

# BOROUGH OF WESTVILLE

Regular Council Meeting

165 Broadway

July 11, 2018 ~ 7:00 p.m.

Meeting Minutes

---

Council President Ledrich called the meeting to order at 7:00 p.m., followed by the Pledge of Allegiance.

The Clerk read the public notice and roll call was taken, with the following persons in attendance:

Council President Michael O. Ledrich, Council Members: Paul C. Mailley, Donna Moan, Charles D. Murtaugh, Bruce Nordaby and Fritz H. Sims, Jr., Deputy Clerk Kathleen Carroll, Administrator/Clerk Ryan J. Giles, Assistant Public Works Manager Martin Finger, Engineer Jon Bryson, Chief William Whinna and Solicitor Timothy Scaffidi

Absent: Mayor Russell W. Welsh, Jr.

A motion to approve the Regular and Executive meeting minutes of June 13, 2018 was made by Councilwoman Moan and seconded by Councilman Murtaugh. *Motion was unanimously approved by voice vote.*

**PUBLIC COMMENT ON AGENDA ITEMS ONLY:** No comments received

## COMMITTEE REPORTS FOR JUNE 2018:

A motion to approve the reports, as submitted, was made by Councilwoman Moan and seconded by Councilman Nordaby. *The motion was unanimously approved by voice vote.*

## OLD BUSINESS:

No old business

## NEW BUSINESS:

### CONSENT AGENDA

The items listed below are considered to be routine by the Borough of Westville and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.

*(Motion to approve/deny all Resolutions listed under the Consent Agenda by Roll Call Vote)*

**RESOLUTION No. 77-2018** - Authorizing the Mayor to sign the Agreement with the County of Gloucester for Municipal Alliance funds for the period July 1, 2018 to June 30, 2019

**RESOLUTION No. 78-2018** - Approving the 2017 Audit and Group Affidavit

**RESOLUTION No. 79-2018** - Appointing Jeffrey M. Chestnut to the position of full time Water/Sewer Operator with the Public Works Department

**RESOLUTION No. 80-2018** - Appointing Jared N. Clayton to the position of part time summer employee within the Public Works Department

**RESOLUTION No. 81-2018** - Appointing Avery J. Pippet to the position of part time Clean Communities summer employee within the Public Works Department

**RESOLUTION No. 82-2018** - Appointing William P. Stout to the position of part time Clean Communities summer employee within the Public Works Department

**RESOLUTION No. 83-2018** - Authorizing the Placement of Property Maintenance Liens (*list attached*)

**RESOLUTION No. 84-2018** - Authorizing the Transfer of a Credit from the Water Account for 1004 Edgewater Avenue to the Sewer Account

A motion to approve Resolutions Nos. 77-84, 2018 was made by Councilman Murtaugh and seconded by Councilwoman Moan. *The motion was unanimously approved by roll call vote.*

-----**CONCLUSION OF CONSENT AGENDA**-----

**NEW BUSINESS:** (continued)

- ❖ **REQUEST** from Mural and Patrice Rao to reduce their 2<sup>nd</sup> quarter 2018 water bill totaling \$3,685.13 that was caused by an undetected water leak at their property.

Motion to reduce their 2<sup>nd</sup> quarter 2018 water bill was declined, however Council suggested the residents work with the Water Clerk to create a payment plan. Motion to decline the reduction in the water bill and creation of a payment plan was made by Councilman Murtaugh and seconded by Councilman Sims. *The motion was unanimously approved by roll call vote.*

- ❖ **LETTER OF RESIGNATION** from Steven C. Philipp, Public Works Laborer, effective July 6, 2018.

Motion to accept the letter of resignation was made by Councilman Nordaby and seconded by Councilwoman Moan. *The motion was unanimously approved by voice vote.*

**BILLS & VOUCHERS:**

The Clerk advised the list of bills was posted in hallway.

Council President Ledrich questioned the Petroni & Associates invoice and Deputy Clerk Carroll provided confirmation of the contracted fee.

A motion to dispense with reading of the bills was made by Councilman Sims and seconded by Councilwoman Moan. *Motion unanimously approved by voice vote.*

*Meeting Minutes ~ July 11, 2018*

A motion to pay all bills and vouchers that were in order, with the exception of the Petroni bill, (Deputy Clerk Carroll was asked to obtain the RFQ so that the cost of the Audit could be verified) was made by Councilman Murtaugh and seconded by Councilwoman Moan. *Motion unanimously approved by roll call vote with Councilwoman Moan abstaining from approving Check #26765.*

**COMMUNICATIONS:**

- ❖ Letter from the State of New Jersey, Department of Environmental Protection regarding Wheelabrator's application for a Solid Waste Facility Permit Renewal
- ❖ Letter from the State of New Jersey, Department of Transportation regarding Route 47 Improvements, Grove Street to Route 130
- ❖ Letter from Gloucester County regarding Clean Communities volunteers

