

BOROUGH OF WESTVILLE
Regular Council Meeting
165 Broadway
October 19, 2015 ~ 7:00 p.m.
Meeting Minutes

Mayor Welsh called the meeting to order at 7:05 p.m., followed by the Pledge of Allegiance.

The Clerk read the public notice and roll call was taken, with the following persons in attendance:

Present: Mayor Russell W. Welsh, Jr., Council President Michael O. Ledrich,
Council Members: Paul C. Mailley, Donna Moan, Charles D. Murtaugh
and Fritz H. Sims

Administrator William J. Bittner, Jr., Municipal Clerk/Tax Collector
Christine A. Helder, Public Works Manager Donna Domico, Engineer Jon
Bryson, Solicitor Timothy Scaffidi

Absent: Councilman William C. Rebel

A motion to approve the September 21st, 2015 regular and Executive Session Meeting Minutes was made by Council President Ledrich and seconded by Councilman Mailley. *Motion was unanimously approved by voice vote.*

REPORTS OF THE COMMITTEES FOR SEPTEMBER

A motion to approve the reports, as submitted, was made by Councilman Murtaugh and seconded by Councilwoman Moan. *Motion was unanimously approved by voice vote.*

PUBLIC COMMENT ON AGENDA ITEMS ONLY: No comments received.

OLD BUSINESS:

Public Hearing On:

- ❖ BOND ORDINANCE NO. 7-2015 AUTHORIZING REHABILITATION OF BOROUGH OWNED PROPERTIES, ROAD IMPROVEMENTS TO CROWN POINT ROAD AND RYAN AVENUE, PURCHASE OF A TRASH TRUCK, PURCHASE OF A FINGERPRINT SYSTEM, PURCHASE OF A COMPUTER SERVER/EXCHANGE SYSTEM WITH AN ESTIMATED TOTAL COST OF \$755,000 THEREFOR; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE BOROUGH OF WESTVILLE, COUNTY OF GLOUCESTER, NEW JERSEY IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO \$384,750.00; MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING

A motion to open the meeting to the public was made by Councilwoman Moan and seconded by Council President Ledrich. *Motion unanimously approved by roll call vote.* A motion to close the meeting to the public was made by Council President Ledrich and seconded by Councilman Murtaugh. *Motion unanimously approved by roll call vote.*

Meeting Minutes

OLD BUSINESS: (Continued)

Motion to approve Ordinance No. 7-2015 was made by Councilwoman Moan and seconded by Council President Ledrich. *Motion unanimously approved by roll call vote.*

FLOODING & TRAIN ISSUES:

Administrator Bittner advised a school bus was stopped for a train at Olive Street and the railroad crossing for about 45 minutes on September 6, 2015 in 90 degree weather with 53 children on board. Administrator Bittner stated he will be writing a letter to the Sunoco executive to make him aware of the situation and will send a copy to the newspapers.

Councilman Murtaugh asked if it was time to notify the Department of Transportation to see if they can install the railroad crossing that was originally planned. Administrator Bittner advised that he will make sure this happens as well.

NEW BUSINESS:

Introduction of:

- ❖ **ORDINANCE NO. 8-2015 ~ TO AMEND THE CODE OF THE BOROUGH OF WESTVILLE, CHAPTER THREE, ARTICLE X, ENTITLED ADMINISTRATION OF GOVERNMENT CREATING THE POSITION OF QUALIFIED PURCHASING AGENT**

Administrator Bittner advised Council that by creating the position of Qualified Purchasing Agent, the Borough's limitations in regards to bidding will increase. Administrator Bittner also advised that a Qualified Purchasing Agent is an individual who has been accredited by the State of New Jersey to oversee the Borough's purchases and to insure the Borough has complied with all the laws and regulations specific to Open Public Contracts Law. Administrator Bittner advised the services will cost the Borough \$500 a year.

