

# BOROUGH OF WESTVILLE

Regular Council Meeting

165 Broadway

May 8, 2017 ~ 7:00 p.m.

*Agenda*

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**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**PUBLIC NOTICE**

**ROLL CALL**

**Oath of Office of Borough Administrator Ryan J. Giles**

*Oath of Office for Elected Parkview Students as Borough Officials by Mayor Welsh*

Mayor - Selma Svitak

Council Member - Dakota Avellino

Council Member - Kailey Finlayson

Council Member - Christopher Howarth

Council Member - Christofer Lee

Council Member - Dominick Perry

Council Member - Ellissa Waites

Municipal Clerk - Hailee Smith

Tax Collector - Olivia Ericsson

Chief Financial Officer - Kylee McCullough

Borough Administrator - Gabriella Orsini

Chief of Police - David Friedman

Housing/Code Enforcement/Zoning Official - Brooke Williams

Court Administrator - Tyler DiCamillo

Municipal Judge - Herbert Gaskill

Municipal Prosecutor - Alex Seber

Public Defender - Marina Muller

Lions Club Tail Twister - Taniyah Hill

Lions Club President - Brooke Evans

Solicitor - Olivia Lynch

Superintendent of Public Works - Savanna Bozarth

Fire Chief - Rian Rishel

Fire Marshall - Abigail Williams

**Meeting Minutes of April 10, 2017**

**PUBLIC COMMENT ON AGENDA ITEMS ONLY:**

**COMMITTEE REPORTS:**

Chief Financial Officer

Public Works

Construction Report & Housing Fees

Sewer Receipts

Engineer

Water Receipts

Municipal Clerk

Tax Collector

**FLOODING & TRAIN ISSUES:**

**OLD BUSINESS:**

**Public Hearing On:** ORDINANCE NO. 4-2017 ~ AMENDING 2017 SALARY AND WAGE ORDINANCE NO. 1-2017

Motion to Open \_\_\_\_\_ By \_\_\_\_\_ Sec. \_\_\_\_\_  
Motion to Close \_\_\_\_\_ By \_\_\_\_\_ Sec. \_\_\_\_\_  
Adoption/Action  
Motion to \_\_\_\_\_ By \_\_\_\_\_ Sec. \_\_\_\_\_

**Public Hearing On:** ORDINANCE NO. 5-2017 ~ TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45-14)

Motion to Open \_\_\_\_\_ By \_\_\_\_\_ Sec. \_\_\_\_\_  
Motion to Close \_\_\_\_\_ By \_\_\_\_\_ Sec. \_\_\_\_\_  
Adoption/Action  
Motion to \_\_\_\_\_ By \_\_\_\_\_ Sec. \_\_\_\_\_

**NEW BUSINESS:**

- RESOLUTION NO. 78-2017 APPROVING THE 2016 AUDIT AND GROUP AFFIDAVIT
- RESOLUTION NO. 79-2017 AUTHORIZING THE BUDGET TO BE READ BY TITLE ONLY AT TIME OF THE PUBLIC HEARING
- RESOLUTION NO. 80-2017 AUTHORIZING THE MAYOR/OR HIS DESIGNEE TO SIGN A CONTRACT WITH INTERNATIONAL FIREWORKS *(for June 24, 2017 Independence Day Celebration)*
- RESOLUTION NO. 81-2017 APPOINTING WILLIAM E. WHINNA IV AND MICHAEL PACKER AS DEPUTY EMERGENCY MANAGEMENT COORDINATORS

**CONSENT AGENDA:** The items listed below are considered to be routine by the Borough of Westville and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.

*(Motion to approve/deny all Resolutions listed under the Consent Agenda by Roll Call Vote)*

- RESOLUTION NO. 82-2017 APPROVING THE BOROUGH OF WESTVILLE’S POLICE DEPARTMENT’S APPLICATION AND PARTICIPATION FOR ENROLLMENT IN THE LAW ENFORCEMENT SUPPORT OFFICE (LESO) 1033 PROGRAM
- RESOLUTION NO. 83-2017 APPROVING CHANGE ORDER NO. 1 FINAL FOR THE FY2014 MUNICIPAL AID RESURFACING AND SAFETY IMPROVEMENTS TO CROWN POINT ROAD AS PER THE ATTACHED DOCUMENT RESULTING IN A NET DECREASE IN THE CONTRACT PRICE OF \$7,340.50
- RESOLUTION NO. 84-2017 AUTHORIZING THE TRANSFER OF A PAYMENT RECEIVED FROM KELLY AND ROBERT BICKING, 517 HIGHLAND AVENUE THAT WAS APPLIED TO THE TAX ACCOUNT, TO THEIR WATER/SEWER

