

BOROUGH OF WESTVILLE

Regular Council Meeting
165 Broadway
December 21, 2015 - 7:00 p.m.
Meeting Minutes

Mayor Welsh called the meeting to order at 7:01 p.m., followed by the Pledge of Allegiance.

The Clerk read the public notice and roll call was taken, with the following persons in attendance:

Present: Mayor Russell W. Welsh, Jr., Council President Michael O. Ledrich, Council Members: Paul C. Mailley, Donna Moan, Charles D. Murtaugh and Fritz H. Sims, Jr.
Administrator William J. Bittner, Jr., Municipal Clerk/Tax Collector Christine A. Helder, Public Works Manager Donna Domico, Engineer Jon Bryson, Chief William Whinna and Solicitor Timothy Scaffidi

Absent: Councilman William C. Rebel, Jr.

A motion to approve the November 9, 2015 regular and Executive Session Meeting Minutes was made by Councilman Sims and seconded by Councilman Murtaugh. *Motion was unanimously approved by voice vote.*

REPORTS OF THE COMMITTEES FOR NOVEMBER

A motion to approve the reports, as submitted, was made by Councilwoman Moan and seconded by Councilman Mailley. *Motion was unanimously approved by voice vote.*

PUBLIC COMMENT ON AGENDA ITEMS ONLY: No comments received.

Nancy Fonzel of Cherry Hill, New Jersey stated she was representing the Humane Society and Best Friends Animal Sanctuary's Puppy Mill Project. Ms. Fonzel thanked Mayor and Counsel for considering the passage of Ordinance No. 9-2015 to prevent the sale of puppy and cat mill animals in Westville. Ms. Fonzel further stated the Borough of Westville will be joining other municipalities in South Jersey and those towns that will follow Westville's lead to make a difference for animals whose lives are adversely affected by puppy and cat mills.

Mayor Welsh presented the Oath of Office to Special Law Enforcement Officer (SLEO II) Joseph E. Craig.

OLD BUSINESS:

Public Hearing On:

- ❖ **ORDINANCE NO. 9-2015 ~ RESTRICTING THE SALE OF DOGS AND CATS FROM PET SHOPS** (*Reasonable regulations to reduce costs to the Borough and its residents, protect the citizens of the Borough who may purchase cats or dogs from a pet shop or other business establishment, help prevent inhumane breeding conditions, promote community awareness of animal welfare, and foster a more humane environment in the Borough.*)

Meeting Minutes

OLD BUSINESS: (Continued)

A motion to open the meeting to the public was made by Councilman Murtaugh and seconded by Councilman Sims. *Motion unanimously approved by voice vote.* A motion to close the meeting to the public was made by Councilwoman Moan and seconded by Councilman Mailley. *Motion unanimously approved by voice vote.*

Motion to approve Ordinance No. 9-2015 was made by Councilman Mailley and seconded by Councilwoman Moan. *Motion unanimously approved by roll call vote.*

Flooding & Train Issues:

Administrator Bittner advised updates on the Train issues and information on the "Sale of Property" will be provided during the Executive Session of the meeting.

NEW BUSINESS:

- ❖ **RESOLUTION NO. 124-2015 ~ AUTHORIZING APPROPRIATION OF TRANSFERS**
Motion to approve Resolution No. 124-2015 was made by Council President Ledrich and seconded by Councilman Mailley. *Motion unanimously approved by roll call vote.*
- ❖ **RESOLUTION NO. 125-2015 ~ CANCELTION OF 2015 UNEXPENDED BUDGET APPROPRIATIONS**
Motion to approve Resolution No. 125-2015 was made by Council President Ledrich and seconded by Councilwoman Moan. *Motion unanimously approved by roll call vote.*
- ❖ **RESOLUTION NO. 126-2015 ~ AUTHORIZING DISALLOWANCES FOR SENIOR CITIZEN/WIDOW/DISABILITY DEDUCTIONS IN 2015**
Motion to approve Resolution No. 126-2015 was made by Councilman Murtaugh and seconded by Councilman Mailley. *Motion unanimously approved by roll call vote.*
- ❖ **RESOLUTION NO. 127-2015 ~ AUTHORIZING END OF YEAR CREDITS FOR SENIOR CITIZEN/WIDOW/DISABILITY DEDUCTIONS GRANTED IN 2015**
Motion to approve Resolution No. 127-2015 was made by Councilman Murtaugh and seconded by Councilman Mailley. *Motion unanimously approved by roll call vote.*
- ❖ **RESOLUTION NO. 128-2015 ~ IN SUPPORT OF THE NEW JERSEY DEPARTMENT OF TRANSPORTATION PROJECT FOR THE BRIDGE SUPERSTRUCTURE REPLACEMENT NJ ROUTE 47 OVER I-295 STRUCTURE #0815-150**