Motion to approve Ordinance No. 8-2015 was made by Councilman Murtaugh and seconded by Councilman Sims. *Motion unanimously approved by roll call vote.*

- ❖ Recommendation from Police Chief Whinna to set a curfew of 8:00 p.m. from October 26th to November 2nd

Motion to approve the recommendation for a curfew of 8:00 p.m. from October 26th to November 2nd was made by Council President Ledrich and seconded by Councilman Murtaugh. *Motion unanimously approved by voice vote.*

- ❖ Letter to the Public Works Sewer Department from the State of New Jersey regarding the Route 47 Grove Street to Route 130 Pavement project.
- ❖ **RESOLUTION NO. 104-2015 ~ AUTHORIZING THE MAYOR OF WESTVILLE OR HIS DESIGNEE, ACTING ON BEHALF OF THE SEWER DEPARTMENT, TO SIGN AN AGREEMENT WITH THE COMMISSIONER OF TRANSPORTATION FOR THE ROUTE 47 GROVE STREET TO ROUTE 130 PAVEMENT PROJECT**

Meeting Minutes

NEW BUSINESS: (Continued)

- ❖ Letter to the Public Works Water Department from the State of New Jersey regarding the Route 47 Grove Street to Route 130 Pavement project.
- ❖ RESOLUTION NO. 105-2015 ~ AUTHORIZING THE MAYOR OF WESTVILLE OR HIS DESIGNEE, ACTING ON BEHALF OF THE WATER DEPARTMENT, TO SIGN AN AGREEMENT WITH THE COMMISSIONER OF TRANSPORTATION FOR THE ROUTE 47 GROVE STREET TO ROUTE 130 PAVEMENT PROJECT

Mayor Welsh asked Public Works Manager Domico to comment on the information requested by the State regarding the Route 47 Grove Street to Rt. 130 Pavement Project. Public Works Manager Domico responded that this information is usually required for road repaving.

Motion to approve Resolution No. 104-2015 and Resolution No. 105-2015 was made by Council President Ledrich and seconded by Councilman Mailley. *Motion unanimously approved by roll call vote.*

❖ CY 2015/SFY 2016 BEST PRACTICE INVENTORY

Administrator Bittner advised the Borough is required by law to discuss the Best Practice Inventory and that he, along with CFO Bruno, answered all the questions and at this time, he was going to discuss the “no” responses, because the Borough will not receive points for these questions.

Question 3 – Has your municipality adopted a vehicle use policy prohibiting personal use of municipal vehicles (except for commuting), and providing that employees authorized to use such vehicles for commuting to/from work have a fringe benefit value added to the gross income reported on the employee’s W-2 (unless the vehicle meets the “qualified non-personal vehicle” criteria specified by the IRS).

Administrator Bittner advised the Borough answered “no” to the question because the Borough does not have a policy and he further advised that the only employee, that he is aware of, who takes a Borough vehicle home is the Code Enforcement Official in case he is called out at night for an emergency. Administrator Bittner commented the Governing Body can create a policy to comply with this question, but in order to meet the criteria for a qualified non-personal vehicle, the vehicle must be marked.

Question 23 – Municipalities and their agencies are allowed to prohibit the award of public contracts to business entities that have made certain campaign contributions exceeding \$300 and to limit the contributions that the holders of a contract can make during the term of a contract to \$300. The question was “has your municipality adopted a pay-to-play ordinance pursuant to N.J.S.A. 40A:11-51 that is more restrictive than State statutory requirements?”

Administrative Bittner advised the Borough has not adopted an Ordinance that is more restrictive than the State statutory requirements, but has adopted the Ordinance that is in compliance with the State statutes.

Meeting Minutes

NEW BUSINESS: (Continued)

Question 25 – The Prompt Payment Law, enacted as P.L. 2006 c.96, establishes timing standards for the payment of obligations under a wide range of construction-related contracts. The law seeks to ensure that contractors submitting bills for completed work are paid on a timely, established schedule, and that the full chain of subcontractors receive timely payment from their hiring contractor. Local Finance Notice 2006-21 discusses the law and its impact on local governments. Have your municipality's claim payment procedures been reviewed by legal counsel and appropriate municipal staff to ensure compliance with the Prompt Payment Law?

Administrator Bittner advised this is the first time this question has been on the Best Practices Inventory and the Borough has not reviewed the law. He will send information to Solicitor Scaffidi for his review so that next year's response can be "yes".

Question 26 – Has your municipality established a chain of command as required by N.J.A.C. 5:34-6.1(b) to ensure appropriate individuals are in place to determine when emergency procurement is necessary, and to ensure that the provisions for emergency purchasing set forth in N.J.S.A. 40A:11-6 are properly implemented?

Administrator Bittner advised the Borough has not established a chain of command or at least one that is filed. The Borough will have to create a list before the next budget to insure there is a clear chain of command and path when emergencies are declared.