**PUBLIC PORTION:**

Motion to open the meeting to the public was made by Councilman Nordaby and seconded by Councilman Mailley. *Motion unanimously approved by voice vote.*

Seeing no comments from the audience, motion to close the Public Portion was made by Councilman Nordaby and seconded by Councilman Murtaugh. *Motion unanimously approved by voice vote.*

**COMMENTS FROM MAYOR/COUNCIL/DEPARTMENT HEADS**

- ❖ Councilwoman Moan advised the Gazebo was damaged and asked if the cameras were working so that they could see who caused the damage. Discussion took place on accessing the recorder at the Lions Den and Councilman Mailley advised, in order to see who damaged the Gazebo, the date of the damage would have to be identified.
- ❖ Councilman Nordaby thanked Council and the Borough on their response to the power outage as a result of the storm by opening up the Community Center to residents.
- ❖ Councilman Sims thanked the Chief and Police Department for enacting the bike patrol and further commented it was nice seeing an officer out patrolling on a bicycle. Councilman Sims advised he and the Public Works committee met with Public Works Manager Domico on cleaning the pond and advised he has notice the recent improvements to the area.
- ❖ Councilman Murtaugh thanked Public Works on the efforts in cleaning the Pond area.
- ❖ Administrator Giles asked Engineer Bryson if he received word from PSEG on the plugs for the poles and was advised by Engineer Bryson that he has not heard from PSEG yet. Administrator Giles also asked Engineer Bryson about the Walnut Street project bidding. Engineer Bryson advised there are some details that need addressing so is hopeful the bids will go out in about two weeks. Administrator Giles asked Engineer Bryson if there are any definitive plans for the Delsea Drive Water Project. Engineer Bryson advised he will forward Administrator Giles the information he has so far.

*Meeting Minutes ~ July 11, 2018*

Administrator Giles mentioned he received a call from Greiner (Engineering firm) regarding work they are completing at "Friends of Israel" in Deptford. Greiner advised they have \$12,500 they can donate to the Borough that must be used for an approved waterfront public project. Discussion took place regarding possible projects and plans that should be submitted for review.

Administrator Giles advised he would like to place Ordinances on the August 8, 2018 agenda and one of those Ordinance would address how the Borough schedules their water and sewer billing and that by combining the water and sewer billing, the Borough could save approximately \$3200 per year. Administrator Giles talked about Community cat colonies and how the County supports "Trap/Neuter/Release" (TNR) programs and asked if the Borough would like to participate in this program.

- ❖ Councilman Sims asked if the Chief had an opportunity to look at the statistics for accidents at Delsea Drive and Olive Street and the Chief reported that there were four accidents so far in 2018 at that location. Discussion took place regarding accidents at that location and possibly not permitting right on red at that location.
- ❖ Chief Whinna commented that a good job was done at the Fireworks and that bicycles will not be permitted at the event next year.

**EXECUTIVE SESSION:**

The Clerk read RESOLUTION No. 85-2018 authorizing an Executive Session for discussion of Personnel Matters within the Police Department

A motion to approve Resolution No. 85-2018 was made by Councilman Murtaugh and seconded by Councilman Nordaby. *Motion unanimously approved by voice vote.*

---

*Time In: 7:27 p.m.      Time Out: 8:18 p.m.*

---

After reviewing the Request for Qualifications, it was determined that the Petroni bill was consistent with the 2018 RFQ so the bill could be approved for payment.

A motion to pay the Petroni bill was made by Councilman Murtaugh and seconded by Councilman Nordaby. *Motion unanimously approved by roll call vote.*

Councilman Murtaugh expressed his opinion about combining the water and sewer bills by stating he felt the change would hurt the elderly or those on a fixed income. Discussion took place on changing the physical bill to see if the water and sewer fees could be paid separately.

A motion to adjourn the meeting was made by Councilwoman Moan and seconded by Councilman Nordaby. *Motion unanimously approved by voice vote.*

*Meeting Minutes ~ July 11, 2018*

*The meeting was adjourned at 8:21 p.m.*

*Respectively Submitted,*

*Kathleen Carroll  
Deputy Municipal Clerk*

*Next Council meeting scheduled for Wednesday, August 8, 2018*

**PROPERTY MAINTENANCE LIENS**

<u>Block/Lot</u>	<u>Owner of Record</u>	<u>Address</u>	<u>Amount</u>	<u>Date</u>
9/3	Jianchao Zhu	436 Highland Avenue	\$158.13	6/13/18
34/39	Blair Alessandro	185 Broadway	\$151.47	6/19/18
45/1	Frances Silenzio	714 Gateway Blvd.	\$158.13	6/13/18
48/6	LaMont Russell	20-22 Pine Street	\$158.13	6/13/18
76/10	Marquez VA LLC	29 Cedar Avenue	\$158.13	6/13/18
80/12	Laura Hemsarth	13 E. Olive Street	\$158.13	6/13/18
87/17	Kelly & Richard Weindel	119 Avon Avenue	\$289.85	6/13/18