

BOROUGH OF WESTVILLE

Regular Council Meeting
165 Broadway
August 14, 2018 ~ 7:00 p.m.
Meeting Minutes

Mayor Welsh called the meeting to order at 7:00 p.m., followed by the Pledge of Allegiance.

The Deputy Clerk read the public notice and roll call was taken, with the following persons in attendance:

Mayor Russell W. Welsh, Jr., Council President Michael O. Ledrich, Council Members: Paul C. Mailley, Donna Moan, Charles D. Murtaugh, Bruce Nordaby and Fritz H. Sims, Jr., Deputy Clerk Kathleen Carroll, Administrator Ryan J. Giles, Public Works Assistant Manager Marty Finger, Engineer Jon Bryson, Police Chief William Whinna and Solicitor Timothy Scaffidi.

A motion to approve the Regular meeting minutes of July 11, 2018 was made by Councilman Nordaby and seconded by Council President Ledrich. *Motion was unanimously approved by voice vote.*

PUBLIC COMMENT ON AGENDA ITEMS ONLY: No comments from the audience

COMMITTEE REPORTS FOR JULY 2018:

A motion to approve the reports, as submitted, was made by Council President Ledrich and seconded by Councilman Nordaby. *The motion was unanimously approved by voice vote.*

OLD BUSINESS:

No old business

NEW BUSINESS

First Reading: (Introduction)

- ❖ **ORDINANCE No. 16-2018** - Bond Ordinance authorizing the completion of various capital improvements for the Water Utility System in the Borough of Westville, County of Gloucester, New Jersey; appropriating the sum of \$1,300,000 therefor; authorizing the issuance of general obligation bonds or bond anticipation notes of the Borough of Westville, County of Gloucester, New Jersey, in the aggregate principal amount of up to \$1,300,000 making certain determinations and covenants; and authorizing certain related actions in connection with the foregoing

A motion to introduce Ordinance No. 16-2018 was made by Councilman Nordaby and seconded by Council President Ledrich. *The motion was unanimously approved by roll call vote.*

NEW BUSINESS (Continued)

First Reading: (Introduction)

ORDINANCE No. 17-2018 – Bond Ordinance authorizing the acquisition of capital equipment and the completion of various capital projects in the Borough of Westville, County of Gloucester, New Jersey; appropriating the sum of \$425,000 therefore; authorizing the issuance of general obligation bonds or bond anticipation notes of the Borough of Westville, County of Gloucester, New Jersey in the aggregate principal amount of up to \$209,000 making certain determinations and covenants; and authorizing certain related actions in connection with the foregoing

A motion to introduce Ordinance No. 17-2018 was made by Council President Ledrich and seconded by Councilman Mailley. *The motion was unanimously approved by roll call vote.*

CONSENT AGENDA

The items listed below are considered to be routine by the Borough of Westville and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.

(Motion to approve/deny all Resolutions listed under the Consent Agenda by Roll Call Vote)

RESOLUTION No. 86-2018 – Extending the due date for 3rd quarter 2018 Tax bills

RESOLUTION No. 87-2018 – Urging the Legislature to Amend- S-716, S-477 and S-1766

RESOLUTION No. 88-2017 – Appointing Justin T. Cifuni to the position of full time Laborer with the Public Works Department

RESOLUTION No. 89-2017 – Authorizing a property tax exemption for totally disabled veteran, Harold Whealton, 632 Summit Avenue, Block 5, Lot 2 and a Tax refund in the amount of \$114.04

RESOLUTION No. 90-2017 – Authorizing the Borough Administrator to issue a refund in the amount of \$2956.43 to Peter and Jacqueline Galantic for an overpayment made on the 4th quarter 2018 taxes for Block 2, Lot 9, 512 River Drive (*resident paid in advance*)

RESOLUTION No. 91-2018 – Approving Change Order No. 3 FY 2017 Watermain replacement for Broadway, all of Walnut Street, Olive Street from Broadway to High Street and Almonesson Road area

RESOLUTION No. 92-2018 – Approving Change Order No. 1 FY 2016 Resurfacing and Safety Improvements to Yale Drive

RESOLUTION No. 93-2018 – Authorizing the Placement of Property Maintenance Liens (*list attached to the agenda*)

RESOLUTION No. 94-2018 – To Amend Capital Budget (*General Improvements to Borough Property and to Construct a Pole Barn*)

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A motion to table Resolution No. 87-2018, Urging the Legislature to Amend- S-716, S-477 and S-1766, so that more research can be done was made by Councilman Sims and seconded by Councilman Nordaby. *The motion was unanimously approved by voice vote.*