Administrator Bittner advised he attended a public information session and found that this project will completely replace the 295 bridge over Delsea Drive and will be completed in two phases. Administrator Bittner further advised the project has not been designed so there will be no activity for another three (3) to four (4) years.

Motion to approve Resolution No. 128-2015 was made by Council President Ledrich and seconded by Councilwoman Moan. *Motion unanimously approved by roll call vote.*

Meeting Minutes

NEW BUSINESS: (Continued)

- ❖ **RESOLUTION NO. 129-2015 ~ AUTHORIZING THE TRANSFER OF A PAYMENT FROM WATER ACCOUNT NO. 1376 FOR BLOCK 87, LOT 3, TO THE SEWER ACCOUNT (At the request of the homeowner.)**

Motion to approve Resolution No. 129-2015 was made by Councilwoman Moan and seconded by Councilman Murtaugh. *Motion unanimously approved by roll call vote.*

- ❖ **RESULTS of Bids received by the Clerk on December 4, 2014 for 2015 Water Purification:**

	COYNE CHEMICAL	BKM RESOURCES
Calcium Hypochlorite (AccuTab SI Tablets)	\$114.19/pail (55 lb. pail)	\$217.36/pail (55 lb. pail)
Coagulant (CES PAC1 900S)	\$233.11/drum (560 lb. drum)	No Bids Received

- ❖ **RESOLUTION NO. 130-2015 ~ AWARDING THE LOWEST BID FOR CALCIUM HYPOCHLORITE TABLETS FOR 2016 TO COYNE CHEMICAL \$114.19/pail (55 lb. pail)**

Motion to approve Resolution No. 130-2015 was made by Council President Ledrich and seconded by Councilman Mailley. *Motion unanimously approved by roll call vote.*

- ❖ **RESOLUTION NO. 131-2015 ~ AWARDING THE LOWEST BID FOR COAGULANT (CES-PAC1 900S) FOR 2016 TO COYNE CHEMICAL \$233.11/drum**

Motion to approve Resolution No. 131-2015 was made by Councilman Sims and seconded by Councilman Murtaugh. *Motion unanimously approved by roll call vote.*

- ❖ **RESOLUTION NO. 132-2015 ~ AUTHORIZING THE WATER CLERK TO TRANSFER MULTIPLE ONLINE PAYMENT CHECKS RECEIVED IN THE MAIL FROM THE WATER ACCOUNT TO THE SEWER ACCOUNT**

<u>Account</u>	<u>Address</u>	<u>Amount</u>
171	421 Woodbine Avenue	\$ 21.12
523	300 Elm Street	\$106.82
977	Asset Backed Securities	\$ 97.27
771	37 Oak Avenue	\$ 82.06
1367	27 Avon Avenue	\$101.34

Motion to approve Resolution No. 132-2015 was made by Council President Ledrich and seconded by Councilman Murtaugh. *Motion unanimously approved by roll call vote.*

- ❖ **AGREEMENT BETWEEN THE BOROUGH OF WESTVILLE AND THE COUNTY OF GLOUCESTER FOR MUNICIPAL ALLIANCE TO PREVENT ALCOHOLISM AND DRUG ABUSE**

Motion to approve the Agreement was made by Council President Ledrich and seconded by Councilman Mailley. *Motion unanimously approved by roll call vote.*

Meeting Minutes

NEW BUSINESS: (Continued)

- ❖ **AGREEMENT BETWEEN THE BOROUGH OF WESTVILLE AND THE COUNTY OF GLOUCESTER FOR EMERGENCY MEDICAL SERVICES**

A motion to defer the Agreement to the Fire District for review was made by Council President Ledrich and seconded by Councilwoman Moan. *Motion unanimously approved by voice vote.*

- ❖ **AGREEMENT BETWEEN THE BOROUGH OF WESTVILLE AND THE COUNTY OF GLOUCESTER OUTLINING THE RESPONSIBILITY OF THE COUNTY AND THE BOROUGH OF WESTVILLE REGARDING THE NEW COUNTYWIDE 700 MHZ RADIO SYSTEM THAT WILL BE PROVIDED, AT NO COST, TO FIRST RESPONDERS IN ALL GLOUCESTER COUNTY JURISDICTIONS**

Chief Whinna advised the Police Department is up and running and are pleased with the system.