Question 37 – Municipalities frequently contract with or designate insurance brokers to secure healthcare coverage from insurance carriers. Brokers are typically paid by third-party administrators (TPA's) hired to collect, review and pay healthcare bills. The municipality pays the TPA, who in turn pays the broker. Broker fees are often directly related to the amount of insurance premiums or fees paid by the municipality (i.e. the higher the premium, the larger the broker's commission). Thus, the municipality-broker-TPA arrangement is vulnerable to abuse because brokers could face conflicting incentives in seeking lower-cost insurance alternatives. If your municipality contracts with or otherwise designates an insurance broker, is the structure for broker payments set at a flat-fee rather than on a commission basis (so as to mitigate the risk of brokers recommending more expensive insurance coverage to earn higher fees)?

Administrator Bittner advised the Borough does not do that but there are other reviews in place that would prohibit the broker from attempting to get higher fees or more expensive coverage. Administrator Bittner commented the Borough requires the broker to do a comprehensive search for different carriers and the Borough always goes with the lowest based price. Administrator Bittner stated it has always been a percentage that is set by the Joint Insurance Fund (JIF).

Meeting Minutes

NEW BUSINESS: (Continued)

Question 39 - Prior to municipal officers and employees being required to substantially share in the cost of their health benefits, there was no disincentive to officers and employees accepting coverage even though they had alternative coverage. Many municipalities would offer payments in lieu of health benefits to encourage officers and employees to voluntarily drop coverage, provided they had coverage from another source. The policy often saved money by replacing the expensive cost of providing health care with the less expensive payment, in lieu of health benefits. The need to pay officers and employees money to not take a health insurance benefit they can receive from another source has lessened, because the cost of premium sharing will cause officers and employees to drop coverage if alternative coverage is available. Has your governing body had a thorough and adequate discussion about its current policy regarding payments in lieu of health benefits, its impact on the municipal budget, and whether said payments are still warranted?

Administrator Bittner advised while a discussion has not taken place with the full council, the matter has been talked about during budget discussions in Committee and it has been determined that there still is an incentive for employees not to take health benefits.

Question 46 - The State Workers Compensation Law provides that, when an employee receives a work-related injury producing temporary disability, the employee is entitled to wage-continuation equal to 70% of the employee's weekly wages, subject to a maximum compensation as determined by the Commissioner of Labor. Does your municipality limit benefits for work-related injuries to the above statutory benefit?

Administrator Bittner advised the Borough has never limited Workers Compensation claims to 70% of the employee's weekly wages and that the Borough receives checks from Workers Compensation insurance to cover 70% of salaries and the Borough pays the full salary. Administrator Bittner confirmed this is a benefit always given to employees, but this issue can be discussed at the upcoming budget talks.

Question 47 - For any employees covered by a collective bargaining agreement, has your municipality eliminated longevity awards, bonuses or payments for employees hired on or after a specified date, and refrained from increasing longevity awards, bonuses or payments for employees hired before a specified date?

Administrator Bittner confirmed, under the current collective bargaining agreement, there are stipulations for longevity payments to the Public Works Department.

Administrator Bittner advised the Borough had 42 "yes" responses for a score of 84% which means nothing will be withheld from State funds/allotments; however if the Borough scored one more "no" response, the rating would be 80% and the Borough would lose 20% of the final payment, but not of the State allotment.

❖ RESOLUTION NO. 106-2015 ~ APPROVING THE CY 2015/2016 BEST PRACTICES INVENTORY

Motion to approve Resolution No. 106-2015 was made by Council President Ledrich and seconded by Councilman Murtaugh. *Motion unanimously approved by roll call vote.*

Meeting Minutes

NEW BUSINESS: (Continued)

- ❖ **RESOLUTION NO. 107-2015 ~ IN SUPPORT OF THE NEW JERSEY DEPARTMENT OF TRANSPORTATION PROJECT FOR RECONSTRUCTION OF THE ROUTE 45 AND ROUTE 130 BIG TIMBER CREEK BRIDGE**

Motion to approve Resolution No. 107-2015 was made by Councilman Murtaugh and seconded by Councilman Mailley. *Motion unanimously approved by roll call vote.*

- ❖ **AGREEMENT WITH THE COUNTY OF GLOUCESTER FOR THE RESALE OF GASOLINE AND DIESEL FUEL AS PART OF A COMMODITY RESALE SYSTEM**