**NEW BUSINESS (Continued):**

**RESOLUTION NO. 85-2017** AUTHORIZING THE WATER CLERK TO CREDIT WATER ACCOUNT #225, 148 CROWN POINT ROAD, FOR JULIA LUCAS, IN THE AMOUNT OF \$381.54 DUE TO A METER READING ERROR

**RESOLUTION NO. 86-2017** AUTHORIZING THE TRANSFER OF PAYMENTS RECEIVED FROM CHARLES AND GINGER STRANO, 313 BROADWAY THAT WERE APPLIED TO THE TAX ACCOUNT, BE TRANSFERRED TO THE WATER/ SEWER ACCOUNT

**RESOLUTION NO. 87-2017** AUTHORIZING THE HIRING OF JOSIAH D. DOMICO TO THE POSITION OF FULL TIME LABORER I WITHIN THE PUBLIC WORKS DEPARTMENT

-----*End of Consent Agenda.*-----

**SHARED SERVICES AGREEMENT** from the Gloucester County Purchasing Department for Family Entertainment (*Movie in the Park, insurance, etc. ~ Friday evening, June 23<sup>rd</sup> at dusk at Galbraith Park on River Drive*)

**REQUEST** from the Westville Fire Department to hold a coin drop on May 26, 2017 and September 1, 2017 from 3:00 p.m. to 7:00 p.m. at Broadway and Olive Street. (*Request sent to Chief Whinna and Public Safety Committee for review/ Insurance Received.*)

**APPLICATIONS FOR 2017 AMUSEMENT GAMES**

- ❖ Gateway Diner, 106 Broadway (*request was approved by Chief Whinna and Fire Official Tucker*)

**REQUEST** from Michael Hess, 301 Broadway, to connect his sump pump to the sewer line, and be assessed the fees, according to Borough Ordinance.

**REQUEST** from Gloucester County Division of Senior Services to have Westville’s bus available for the Golden Follies Entertainment Show scheduled for May 23, 2017 at Auletto Caterers.

**MONEY COLLECTED BY CLERK FOR THE MONTH OF APRIL**

Police	\$69.60
Rent	\$1,225.00
Notary	\$2.55
Death Certificates	\$360.00
Marriage Licenses	\$104
Cat Licenses	\$15.00
Street Opening	\$10.00
200 Ft. List	\$20.00
<b>TOTAL</b>	<b>\$1,806.15</b>

**PUBLIC PORTION: PLEASE state your name & address for the record.**

**Five (5) minute limit to address the Governing Body.** (In order to be heard, individuals must go to the podium and speak into the microphone.)

**COMMUNICATIONS:**

1. Letter from Remington & Vernick regarding Freshwater Wetland Permit Extension (information available for review at Borough Hall)
2. Letter and Resolution from JIF Honoring William Bittner
3. Letter from Petroni & Associates regarding 2016 Borough Audit
4. Resolution from Monroe Township supporting the filing of a complaint regarding the New Jersey Criminal Justice Reform Act
5. Letter from PSE&G regarding contact information for Electric Emergencies
6. GCUA Meeting Minutes from March 8, 2017

**COMMENTS FROM MAYOR/COUNCIL/DEPARTMENT HEADS**

**MEETING WILL RECESS AT THIS TIME**

**for refreshments for the Parkview Students Elected as Borough Officials.**

**Meeting will continue after the break.**

**ORDINANCE COMMITTEE REPORT**

On the recommendations made by the State of New Jersey, Division of Fire Safety as a result of the Fire District's 2016 Audit

***Public Hearing On:***

**2017 MUNICIPAL BUDGET**

Motion to Open \_\_\_\_\_ By \_\_\_\_\_ Sec. \_\_\_\_\_

Motion to Close \_\_\_\_\_ By \_\_\_\_\_ Sec. \_\_\_\_\_

**2017 MUNICIPAL BUDGET**

Motion to \_\_\_\_\_ By \_\_\_\_\_ Sec. \_\_\_\_\_

**RESOLUTION NO. 88-2017    AUTHORIZING AN EXECUTIVE SESSION FOR DISCUSSION OF CONTRACT NEGOTIATIONS FOR BOROUGH OWNED PROPERTIES**

**MEETING ADJOURNMENT**

**Next Council meeting scheduled for June 12, 2017 @ 7:00 p.m.**