A motion to approve the Agreement was made by Councilman Murtaugh and seconded by Councilman Mailley. *Motion unanimously approved by roll call vote.*

- ❖ **DISCUSSION of sale of Public Works 1986 Ford Packer Trash Truck to the Borough of Woodbury Heights for \$500.**

Public Works Manager Domico reported that a bid at the auction submitted was too low to accept and the item was not sold. Public Works Manager Domico advised the truck is old and needs work and the Borough of Woodbury Heights needs a back-up truck. Councilman Sims advised the Committee met with Public Works Manager Domico and agree with her recommendation.

- ❖ **RESOLUTION NO. 133-2015 ~ AUTHORIZING SALE OF ONE (1) 1986 FORD PACKER TRASH TRUCK TO THE BOROUGH OF WOODBURY HEIGHTS FOR \$500.**

Motion to approve Resolution No. 133-2015 was made by Councilman Murtaugh and seconded by Councilman Mailley. *Motion unanimously approved by roll call vote.*

- ❖ **LETTER from Gloucester County Freeholder Director Damming and Freeholder Simmons asking Mayor Welsh to appoint an individual to represent the Borough on the 2016 Municipal Economic Development Council.**

Mayor Welsh advised he will look for a volunteer.

- ❖ **LETTER of support for Bill A4763 regarding Electronic Waste Management. (The Gloucester County Improvement Authority Office of Recycling is asking Municipalities to send a letter to certain elected officials to aid in the electronic waste recycling effort, i.e. to provide County residents with a convenient and free e-waste collection program.)**

Public Works Manager Domico advised the problems with electronic recycling that are occurring and asked the Borough to support the County's initiative.

Meeting Minutes

NEW BUSINESS: (Continued)

- ❖ **REQUEST** from Paul Marraffa of the South Jersey Eagles (14u) to use the baseball field from mid-March to mid-July on Wednesdays and Saturdays or Sundays.

Council President Ledrich stated the motion would be to deny the request and advised there were no Westville residents on the team; the request was seconded by Councilman Murtaugh. *Motion unanimously approved by roll call vote.*

MONEY COLLECTED BY CLERK FOR THE MONTH OF NOVEMBER:

Police	\$64.91
Rent	\$1175.00
Death Certificates	\$245.00
Marriage Applications	\$28.00
Certified Copies-Marriage Licenses	\$30.00
<u>Street Opening</u>	<u>\$10.00</u>
TOTAL	\$1552.91

BILLS & VOUCHERS:

The Clerk advised that the List of Bills was posted in the Hallway.

A motion to dispense with reading of the bills was made by Councilwoman Moan and seconded by Councilman Mailley. *Motion unanimously approved by voice vote.*

A motion to pay all bills and vouchers that were in order, was made by Councilman Mailley and seconded by Councilwoman Moan. *Motion unanimously approved by roll call vote.*

COMMUNICATIONS:

1. Letter of Resignation from Patrolman Michael Mangiaracina, effective December 1, 2015 was received. A motion to accept the letter of resignation was made by Council President Ledrich and seconded by Councilman Murtaugh. *Motion unanimously approved by voice vote.*
2. Letter from Public Works employee John R. Cifuni, was received advising of his retirement, effective January 31, 2016. A motion to accept the letter of resignation was made by Councilman Murtaugh and seconded by Councilwoman Moan. *Motion unanimously approved by voice vote.*
3. Letter from Ruth Schmidt was received, resigning from her volunteer position as Library Trustee, effective November 8, 2015. Clerk Helder advised Ms. Schmidt resigned from her Library volunteer position because she was assessed, by the State, a \$100 penalty for not completing the Financial Disclosure Statement. A motion to accept the letter of resignation was made by Council President Ledrich and seconded by Councilman Mailley. *Motion unanimously approved by voice vote.* Mayor Welsh advised he will be looking for a volunteer to fill this position.

