

BOROUGH OF WESTVILLE

Regular Council Meeting
165 Broadway
March 14, 2018 ~ 7:00 p.m.
Meeting Minutes

Mayor Welsh called the meeting to order at 7:00 p.m., followed by the Pledge of Allegiance.

The Deputy Clerk read the public notice and roll call was taken, with the following persons in attendance:

Mayor Russell W. Welsh, Jr., Council President Michael O. Ledrich, Council Members: Paul C. Mailley, Donna Moan, Charles D. Murtaugh, Bruce Nordaby and Fritz H. Sims, Jr., Deputy Clerk Kathleen Carroll, Administrator Ryan J. Giles, Public Works Manager Donna Domico, Engineer Jon Bryson, Lt. Michael Packer and Solicitor Timothy Scaffidi.

Absent: Police Chief William Whinna

A motion to approve the Regular and Executive meeting minutes of February 14, 2018 was made by Councilman Mailley and seconded by Councilwoman Moan. *Motion was unanimously approved by voice vote.*

PUBLIC COMMENT ON AGENDA ITEMS ONLY: No comments

COMMITTEE REPORTS FOR FEBRUARY 2018:

A motion to approve the reports, as submitted, was made by Council President Ledrich and seconded by Councilman Murtaugh. *The motion was unanimously approved by voice vote.*

OLD BUSINESS:

Public Hearing

(2nd Reading - Introduced February 14, 2018)

ORDINANCE No. 3-2018 –Authorizing the execution of a Lease Agreement for a portion of Block 18/Lot 3 (property leased to Tower Tavern for customer parking)

A motion to open the meeting to the public was made by Councilman Nordaby and seconded by Councilwoman Moan. *The motion was unanimously approved by voice vote.*

Hearing no comments from the public, a motion to close the meeting to the public was made by Councilman Mailley and seconded by Councilman Nordaby. *The motion was unanimously approved by voice vote.*

A motion to adopt Ordinance No. 3-2018 was made by Councilwoman Moan and seconded by Councilman Nordaby. *The motion was unanimously approved by roll call vote.*

Public Hearing

(2nd Reading - Introduced February 14, 2018)

ORDINANCE No. 4-2018 - Authorizing the Execution of a QuitClaim Deed (Timber Avenue-Block 26.01/Lot 14)

A motion to open the meeting to the public was made by Councilman Murtaugh and seconded by Councilman Mailley. *The motion was unanimously approved by voice vote.*

Hearing no comments from the public, a motion to close the meeting to the public was made by Councilman Mailley and seconded by Councilman Murtaugh. *The motion was unanimously approved by voice vote.*

A motion to adopt Ordinance No. 4-2018 was made by Council President Ledrich and seconded by Councilman Murtaugh. *The motion was unanimously approved by roll call vote.*

Public Hearing

(2nd Reading - Introduced February 14, 2018)

ORDINANCE No. 5-2018 - Authorizing the Execution of a QuitClaim Deed (Timber Avenue-Block 26.01/Lot 15)

A motion to open the meeting to the public was made by Councilman Sims and seconded by Councilwoman Moan. *The motion was unanimously approved by voice vote.*

Hearing no comments from the public, a motion to close the meeting to the public was made by Councilman Sims and seconded by Councilman Mailley. *The motion was unanimously approved by voice vote.*

A motion to adopt Ordinance No. 5-2018 was made by Councilman Mailley and seconded by Councilwoman Moan. *The motion was unanimously approved by roll call vote.*

NEW BUSINESS

Introduction of:

ORDINANCE No. 6-2018 - Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank (N.J.S.A.40A:4-45.14)

Administrator Giles advised the Ordinance is needed to create a cap bank for future years and confirmed the cost of living adjustment was 1½%

A motion to introduce Ordinance No. 6-2018 was made by Councilman Nordaby and seconded by Councilman Murtaugh. *The motion was unanimously approved by roll call vote.*

INTRODUCTION OF: 2018 MUNICIPAL BUDGET (In Title Only)

Council President Ledrich advised the Committee was pleased with the Budget submitted by CFO Bruno and Administrator Giles that did not include an increase for 2018.

Mayor Welsh thanked the Finance Committee, CFO Bruno and Administrator Giles for a job well done.

A motion to introduce the 2018 Municipal Budget (in Title Only) was made by Council President Ledrich and seconded by Councilwoman Moan. *The motion was unanimously approved by roll call vote.*

CONSENT AGENDA

The items listed below are considered to be routine by the Borough of Westville and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.