A motion to approve Resolution Numbers 86 and 88 through 94, 2018 was made by Councilman Nordaby and seconded by Council President Ledrich. *The motion was unanimously approve by roll call vote.*

-----CONCLUSION OF CONSENT AGENDA-----

NEW BUSINESS: (continued)

- ❖ **LETTER** from the Department of Environmental Protection, Division of Water Supply & Geoscience regarding the Water Quality Accountability Act (*Public Works Assistant Manager Finger and Engineer Bryson can provide a brief explanation*)

Engineer Bryson provided details on the contents of the report to be submitted to the DEP. Mayor Welsh asked Public Works Assistant Manager Marty Finger if the Borough's Engineer would provide input on the report and Public Works Assistant Manager Marty Finger confirmed the Engineer would need to provide input. Councilman Murtaugh asked if the report could be submitted to the DEP sooner than the deadline date and Public Works Assistant Manager Marty Finger advised the majority of the information had already been gathered for the DEP report

(7:15 p.m. - Councilwoman Moan arrived at the meeting)

- ❖ **REQUEST** from the Gloucester County Women's Slowpitch softball league to use the Klinger Avenue field on Sundays from 9 a.m. to 1 p.m. starting September 9 through November 4 (*request was sent to the Parks committee for review and all forms, including hold harmless and insurance have been submitted*)

A motion to approve the request to use the ball field was made by Councilman Murtaugh and seconded by Council President Ledrich. *The motion was unanimously approved by voice vote.*

- ❖ **REQUEST** from the Borough of Brooklawn to use the Shuttle Bus for their Fall Festival scheduled for Saturday, October 27 (*If approved, the Borough of Brooklawn will provide a Certificate of Insurance, Hold Harmless Agreement and pay the salary for Westville's bus driver.*)

A motion to approve the request from Brooklawn to use the Shuttle Bus was made by Councilman Mailley and seconded by Councilman Murtaugh. *The motion was unanimously approved by voice vote.*

- ❖ **REQUEST** from Madison Welsh for insurance sponsored by the Borough for the use of Parkview Elementary School for the Miss Gateway pageant. (*Proceeds to benefit the Children's Miracle Network Hospitals*)

A motion to approve the request was made by Councilman Nordaby and seconded by Councilman Murtaugh. *The motion was unanimously approved by voice vote.*

-----CONCLUSION OF NEW BUSINESS-----

APPROVAL OF THE BILL LIST:

The Deputy Clerk advised that the list of bills was posted in hallway.

A motion to dispense with reading of the bills was made by Council President Ledrich and seconded by Councilman Mailley. *Motion unanimously approved by voice vote.*

A motion to pay all bills and vouchers that were in order, was made by Councilman Mailley and seconded by Council President Ledrich. *Motion unanimously approved by roll call vote with Councilman Mailley abstaining on Check #26806*

COMMUNICATIONS:

- ❖ Water permit approval from the Department of Environmental Protection for the Westville Senior residences (Westville Commons)
- ❖ Notification from the National Institute for Automotive Service Excellence that Jacob Coleman has been ASE certified as a “Medium/Heavy Truck Technician”

Public acknowledge and congratulations were given to Jake for his accomplishment

PUBLIC PORTION:

- ❖ Joyce Lovell, 328 Summit Avenue, commented about her recent tax bill and Mayor Welsh advised Ms. Lovell that the taxes were lower due to a decreased school tax. Ms. Lovell expressed her concern about residents living at the Senior Housing project and whether or not school age children will be at the facility that may affect school taxes. Ms. Lovell was informed by Solicitor Scaffidi that school age children are not permitted to live at the facility.
- ❖ Robert McCullough, 133 Hunter Avenue, expressed his concern about illegal parking at the Parkview Elementary School. Chief Whinna advised Mr. McCullough that his officers regularly patrol the area and have issued a number of parking tickets.

Councilman Murtaugh asked Chief Whinna to work with the school so that he can include a letter about the parking issues along with the student’s packet of information.