Meeting Minutes

COMMUNICATIONS: (Continued)

4. Letter was received from Robert Kunkle resigning from his position as part-time Construction, Electrical, Building and Housing official, effective December 30, 2015. A motion to accept the letter of resignation was made by Councilman Murtaugh and seconded by Councilman Sims. *Motion unanimously approved by voice vote.*
5. Letter was received from Bruce Nordaby resigning from his position as Chairman of the Land Use Board, effective December 31, 2015. A motion to accept the letter of resignation was made by Councilman Murtaugh and seconded by Councilman Mailley. *Motion unanimously approved by voice vote.*
6. Letter from the Superior Court of New Jersey advising of approval for the 2016 Budget Proposal submitted by Judge Thomas North and Amanda Cubbler
7. Letter from The Humane Society to Mayor and Council supporting Ordinance 9-2015 "Restricting the Sale of Dogs and Cats from Pet Shops"
8. Letter from Assemblywoman Patricia Egan Jones regarding the Borough's Ordinance and Resolution establishing a policy restricting pet shops
9. Letter from resident William R. Brody, 1028 Broadway, regarding OPRA requests
10. Gloucester County Utilities Authority Meeting Minutes from October 14, 2015
11. Notice from PSEG regarding approval of electric base rate adjustments pursuant to the energy strong program
12. Letter from the State of New Jersey Department of Environmental Protection regarding Freshwater Wetlands General Permit to Evergreen Resources Management Operations
13. Letter from the NJ Environmental Infrastructure Trust regarding the refunding of Bond Series 2015A-R1
14. Letter from the New Jersey Department of Environmental Protection regarding the closing of the contract with Beckett Enterprises specific to the Water Storage Tank Modifications project
15. Letter from Federici & Akin regarding the Resurfacing & Safety Improvements to Crown Point Road Project-Submission of Pre-Construction Meeting Minute
16. Letter from Federici & Akin to CFO Bruno asking for approval of payment voucher for Resurfacing & Safety Improvements to Crown Point Road project
17. Letter from Elizabeth Capoferri, Supervisor of Ancora Psychiatric Hospital asking for items for residents
18. Letter from Flow Tech detailing the November 2015 Quarterly Calibration Report
19. Letter from Environmental Commission regarding the results of "Make a Difference Day" that was held on October 24, 2015
20. GCUA 2016 Operating Budget
21. GCUA Public Hearing on Proposed Rate Schedule

Meeting Minutes

PUBLIC PORTION OF THE MEETING: Mayor Welsh advised those in attendance, wanting to address Mayor and Council, to speak into the microphone and to provide their name and address. Mayor Welsh also advised audience members there is a five (5) minute time limit.

- ❖ Kimberly Kidd, 24 Walnut Street discussed standing water issues on her street and a water main patch repair that was completed five (5) years ago. Ms. Kidd's concern is that the standing water in the street during the summer months becomes stagnate and during the cold months, freezes and the issue is especially problematic in front of her house. Mayor Welsh advised there are options that can be discussed by the Department Heads. Public Works Manager Domico commented on fixes that were done previously and Administrator Bittner advised there are options. Public Works Manager Domico discussed permitting a winter hook-up that will allow water to drain into the Sanitary Sewer System during the winter months to reduce the slipping hazard. Administrator Bittner advised the Borough will have to do something, in the interest of public safety, to accomplish those fixes and he commented to Ms. Kidd that she can look to the Borough to be talking about the fixes before the cold weather sets in. Additional discussion took place regarding the water drainage in the Borough.

Council President Ledrich asked about the progress of the Borough's pursuit of funds through the Department of Transportation regarding drainage issues. Public Works Manager Domico responded that a pre-application has to be submitted and Administrator Bittner advised he's waiting for the new debt to hit the re-bonding the Borough just completed and commented the Borough will be in a better position at the beginning of the year to look at this issue. Additional funding options were discussed.

- ❖ Joyce Lovell, 328 Summit Avenue inquired about the DOT information session concerning the Bridge over 295 Project and she commented about the spiders at the Butterfly Garden.

CLOSING COMMENTS FROM MAYOR/COUNCIL/DEPARTMENT HEADS:

- ❖ Chief Whinna wished everyone a good Christmas and Happy New Year
- ❖ Councilwoman Moan wished meeting attendees a Merry Christmas and Happy New Year and thanked everyone for their assistance with the Tree Lighting Ceremony and announced the winners of the Best Decorator Home and Business awards.