(Motion to approve/deny all Resolutions listed under the Consent Agenda by Roll Call Vote)

RESOLUTION No. 44-2018 – Appointing Ryan J. Giles to the position of Registrar for the Borough of Westville

RESOLUTION No. 45-2018 – Authorizing the Mayor or his Designee to Sign a Contract with International Fireworks for the June 23, 2018 Independence Day Fireworks show

RESOLUTION No. 46-2018 – Authorizing the rejection of all Bids for the Sensus Water Meter Replacement project and to Re-advertise revision of bid specifications

RESOLUTION No. 47-2018 – Approving Change Order No. 2 FY2017 Watermain Replacement for Broadway, Walnut Street to Broadway, Olive Street from Broadway to High Street and Almonesson Road area

RESOLUTION No. 48-2018 – Authorizing the Placement of a Property Maintenance Lien for 500 Almonesson Avenue, Block 70/Lot 2 in the amount of \$202.28

RESOLUTION No. 49-2018 – Authorizing the Tax Collector to issue a refund in the amount of \$1413.03 to Robert M. Coleman for an overpayment made on the 1st quarter 2018 taxes for Block 15/Lot 13, 301 Summit Avenue

Council President Ledrich asked for additional information on Resolution No. 46-2018 and was informed by Administrator Giles that of the two bids submitted, Bidder No. 1 did not meet the specifications and Bidder No. 2 did not complete a full bid. Administrator Giles advised that as a result of the incomplete bids the Borough was going to re-advertise

A motion to approve Resolution Numbers 44-49, 2018 was made by Council President Ledrich and seconded by Councilman Nordaby. *The motion was unanimously approve by roll call vote.*

END CONSENT AGENDA

- ❖ **AUTHORIZING** the Mayor or his designee to sign an Agreement between Borough Officials and owners of the Tower Tavern to lease, on a yearly basis, a portion of Municipal property known as Block 18/Lot 3 at a cost of \$500 per year

A motion to authorize the Mayor or his designee to sign the Agreement was made by Councilman Murtaugh and seconded by Councilman Sims. *The motion was unanimously approve by roll call vote.*

- ❖ **APPLICATIONS FOR 2018 USED CAR LICENSE**

- Delaney's Auto Sales (108 Broadway)
- Aces Auto Sales (130 Gateway Boulevard)

Councilman Murtaugh confirmed the license was being renewed for the new owner of Delaney's and was advised by Solicitor Scaffidi that yes, the new owner renewed the license.

Motion to approve the application for Delaney's and Aces Auto Sales was made by Councilman Mailley and seconded by Councilwoman Moan. *The motion was unanimously approved by voice vote.*

- ❖ **AGREEMENT** with the Borough of Paulsboro to join Westville's Water Lab for water testing

Public Works Manager Domico advised this is the first time the Borough of Paulsboro is joining the lab and commented the private lab that was doing testing is having problems and increasing costs so more towns may be joining the Westville lab. Discussion took place regarding the costs associated with water testing.

Motion to approve the Agreement with the Borough of Paulsboro was made by Council President Ledrich and seconded by Councilman Murtaugh. *The motion was unanimously approved by voice vote.*

- ❖ **AGREEMENT** with the Borough of Pitman to join Westville's Water Lab for water testing
Motion to approve the Agreement with the Borough of Pitman was made by Councilman Mailley and seconded by Councilwoman Moan. *The motion was unanimously approved by voice vote.*

- ❖ **Raffle request** from the Westville Woman's Club for a fundraiser. (Proceeds to benefit their scholarship program.)
Motion to approve the Raffle was made by Councilwoman Moan and seconded by Councilman Murtaugh. *The motion was unanimously approved by voice vote.*

-----**CONCLUSION OF NEW BUSINESS**-----

BILLS & VOUCHERS:

The Deputy Clerk advised that the list of bills was posted in hallway.

A motion to dispense with reading of the bills was made by Councilman Sims and seconded by Councilwoman Moan. *Motion unanimously approved by voice vote.*

A motion to pay all bills and vouchers that were in order, was made by Councilman Sims and seconded by Councilman Nordaby. *Motion unanimously approved by roll call vote with Councilman Murtaugh abstaining on Check #26403*

COMMUNICATIONS:

- ❖ Letter from the State of New Jersey, Department of Transportation, advising the Borough of funding that will be disbursed for the Fiscal Year 2018 for the Reconstruction of Walnut Street in the amount of \$205,000.00
Engineer Bryson advised the Borough received the full amount requested.

PUBLIC PORTION: (Individuals must state their name and address for the record and respect the five minute time limit while addressing the Governing Body. In order to be heard, individuals must go to the podium and speak into the microphone.)

