

BOROUGH OF WESTVILLE

Regular Council Meeting

165 Broadway

May 9, 2016 - 7:00 p.m.

Meeting Minutes

Mayor Welsh called the meeting to order at 7:01 p.m., followed by the Pledge of Allegiance.

The Clerk read the public notice and roll call was taken, with the following persons in attendance:

Present: Mayor Russell W. Welsh, Jr., Council President Michael O. Ledrich, Council Members: Paul C. Mailley, Donna Moan, Charles D. Murtaugh, Bruce Nordaby
Municipal Clerk/Tax Collector Christine Helder, Administrator William Bittner, Jr., Public Works Manager Donna Domico, Engineer Jon Bryson, Chief William Whinna and Solicitor Timothy Scaffidi

Absent: Council Member Fritz H. Sims, Jr.

Mayor Welsh administered the Oath of Office to the following Parkview students who were elected as Borough Officials:

Mayor Michael Scambia
Council Member Justina DiFeterici
Council Member Blase Kibel
Council Member Treselle Mercado
Council Member Caden Miller
Council Member Hailey Olmeda
Council Member Oliver Ring
Municipal Clerk Anaysia Griffin
Tax Collector Andrew Olsack
Chief Financial Officer Jade Dockery
Borough Administrator Gavin Rhodes
Chief of Police Madison Scambia
Court Administrator Gwendolynn Murphy
Municipal Judge Bailey Figueroa
Municipal Prosecutor Emily Coleman
Public Defender Lexus Warlow
Lions Club Tail Twister Courtney Clark
Lions Club President Breyonna Nebel
Solicitor Ashley Jenkins
Superintendent of Public Works Victoria Paul
Fire Chief Dylan Pinto
Fire Marshall MyKenzi Walker

A motion to approve the Meeting Minutes from April 11th and 28th 2016 was made by Councilman Nordaby and seconded by Councilman Mailley. *Motion was unanimously approved by voice vote.*

PUBLIC COMMENT ON AGENDA ITEMS ONLY:

- ❖ Brian Miller, 706 Broadway, spoke on behalf of the Lions Club thanking Mayor and Council for all they do for the students for the Youth in Government activities. Mr. Miller also thanked Principal Egan and teacher Keith Jackson for the great work they do with the students. Mr. Miller addressed the students by stating he hopes they enjoy the week-long Youth in Government activities.

Seeing no other comments, this portion of the meeting was closed to the public.

REPORTS OF THE COMMITTEES FOR APRIL

A motion to approve the reports, as submitted, was made by Councilman Murtaugh and seconded by Councilwoman Moan. *Motion was unanimously approved by voice vote.*

FLOODING & TRAIN ISSUES:

Administrator Bittner advised there was no new information to report.

NEW BUSINESS:

Introduction of

- ❖ **ORDINANCE NO. 10-2016 ~ AMENDING CHAPTER 197 OF THE HOUSING STANDARDS, §197-8. INSPECTIONS OF DWELLING UNITS AND CERTIFICATE OF OCCUPANCY, SECTION "G" (Rental Inspection Fees)**
Motion to Introduce Ordinance No. 10-2016 was made by Councilman Murtaugh and seconded by Councilman Nordaby. *Motion unanimously approved by roll call vote.*
- ❖ **RESOLUTION NO. 68-2016 ~ APPROVING THE 2015 AUDIT AND GROUP AFFIDAVIT**
Motion to approve Resolution No. 68-2016 was made by Councilman Murtaugh and seconded by Councilman Nordaby. *Motion unanimously approved by roll call vote.*
- ❖ **RESOLUTION NO. 69-2016 ~ AUTHORIZING A RENT INCREASE OF \$25.00 PER MONTH FOR BOROUGH OWNED APARTMENTS "A" AND "B" AT 128 CROWN POINT ROAD**
Motion to approve Resolution No. 69-2016 was made by Councilman Mailley and seconded by Councilwoman Moan. *Motion unanimously approved by roll call vote.*
- ❖ **RESOLUTION NO. 70-2016 ~ AUTHORIZING THE SEWER CLERK TO CREDIT SEWER ACCOUNT NO. 1966, OWNER OF RECORD SUNOCO, INC., 1000 CROWN POINT ROAD IN THE AMOUNT OF \$64.04**
Motion to approve Resolution No. 70-2016 was made by Council President Ledrich and seconded by Councilman Nordaby. *Motion approved by majority roll call vote with Council Mailley abstaining from the vote.*
- ❖ **RESOLUTION NO. 71-2016 ~ AUTHORIZING THE WATER CLERK TO CREDIT MULTIPLE WATER ACCOUNTS DUE TO METER READING ERRORS**
Motion to approve Resolution No. 71-2016 was made by Councilman Murtaugh and seconded by Councilman Mailley. *Motion unanimously approved by roll call vote.*

- ❖ **RESOLUTION NO. 72-2016 ~ RESCINDING RESOLUTION NO. 67-2016 AUTHORIZING THE TRANSFER OF LIQUOR LICENSE FROM COUSINS IRISH PUB TO ACQUIRED CAPITAL, II, LLC**

Councilman Murtaugh asked why the Resolution was being rescinded and Mayor Welsh referred the question to Administrator Bittner. Administrator Bittner responded the owner has to clear several tax matters before the license can be transferred.

