TNR program member. The Water/Sewer Ordinance is still in the review stage and Administrator Giles provided possible scenarios. Administrator Giles also discussed the fact that he received a quote for the Office 365 email program and advised that the upgrade will cost \$4000 per year for 40 email accounts.

A motion to approve the expense for Office 365, provided sufficient money is in the budget, was made by Councilman Murtaugh and seconded by Councilman Sims. *The motion was unanimously approved by voice vote.*

**COMMENTS FROM MAYOR/COUNCIL/DEPARTMENT HEADS** (continued)

- ❖ Engineer Bryson advised Pioneer Pipe is in the process of completing the trench paving for the water main project and that all the local roads have been completed and that Olive Street and Broadway have been milled and that Almonesson Road will be completed within two weeks. Engineer Bryson also discussed an upcoming grant that may be available for road improvements.
- ❖ Councilwoman Moan reminded meeting attendees that the Fall Festival is scheduled for September 29<sup>th</sup> and asked Assistant Superintendent Finger about obtaining a directional sign for the car show.
- ❖ Councilman Nordaby discussed plans for the 9/11 Memorial and the DOT grant.
- ❖ Councilman Sims thanked the general public for attending the meeting
- ❖ Councilman Murtaugh summarized a meeting the Safety Committee had with the Police Department that addressed reports to council, speed signs and other issues. Councilman Murtaugh also advised he had a meeting with Chris from Senator Cruz-Perez's office regarding flooding on Route 45. Discussion took place regarding flooding on Borough roads. Councilman Murtaugh asked Engineer Bryson to follow up on the parking issue in the area surrounding the Senior complex.

**EXECUTIVE SESSION:**

The Deputy Clerk read **RESOLUTION No. 102-2018** - Authorizing an Executive Session to discuss a Lease Agreement for use of Borough Property

A motion to approve Resolution No. 102-2018 was made by Councilman Mailley and seconded by Councilwoman Moan. *Motion unanimously approved by voice vote.*

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*Time In: 7:41 p.m.      Time Out: 7:57 p.m.*

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Councilman Murtaugh mentioned that the Parks and Recreation committee has been provided with an opportunity to purchase a commercial quality DVR recorder so that council members can monitor activity at Thomas West Park at a cost of \$300.

A motion to approve the purchase of the DVR was made by Councilman Mailley and seconded by Councilman Murtaugh. *Motion unanimously approved by roll call vote.*

A motion to adjourn the meeting was made by Councilman Murtaugh and seconded by Councilman Sims. *Motion unanimously approved by voice vote.*

*The meeting was adjourned at 9:15 p.m.*

*Respectively Submitted,*

*Kathleen Carroll  
Deputy Municipal Clerk*

*Next Council meeting scheduled for Wednesday, October 10, 2018*

**Property Maintenance Liens**

<b><u>Block/Lot</u></b>	<b><u>Owner of Record</u></b>	<b><u>Address</u></b>	<b><u>Amount</u></b>	<b><u>Date</u></b>
9/3	Jianchao Zhu	436 Highland Avenue	\$160.26	8/14/18
22/19	Jennifer Bruggman	325 Woodbine Avenue	\$160.26	8/14/18
22/22	Federal Home Loan Mortgage	337 Woodbine Avenue	\$160.26	8/14/18
34/39	Alessandro Blair	185 Broadway	\$160.26	8/14/18
45/1	Frances Silenzio	714 Gateway Boulevard	\$160.26	8/14/18
48/6	The Bank of NY/Mellon	20-22 Pine Street	\$160.26	8/14/18
57/22	Dillard Asset Mgmt. Group	201 Delsea Drive	\$160.26	8/14/18
59/16	Carol Ryley & Brian Weiley	235 Edgewater Avenue	\$246.90	8/14/18
65/25	Robert & Monica Barrett	401 Delsea Drive	\$242.68	8/29/18
80/12	Laura Hemsarth	13 E. Olive Street	\$160.26	8/14/18
82/12	Rio Property Holdings	917 Broadway	\$160.25	8/14/18
86/10	Melvin Ramos	33 Avon Avenue	\$160.26	8/14/18