Best Decorated Home

1 st Place Winner	640 River Drive, Jeffrey Stefan
2 nd Place Winner	153 E. Olive Street, DiPonziano Family
3 rd Place Winner	144 Locust Avenue, Jim & Suzanne Totani

Best Decorated Business

1 st Place Winner	158 Broadway, Speranza (Dave Strano)
2 nd Place Winner	200 Broadway, Preferred Water Treatment (Hudson Brice)
3 rd Place	154-156 Broadway, Lola's Menagerie (Linda Orsuto & Cheryl Smola)

Meeting Minutes

CLOSING COMMENTS FROM MAYOR/COUNCIL/DEPARTMENT HEADS: (Continued)

- ❖ Council President Ledrich wished everyone a Merry Christmas and Happy New Year
- ❖ Clerk Helder wished everyone a Merry Christmas
- ❖ Councilman Sims wished everyone a Merry Christmas and Happy New Year
- ❖ Councilman Murtaugh wished everyone a Merry Christmas and Happy New Year and advised the Democrat Committee would be donating additional monies to the Tree Lighting Ceremony. Councilman Murtaugh discussed the sign at the Football Field in memory of Herb Neilio and commented a few of Mr. Neilio's former players redid the sign at the field with changes and advised some members of Mr. Neilio's family did not like the changes. To honor the family's wishes, Councilman Murtaugh made a motion to have the sign redone to its original format, the motion was seconded by Council President Ledrich. *Motion unanimously approved by roll call vote.*
- ❖ Engineer Bryson advised the Olive Street Traffic Light was repaired and he had a meeting with Think Pavers regarding the Crown Point Road project.
- ❖ Public Works Manager Domico thanked Lynmar Builders for their Christmas donations for less fortunate children. Public Works Manager Domico asked for permission not to do a double route of trash on Christmas Eve (Thursday) but rather do a double route on Monday. Mayor and Council agreed to the request.
- ❖ Mayor Welsh advised all business was taken care of at tonight's meeting so the December 29th "clean up" meeting was canceled and he thanked Clerk Helder, Administrator Bittner and CFO Bruno for getting all the items on the agenda.
- ❖ Mayor Welsh discussed the email that was distributed by Clerk Helder regarding the potential reinstatement of authority to license and regulate rental properties. Mayor Welsh advised Housing Official Dennis Morina testified before the Assembly regarding the Bill and his comments were well received.
- ❖ Mayor Welsh advised Department Heads he made arrangements to have lunch delivered on Tuesday for them and their employees. Mayor Welsh also wished everyone a Merry Christmas and Happy New Year.

- ❖ MUNICIPAL CLERK HELDER READ RESOLUTION NO. 134-2015 ~ AUTHORIZING AN EXECUTIVE SESSION TO DISCUSS MATTERS WITHIN THE PUBLIC WORKS DEPARTMENT AND THE SALE OF BOROUGH PROPERTY

A motion to approve Resolution No. 134-2015 was made by Council President Ledrich and seconded by Councilwoman Moan. *Motion unanimously approved by voice vote.*

Time In: 7:41 p.m. Time Out: 7:47 p.m.

Meeting Minutes

- ❖ CFO Bruno reported on the status of the budget and stated he is trying to hold onto the surplus monies. CFO Bruno advised the police salaries are up about \$200,000 and the reason is that National Park money was absorbing a lot of the expenses. CFO Bruno stated “because the Borough lost the revenue, it has to be absorbed into the budget”. He further stated that if the Borough could raise the taxes to the tune of \$300,000 without the cap, that could be discussed but that’s not an option. CFO Bruno commented that they have to look at the remaining expenses that were part of the National Park operation to see if the Borough wants to sustain them. Mayor Welsh asked what the Borough is carrying over from National Park and Administrator Bittner advised that some of the National Park money may have been used to offset insurance costs and the extra money would have been used to fund other department expenses. Administrator Bittner advised some cost savings totaling \$160,000, were taken this year by laying off two police officers. Administrator Bittner stated the Police Department requested to maintain 12 officers and that the salaries for all Borough employees will be the same as they were in 2015. Administrator Bittner confirmed \$300,000 must be cut from the budget. Discussion took place regarding potential reduction of staff and step and/or promotion salary increases. CFO Bruno advised there is one million dollars in surplus. General discussion took place regarding the budget and replacing the surplus and the possibility of increasing sewer fees. Discussion also took place on staying more diligent with respect to collecting Sewer and Water fees, the current procedure for collecting delinquent fees, increasing taxes, how to increase revenue and how to cut expenses. CFO Bruno stated that to keep the surplus, he needs \$275,000 for the 2016 budget.
- ❖ Motion to appoint Phil Zimm as Acting Construction Official, if needed, effective January 1, 2016 made by Councilman Murtaugh and seconded by Councilman Sims. *Motion unanimously approved by roll call vote.*
- ❖ Motion to permit a local support group use of the Community Center made by Councilman Sims and seconded by Councilman Murtaugh. *Motion unanimously approved by voice vote.*