- ❖ Daniel McBride, 309 W. Olive Street reported an abandoned property at 234 W. Olive Street where the roof appears to be caving in and is in general disrepair. Mayor Welsh informed Mr. McBride that if the property was not already on the code enforcement officer's list it would be placed there by Thursday morning. Discussion took place specific to previous warnings given to the owner of 309 W. Olive Street regarding the condition of the property.
- ❖ Joseph Bornmann, West Olive and Route 130 asked for a status report on the traffic study for West Olive Street. Administrator Giles advised the study is on-going and that the line stripping will be installed as soon as temperatures rise. Administrator Giles confirmed a second study will be conducted after the line stripping is installed and expects that it will take another few months for the results of the second study. Administrator Giles also assured Mr. Bornmann residents on West Olive Street will be notified, in writing, if and when "no parking" will be considered on that street so that residents will have an opportunity to express their concerns to Mayor and Council. General discussion took place regarding traffic issues in the Borough.
- ❖ Joyce Lovell, 328 Summit Avenue, asked if the AED (Defibrillator) located in the main office area could be moved to Council Chambers during meetings. Public Works Manager Domico advised is not feasible since the AED is wall mounted; however, Public Works Manager Domico stated the unit can be retrieved, if needed, within 30 seconds.
- ❖ Mike Fayette, 101 Maple Avenue (corner of Maple and Poplar) expressed his concern about a parking ticket he received because the vehicle was parked too close (within 50 ft.) to a stop sign. Lt. Packer advised Mr. Fayette the Police Department received complaints from other drivers because they cannot see around the corners when vehicles are parked too close to the stop sign. Discussion took place regarding signage or markings for no parking areas.

COMMENTS FROM MAYOR/COUNCIL/DEPARTMENT HEADS

- ❖ Administrator Giles advised he and Solicitor Scaffidi are still in the process of selling Deadline Drive and commented the Borough is looking to start renovations on the Soccer building.
- ❖ Councilwoman Moan asked the Mayor if he could set up a Committee to decide what can be done with the 911 piece of steel the Borough received. Councilwoman Moan also talked about the flooding issues at Rt. 45 and West Olive Street and the safety issue with the crossing guard walking out onto the street to cross the children. Public Works Manager Domico stated she will reach out to the State and Engineer Bryson also advised he will send a letter to the State. Discussion also took place regarding the pipe, in the street, outside of Councilwoman Moan's house and the odor that emanates from the pipe. Discussion took place regarding the solution for the problem and applying for discretionary aid to address the issue.
- ❖ Lt. Packer stated every time Rt. 45 floods, he and all the other officers, on duty, contact the State.
- ❖ Councilman Murtaugh advised there were two accidents on Rt. 45 South and as a result of the accidents, a request was put into the Chief to cone off one lane. Councilman Murtaugh also confirmed pictures of the flooding have been sent to both Congressman Norcross and Assemblywoman Egan-Jones offices.
- ❖ Councilman Sims thanked the Finance Committee and CFO Bruno on doing a great job with the budget and complemented the Public Works, Police and Emergency Services for their hard work during the last snow storm. Councilman Sims also thanked Councilwoman Moan and Councilman Nordaby for their work on the Banner project.
- ❖ Councilman Murtaugh thanked the Finance Committee for their work on the budget and also thanked Emergency Services for their hard work during the last storm.
- ❖ Engineer Bryson provided an update on the Watermain project.
- ❖ Public Works Manager Domico advised Federici & Akin provided preliminary estimates for the next phase of the Watermain replacement project and expressed her desire to move forward with the project. Public Works Manager Domico provided updates on the delivery of the new backhoe and generator.

EXECUTIVE SESSION:

Deputy Clerk Carroll read RESOLUTION No. 50-2018 authorizing an Executive Session for discussion of Personnel Matters (Communications and Contractual Issues).

A motion to approve Resolution No. 50-2018 was made by Councilman Murtaugh and seconded by Councilman Mailley. *Motion unanimously approved by voice vote.*

Meeting Minutes ~ March 14, 2018

Time In: 7:39 p.m. Time Out: 8:25 p.m.

A motion to adjourn the meeting was made by Councilman Nordaby and seconded by Councilman Murtaugh. *Motion unanimously approved by voice vote.*

The meeting was adjourned at 8:25 p.m.

Respectively Submitted,

*Kathleen Carroll
Deputy Municipal Clerk*

Next Council meeting scheduled for Wednesday, April 11, 2018