

# BOROUGH OF WESTVILLE

Regular Council Meeting  
165 Broadway  
June 13, 2018 ~ 7:00 p.m.

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Councilman Murtaugh called the meeting to order at 7:00 p.m., followed by the Pledge of Allegiance. After the Pledge of Alliance, Councilman Murtaugh relinquished management of the meeting to Borough Clerk Ryan Giles.

The Deputy Clerk read the public notice and roll call was taken, with the following persons in attendance:

**Council Members:** Paul C. Mailley, Donna Moan, Charles D. Murtaugh, Bruce Nordaby and Fritz H. Sims, Jr., Deputy Clerk Kathleen Carroll, Administrator Ryan J. Giles, Public Works employee Jake Coleman, Engineer Jon Bryson, Police Chief William Whinna and Solicitor Shannon Cornelius

**Absent:** Mayor Russell W. Welsh, Jr., Council President Michael O. Ledrich, Public Works Manager Domico and Solicitor Scaffidi.

A motion to approve the Regular and Executive meeting minutes of May 31, 2018 was made by Councilwoman Moan and seconded by Councilman Murtaugh. *Motion was unanimously approved by voice vote.*

**PUBLIC COMMENT ON AGENDA ITEMS ONLY:** No comments received

## COMMITTEE REPORTS FOR MAY 2018:

A motion to approve the reports, as submitted, was made by Councilman Murtaugh and seconded by Councilman Nordaby. *The motion was unanimously approved by voice vote.*

Joe Henry of the Hardenbergh Insurance Group made a "Safety on the Agenda" presentation regarding Distracted Driving

## OLD BUSINESS:

### *Public Hearing:*

*(2<sup>nd</sup> Reading - Introduced May 31, 2018)*

- ❖ **ORDINANCE No. 8-2018** - Amending Chapter 91, Animals, in the Code of the Borough of Westville

A motion to open the meeting to the public was made by Councilwoman Moan and seconded by Councilman Mailley. *The motion was unanimously approved by voice vote.*

Hearing no comments, a motion to close the meeting to the public was made by Councilwoman Moan and seconded by Councilman Murtaugh. *The motion was unanimously approved by voice vote.*

A motion to adopt Ordinance No. 8-2018 was made by Councilman Nordaby and seconded by Councilwoman Moan. *The motion was unanimously approved by roll call vote.*

**Public Hearing:**

*(2<sup>nd</sup> Reading - Introduced May 31, 2018)*

- ❖ **ORDINANCE No. 9-2018** - Amending Chapter 137, Commercial Property, in the Code of the Borough of Westville

A motion to open the meeting to the public was made by Councilman Nordaby and seconded by Councilwoman Moan. *The motion was unanimously approved by voice vote.*

Hearing no comments, a motion to close the meeting to the public was made by Councilwoman Moan and seconded by Councilman Murtaugh. *The motion was unanimously approved by voice vote.*

A motion to adopt Ordinance No. 9-2018 was made by Councilman Nordaby and seconded by Councilman Mailley. *The motion was unanimously approved by roll call vote.*

**Public Hearing:**

*(2<sup>nd</sup> Reading - Introduced May 31, 2018)*

- ❖ **ORDINANCE No. 10-2018** - Amending Chapter 272, Rental Property, in the Code of the Borough of Westville

A motion to open the meeting to the public was made by Councilman Mailley and seconded by Councilman Sims. *The motion was unanimously approved by voice vote.*

Hearing no comments, a motion to close the meeting to the public was made by Councilwoman Moan and seconded by Councilman Sims. *The motion was unanimously approved by voice vote.*

A motion to adopt Ordinance No. 10-2018 was made by Councilman Sims and seconded by Councilman Murtaugh. *The motion was unanimously approved by roll call vote.*

**Public Hearing:**

*(2<sup>nd</sup> Reading - Introduced May 31, 2018)*

- ❖ **ORDINANCE No. 11-2018** - Repealing Chapter 336, Streets and Sidewalks, Article IV, Street Excavations and Adopting a New Chapter 336, Article IV of the Code of the Borough of Westville

A motion to open the meeting to the public was made by Councilman Sims and seconded by Councilman Nordaby. *The motion was unanimously approved by voice vote.*

Hearing no comments, a motion to close the meeting to the public was made by Councilwoman Moan and seconded by Councilman Mailley. *The motion was unanimously approved by voice vote.*

A motion to adopt Ordinance No. 11-2018 was made by Councilman Murtaugh and seconded by Councilman Sims. *The motion was unanimously approved by roll call vote.*