Motion to approve the Agreement was made by Council President Ledrich and seconded by Councilman Sims. *Motion unanimously approved by roll call vote.*

- ❖ **RESOLUTION NO. 108-2015 ~ AUTHORIZING THE EXECUTION OF A COMMODITY RESALE AGREEMENT WITH THE COUNTY OF GLOUCESTER**

Motion to approve Resolution No. 108-2015 was made by Councilman Mailley and seconded by Councilwoman Moan. *Motion unanimously approved by roll call vote.*

- ❖ **RESOLUTION NO. 109-2015 ~ REQUESTING ITEMS OF REVENUE AND APPROPRIATION FOR "DRIVE SOBER OR GET PULLED OVER" ENTITLEMENT IN THE AMOUNT \$1,950.00**

Motion to approve Resolution No. 109-2015 was made by Council President Ledrich and seconded by Councilman Murtaugh. *Motion unanimously approved by roll call vote.*

- ❖ **RESOLUTION NO. 110-2015 ~ AUTHORIZING THE PLACEMENT OF PROPERTY MAINTENANCE LIENS**

<u>Block/Lot</u>	<u>Address</u>	<u>Amount</u>
34/39	185 Broadway	\$149.16
22/22	337 Woodbine Avenue	\$169.81
45/1	714 Gateway Boulevard	\$159.07
47/44	400 Broadway	\$149.16
48/16	224-226 Broadway	\$149.16
53/1	427 Broadway	\$149.16
57/10	237 Delsea Drive	\$149.16
68/21	705 Almonesson Road	\$149.16
74/9	38 Oak Avenue	\$149.16
74/12	29 Spruce Avenue	\$149.16

Motion to approve Resolution No. 110-2015 was made by Council President Ledrich and seconded by Councilwoman Moan. *Motion unanimously approved by roll call vote.*

Meeting Minutes

NEW BUSINESS: (Continued)

❖ RESOLUTION NO. 111-2015 ~ AUTHORIZING THE WATER CLERK TO CREDIT MULTIPLE WATER ACCOUNTS DUE TO METER GUN READING ERRORS

<u>Account</u>	<u>Address</u>	<u>Amount</u>
545	322 Hazel Avenue	\$482.84
663	14 Center Street	\$360.17
1299	212 E. Olive Street	\$128.01
1311	911 High Street	\$173.33
1773	118 Florence Avenue	\$ 83.28

Motion to approve Resolution No. 111-2015 was made by Councilwoman Moan and seconded by Councilman Mailley. *Motion unanimously approved by roll call vote.*

❖ RESOLUTION NO. 112-2015 ~ APPOINTING RYAN J. PETERSON AS A PART-TIME LABORER IN THE PUBLIC WORKS DEPARTMENT

Motion to approve Resolution No. 112-2015 was made by Council President Ledrich and seconded by Councilwoman Moan. *Motion unanimously approved by roll call vote.*

❖ WATER ALLOCATION TRANSFER

Public Works Manager Domico advised she talked with Administrator Bittner and Municipal Clerk Helder before meeting with the Municipal Clerk of Brooklawn, Ryan Giles and it was discussed that Westville could purchase 18 million gallons of water for \$75,000 with a possible payment option of \$15,000 per year for five years. Public Works Manager Domico advised this would be a permanent water allocation transfer and the next step would be for Brooklawn to send a letter to the DEP requesting that they want to do a water allocation transfer to the Borough of Westville. Public Works Manager Domico stated the paperwork is not complicated and discussed that she is aware of another town who pays \$12,000 for 3.7 million gallons a month so it would make sense for the Borough to move forward with this deal. Public Works Manager Domico advised last year the Borough pumped 170 million gallons of water and the DEP allotment is 174.909 million gallons so the Borough is on the cusp of the allotment. Mayor Welsh stated he discussed this issue with the former Mayor and Public Works Manager, who stated the deal is almost too good to be true. Public Works Manager Domico advised if everything goes through, both towns (Brooklawn and Westville) will be required to apply for minor modifications, a one-time paper transfer. Public Works Manager Domico reminded meeting attendees that years ago the DEP would not approve a permanent transfer, only a one year temporary transfer. Public Works Manager Domico confirmed this transfer would solve a lot of allocation issues and provide for future development. It is her recommendation to move forward with the proposal. Administrator Bittner advised the Water budget is not in bad shape and the transfer being affordable agreed that the Borough will need more water in the event there is future development.

