

BOROUGH OF WESTVILLE

Regular Council Meeting
165 Broadway
September 11, 2017 - 7:00 p.m.
Meeting Minutes

Mayor Welsh called the meeting to order at 7:00 p.m., followed by the Pledge of Allegiance.

The Deputy Clerk read the public notice and roll call was taken, with the following persons in attendance:

Mayor Russell W. Welsh, Jr., Council President Michael O. Ledrich, Council Members: Paul C. Mailley, Charles D. Murtaugh, and Fritz H. Sims, Jr., Deputy Clerk Kathleen Carroll, Administrator Ryan J. Giles, Public Works Manager Donna Domico, Engineer Jon Bryson, Chief William Whinna, Lt. Michael Packer and Solicitor Timothy Scaffidi.

Absent: Council Members Donna Moan and Bruce Nordaby

A motion to approve the Executive and Regular Meeting Minutes of August 14, 2017 and the Special Council meeting on August 28, 2017 was made by Council President Ledrich and seconded by Councilman Murtaugh. *Motion was unanimously approved by voice vote.*

PUBLIC COMMENT ON AGENDA ITEMS ONLY: No comments received

REPORTS OF THE COMMITTEES FOR AUGUST:

A motion to approve the reports, as submitted, was made by Council President Ledrich and seconded by Councilman Murtaugh. *The motion was unanimously approved by voice vote.*

OLD BUSINESS: No old business

NEW BUSINESS:

Introduction of:

BOND ORDINANCE No. 11-2017 - Authorizing the Acquisition of Capital Equipment and the completion of various Capital projects in the Borough of Westville, County of Gloucester, State of New Jersey; appropriating the sum of \$110,000 therefor; authorizing the issuance of General Obligation Bonds or Bond Anticipation Notes in the Borough of Westville, County of Gloucester, State of New Jersey, in the aggregate Principal amount of up to \$104,500 making certain determinations and covenants; and authorizing certain related actions in connection with the foregoing

Administrator Giles advised this Bond will be applied to the purchase of digital radar signs throughout the town, body cameras for police officers and a traffic study for selected intersections throughout the town as well as construction of speed bumps or stops signs as approved by DOT after the traffic study.

Engineer Bryson advised the project is in the data collection phase and that he will be working with the Police Department to obtain additional traffic information.

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A motion to Introduce Ordinance 11-2017 was made by Council President Ledrich and seconded by Councilman Murtaugh. *The motion was unanimously approved by roll call vote.*

-----**CONSENT AGENDA**-----

The items listed below are considered to be routine by the Borough of Westville and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.

(Motion to approve/deny all Resolutions listed under the Consent Agenda by Roll Call Vote)

RESOLUTION No. 127-2017 - To Amend the Capital Budget for General Improvements

RESOLUTION No. 128-2017 - Authorizing a revised Mutual Aid and Assistance Agreement with Participating Units

RESOLUTION No. 129-2017 - Authorizing the appointment of Alexander P. Stewart to the position of Special Law Enforcement Officer Class II (SLEO II) in the Borough of Westville

RESOLUTION No. 130-2017 - Authorizing the appointment of Richard E. Herrmann to the position of Special Law Enforcement Officer Class II (SLEO II) in the Borough of Westville

RESOLUTION No. 131-2017 - Authorizing the Governing Body of the Borough of Westville to Award the Bid for the Diesel Generator Installation at the Public Works Facility, 114 Crown Point Road

RESOLUTION No. 132-2017 - Authorizing the Mayor or Borough Administrator to sign the Utility Engineering and Construction Agreement for the Water and Sewer Facilities with the New Jersey Department of Transportation for the Route 130 over Big Timber Creek Project

RESOLUTION No. 133-2017 - Authorizing the Placement of Property Maintenance Liens *(list attached to the agenda)*

A motion to Resolution Numbers 127-133, 2017 was made by Councilman Sims and seconded by Councilman Mailley. *The motion was unanimously approved by roll call vote.*

-----**End of Consent Agenda**-----

REQUEST from the "Gateway 50 Yard Club" to hold a Coin Drop on Saturday, September 30, 2017 from 10 am to 2 pm *(Chief Whinna will discuss this request)*

Chief Whinna remarked that the request has not been approved because it is scheduled the same day as the Fall Festival and advised that if the event was moved to another day it could be approved. Mayor Welsh asked that the organization be advised of Council's decision and recommendation to move the event to another day.