**Public Hearing:**

*(2<sup>nd</sup> Reading - Introduced May 31, 2018)*

- ❖ **ORDINANCE No. 12-2018** - Repealing Chapter 340, Subdivision of Land, Article V. improvements required prior to approval, Section 340-13, Completion of Improvements; Performance Guaranty and Adopting a New Section 340-13, Completion of Improvements; Guarantees of the Code of the Borough of Westville

A motion to open the meeting to the public was made by Councilwoman Moan and seconded by Councilman Nordaby. *The motion was unanimously approved by voice vote.*

Hearing no comments, a motion to close the meeting to the public was made by Councilman Murtaugh and seconded by Councilman Sims. *The motion was unanimously approved by voice vote.*

A motion to adopt Ordinance No. 12-2018 was made by Councilman Mailley and seconded by Councilman Nordaby. *The motion was unanimously approved by roll call vote.*

**Public Hearing:**

*(2<sup>nd</sup> Reading - Introduced May 31, 2018)*

- ❖ **ORDINANCE No. 13-2018** - Amending Chapter 340. Subdivision of Land, Article III. Procedures, Section 340-8(A), Submission of Final Plat of Major Subdivision of the Code of the Borough of Westville

A motion to open the meeting to the public was made by Councilman Nordaby and seconded by Councilman Murtaugh. *The motion was unanimously approved by voice vote.*

Hearing no comments, a motion to close the meeting to the public was made by Councilwoman Moan and seconded by Councilman Mailley. *The motion was unanimously approved by voice vote.*

A motion to adopt Ordinance No. 13-2018 was made by Councilman Sims and seconded by Councilman Nordaby. *The motion was unanimously approved by roll call vote.*

**Public Hearing:**

*(2<sup>nd</sup> Reading - Introduced May 31, 2018)*

- ❖ **ORDINANCE No. 14-2018** - Repealing Chapter 298, Site Plan Review, Article V. Site Plans, Section 298-17 Performance Guaranty and Adopting a New Section - Chapter 298, Site Plan Review, Article V. Site Plans, Section 298-17, Guarantees of the Code of the Borough of Westville

A motion to open the meeting to the public was made by Councilman Murtaugh and seconded by Councilman Sims. *The motion was unanimously approved by voice vote.*

Hearing no comments, a motion to close the meeting to the public was made by Councilwoman Moan and seconded by Councilman Nordaby. *The motion was unanimously approved by voice vote.*

A motion to adopt Ordinance No. 14-2018 was made by Councilwoman Moan and seconded by Councilman Nordaby. *The motion was unanimously approved by roll call vote.*

**Public Hearing:**

(2<sup>nd</sup> Reading - Introduced May 31, 2018)

- ❖ **ORDINANCE No. 15-2018** - Amending Chapter 205. Land Use and Development, Article II Administrative Procedures; Appeals, Section 205-5(B) Land Use Board Fees and Escrow Requirements of the Code of the Borough of Westville

A motion to open the meeting to the public was made by Councilman Murtaugh and seconded by Councilman Sims. *The motion was unanimously approved by voice vote.*

Hearing no comments, a motion to close the meeting to the public was made by Councilman Mailley and seconded by Councilman Sims. *The motion was unanimously approved by voice vote.*

A motion to adopt Ordinance No. 15-2018 was made by Councilwoman Moan and seconded by Councilman Sims. *The motion was unanimously approved by roll call vote.*

**NEW BUSINESS:**

**CONSENT AGENDA**

The items listed below are considered to be routine by the Borough of Westville and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.

*(Motion to approve/deny all Resolutions listed under the Consent Agenda by Roll Call Vote)*

**RESOLUTION No. 71-2018** - Authorizing issuance of the 2018-2019 Retail Liquor Licenses for Grabbes, Schileens Pub, Hot Shots, Tower Tavern, Gateway Diner and Westville Power Boat Association

**RESOLUTION No. 72-2018** - Authorizing the Placement of Property Maintenance Liens *(list attached to the agenda)*

**RESOLUTION No. 73-2018**- Refunding Robert Coleman, a Totally Disabled Veteran \$180.97 for the Homestead Tax Rebate received for Block 15, Lot 33, 301 Summit Avenue

**RESOLUTION No. 74-2018** - Endorsing the application and submission of grant application and execution of Agreement with the New Jersey Department of Transportation for the Olive Street drainage improvements LAIF #00148

**RESOLUTION No. 75-2018** - Requesting Approval of Items of Revenue and Appropriation N.J.S. 40A:4-87 (Clean Communities - \$8615.26)

A motion to approve Resolutions Nos. 71-75, 2018 was made by Councilman Nordaby and seconded by Councilman Sims. *The motion was unanimously approved by roll call vote.*

-----**CONCLUSION OF CONSENT AGENDA**-----

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- ❖ **REQUEST** from Robyn Cormaney, 24 Parkview Drive, to connect her existing sump pump discharge into the Sanitary Sewer connection

Motion to approve the request was made by Councilman Murtaugh and seconded by Councilman Sims. *The motion was unanimously approved by roll call vote.*

**BILLS & VOUCHERS:**

The Deputy Clerk advised that the list of bills was posted in hallway.