Meeting Minutes

NEW BUSINESS: (Continued)

Councilman Sims asked for the status of the Broadway project and Administrator Bittner advised the application is still being considered. Public Works Manager Domico suggested the Borough send a letter of intent to the Borough of Brooklawn agreeing to the permanent water transfer. Administrator Bittner stated the payment should be in the form of a contract and that Solicitor Scaffidi should review that information.

Motion to proceed with the permanent Water Allocation Transfer from the Borough of Brooklawn to the Borough of Westville was made by Council President Ledrich and seconded by Councilman Sims. *Motion unanimously approved by roll call vote.*

❖ IN REM FORECLOSURE LIST FROM TAX COLLECTOR

Tax Collector Helder provided Mayor and Council with a list of properties that have Municipal liens upon them for their review. (After six (6) months from the date of Tax Sale, the Borough may begin foreclosure proceedings). Administrator Bittner discussed the Mars Graphics (Journey/SMS) property and possible future developments at that location, in addition to the other properties that can be foreclosed upon.

MONEY COLLECTED BY CLERK FOR THE MONTH OF SEPTEMBER:

Police Reports	\$104.01
Rent	\$1,175.00
Death Certificates	\$290.00
Marriage Licenses	\$84.00
Certified Marriage	\$30.00
Liquor License	\$2,403.00
OPRA	\$4.15
Peddler Permits	\$100.00
Peddler Badges	\$30.00
TOTAL	\$4,220.16

BILLS & VOUCHERS:

The Clerk advised that the List of Bills was posted in the Hallway.

A motion to dispense with reading of the bills was made by Councilman Sims and seconded by Council President Ledrich. *Motion unanimously approved by voice vote.*

A motion to pay all bills and vouchers that were in order, was made by Council President Ledrich and seconded by Councilman Sims. *Motion approved by roll call vote with Councilwoman Moan pulling check No. 24305 and abstaining on check No. 24346.*

Meeting Minutes

COMMUNICATIONS:

- ❖ Letter from John Paff, 172 Silverlake Road, Bridgeton, NJ, Chairman of the Open Government Advocacy Project for the New Jersey Libertarian Party regarding advertisement of Professional Services Appointments and no-bid contracts.
- ❖ Resolution from the Borough of Brooklawn authorizing a Fireworks display on October 17th
- ❖ Gloucester County Board of Chosen Freeholders Flu Schedule
- ❖ Letter from the State of New Jersey, Department of Transportation (NJDOT) regarding Center Line Markings on Route NJ 45
- ❖ Letter from Vincent Voltaggio, County Engineer, regarding Campaign Signs
- ❖ Letter from the Township of Harrison regarding an Ordinance and Resolution addressing the Qualified Veteran Business Enterprise Set-Aside Program and Veteran preferences for Hiring
- ❖ 2015 Certification of the Table of Equalized Valuations
- ❖ Letter to Robert Hoover & Sons from Municipal Clerk Helder regarding awarding of bid for 2016 Trash Truck
- ❖ Email from Jacob Carriero
- ❖ GCUA, Meeting Minutes-August 12, 2015

PUBLIC PORTION OF THE MEETING: Mayor Welsh advised those in attendance, wanting to address Mayor and Council, to speak into the microphone and to provide their name and address. He also advised audience members there is a five (5) minute time limit.

- ❖ Joyce Lovell, 328 Summit Avenue, commented she asked for help last month for the clean-up and confirmed 123 people have signed up to help clean Olive Street and along the creek and Delaware View. Ms. Lovell asked for more adults to help and provided additional information on areas that can be cleaned and confirmed Wheelabrator will provide donuts, coffee and hot chocolate in the morning and lunch in the afternoon. Ms. Lovell asked Mayor and Council to consider moving up future dates of the Fall Festival due to weather concerns.
- ❖ Bruce Gregory, property owner of 237 and 239 Edgewater Avenue, discussed the blighted property at 235 Edgewater Avenue and asked if all Council Members looked at the pictures he provided at the last Council meeting. Mr. Gregory suggested the possibility of the Borough acquiring the property. Administrator Bittner advised the property would have to be acquired through a tax sale. He advised that there is an outside lien on the property and the Tax Collector had contacted the lien holder regarding this matter.

