

BOROUGH OF WESTVILLE
Reorganization Meeting
Monday, January 4th, 2016 - 7:00 p.m.
165 Broadway
Agenda

Call to Order

Salute & Pledge of Allegiance

Public Notice

Invocation by Pastor Steven Philipp, Westville United Methodist Church

OATHS OF OFFICE *Administered by Congressman Donald Norcross*

Michael O. Ledrich, Council Member

Paul C. Mailley, Council Member

Bruce Nordaby, Council Member

ROLL CALL

Mayor Russell W. Welsh, Jr., Council Members: Michael O. Ledrich, Paul C. Mailley, Donna Moan, Charles D. Murtaugh, Bruce Nordaby, Fritz H. Sims, Jr.

BOROUGH OFFICIALS

Administrator Bittner, Chief Financial Officer Bruno, Clerk & Tax Collector Helder
Court Administrator Cubbler, Police Chief Whinna, Public Works Manager Domico

ITEMS OF BUSINESS:

Nomination of Council President

Presentation by Mayor Welsh

Awards for 2015 Christmas Decorating Contest:

- Best Decorated Home
 - 1st Place Winner 640 River Drive, Jeffrey Stefan
 - 2nd Place Winner 153 E. Olive Street, Nina DiPonziano
 - 3rd Place Winner 144 Locust Avenue, Jim & Suzanne Totani
- Best Decorated Business
 - 1st Place Winner 158 Broadway, Speranza (Dave Strano)
 - 2nd Place Winner 200 Broadway, Preferred Water Treatment (Hudson Brice)
 - 3rd Place Winner 154-156 Broadway, Lola's Menagerie (Linda Orsuto & Cheryl Smola)

PUBLIC COMMENT on agenda Items Only

NEW BUSINESS:

Introduction of:

ORDINANCE NO. 1-2016

2016 SALARY AND WAGE ORDINANCE OF THE BOROUGH OF WESTVILLE

Motion to Open the meeting to the Public _____ *By* _____ *Sec.* _____

Motion to Close the meeting to the Public _____ *By* _____ *Sec.* _____

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RESOLUTION NO. 1-2016

AUTHORIZING RESOLUTIONS OF CONSENT
Motion to approve/RCV

CONSENT AGENDA: The items listed below are considered to be routine by the Borough of Westville and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.

(Motion to approve/deny all Resolutions listed under the Consent Agenda by Roll Call Vote)