COMMENTS FROM MAYOR/COUNCIL/DEPARTMENT HEADS

- ❖ Engineer Bryson advised he met with Councilman Nordaby regarding the “911” park project and discussed funding opportunities. Engineer Bryson described a grant that is available from the New Jersey Department of Transportation for transportation alternatives and he suggested the Borough put in an application. Engineer Bryson advised he would work with Administrator Giles to start the grant application process.
- ❖ Chief Whinna advised he scheduled a “Coffee with a Cop” gathering on September 15, 2018 at the Piston Diner from 8 am to 10 am

COMMENTS FROM MAYOR/COUNCIL/DEPARTMENT HEADS (continued)

- ❖ Chief Whinna discussed the “Public Safety Night” scheduled for October 30, 2018 at the Klinger Avenue ball fields from 6 to 8 p.m.
- ❖ Chief Whinna advised the Police Department obtained a golf cart so they expect to have that at the Fall Festival.
- ❖ Administrator Giles advised Mayor and Council of the following:
 - to notify him if they plan to attend the League of Municipalities conference November 13-15
 - the Animal and Water and Sewer Ordinances will be introduced as soon as he meets with the Ordinance Committee
 - that the Safety Committee met last week to discuss what’s happening in town, specifically the painting of the sidewalks and noted that all reports were completed and that Joe Henry of Hardenbergh attended the meeting
 - the back stop that was destroyed by a recent storm is scheduled to be replaced by American Fence, by the end of the month with the same design
- ❖ Councilwoman Moan asked for updates on the plugs for the PSE&G poles and Administrator Giles advised he spoke with a manager at PSE&G who confirmed they will have the plugs installed in time for the Fall Festival.
- ❖ Councilwoman Moan also asked Mayor Welsh if he had the opportunity to speak with a representative from Kelsch Associates regarding using their property for the Fall Festival. Mayor Welsh asked Administrator Giles to contact Kelsch.
- ❖ Councilman Nordaby provided an update on the 911 Memorial by stating that the Committee met with Engineer Bryson and some of the topics discussed included: location of the Memorial (side of the Gazebo), rain water runoff to protect the landscaping, a camera system, a new PA system and landscaping, and a concrete slab for the old Firehouse bell. Repair and upkeep of the existing monuments and new benches and lighting in the area. Councilman Nordaby advised he should have drawings of the plans at the September council meeting and acknowledged that the Lions Club donated \$5,000 to the project. Mayor Welsh asked Councilman Nordaby to keep the Parks and Recreation Committee informed of the plans. Funding of the project was briefly discussed.
- ❖ Councilman Nordaby advised he reached out to Housing/Code Official Morina regarding the weeds along the train tracks. General discussion took place specific to maintenance of the weeds and Public Works Assistant Manager Finger advised Conrail employees sprayed weed killer the previous week.
- ❖ Council President Ledrich offered his congratulations to Jake Coleman on attaining an ASE certification.
- ❖ Councilman Sims congratulated Jake Coleman on passing the ASE certification.

COMMENTS FROM MAYOR/COUNCIL/DEPARTMENT HEADS (continued)

- ❖ Councilman Murtaugh advised he has been working with George Baker regarding the funds from Friends of Israel project along River Drive. Councilman Murtaugh advised the project can include lanterns, park benches and speaker systems and the project could exceed the \$12,000 budget but he will continue to research wireless speakers and cameras.

EXECUTIVE SESSION:

The Clerk read **RESOLUTION No. 95-2018** authorizing an Executive Session for discussion of Sale of Borough Property and Shared Services Agreements

A motion to approve Resolution No. 95-2018 was made by Councilman Murtaugh and seconded by Councilwoman Moan. *Motion unanimously approved by voice vote.*

Time In: 7:34 p.m. Time Out: 8:35 p.m.

A motion to adjourn the meeting was made by Councilwoman Moan and seconded by Councilman Sims. *Motion unanimously approved by voice vote.*

Next Council meeting scheduled for Wednesday, September 12, 2018

Property Maintenance Liens

<u>Block/Lot</u>	<u>Owner of Record</u>	<u>Address</u>	<u>Amount</u>	<u>Date</u>
9/3	Jianchao Zhu	436 Highland Avenue	\$155.00	7/13/18
22/19	Jennifer Bruggman	325 Woodbine Avenue	\$155.00	7/12/18
22/22	Federal Home Loan Mortgage	337 Woodbine Avenue	\$155.00	7/12/18
34/39	Alessandro Blair	185 Broadway	\$158.51	7/20/18
45/1	Frances Silenzio	714 Gateway Boulevard	\$155.00	7/13/18
48/6	The Bank of NY/Mellon	20-22 Pine Street	\$155.00	7/12/18
57/22	Dillard Asset Mgmt. Group	201 Delsea Drive	\$158.51	7/20/18
72/8	Kevin & Donna Murphy	204 W. Olive Street	\$155.00	7/12/18
80/12	Laura Hemsarth	13 E. Olive Street	\$155.00	7/12/18
80/16	US Bank Trust	825 Broadway	\$155.00	7/12/18
82/12	Rio Property Holdings	917 Broadway	\$155.00	7/12/18