

BOROUGH OF WESTVILLE

Regular Council Meeting
165 Broadway
October 9, 2017 ~ 7:00 p.m.
Meeting Minutes

Council President Ledrich called the meeting to order at 7:00 p.m., followed by the Pledge of Allegiance.

The Deputy Clerk read the public notice and roll call was taken, with the following persons in attendance:

Council President Michael O. Ledrich, Council Members: Paul C. Mailley, Charles D. Murtaugh, Donna Moan and Fritz H. Sims, Jr., Deputy Clerk Kathleen Carroll, Administrator Ryan J. Giles, Public Works Assistant Manager Marty Finger, Engineer Jon Bryson, Chief William Whinna and Solicitor Timothy Scaffidi.

Absent: Mayor Russell W. Welsh and Bruce Nordaby

A motion to approve the Executive and Regular Meeting Minutes of September 11, 2017 was made by Councilman Murtaugh and seconded by Councilman Mailley. *Motion was unanimously approved by voice vote.*

PUBLIC COMMENT ON AGENDA ITEMS ONLY: No comments received

REPORTS OF THE COMMITTEES FOR SEPTEMBER:

A motion to approve the reports, as submitted, was made by Councilwoman Moan and seconded by Councilman Mailley. *The motion was unanimously approved by voice vote.*

Council President Ledrich issued the Oaths of Office to Police Officers (SLEO II) Alexander Stewart and Richard Herrmann

OLD BUSINESS:

Public Hearing:

- ❖ **BOND ORDINANCE No. 11-2017** - Authorizing the Acquisition of Capital Equipment and the completion of various Capital projects in the Borough of Westville, County of Gloucester, State of New Jersey; appropriating the sum of \$110,000 therefor; authorizing the issuance of General Obligation Bonds or Bond Anticipation Notes in the Borough of Westville, County of Gloucester, State of New Jersey, in the aggregate Principal amount of up to \$104,500 making certain determinations and covenants; and authorizing certain related actions in connection with the foregoing

A motion to open the meeting to the public was made by Councilman Sims and seconded by Councilwoman Moan. *The motion was unanimously approved by voice vote.*

Hearing no comment from the public, a motion to close the meeting to the public was made by Councilman Mailley and seconded by Councilman Murtaugh. *The motion was unanimously approved by voice vote.*

A motion to approve Ordinance No. 11-2017 was made by Councilman Murtaugh and seconded by Councilman Mailley. *The motion was unanimously approved by roll call vote.*

NEW BUSINESS:

❖ **RESOLUTION NO. 135-2017 ~ AMENDING CAPITAL BUDGET**

A motion to approve Resolution No. 135-2017 was made by Councilman Sims and seconded by Councilman Mailley. *The motion was unanimously approve by roll call vote.*

Introduction of:

- ❖ **BOND ORDINANCE NO. 12-2017** - Authorizing the completion of various capital improvements for the Water Utility in the Borough of Westville, County of Gloucester, State of New Jersey; appropriating the sum of \$215,000 therefor; authorizing the issuance of general obligation bonds or bond anticipation notes of the Borough of Westville, County of Gloucester, State of New Jersey, in the aggregate principal amount of up to \$215,000 making certain determinations and covenants; and authorizing certain related actions in connection with the foregoing

A motion to approve Bond Ordinance No. 12-2017 was made by Councilman Mailley and seconded by Councilwoman Moan. *The motion was unanimously approve by roll call vote.*

(Councilman Murtaugh confirmed this Ordinance was only for completion of Phase I of the project.)

Introduction of:

- ❖ **ORDINANCE NO. 13-2017** - Authorizing the sale of land located within the Borough of Westville and known as Block 99, Lots 5 and 12 and execution of all necessary documents (Deadline Drive property).

A motion to approve Ordinance No. 13-2017 was made by Councilman Murtaugh and seconded by Councilwoman Moan. *The motion was unanimously approve by roll call vote.*

Introduction of:

- ❖ **ORDINANCE NO. 14-2017** ~ Amending Chapter 387 of the Code of the Borough of Westville (Water) *(In Title Only)*

A motion to approve Ordinance No. 14-2017 was made by Councilwoman Moan and seconded by Councilman Sims. *The motion was unanimously approve by roll call vote.*

-----**CONSENT AGENDA**-----

The items listed below are considered to be routine by the Borough of Westville and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.