Mayor Welsh stated he was addressing his comments to the Department Heads after conversations he and Council President Ledrich had with members of Council.

- ❖ Mayor Welsh advised he was concerned about the \$300,000 budget deficit and the fact that he and Council have been asking for budget information since October and that communications between Department Heads was lacking.
- ❖ Mayor Welsh stated he had concerns about the accuracy of the agenda and the lateness in paying certain invoices. He expressed his concern about a donation of \$10,000 towards downtown plants.
- ❖ Also, the delay in getting the lights on Broadway fixed and Borough buildings being cleaned out. Mayor Welsh expressed his displeasure with the way the Borough Auction was managed.
- ❖ He talked about properties that could be cleaned up and sold.
- ❖ He stated his desire to formalize plans to manage water shut-offs.
- ❖ Mayor Welsh advised these are not new issues and reminded Department Heads that weekly reports are required and expressed his desire that all Department Heads will work and communicate better in 2016.

Meeting Minutes

A motion to adjourn the meeting was made by Council President Ledrich and seconded by Councilwoman Moan. *Motion unanimously approved by voice vote.*

The meeting was adjourned at 9:16 p.m.

Respectively Submitted,

*Christine A. Helder
CMC/Municipal Clerk*

Next meeting scheduled for January 4, 2016 at 7:00 p.m.

Meeting Minutes

December 21, 2015
10:59 AM

BOROUGH OF WESTVILLE
Check Register By Check Date

Page No: 1

Range of Checking Accts: First to Last Range of Check Dates: 11/10/15 to 12/21/15
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
AGENCY					
1905	12/02/15	NAT15 NATIONWIDE RETIREMENT SOLUTION	1,060.00		5218
1906	12/02/15	NAT15 NATIONWIDE RETIREMENT SOLUTION	1,060.00		5218
1907	12/02/15	COL02 COLONIAL LIFE & ACCIDENT INS.	33.24		5219
1908	12/07/15	STA09 STATE OF NJ - EMPLOYER ACCTS	105.43		5226
1909	12/09/15	NAT15 NATIONWIDE RETIREMENT SOLUTION	1,060.00		5228
1910	12/19/15	WES24 WESTVILLE WATER DEPARTMENT	21,860.74		5233
1911	12/19/15	AFL01 AFLAC	191.82		5234
1912	12/19/15	PBA01 PBA LOCAL 122	624.00		5234

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	8	0	25,995.23	0.00
Direct Deposit:	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>
Total:	8	0	25,995.23	0.00

CAPITAL 1ST COL CAPITAL - 1ST COLONIAL					
1530	12/09/15	GIB02 Gibson Electrical & GC Inc.	10,000.00		5227
1532	12/21/15	SOU14 SourceMedia LLC	2,898.00		5240
1533	12/21/15	CAP08 Capstone Capital Group, LLC	1,186.00		5240
1534	12/21/15	PAR06 PARKER MCCAY	414.00		5240
1535	12/21/15	CUS02 Custom Climate Inc.	6,800.00		5240
1536	12/21/15	SOU14 SourceMedia LLC	2,709.00		5240
1537	12/21/15	STA03 Treasurer State of NJ	3,160.00		5240

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	7	0	27,167.00	0.00
Direct Deposit:	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>
Total:	7	0	27,167.00	0.00

