

BOROUGH OF WESTVILLE
LAND USE BOARD
REORGANIZATION MEETING
Monday, February 1, 2016

Meeting Minutes

The meeting was called to order by Municipal Clerk Helder at 7:00 p.m. The Clerk advised that the meeting had been duly advertised in the South Jersey Times, in accordance with the Open Public Meetings Act and by sending notice to the Courier Post. The Pledge of Allegiance to the flag then followed.

Solicitor Thompson administered the Oath of Office to the following Board Members: Russell W. Welsh, Class I, William J. Bittner, Jr., Class II, Charles D. Murtaugh, Class III, Class IV, Joseph Baldwin, Class IV, Travis Lawrence, Class IV, Dawn Leamy, Class IV, Raymond Berry, Alternate No. 1

Roll Call was then taken with the following in attendance:

Russell W. Welsh, Jr., Joseph Baldwin, Raymond Berry, Alt. #1, William J. Bittner, Jr. Vincent DiCicco, Travis Lawrence, Dawn Leamy, John Louis, Charles Murtaugh (Also in attendance were Steven Bach and Candace Kanaplue, Professional Engineer & Planners for Bach Associates [Absent: George K. Baker]

The nomination of Vincent DiCicco, as Chairperson, was made by Board Member Bittner and Board Member Welsh seconded the nomination. With no other nominations made, a motion by Board Member Murtaugh to appoint Vincent DiCicco, as Chairperson was seconded by Board Member Welsh. The motion was unanimously approved by voice vote.

The nomination of George K. Baker, as Vice-Chairperson was made by Board member Bittner, seconded by Board Member Welsh. With no other nominations made, a motion by Board Member Murtaugh to appoint George K. Baker, Vice-Chairperson, was seconded by Board Member Welsh. The motion was unanimously approved by voice vote.

The nomination of Tina (Christine) Helder, as Board Secretary was made by Board Member Welsh and seconded by Board Member Louis. With no other nominations made, a motion by Board Member Louis to appoint Tina (Christine) Helder, as secretary was seconded by Board Member Welsh. The motion was unanimously approved by voice vote.

A motion to approve the meeting minutes from August 3, 2015, was made by Board Member Louis and seconded by Board Member Welsh. Motion was unanimously approved by voice vote.

OLD BUSINESS: Nothing to report.

NEW BUSINESS:

RESOLUTION NO. R-16-01 DESIGNATING A SOLICITOR, PLANNER AND ENGINEER FOR THE BOROUGH OF WESTVILLE LAND USE BOARD

A motion to appoint Gary D. Thompson as Solicitor for the Land Use Board and Bach Associates as the Professional Planner/Engineer for the Land Use Board was made by Board Member Welsh and seconded by Board Member Murtaugh. Motion was unanimously approved by roll call vote.

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NEW BUSINESS: (Continued)

RESOLUTION NO. R-16-02 DESIGNATING THE SCHEDULE OF REGULAR MEETINGS OF THE BOROUGH OF WESTVILLE LAND USE BOARD FOR THE YEAR 2016

On a motion made by Board Member Welsh and seconded by Board Member Louis, Resolution No. 16-02, designating the Schedule of Regular Meetings Dates for the year 2016 was unanimously approved by roll call vote.

RESOLUTION NO. R-16-03 DESIGNATING THE NEWSPAPERS FOR NOTICE OF MEETINGS OF THE BOROUGH OF WESTVILLE LAND USE BOARD

A motion to designate the South Jersey Times and Courier Post as the official newspapers was made by Board Member Murtaugh and seconded by Board Member Welsh. Motion was unanimously approved by roll call vote.

REPORT(S):

- Annual Report for 2015 Land Use Board Applications (Submitted to Mayor and Council) (Solicitor Thompson commended the Board for this report, although required by State Law, it is not provided by many Land Use/Zoning Boards.)

SUB COMMITTEE REPORTS:

- August 3, 2015 - Proposed Office Space, Workshop & Garage Space for Mosquito Control Business (Mosquito Shield, Timothy & Janice Fullmer, 260 Harvard Avenue, Block 97, Lot 6
- September 8, 2015 - Garden State Barbell (Gym, 602 Ryan Avenue, Nicholas M. DiPaolo) Certificate of Occupancy required.
- September 21, 2015 - Lola's Menagerie (154-156 Broadway, Consignment & New Items, Linda Orsuto and Cheryl Smola)
- October 8, 2015 - Elite Building & Development (201 "A" Broadway, Tony Volpe)

PUBLIC COMMENT:

A motion was made by Board Member Welsh to open this portion of the meeting to the public and seconded by Board Member Baldwin. Hearing no comments from the public, a motion to close this portion of the meeting was made by Board Member Murtaugh and seconded by Board Member Welsh. Motion unanimously approved by voice vote.

COMMUNICATIONS Received:

Notice from T & M Associates (Dated October 13, 2015) regarding NJDEP Division of Land Use Regulation Application Submission – Multi-Permit application submitted by City of Gloucester (Property located on Water Street, Gloucester)

COMMENTS FROM THE BOARD/PROFESSIONALS:

Chairman DiCicco thanked everyone for attending tonight's meeting. Steve Bach also thanked Board Members for the appointment of Bach Associates as Planner and Engineer for the Board.

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The meeting was adjourned at 7:13 p.m. on a motion made by Board Member Welsh and seconded by Board Member Louis. Motion unanimously approved by voice vote.

Respectfully submitted,

Christine A. Helder
Secretary, Land Use Board