(Motion to approve/deny all Resolutions listed under the Consent Agenda by Roll Call Vote)

RESOLUTION NO. 136-2017 - Authorizing cancellation of taxes on exempt property at Deadline Drive (Block 99, Lot 5 and Block 99, Lot 12)

RESOLUTION NO. 137-2017 - Authorizing the appointment of Bonnie E. Terreri to the position of part-time Violations Clerk in the Borough of Westville's Municipal Court

RESOLUTION NO. 138-2017 - Appointing Justin A. Lesko to the position of full time Laborer with the Public Works Department

RESOLUTION NO. 139-2017 – Authorizing the appointment of Christian Ruff to the Land Use Board

RESOLUTION NO. 140-2017 – Expressing opposition to legislative proposals regarding the Open Public Meetings Act (OPMA) and Open Public Records Act (OPRA)

RESOLUTION NO. 141-2017 – Authorizing submission and authorization to sign a Strategic Plan for the Governor’s Council on Alcoholism and Drug Abuse for the fiscal grant cycle year July 1, 2014 through June 30, 2019 – Grant Year 2018

RESOLUTION No. 142-2017 – Authorizing the Placement of Property Maintenance Liens (*list attached to the agenda*)

A motion to approve Resolution Nos. 136 thru 142-2017 was made by Councilman Mailley and seconded by Councilman Sims. *The motion was unanimously approve by roll call vote.*

-----*End of Consent Agenda*-----

❖ **RESOLUTION NO. 143-2017** – Authorizing the appointment of William O’Connell to the position of full time Police Officer in the Borough of Westville

A motion to approve Resolution No. 143-2017 was made by Councilman Murtaugh and seconded by Councilman Mailley. *The motion was unanimously approve by roll call vote.*

❖ **RESOLUTION NO. 144-2017** – Approving the application for Tax Abatement submitted by Rosangela F. Liebold and authorizing the Borough of Westville to enter into a written Tax Abatement Agreement with the applicant for the abatement of local real estate property taxes on 100 Ambler Street (Block 85, Lot 1.01)

A motion to approve Resolution No. 144-2017 was made by Councilman Murtaugh and seconded by Councilman Mailley. *The motion was unanimously approve by roll call vote.*

❖ **RESOLUTION NO. 145-2017** - Approving the application for Tax Abatement submitted by Erik Juan Jose Estrada and Tonia Joyce Meredith and authorizing the Borough of Westville to enter into a written Tax Abatement Agreement with the applicants for the abatement of local real estate property taxes on 222 Chestnut Street (Block 71, Lot 20)

A motion to approve Resolution No. 145-2017 was made by Councilman Mailley and seconded by Councilman Murtaugh. *The motion was unanimously approve by roll call vote.*

- ❖ **AUTHORIZING** an Agreement between Borough Officials and Police representatives to amend the police contract to include a new salary schedule.

Administrator Giles advised he met with the Police Collective Bargaining Representative, Personnel Committee and Labor Attorney Lou Rosner to create Salary changes for Police Officers and that the new information will be added to the Police Contract.

A motion to approve the Agreement was made by Councilman Murtaugh and seconded by Councilwoman Moan. *The motion was unanimously approved by voice vote.*

- ❖ **BEST PRACTICES: 2017 - 2018 INVENTORY**

Administrator Giles advised the Borough is required by the State to complete the inventory to insure compliance with State laws and to receive funding. Administrator Giles confirmed the Borough scored sufficient points to earn State Aid funding for 2018.

- ❖ **REQUEST** from the Westville Home and School Association (HASA) to hold a COACH/KORS Bag Bingo on November 17, 2017. Proceeds to benefit the HASA.

A motion to approve the Bingo request was made by Councilman Mailley and seconded by Councilwoman Moan. *The motion was unanimously approved by voice vote.*

- ❖ **REQUEST** from the Westville Gator Youth Football organization to hold a Coin Drop on October 29, 2017 at Broadway & Olive Streets.

A motion to approve the Coin Drop was made by Councilman Mailley and seconded by Councilman Sims. *The motion was unanimously approved by voice vote.*

- ❖ **REQUEST** from Housing/Code Enforcement Officer Dennis Morina to revoke the Used Car License for Delaney's Auto Sales (Ryan Bogos business owner) located at 108 Broadway due to numerous code violations.

Solicitor Scaffidi advised the Governing Body would proceed with a hearing to provide Mr. Bogos an opportunity to be heard. Housing/Code Enforcement Officer Dennis Morina provided additional information about the October 9, 2017 code violations that continue at this location. Solicitor Scaffidi advised council will pick a day and time to hold the special meeting and he encouraged Housing/Code Enforcement Officer Dennis Morina to start issuing daily tickets, under Code 97-17, for non-compliance.

Motion to start proceedings to revoke the Used Car License for Delaney's Auto Sales located at 108 Broadway was made by Councilman Murtaugh and seconded by Councilman Sims. *The motion was unanimously approved by voice vote.*

Solicitor Scaffidi confirmed he would send a letter to Mr. Bogos advising him of the meeting and the possibility of have his license suspended.

BILLS & VOUCHERS:

The Deputy Clerk advised that the list of bills was posted in hallway.