RESOLUTION NO. 2-2016

ADOPTING A TEMPORARY BUDGET

RESOLUTION NO. 3-2016

NAMING BANK DEPOSITORY

RESOLUTION NO. 4-2016

AUTHORIZING A PETTY CASH FUND

RESOLUTION NO. 5-2016

FIXING THE RATE OF INTEREST

RESOLUTION NO. 6-2016

DESIGNATING LEGAL PUBLICATIONS

RESOLUTION NO. 7-2016

ADOPTING ROBERTS RULES OF ORDER

RESOLUTION NO. 8-2016

EXECUTING PROFESSIONAL AGREEMENTS

RESOLUTION NO. 9-2016

**APPOINTMENT OF RISK MANAGEMENT
CONSULTANT**

AGREEMENT

**HARDENBERGH INSURANCE AS RISK
MANAGEMENT CONSULTANT**

RESOLUTION NO. 10-2016

**DESIGNATING BOROUGH COUNCIL MEETING
DATES**

RESOLUTION NO. 11-2016

**CHARGING YEAR END PENALTY ON TAXES,
WATER OR SEWER THAT ARE DELINQUENT**

RESOLUTION NO. 12-2016

ADOPTING A CASH MANAGEMENT PLAN

RESOLUTION NO. 13-2016

**DESIGNATING MANAGERIAL INDIVIDUALS
ACCESS TO EPL HOTLINE BY TELEPHONE**

RESOLUTION NO. 14-2016

**DESIGNATING TAX SEARCH/ASSESSMENT
SEARCH OFFICER**

RESOLUTION NO. 15-2016

**DESIGNATING OPEN PUBLIC RECORDS REQUEST
(OPRA) CUSTODIAN & DEPUTY CUSTODIAN OF
RECORDS**

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RESOLUTION NO. 16-2016	OMIT FROM TAX SALE REAL PROPERTY EQUAL MONTHLY INSTALLMENTS
RESOLUTION NO. 17-2016	ISSUANCE OF DUPLICATE TAX SALE CERTIFICATE
RESOLUTION NO. 18-2016	AUTHORIZING A SERVICE CHARGE FOR RETURNED CHECKS
RESOLUTION NO. 19-2016	BIDDING BY MUNICIPAL OFFICERS AT TAX SALE
RESOLUTION NO. 20-2016	AUTHORIZING IN REM FORECLOSURE
RESOLUTION NO. 21-2016	AUTHORIZING PURCHASING UNDER STATE CONTRACTS
RESOLUTION NO. 22-2016	AUTHORIZING OFFICIALS TO FILE PROOF OF CLAIMS FORMS WITH THE UNITED STATES BANKRUPTCY COURT
RESOLUTION NO. 23-2016	AUTHORIZING A TAX SALE PURSUANT TO N.J.S.A. 54:5-19
RESOLUTION NO. 24-2016	AUTHORIZING A \$25.00 FEE FOR ISSUANCE OF TAX SALE CERTIFICATES OF REDEMPTION
RESOLUTION NO. 25-2016	APPOINTING A FUND COMMISSIONER AND ALTERNATE FUND COMMISSIONER FOR THE TRICO JIF
RESOLUTION NO. 26-2016	APPOINTING OF BOROUGH OFFICIALS
RESOLUTION NO. 27-2016	APPOINTMENT OF PUBLIC AGENCY COMPLIANCE OFFICER-AFFIRMATIVE ACTION
RESOLUTION NO. 28-2016	AUTHORIZING AGREEMENT WITH "VIRTUA AT WORK"
RESOLUTION NO. 29-2016	AUTHORIZING THE TAX COLLECTOR TO PROCESS, WITHOUT FURTHER ACTION ON THE PART OF THE GOVERNING BODY, THE CANCELLATION OF ANY PROPERTY TAX OR DELINQUENCY, OR CHARGES AND FEES IMPOSED BY THE MUNICIPALITY OF LESS THAN \$10.00

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RESOLUTION NO. 30-2016	AUTHORIZING THE TAX COLLECTOR TO CHARGE A FEE FOR EACH TAX SALE NOTICE, OR MAILING IN LIEU OF TWO PUBLICATIONS, COSTS OF WHICH SHALL BE ADDED TO THE COST OF THE SALE, NOT TO EXCEED \$25 FOR EACH SET OF NOTICES AS PERMITTED BY N.J.S.A. 54:5-26
RESOLUTION NO. 31-2016	AUTHORIZING DISALLOWANCES FOR SENIOR CITIZENS/WIDOWS/DISABILITY PROPERTY TAX DEDUCTIONS
RESOLUTION NO. 32-2016	AUTHORIZING END OF YEAR CREDITS FOR SENIOR CITIZENS/WIDOWS/DISABILITY AND VETERAN EXEMPTIONS
RESOLUTION NO. 33-2016	SOUTHERN NEW JERSEY REGIONAL EMPLOYEE BENEFITS FUND RENEWAL AND AGREEMENT

PUBLIC COMMENT: *Five (5) minute time limit*

COMMENTS FROM GOVERNING BODY AND DEPARTMENT HEADS:

MAYOR'S MESSAGE:

BENEDICTION by *Pastor Steven Philipp, of the Westville United Methodist Church*

MEETING ADJOURNMENT:

Next Scheduled Council Meeting will be Monday, January 11, 2016