

MINUTES OF THE WESTVILLE ENVIRONMENTAL COMMISSION
DECEMBER 7, 2016

The meeting was called to order by Chairperson Lovell at 7:06 p.m.
The “Open Public Meetings Act” notice was read and the Pledge of Allegiance was recited.
Roll call was answered by Chairperson Lovell and Commissioners Callaghan and Horn and 1st Alternate Sills. Commissioners Bittner and Domico were absent.
One member of the public attended.

MINUTES OF THE PREVIOUS MEETING

The minutes of November’s meeting were previously e-mailed to the Commissioners. The minutes were approved on a motion by Alternate Sills, seconded by Commissioner Callaghan.

TREASURER’S REPORT

Chair Lovell reported that the Commission’s 2016 Budget is \$1,728.61. The municipal Budget is \$1,000.00 and the Grant Budget is \$728.61.

CORRESPONDING SECRETARY’S REPORT - Commissioner Callaghan sent thank you notes to Wheelabrator and Public Works for their help on Make A Difference Day on October 29, and a thank you note to Christina Callaghan for volunteering to maintain the Commission’s blog site.

ANNUAL REPORT – Commissioner Horn is working on the 2016 report.

DEP Hazardous Discharge Notices – none were received.

OLD BUSINESS:

None

2016 Budget

ANJEC membership	\$360 (paid)
Bat House Project	\$233.82 (paid)
Bird Quest Sponsor	\$100 (paid)
Interpretive signs for park	cost t/b/d
South Jersey Land & Water Trust membership	\$100 (paid)
Mulch for gardens	free from Pitman
Stone screening for garden path	\$ 54 (postponed until Spring 2017)
Plants for gardens	\$100 (postponed until Spring 2017)
Stream Monitoring Workshop refreshments	donated from ShopRite
2 nd turtle deck	\$172.51 (paid)

EVENT CALENDAR

The Fall clean-up of the Butterfly garden is complete. Rain Garden clean-up is pending, based on weather.

CAPITAL PROJECTS – none at this time

COMMITTEE REPORTS

Grants – Commissioner Horn - no report

Membership – Alternate Sills - no report

Water Quality - Commissioner Adams – no report

Infrastructure / Site Plan – Commissioner Bittner - no report

Air Quality – Chair Lovell - no report

PR / Materials Procurement - Commissioner Callaghan – no report

Info Tech / Blog – C. Callaghan – no report

Community Advisory Panel – Chair Lovell reported that she and Commissioner Adams attended the Nov. 30 meeting, featuring Richard Burr’s presentation on Washington Park.

Education / Community Outreach – no report

TRAINING – no report

NEW BUSINESS

The Commission approved payment of the annual membership fee of \$360.00 in the Association of New Jersey Environmental Commissions (ANJEC) on a motion by Commissioner Horn, seconded by Commissioner Callaghan.

By Commission consensus, the 2017 meeting schedule will remain the 1st Wednesday of the month at 7PM, with meetings suspended in June and July.

Resident Brian Waters has submitted an application to the mayor to be appointed to the Environmental Commission. Commissioner Horn will forward a copy of the Commission By-laws to him.

PUBLIC AWARENESS & EDUCATIONAL PROJECTS – Commissioners will bring ideas to the next meeting.

COMMUNICATIONS – no report

COMMENTS BY COMMISSIONERS - Alternate Sills suggested the Commission consider a summer garden tour, featuring sustainable gardens and vegetable gardens in town.

NEXT MEETING – **Reorganization January 5, 2017**

With no other business to discuss, the meeting was adjourned at 8:06 PM on a motion by Alternate Sills, seconded by Commissioner Horn.

Submitted by: Ginger Horn
Recording Secretary
January 2, 2017