COMMENTS BY BOROUGH OFFICIALS:

- ❖ Councilwoman Moan thanked everyone for helping with and supporting the Fall Festival. She then reminded everyone about the next Fundraiser (Paint & Sip) at Xavier Hall on Saturday, November 14th.
- ❖ Councilman Murtaugh asked about the Community Center alarm system and Administrator Bittner stated that it is usually "operator error" and either he or Municipal Clerk Helder responds to the alarm.

Meeting Minutes

COMMENTS BY BOROUGH OFFICIALS: (Continued)

- ❖ Councilman Murtaugh asked if Administrator Bittner received a form from the County regarding any expenses associated with the clean-up after the June 2015 storm. Councilman Murtaugh also stated Borough officials need to attend a two hour class on Emergency Management that will be taught, free of charge, by County Officials. Councilman Murtaugh volunteered to schedule the class.
- ❖ Mayor Welsh thanked everyone for helping and organizing the Fall Festival.
- ❖ Municipal Clerk Helder read RESOLUTION NO. 113-2015 ~ AUTHORIZING AN EXECUTIVE SESSION TO DISCUSS PERSONNEL MATTERS, NEGOTIATION MATTERS WITH THE SEA ISLE CITY POLICE DEPARTMENT AND PENDING LITIGATION, BRODY VS. WESTVILLE

A motion to approve Resolution No. 113-2015 was made by Councilman Sims and seconded by Councilwoman Moan. *Motion unanimously approved by voice vote.*

Time In: 7:50 p.m. Time Out: 8:42: p.m.

A motion to adjourn the meeting was made by Councilman Mailley and seconded by Councilwoman Moan. *Motion unanimously approved by voice vote.*

The meeting was adjourned at 8:43 p.m.

Respectively Submitted,

*Christine A. Helder
CMC/Municipal Clerk*

Next meeting scheduled for November 9, 2015 @ 7:00 p.m.