A motion to dispense with reading of the bills was made by Councilman Mailley and seconded by Councilwoman Moan. *Motion unanimously approved by voice vote.*

A motion to pay all bills and vouchers that were in order, was made by Councilman Mailley and seconded by Councilwoman Moan. *Motion unanimously approved by roll call vote with Councilman Mailley abstaining on the invoice paid with check #26065 and Councilwoman Moan abstaining from the invoice paid with check #26070.*

COMMUNICATIONS:

- ❖ Letter from the Lions Club listing their 2017 and 2018 activities

PUBLIC PORTION:

A motion to open the meeting to the public was made by Councilman Mailley and seconded by Councilwoman Moan. *Motion unanimously approved by roll call vote.*

- ❖ Joyce Lovell, 328 Summit Avenue asked about the old Mars Graphics property and commented on the dedication of the building and the Fall Festival.
- ❖ James Radler, 228 West Olive Street, questioned the Coin Drop scheduled for Broadway and Olive Streets and asked who would be responsible if someone got hurt. Chief Whinna confirmed since Broadway is a County Road, the County was responsibility but organizations are required to submit a Certificate of Insurance to cover the event so the Borough of Westville cannot be held liable.
- ❖ Sonia Bennis, 324 West Olive Street asked for an update on the traffic survey. Engineer Bryson advised the project is still in the Data Collection phase and information is being gathered from the police department as well as Borough on street traffic. Engineer Bryson advised West Olive, Chestnut and Elm will have to be reviewed together because they receive a lot of cut-through traffic. Engineer Bryson provided information on future plans for safety measures on Borough streets. Ms. Bennis acknowledged the police patrols on W. Olive Street.
- ❖ Susan Burge, 317 West Olive Street addressed the traffic on West Olive Street. Discussion took place regarding possible safety measures on West Olive Street and the time frame to complete the changes.
- ❖ Nick Lynch, 324 West Olive Street asked for an update on the traffic study.
- ❖ Joyce Lovell, 382 Summit Avenue commented on the traffic in Westville.

A motion to close the meeting to the Public was made by Councilman Murtaugh and seconded by Councilman Sims. *Motion unanimously approved by voice vote.*

COMMENTS FROM MAYOR/COUNCIL/DEPARTMENT HEADS

- ❖ Administrator Giles confirmed the project to install a large digital sign that will be placed on Deadline Drive (old Mars Graphic property) is still moving forward and that he will attend a DEP (Department of Environmental Protection) meeting in Trenton on October 17 with Mr. Atkins (owner of the sign company) to receive final approval for installation of the sign. Discussion took place regarding a possible easement that may be needed to access the sign after it's installed.
- ❖ Administrator Giles commented he was contacted by a member of the Gloucester County Economic Development Committee advising him that the County will be doing a "Westville Spotlight" event that will be held on November 9, 2017 at 165 Broadway.
- ❖ Engineer Bryson provided an update on the Watermain project by confirming all mains were installed. Engineer Bryson advised the Yale Drive project is ready to be started. Discussion took place regarding the final repaving of the roads where the mains were installed.
- ❖ Councilman Mailley thanked the Public Works and Police Departments for their work at the Fall Festival.
- ❖ Councilwoman Moan congratulated the new Class II officers and reminded meeting attendees that the seasonal Banners are still available for purchase.
- ❖ Deputy Clerk Carroll advised the Westville Flu Clinic was scheduled for November 20 from 4 to 5:30 pm and will be held at the Community Center.
- ❖ Councilman Sims complement those involved with the Fall Festival for doing a good job and congratulated the new police officers.
- ❖ Councilman Murtaugh reminded Chief Whinna that the Borough will have to create an Emergency Management Plan for the Lions Club Yard Sales.

A motion to adjourn the meeting was made by Councilman Murtaugh and seconded by Councilwoman Moan. Motion unanimously approved by voice vote.

The meeting was adjourned at 7:44 p.m.

Respectively Submitted,

*Kathleen Carroll
Deputy Municipal Clerk*

Next Council meeting scheduled for November 13, 2017 at 7:00 p.m.

Property Tax Liens

<u>Block/Lot</u>	<u>Owner of Record</u>	<u>Address</u>	<u>Amount</u>
9/3	Zianchao Zhu	436 Highland Avenue	\$170.51
22/19	Jenifer Bruggman	325 Woodbine Avenue	\$153.64
22/22	Federal Home Loan Mortgage Co.	337 Woodbine Avenue	\$160.75
37/11	Thomas Rementer	332 W. Olive Street	\$160.75
37/11	Thomas Rementer	325 Woodbine Avenue	\$123.24
45/1	Frances Silenzio	714 Gateway Boulevard	\$160.75
48/16	Fortune & John Marini	224-226 Broadway	\$170.51
57/22	Thomas & Lisa Egbert	201 Delsea Drive	\$170.51
58/1	US Bank	201 Maple Avenue	\$170.51
67/4	Angela Heiser	116 Hunter Avenue	\$170.51
68/8	Ed Camacho	101 Stanley Avenue	\$170.51
72/2	Richard White	234 W. Olive Street	\$170.51
76/10	SMB Investments	29 Cedar Avenue	\$170.51
79/11	Amy Zellman & Patrick Binck	152 Cedar Avenue	\$190.51
80/12	Laura Hemsarth	13 E. Olive Street	\$190.51