

**BOROUGH OF WESTVILLE**

Regular Council Meeting  
165 Broadway  
September 12, 2016 - 7:00 p.m.  
*Agenda*

**CALL TO ORDER  
PLEDGE OF ALLEGIANCE  
PUBLIC NOTICE  
ROLL CALL**

**Meeting Minutes of August 8, 2016**

**PUBLIC COMMENT ON AGENDA ITEMS ONLY:**

**COMMITTEE REPORTS:**

Chief Financial Officer	Public Works
Construction & Housing Engineer	Sewer Receipts Water Receipts
Environmental Commission Municipal Clerk	Tax Collector

**FLOODING & TRAIN ISSUES:**

**OLD BUSINESS**

*Public Hearing on:* **ORDINANCE NO. 14-2016 ~ AN ORDINANCE REPEALING THE EXISTING PERSONNEL POLICIES AND PROCEDURES MANUAL AND EMPLOYEE HANDBOOK AND ADOPTING A NEW PERSONNEL POLICIES AND PROCEDURES MANUAL AND EMPLOYEE HANDBOOK FOR THE BOROUGH OF WESTVILLE**

*Motion to Open* \_\_\_\_\_ *By* \_\_\_\_\_ *Sec.* \_\_\_\_\_

*Motion to Close* \_\_\_\_\_ *By* \_\_\_\_\_ *Sec.* \_\_\_\_\_

***Adoption/Action***

*Motion to* \_\_\_\_\_ *By* \_\_\_\_\_ *Sec.* \_\_\_\_\_

**NEW BUSINESS:**

**RESOLUTION NO. 101-2016     AUTHORIZING THE PLACEMENT OF PROPERTY MAINTENANCE LIENS (*List attached to agenda*)**

**RESOLUTION NO. 102-2016     CANCELLING TAXES ON A PROPERTY LOCATED AT 129 KLINGER AVENUE OWNED BY TOTALLY DISABLED VETERAN OSCAR RAAB**

**RESOLUTION NO. 103-2016     AUTHORIZING THE WATER CLERK TO CREDIT WATER ACCOUNT #545, LOCATED AT 332 HAZEL AVENUE IN THE AMOUNT OF \$250.93**

**AGREEMENT**

**BETWEEN THE BOROUGH OF WESTVILLE AND THE  
COUNTY OF GLOUCESTER FOR MUNICIPAL ALLIANCE  
TO PREVENT ALCOHOLISM AND DRUG ABUSE**

**LETTER of Resignation from Janelle Orsino, Public Works Laborer I, effective Friday, September 2, 2016.**

**STANDARD OPERATING PROCEDURES (SOP) revisions No. 96 and No. 98 for the Police Department required by law to be approved by the Governing Body.**

**DISCUSSION, with a possible Approval, to hold two shredding events. One shredding event would be held on Saturday, October 15, 2016 and the other on a date to be determined.**

**MONEY COLLECTED BY CLERK FOR THE MONTH OF AUGUST**

Police	\$92.03
Rent	\$1,225.00
Notary	\$2.50
Death Certificates	\$125.00
Marriage Licenses	\$56.00
Certified Copies-Marriage Licenses	\$10.00
Liquor License (Person to Person Transfer)	\$240.00
Street Opening	\$50.00
<b>TOTAL</b>	<b>\$1,800.53</b>

**Bills & Vouchers:** List of Bills: (Posted in hallway)

Motion to *dispense with reading* of the bills

Motion to *pay all Bills and Vouchers* that are in order

**COMMUNICATIONS:**

1. Letter from the Lions Club detailing their 2016 and 2017 activities
2. Gloucester County Utilities Authority July 13, 2016 Meeting Minutes
3. Letter from State of New Jersey, Department of Transportation, regarding Transportation Alternatives Program
4. Letter from Loretta Williams, resident of Newfield, New Jersey, requesting Mayor and Council support the New Jersey Citizens for Property Tax Reform
5. Letter from the State of New Jersey regarding approval of the Emergency Operations Plans submitted by the Borough
6. Letter from FEMA regarding Revalidated Letters of Map Change for the Borough of Westville
7. Report from FlowTech on the GCUA Service Report for August

**PUBLIC PORTION: FIVE (5) MINUTE LIMIT to address the Governing Body.** (In order to be heard, individuals must go to the podium and speak into the microphone.) **PLEASE state *your name & address for the record.***

**COMMENTS FROM MAYOR/COUNCIL/DEPARTMENT HEADS**

**RESOLUTION NO. 104-2016    AUTHORIZING EXECUTIVE SESSION TO DISCUSS  
PERSONNEL MATTERS WITHIN THE PUBLIC WORKS  
DEPARTMENT**

**MEETING ADJOURNMENT**

**Special Council meeting scheduled September 19, 2016 @ 7:00 p.m.  
Regular Council meeting scheduled for October 10, 2016 @ 7:00 p.m.**

**PROPERTY MAINTENANCE LIENS**

<b><u>Block/Lot</u></b>	<b><u>Address</u></b>	<b><u>Amount</u></b>
4/3	442 River Drive	\$158.42
7/12	404 Summit Avenue	\$220.14
9/2	440 Highland Avenue	\$146.98
9/3	Wells Fargo Bank	\$146.98
33/13	150 Broadway	\$376.18
35/1	100 Poplar Avenue	\$148.51
36/9	123 Maple Avenue	\$128.51
39/21	605 Crown Point Road	\$146.98
45/1	714 Gateway Boulevard	\$146.98
48/6	234 W. Olive Street	\$146.98
48/16	224-226 Broadway	\$146.98
50/15	312 High Street	\$440.80
51/1	351 Broadway	\$168.51
52/17	331 High Street	\$168.51
57/10	237 Delsea Drive	\$168.51
70/2	500 Almonesson	\$138.42
73/13	157 Spruce Avenue	\$168.51
77/7	124 Spruce Avenue	\$148.51
79/19	141 Locust Avenue	\$146.98
80/12	13 East Olive Street	\$482.55
92/12	17 Harvard Avenue	\$128.51
95/20	33 Lehigh Avenue	\$148.51