Meeting Minutes

October 19, 2015
03:29 PM

BOROUGH OF WESTVILLE
Check Register By Check Date

Page No: 1

Range of Checking Accts: CURRENT - 1ST to CURRENT - 1ST Range of Check Dates: 09/22/15 to 10/19/15
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
CURRENT - 1ST	CURRENT - 1ST	COLONIAL			
24296	09/24/15		0.00	09/24/15 VOID	0 (Reason: TYPO)
24291	09/25/15	GLO08 COUNTY OF GLOUCESTER-ELECTIONS	335.47		5199
24292	09/25/15	STO04 STONEFIELD INVESTMENT FUND	30,877.64		5199
24293	09/25/15	TLI01 TLIJ, LLC	2,310.95		5199
24294	09/25/15	BAC02 BACH ASSOCIATES, P.C.	4,460.00		5199
24295	09/25/15	BLACK005 Black Owl	684.00		5199
24297	10/05/15	COM11 COMCAST CABLE	1,060.19		5204
24298	10/05/15	GAT01 GATEWAY BOARD OF EDUCATION	210,974.08		5204
24299	10/05/15	MET01 MET LIFE	2,173.79		5204
24300	10/05/15	WES05 WESTVILLE BOARD OF EDUCATION	215,652.00		5204
24301	10/05/15	WES10 WESTVILLE FIRE DISTRICT NO. 1	34,621.90		5204
24302	10/07/15	TRE24 TREASURER, STATE OF NEW JERSEY	530.00		5207
24303	10/17/15	HEL03 CHRISTINE HELDER, PETTY CASH	356.85		5208
24304	10/17/15	ROC02 ROCKETS BAND, INC.	2,000.00		5208
24305	10/17/15	PIE02 CYNTHIA PIERSON	125.00		5208
24306	10/17/15	FUN02 FUN BUS	550.00		5208
24307	10/19/15	ACT02 ACTION UNIFORM COMPANY	1,210.92		5206
24308	10/19/15	ADV05 ADVANCE AUTO PARTS, INC	49.89		5206
24309	10/19/15	AM01 A&M PRODUCTS	1,455.03		5206
24310	10/19/15	AME02 AMERICAN ASPHALT COMPANY, INC.	1,327.05		5206
24311	10/19/15	AME13 AMERICAN DUPLICATING PROD., INC	268.38		5206
24312	10/19/15	AME21 AMERICAN DISCOUNT FENCE	500.00		5206
24313	10/19/15	ARC01 ARCTIC WOLF SPRINGWATER	43.80		5206
24314	10/19/15	ARR01 ARROW INSTANT MUFFLER, INC.	400.00		5206
24315	10/19/15	ATL06 ATLAS FLASHER & SUPPLY CO., INC	441.95		5206
24316	10/19/15	AUT05 AUTO ZONE, INC	566.12		5206
24317	10/19/15	BEL04 BELLIA & SONS, INC.	166.33		5206
24318	10/19/15	CDW001 CDW Government	5,673.84		5206
24319	10/19/15	CIR01 CIRCUS TIME	3,200.00		5206
24320	10/19/15	CON13 C & C SUPPLY COMPANY	135.55		5206
24321	10/19/15	CRY01 CRYSTAL SPRINGS	58.33		5206
24322	10/19/15	DED01 LINDA A. DEDRICK	200.00		5206
24323	10/19/15	DOM02 DONNA M. DOMICO	200.00		5206
24324	10/19/15	ELY01 ELY ASSOCIATES, INC.	473.20		5206
24325	10/19/15	FLE02 FlexFacts	250.00		5206
24326	10/19/15	GAL01 GALL'S INCORPORATED	795.85		5206
24327	10/19/15	GEN02 GENERAL FIRE SALES & SERVICE	300.00		5206
24328	10/19/15	GLO11 GLO. CO. IMPROVEMENT AUTHORITY	3,340.73		5206
24329	10/19/15	GLO14 GLO. CO. UTILITIES AUTHORITY	26,926.23		5206
24330	10/19/15	GLO26 GLOUCESTER CO. MULCH FACTORY	531.00		5206
24331	10/19/15	GOO03 GOODYEAR AUTO SERVICE CENTER	2,225.82		5206
24332	10/19/15	GRA09 Gramco Business Communications	975.00		5206
24333	10/19/15	GRE06 GREAT AMERICAN FINANCIAL SVCS	197.96		5206
24334	10/19/15	INT08 INTL INST OF MUNICIPAL CLERKS	155.00		5206
24335	10/19/15	JAC02 JACK ROBINSON WASTE DISPOSAL	160.00		5206
24336	10/19/15	KBC01 K.B. Custom Interiors	380.00		5206
24337	10/19/15	LAU01 LAUREL LAWNMOWER SERVICE, INC.	469.43		5206
24338	10/19/15	LAW02 LAWNMOWER PARTS, INC.	74.32		5206
24339	10/19/15	LAW04 LAWN MEDIC	1,500.00		5206

Meeting Minutes

October 19, 2015
03:29 PM

BOROUGH OF WESTVILLE
Check Register By Check Date

Page No: 2

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
CURRENT - 1ST	CURRENT - 1ST	COLONIAL			Continued
24340	10/19/15	LOW01 LOWE'S BUSINESS ACCOUNT	615.99		5206
24341	10/19/15	MAI02 PAUL MAILLEY	1,081.92		5206
24342	10/19/15	MAL05 MALEY & ASSOCIATES	228.00		5206
24343	10/19/15	MAR18 MARLIN BUSINESS BANK	842.25		5206
24344	10/19/15	MAS02 W.B. MASON CO., INC	308.53		5206
24345	10/19/15	MIK01 MIKE'S SERVICE	1,287.30		5206
24346	10/19/15	MOA01 Patrick and Donna Moan	213.00		5206
24347	10/19/15	NAP03 NAPA AUTO&TRUCK PARTS-DEPTFORD	50.44		5206
24348	10/19/15	NJS03 NJ LEAGUE OF MUNICIPALITIES	550.00		5206
24349	10/19/15	OLD01 OLD DOMINION BRUSH, INC.	94.21		5206
24350	10/19/15	PAY01 PAYCHEX LOC #26	653.36		5206
24351	10/19/15	PED01 PEDRONI FUEL COMPANY, INC.	4,179.67		5206
24352	10/19/15	PIT04 PURCHASE POWER	35.86		5206
24353	10/19/15	POS02 POSITIVE PROMOTIONS	603.49		5206
24354	10/19/15	REC05 RecycleRewards, Inc.	3,485.00		5206
24355	10/19/15	ROL01 ROLFERRY'S INC.	2,278.30		5206
24356	10/19/15	ROS05 PHILIP ROSENAU CO., INC.	200.78		5206
24357	10/19/15	SHE08 CHRISTOPHER SHELTON-STILTWALKE	500.00		5206
24358	10/19/15	STA13 STAPLES BUSINESS ADVANTAGE	532.96		5206
24359	10/19/15	STA27 Starlite Productions	896.00		5206
24360	10/19/15	TRE23 STATE OF NJ-FIRE CODE ENFORC.	596.50		5206
24361	10/19/15	TRI02 TRICOJIF, INC.	1,185.23		5206
24362	10/19/15	VCI01 VCI Emergency Vehicle Speciali	150.00		5206
24363	10/19/15	VER03 VERIZON	279.87		5206
24364	10/19/15	VER07 VERIZON WIRELESS	1,219.23		5206
24365	10/19/15	WAL01 MICHELLE R. WALLER	100.00		5206
24366	10/19/15	WES11 WESTVILLE FREE PUBLIC LIBRARY	3,887.90		5206
24367	10/19/15	WHE01 WHEELABRATOR GLOUCESTER CO. LP	21,616.90		5206
24368	10/19/15	WIL09 KELLY WILLIAMSON	100.00		5206
24369	10/19/15	WOR02 WORK 'N GEAR	1,093.50		5206
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	78	1	610,229.79	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	78	1	610,229.79	0.00
Report Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	78	1	610,229.79	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	78	1	610,229.79	0.00

