

BOROUGH OF WESTVILLE

Regular Council Meeting

165 Broadway

May 31, 2018 ~ 7:30 p.m.

Agenda - Youth In Government

Call to Order

Pledge of Allegiance

Public Notice

Roll Call

Oath of Office for Elected Parkview Students as Borough Officials by Mayor Welsh

Mayor - Armani Morris
Council Member - Daniel Coleman
Council Member - Gina Dowdy
Council Member - Roslyn Finger
Council Member - Alexander Horwitz
Council Member - Lesly Molina
Council Member - Zaylee Tobin
Borough Administrator - Emily Bradley
Borough Clerk - Aviahna Evans-Gaines
Chief of Police - Cody Shaw
Chief Financial Officer - Sam Springer
Superintendent, Public Works - Arthur McConnell
Tax Collector - Katherine Leeds
Housing & Zoning Official - Benjamin Bittner
Municipal Judge - Cassandra Covely
Court Administrator - Anastasia Sims
Prosecutor - Tahmin Chowdhury
Public Defender - Liberty Anyzek
Solicitor - Jordan Barber
Fire Chief - Theresa Trautman
Fire Marshall - Michael Springer
Tail Twister - Alexis Dreher
Lions Club President - Nahmeire Rowe-Walls

MEETING MINUTES: Regular Minutes from April 11, 2018

PUBLIC COMMENT ON AGENDA ITEMS ONLY

PROCLAMATION HONORING HANNAH PIERCE

COMMITTEE REPORTS

OLD BUSINESS:

Public Hearing

(2nd Reading - Introduced April 11, 2018)

ORDINANCE No. 7-2018 - An Ordinance Amending Ordinance No. 9-2017 of the Borough of Westville amending Chapter 350, Taxation, Article I, Five-Year Home Improvement Exemption

Motion to Open _____ By _____ Sec. _____

Motion to Close _____ By _____ Sec. _____

Adoption/Action

Motion to _____ By _____ Sec. _____

NEW BUSINESS:

Introduction of:

ORDINANCE No. 8-2018 - Amending Chapter 91, Animals, in the Code of the Borough of Westville

Introduction of:

ORDINANCE No. 9-2018 - Amending Chapter 137, Commercial Property, in the Code of the Borough of Westville

Introduction of:

ORDINANCE No. 10-2018 - Amending Chapter 272, Rental Property, in the Code of the Borough of Westville

Introduction of:

ORDINANCE No. 11-2018 - Repealing Chapter 336, Streets and Sidewalks, Article IV, Street Excavations and Adopting a New Chapter 336, Article IV of the Code of the Borough of Westville

Introduction of:

ORDINANCE No. 12-2018 - Repealing Chapter 340, Subdivision of Land, Article V. improvements required prior to approval, Section 340-13, Completion of Improvements; Performance Guaranty and Adopting a New Section 340-13, Completion of Improvements; Guarantees of the Code of the Borough of Westville

Introduction of:

ORDINANCE No. 13-2018 - Amending Chapter 340. Subdivision of Land, Article III. Procedures, Section 340-8(A), Submission of Final Plat of Major Subdivision of the Code of the Borough of Westville

Introduction of:

ORDINANCE No. 14-2018 - Repealing Chapter 298, Site Plan Review, Article V. Site Plans, Section 298-17 Performance Guaranty and Adopting a New Section - Chapter 298, Site Plan Review, Article V. Site Plans, Section 298-17, Guarantees of the Code of the Borough of Westville

Introduction of:

ORDINANCE No. 15-2018 – Amending Chapter 205. Land Use and Development, Article II Administrative Procedures; Appeals, Section 205-5(B) Land Use Board Fees and Escrow Requirements of the Code of the Borough of Westville

CONSENT AGENDA

The items listed below are considered to be routine by the Borough of Westville and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.

(Motion to approve/deny all Resolutions listed under the Consent Agenda by Roll Call Vote)

RESOLUTION No. 57-2018 – Designating the week of May 21-27, 2018 as National Public Works week

RESOLUTION No. 58-2017 – Appointing Steven C. Philipp to the position of full time Laborer with the Public Works Department

RESOLUTION No. 59-2018– Requesting Approval of Items of Revenue and Appropriation (N.J.S 40A:4-87) for a Distracted Driving Grant in the amount of \$2860.00

RESOLUTION No. 60-2018– Authorizing a property tax exemption for totally disabled veteran, L/E Anthony & Michael Capelli, 21 E. Olive Street, Block 80, Lot 11, crediting the 2018 2nd quarter in the amount of \$1,166.37