Motion to deny the request for the requested date was made by Councilman Murtaugh and seconded by Council President Ledrich. *The motion was unanimously approved by voice vote.*

BILLS & VOUCHERS:

The Deputy Clerk advised that the list of bills was posted in hallway.

A motion to dispense with reading of the bills was made by Council President Ledrich and seconded by Councilman Murtaugh. *Motion unanimously approved by voice vote.*

A motion to pay all bills and vouchers that were in order, was made by Councilman Sims and seconded by Councilman Mailley. *Motion unanimously approved by roll call vote with Councilman Mailley abstaining on the invoice paid with check #25995.*

COMMUNICATIONS: No Communications to report

PUBLIC PORTION:

- ❖ Nicholas Lynch, 324 W. Olive Street discussed the speeding and number of accidents on West Olive Street as well as the poor lighting conditions. Mayor Welsh advised that at the special August 28, 2017 council meeting, the Governing Body authorized the Borough Engineer to conduct a traffic study to determine what the Borough should do, what the Borough can do legally and what can be done with or without the Department of Transportation's (DOT) approval. Mayor Welsh advised Police Chief Whinna did research specific to the traffic violations on W. Olive Street that will be taken into consideration for the traffic study. Mayor Welsh confirmed the Borough will be legally bound by the Department of Transportation's directives on what the Borough can or cannot do as respects to the traffic study and in anticipation of future changes, the Borough introduced Bond Ordinance No. 11-2017 to pay for either upgrades or installation of equipment to improve traffic safety throughout the town. Mr. Lynch suggested making W. Olive Street one way but Engineer Bryson advised since W. Olive intersects with State Highway Route 130, the DOT will make the decision on traffic changes. Engineer Bryson also commented that if the Borough made unauthorized changes, DOT could nullify any changes and also impose fines. General discussion took place regarding residents contacting the Police Department for any unusual problems specific to the traffic on W. Olive Street.
- ❖ Amy Lynch, 324 W. Olive Street expressed her concerns about DOT understanding the traffic problems in the Borough. Mayor Welsh confirmed the Borough will keep the residents apprised of the project. Ms. Lynch asked for a timeframe for project completion and Mayor Welsh advised the Borough was at the mercy of DOT so he was unable to provide a project completion date at this time.
- ❖ Sonja Bennis, 324 W. Olive Street thanked all the first responders and the Westville Police Department and the community for their support following the tragic accident involving her grandson. Ms. Bennis asked that the traffic problem be fixed as quickly as possible.

PUBLIC PORTION: (continued)

- ❖ Mary Ward, 321 W. Olive Street expressed her concern about traffic safety throughout the Borough and asked if they (residents) can contact other officials to expedite resolution of the traffic problem. Mayor Welsh advised once the report has been received from DOT, the Borough will contact the residents who may then contact the State with their concerns.
- ❖ Dave Klimczak, 262 W. Olive Street discussed the traffic dangers on W. Olive Street.
- ❖ Chief Whinna provided statistical data on traffic violations specific to W. Olive Street.
- ❖ Mayor Welsh advised that if speed bumps are installed a possibility exists that W. Olive Street will have to be made “no parking”. Sonja Bennis discussed a vacant lot on the street that could be possibility turned into a parking lot for the residents and Mary Ward mentioned that people should use their driveway.
- ❖ Joyce Lovell, 328 Summit Avenue, expressed her opinion about traffic safety in town and the installation of cameras.