A motion to dispense with reading of the bills was made by Councilman Sims and seconded by Councilwoman Moan. *Motion unanimously approved by voice vote.*

A motion to pay all bills and vouchers that were in order, was made by Councilman Sims and seconded by Councilman Nordaby. *Motion unanimously approved by roll call vote with Councilwoman Moan abstaining from approving Check #26685.*

**COMMUNICATIONS:** No Communications

**PUBLIC PORTION:** (Individuals must state their name and address for the record and respect the five minute time limit while addressing the Governing Body. In order to be heard, individuals must go to the podium and speak into the microphone.)

No comments from the Public

**COMMENTS FROM MAYOR/COUNCIL/DEPARTMENT HEADS**

- ❖ Police Chief Whinna advised his department and the Department of Emergency Management were prepared for the July 4<sup>th</sup> Fireworks show
- ❖ Engineer Bryson advised Yale Drive work was completed last week and the Watermain project is 97% complete with just some paving needing to be completed and confirmed the generator was delivered and installed last week.
- ❖ Councilman Murtaugh advised the pond and pond area needs to be cleaned up. Councilman Murtaugh also commented the pond is ready for lowering in the Fall.
- ❖ Councilman Sims stated on behalf of the Lions Club, he wanted to thank the Public Works Department for their clean-up work in preparation and completion of the Yard Sale. Councilman Sims also asked about the status of the Pond clean-up and general appearance of the Pond.
- ❖ Councilwoman Moan congratulated Council Members Ledrich and Nordaby for their Primary win and thanked Public Works employees for fixing the water issue at 232 E. Olive Street. Councilwoman Moan also reminded meeting attendees about the Fireworks scheduled for June 23, 2018. Councilwoman Moan asked Chief if a National Night Out was scheduled.

**COMMENTS FROM MAYOR/COUNCIL/DEPARTMENT HEADS** (continued)

- ❖ Councilman Nordaby thanked the Ordinance Committee for their hard work in getting some of the Ordinances up to date and thanked Candace from Bach Associates for her assistance in getting the Master Plan together. Councilman Nordaby also addressed the problem with the manhole cover problem at the end of Olive and Route 130.
  
- ❖ Administrator/Clerk Giles advised he, along with Councilwoman Moan and Travis Lawrence, are attempting to form an Economic Redevelopment Committee. Administrator Giles asked Engineer Bryson what can be done to fix the plugs on the PSEG poles. Discussion took place about having the pole plugs fixed. Administrator Giles also asked Engineer Bryson if he had any suggestions for cleaning-up the Pond and suggested that pond clean-up costs could be included with the repaving on Delsea Drive project and asked if Engineer Bryson could research any grants that may be available for the Pond project. Administrator Giles asked Chief Whinna about the progress of the Safe and Secure grant.

**EXECUTIVE SESSION:**

**Deputy Clerk read RESOLUTION No. 76-2018** authorizing an Executive Session for discussion of Personnel Matters

A motion to approve Resolution No. 76-2018 was made by Councilman Mailley and seconded by Councilwoman Moan. *Motion unanimously approved by voice vote.*

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*Time In: 7:33 p.m.      Time Out: 7:55 p.m.*

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Solicitor Cornelius stated, for the record, there were Personnel issues discussed during the Executive session and no action was taken.

A motion to adjourn the meeting was made by Councilman Sims and seconded by Councilman Murtaugh. *Motion unanimously approved by voice vote.*

*The meeting was adjourned at 7:56 p.m.*

*Respectively Submitted,*

*Kathleen Carroll  
Deputy Municipal Clerk*

*Next Council meeting scheduled for Wednesday, July 11, 2018*

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**Property Tax Liens**

<u>Block/Lot</u>	<u>Owner of Record</u>	<u>Address</u>	<u>Amount</u>	<u>Date</u>
15/16	Mahmoud Shahrokh	309 Summit Avenue	\$255.63	6/6/18
22/19	Jennifer Bruggman	325 Woodbine Avenue	\$191.47	5/29/18
22/22	Federal Home Loan Mort. Co.	337 Woodbine Avenue	\$191.47	5/29/18
57/22	Thomas & Lisa Egbert	201 Delsea Drive	\$161.64	6/6/18
80/16	US Bank Trustee	825 Broadway	\$161.64	6/6/18