RESOLUTION No. 61-2018– Authorizing the Tax Collector to issue a refund in the amount of \$1,967.36 to CORELOGIC for an overpayment made on the 2018, 2nd quarter taxes for Paul and Lisa Mailley located at 148 Locust Avenue (Block 81, Lot 13) as a result of a mortgage refinancing

RESOLUTION No. 62-2018 – Authorizing the Tax Collector to issue a refund in the amount of \$3,084.79 to CORELOGIC for an overpayment made on the 2018 1st and 2nd quarter taxes for Jack Shiverdaker located at 135 Twedell (Block 65, Lot 15) as a result of the individual being exempt from paying taxes

RESOLUTION No. 63-2018 – Authorizing the Tax Collector to refund the estate of Chester Kuczynski \$245.31 for the 2015 Homestead Tax Rebate for the property located at 129 Walnut Street (Block 85, Lot 4)

RESOLUTION No. 64-2018 – Adopting the Form of the New Jersey Tort Claims Act Questionnaire Required to be Utilized by Claimants for the Filing of Notices of Tort Claim Against the Borough of Westville in Accordance with the provisions of the New Jersey Tort Claims Act, N.J.S.A. 59:8-6 and designating Qual-Lynx as the Agent for the Borough of Westville to provide the questionnaire to all of the Claimants and to receive the completed questionnaire from the Claimants.

Agenda ~ May 31, 2018

RESOLUTION No. 65-2018 - Requesting Approval of Items of Revenue and Appropriation N.J.S. 40A:4-87 (Environment Commission clean up day)

RESOLUTION No. 66-2018- Authorizing a credit and the removal of interest charges accrued on Account #1582 for 1004 Edgewater Avenue as a result of an overbilling on the 1st quarter 2018 water charges

RESOLUTION No. 67-2018 - Authorizing the Placement of Property Maintenance Liens (*list attached to the agenda*)

RESOLUTION No. 68-2018 - Authorizing the submission of Year 2018 Community Development Block Grant Application and Project Description Form

END CONSENT AGENDA

Bids were received by the Deputy Clerk for “Sensus Water Meter Flex Net System and Software” on April 11, 2018. The Bidder that met the specs was Core & Main and the Bids are as follows:

Core & Main 228 Williamstown Road Berlin, NJ 08009	\$246,260.00
Rio Supply Company 100 Allied Parkway Sicklerville, NJ 08081	\$178,200.00 (bid did not meet project specs)

RESOLUTION No. 69-2018 - Awarding the Bid for a Sensus Water Meter Flex Net System and Software to Core & Main, 228 Williamstown Road, Berlin, NJ 08009

APPLICATIONS FOR 2018 AMUSEMENT LICENSE

- ❖ Hot Shots (500 Gateway Boulevard)
- ❖ Gateway Diner (106 Broadway)

LETTER OF RESIGNATION from Daniel Kelhower of the Public Works Department. The resignation is effective May 22, 2018.

-----**CONCLUSION OF NEW BUSINESS**-----

BILLS & VOUCHERS: List of Bills: (*Posted in hallway*)

Motion to dispense with reading of the bills

Motion to pay all Bills and Vouchers that are in order

COMMUNICATIONS:

- ❖ Requisition of Taxes from Gateway Regional High School and Westville Board of Education

PUBLIC PORTION: (Individuals must state their name and address for the record and respect the five minute time limit while addressing the Governing Body. In order to be heard, individuals must go to the podium and speak into the microphone.)

STUDENTS RECITE THEIR MUNICIPAL JOB RESPONSIBILITIES

COMMENTS FROM MAYOR/COUNCIL/DEPARTMENT HEADS

Mayor:

The portion of the meeting, with the students participating has ended, so we will recess to the Conference Room at this time for refreshments. The meeting will reconvene for an Executive Session after the break.

Meeting in Recess-----

EXECUTIVE SESSION:

RESOLUTION No. 70-2018 - Authorizing an Executive Session for discussion of Personnel Matters and Purchase, Lease of Property

MEETING ADJOURNMENT

Next Council meeting scheduled for Wednesday, June 13, 2018

Agenda ~ May 31, 2018

Property Tax Liens

<u>Block/Lot</u>	<u>Owner of Record</u>	<u>Address</u>	<u>Amount</u>
9/3	Zianchao Zhu	436 Highland Avenue	\$149.01
45/1	Frances Silenzio	714 Gateway Boulevard	\$149.01
48/6	Lamont Russell	20-22 Pine Street	\$149.01
76/10	Marques VA LLC	29 Cedar Avenue	\$186.02
80/12	Laura Hemsarh	13 E. Olive Street	\$149.01
82/12	Rio Property Holdings	917 Broadway	\$204.96