COMMENTS FROM MAYOR/COUNCIL/DEPARTMENT HEADS

- ❖ Chief Whinna commented one of the new Special Law Enforcement Officers (SLEO II) will be sworn in on Tuesday, September 12th and the second officer will be sworn in on September 25th.
- ❖ Administrator Giles advised he was reviewing council dates for 2018 and asked for confirmation that council will stay with the 2nd Monday of each month. Administrator Giles further stated that the 2nd Monday in October is a holiday so will recommend a different date for that meeting.
- ❖ Administrator Giles also confirmed he is moving forward with interviews for the Violations Clerk position in the Municipal Court and would have his recommendation to the Personnel Committee by the end of the week.
- ❖ Councilman Murtaugh advised the Borough was able to obtain two pieces of steel from the World Trade Center that would be temporarily stored at the Public Works facility. Councilman Murtaugh thanked Travis Lawrence for obtaining the steel and then stated he would ask the Mayor to appoint a committee once the steel was delivered.
- ❖ Councilman Murtaugh verified that at noon during the Fall Festival on September 30, the Municipal Complex would be dedicated to former Mayor and Council Member William C. Packer, III
- ❖ Councilman Mailley reminded meeting attendees about the Fall Festival scheduled for Saturday, September 30, 2017 from 10 am to 4 pm

COMMENTS FROM MAYOR/COUNCIL/DEPARTMENT HEADS: (continued)

- ❖ Engineer Bryson provided an update on the Water Main project by confirming the mains on Walnut and Olive streets have been completed. Engineer Bryson provided information specific to the Yale Drive resurfacing project and advised NJDOT is also soliciting for municipal aid grants for fiscal year 2018 and project information is due to the State by October 6, 2017. Discussion took place regarding application projects that should be submitted for consideration and it was decided to submit a request for Walnut Street as the first choice and Hazel Avenue as the second choice.

A motion to approve submission of the Grant request was made by Councilman Murtaugh and seconded by Councilman Mailley. *The motion was unanimously approved by roll call vote.*

- ❖ Public Works Manager Domico discussed the 2018 Recycling calendar that will be paid with recycling funds and asked council if they wanted to include information in the calendar to let her know.
- ❖ Councilman Murtaugh stated Public Works Manager Domico gave him a suggestion to loop Edgewater Avenue and Almonesson Road after work to Walnut Street is completed. Discussion took place regarding how the project can be completed.
- ❖ Councilman Sims asked for an update on the installation of the water main at E. Olive Street and Public Works Manager Domico provided details.
- ❖ Mayor Welsh complemented Borough Officials on the completion of the parking lot project.

Deputy Clerk Carroll read RESOLUTION No. 134-2017 - Authorizing an Executive Session for Discussion of Personnel matters in the Police Department and a Water Billing Issue

A motion to approve Resolution No. 123-2017 was made by Councilman Murtaugh and seconded by Councilman Mailley. *Motion unanimously approved by voice vote.*

Time In: 8:19 p.m. Time Out: 8:35 p.m.

- ❖ A motion to approve the hiring a full time police officer that would be contingent upon the approval ratification of a MOU-MRA to the existing contract to reflect the change in the starting pay and different step-ups within that document and confirmation that funds are available in 2017 for the new hire with a tentative hire date to be October 15, 2017 was made by Councilman Murtaugh and seconded by Councilman Mailley. *Motion unanimously approved by roll call vote.*
- ❖ Discussion took place regarding making E. Olive Street no parking and possibly installing a stop sign at Folsom as well as the purchase of digital traffic signs.

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A motion to adjourn the meeting was made by Councilman Sims and seconded by Councilman Mailley. Motion unanimously approved by voice vote.

The meeting was adjourned at 8:41 p.m.

Respectively Submitted,

*Kathleen Carroll
Deputy Municipal Clerk*

Next Meeting Scheduled for October 9, 2017

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Property Tax Liens

<u>Block/Lot</u>	<u>Owner of Record</u>	<u>Address</u>	<u>Amount</u>
19/11	Wilmington Savings Fund	308 Summit Avenue	\$208.37
22/22	Federal Home Loan Mortgage	337 Woodbine Avenue	\$163.27
45/1	Frances Silenzio	714 Gateway Boulevard	\$163.27
48/16	John & Marine Fortune	224-226 Broadway	\$168.37
36/9	Federal National Mortgage	123 Maple Avenue	\$168.37
57/22	Thomas & Lisa Egbert	201 Delsea Drive	\$163.27
58/1	US Bank	201 Maple Avenue	\$188.37
70/2	Theron & Jacqueline Turner	500 Almonesson Road	\$163.27
76/10	SMB Investments	29 Cedar Avenue	\$208.37
79/11	Amy Zellman & Patrick Binck	152 Cedar Avenue	\$163.27
80/12	Laura Hemsarth	13 E. Olive Street	\$168.37