Motion to approve Resolution No. 72-2016 was made by Councilman Nordaby and seconded by Council President Ledrich. *Motion unanimously approved by roll call vote.*

- ❖ **RESOLUTION NO. 73-2016 AUTHORIZING THE MAYOR/OR HIS DESIGNEE TO SIGN A CONTRACT WITH INTERNATIONAL FIREWORKS** *(for June 25, 2016 Independence Day Celebration – tabled from April Meeting pending funding)*

Councilman Murtaugh asked Solicitor Scaffidi if this is okay to approve the resolution pending funding to which Solicitor Scaffidi replied “that would be okay”. Councilwoman Moan asked Councilman Mailley about the funding and he responded, at this time, the Borough does not have payment for the Fireworks. Mayor Welsh clarified that the Borough is waiting for a large donation from an entity in town before sending the contract. In the meantime, the Clerk’s office will hold onto the contract.

Motion to approve Resolution No. 73-2016 was made by Councilman Mailley and seconded by Councilwoman Moan. *Motion unanimously approved by roll call vote.*

- ❖ **RESOLUTION NO. 74-2016 APPOINTING MARTIN E. FINGER, JR., AS ASSISTANT SUPERINTENDENT AND LICENSED OPERATOR OF THE PUBLIC WORKS DEPARTMENT, EFFECTIVE MAY 9, 2016**

Public Works Manager Domico advised Martin Finger resumed his employment with the Borough today, May 9, 2016.

Motion to approve Resolution No. 74-2016 was made by Councilman Nordaby and seconded by Councilman Murtaugh. *Motion unanimously approved by roll call vote.*

- ❖ **RESIGNATION letter from Thomas Carbin, Public Works employee, effective Tuesday, May 3, 2016**

Motion to accept the letter of resignation was made by Councilman Mailley and seconded by Councilwoman Moan. *Motion unanimously approved by roll call vote.*

- ❖ **SHARED SERVICES AGREEMENT from the Gloucester County Purchasing Department for Family Entertainment (Movies in the Park, insurance, etc.)**

Motion to approve the Agreement was made by Councilman Murtaugh and seconded by Councilwoman Moan. *Motion approved by majority roll call vote with Councilman Murtaugh abstaining.*

MONEY COLLECTED BY CLERK FOR THE MONTH OF APRIL

Police	\$24.25
Rent	\$1,175.00
Notary	\$2.50
Death Certificates	\$245.00
Marriage Licenses	\$28.00
Certified Copies-Marriage Licenses	\$10.00
Cat Licenses	\$5.00
Street Opening	\$30.00
TOTAL	\$1,519.75

BILLS & VOUCHERS:

The Clerk advised that the list of bills was posted in hallway.

A motion to dispense with reading of the bills was made by Councilman Mailley and seconded by Councilwoman Moan. *Motion unanimously approved by voice vote.*

A motion to pay all bills and vouchers that were in order, was made by Councilman Nordaby and seconded by Councilman Murtaugh. *Motion unanimously approved by roll call vote.*

Mayor Welsh asked the students to stand and say their name and state their titles for the meeting.

COMMENTS FROM MAYOR/COUNCIL/DEPARTMENT HEADS

- ❖ Public Works Manager Domico advised the contractor was starting the curbs and concrete work on Crown Point Road beginning Thursday; however, she is not sure when it will be paved.
- ❖ Police Chief Whinna congratulated the students on a job well done.
- ❖ Administrator Bittner also congratulated the students on a job well done.
- ❖ Councilwoman Moan congratulated the students and stated she hoped they had fun.
- ❖ Councilman Nordaby congratulated the students.
- ❖ Council President Ledrich congratulated the students.
- ❖ Clerk Helder thanked the teachers and students for working with Mayor and Council on the Youth in Government activities.
- ❖ Mayor Welsh thanked the teachers and Lions Club members and all Borough officials for a great week.

COMMENTS FROM MAYOR/COUNCIL/DEPARTMENT HEADS

- ❖ Solicitor Scaffidi was happy to report that tonight, Mayor and Council did not violate any laws in the State of New Jersey.
- ❖ Councilman Murtaugh discussed obtaining estimates to complete repairs to the Little League Clubhouse. Councilman Murtaugh also commented that PSE&G has begun to install LED lights on Borough properties and advised Public Works Manager Domico that a tree at the Community Center may need trimming.
- ❖ Councilman Mailley congratulated the students.

COMMUNICATIONS:

1. Report from Tax Collector on Tax Sale held April 15, 2016.
2. Letter from Rolling Badges Law Enforcement Motorcycle Club thanking Lt. Michael Packer and Officer Eric Hibbs for their assistance with their "run" on April 16, 2016
3. Letter from resident Louis Tirendi regarding the curbs at 104 Walnut Street. Councilman Murtaugh asked if the letter regarding broken curbing was being addressed and Public Works Manager Domico responded yes and that the Clerk will send a letter.
4. Letter from Petroni & Associates detailing the results of the 2015 Audit.
5. Notification from the State of New Jersey, Division of Community Affairs, with the 2016 Certification of Amounts to be Raised by Taxation to Support the 2016 Fire District Budget
6. Letter from the Superior Court of New Jersey regarding Implementation of Criminal Justice Reform meeting on April 27, 2016.
7. Letter from the State of New Jersey, Department of Education regarding 2016-2017 Municipal Percentage Share for Tax Levies for Regional School Districts.
8. Notice from T & M Associates regarding a Redevelopment Project in Gloucester City.
9. Thank You card from Fred Coleman for flowers sent on the recent passing of his wife.

PUBLIC PORTION: No comments received

Mayor Welsh thanked the school and the Lions Club for doing this activity year after year and congratulated the students on a job well done.

A motion to adjourn the meeting was made by Councilman Mailley and seconded by Councilwoman Moan. *Motion unanimously approved by voice vote.*

The meeting was adjourned at 7:27 p.m.

Respectively Submitted,

*Christine A. Helder
CMC/Municipal Clerk*

Next Council meeting scheduled for June 13, 2016 @ 7:00 p.m.