Meeting Minutes

October 19, 2015
03:29 PM

BOROUGH OF WESTVILLE
Check Register By Check Date

Page No: 3

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	5-01	608,824.56	1,185.23	0.00	610,009.79
	E-15	220.00	0.00	0.00	220.00
Total of All Funds:		<u>609,044.56</u>	<u>1,185.23</u>	<u>0.00</u>	<u>610,229.79</u>

Meeting Minutes

October 19, 2015
03:39 PM

BOROUGH OF WESTVILLE
Check Register By Check Date

Page No: 1

Range of Checking Accts: WATER - 1ST COL to WATER - 1ST COL Range of Check Dates: 09/22/15 to 10/19/15
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
WATER - 1ST COL WATER - 1ST COLONIA;					
8705	09/24/15	TWR01 TWR AS CST FOR EBURY FUND	731.12		5200
8706	09/28/15	WES18 POSTMASTER	503.86		5201
8707	10/05/15	HAR08 THE HARTFORD-PRIORITY ACCOUNTS	93.68		5203
8708	10/05/15	MET01 MET LIFE	931.63		5203
8709	10/15/15	HEL03 CHRISTINE HELDER, PETTY CASH	32.84		5210
8710	10/19/15	CAR10 CARUS CORPORATION	1,162.80		5209
8711	10/19/15	CAT01 CATERINA SUPPLY, INC.	70.00		5209
8712	10/19/15	EUR01 EUROFINS QC, INC.	1,029.00		5209
8713	10/19/15	FLE03 FLEETPRIDE	93.70		5209
8714	10/19/15	MIK01 MIKE'S SERVICE	25.50		5209
8715	10/19/15	OCE01 OCEANPORT LLC, INC.	1,835.95		5209
8716	10/19/15	ROC01 ROCK PRODUCTS, INC.	1,515.23		5209
8717	10/19/15	STA04 STATE OF NEW JERSEY-WATER TAX	459.44		5209
8718	10/19/15	STA13 STAPLES BUSINESS ADVANTAGE	69.40		5209
8719	10/19/15	WOR02 WORK 'N GEAR	140.22		5209

Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	15	0		8,694.37	0.00
Direct Deposit:	<u>0</u>	<u>0</u>		<u>0.00</u>	<u>0.00</u>
Total:	15	0		8,694.37	0.00

Report Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	15	0		8,694.37	0.00
Direct Deposit:	<u>0</u>	<u>0</u>		<u>0.00</u>	<u>0.00</u>
Total:	15	0		8,694.37	0.00

Meeting Minutes

October 19, 2015
03:39 PM

BOROUGH OF WESTVILLE
Check Register By Check Date

Page No: 2

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
WATER UTILITY	5-05	8,694.37	0.00	0.00	8,694.37
Total of All Funds:		<u>8,694.37</u>	<u>0.00</u>	<u>0.00</u>	<u>8,694.37</u>