CURRENT - 1ST CURRENT - 1ST COLONIAL					
24432	11/13/15	PAI01 PAINT TYME, INC.	1,105.00		5221
24433	11/18/15	WES18 POSTMASTER	418.90		5222
24434	12/02/15	ACT02 ACTION UNIFORM COMPANY	880.00		5220
24435	12/02/15	AME13 AMERICAN DUPLICATING PROD., INC	195.28		5220
24436	12/02/15	CAM01 CAMPBELL LOCK & SAFE, INC	470.00		5220
24437	12/02/15	CAM13 CAMDEN COUNTY COLLEGE	50.00		5220
24438	12/02/15	CAR04 CARR'S HARDWARE, INC.	37.86		5220
24439	12/02/15	DAV04 DAVE'S SWIFT PRINT	308.07		5220
24440	12/02/15	DOM02 DONNA M. DOMICO	141.79		5220
24441	12/02/15	DRA02 DRAEGER SAFETY DIAGNOSTICS, INC	169.00		5220
24442	12/02/15	DUR01 DURNING STRING BAND	450.00		5220
24443	12/02/15	FED02 FED EX	54.04		5220
24444	12/02/15	FLE02 FlexFacts	150.00		5220
24445	12/02/15	GAL01 GALL'S INCORPORATED	177.22		5220
24446	12/02/15	GAT01 GATEWAY BOARD OF EDUCATION	210,974.08		5220
24447	12/02/15	GLO11 GLO. CO. IMPROVEMENT AUTHORITY	2,620.94		5220
24448	12/02/15	GLO14 GLO. CO. UTILITIES AUTHORITY	39,421.77		5220
24449	12/02/15	GRE06 GREAT AMERICAN FINANCIAL SVCS	197.96		5220
24450	12/02/15	HEL01 CHRISTINE A. HELDER	335.50		5220
24451	12/02/15	HOR04 HORSE & CARRIAGE RENTALS, LLC	750.00		5220
24452	12/02/15	HUB01 LAWRENCE L. HUBERT	542.00		5220

Meeting Minutes

December 21, 2015
10:59 AM

BOROUGH OF WESTVILLE
Check Register By Check Date

Page No: 2

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
CURRENT - 1ST	CURRENT - 1ST	COLONIAL	Continued	
24453	12/02/15	HUN02 HUNTER JERSEY PETERBILT	154.35	5220
24454	12/02/15	INT03 INT. FIREWORKS MFG. CO., INC.	10,000.00	5220
24455	12/02/15	JED01 JEDSTOCK INC.	2,505.00	5220
24456	12/02/15	LAK01 LAKE FOUNTAINS & AERATION, INC	870.00	5220
24457	12/02/15	LOW01 LOWE'S BUSINESS ACCOUNT	869.82	5220
24458	12/02/15	MET01 MET LIFE	2,173.79	5220
24459	12/02/15	MGL01 MGL PRINTING SOLUTIONS, INC.	164.85	5220
24460	12/02/15	MIK01 MIKE'S SERVICE	1,402.30	5220
24461	12/02/15	MUN02 MUN CLERKS ASSOC OF NEW JERSEY	175.00	5220
24462	12/02/15	MUN04 MUNICIPAL RECORD SERVICE, INC.	865.00	5220
24463	12/02/15	PAY01 PAYCHEX LOC #26	692.73	5220
24464	12/02/15	PAY02 PAYROLLFORMS.COM	56.25	5220
24465	12/02/15	PIE03 PIERRE'S COSTUMES	102.60	5220
24466	12/02/15	POG01 POGUE, INC.	400.00	5220
24467	12/02/15	PUB02 PUBLIC SERVICE ELECTRIC & GAS	8,822.27	5220
24468	12/02/15	REC07 ReCOMMUNITY	351.89	5220
24469	12/02/15	RIV03 RIVER SERVICES	2,900.00	5220
24470	12/02/15	SOU07 SOUTH JERSEY NEWSPAPERS CO.INC	329.07	5220
24471	12/02/15	STA13 STAPLES BUSINESS ADVANTAGE	317.85	5220
24472	12/02/15	VER07 VERIZON WIRELESS	1,219.09	5220
24473	12/02/15	VIR02 Virtua At Work Washington Twp	107.80	5220
24474	12/02/15	WES05 WESTVILLE BOARD OF EDUCATION	215,652.00	5220
24475	12/02/15	WES10 WESTVILLE FIRE DISTRICT NO. 1	34,621.90	5220
24476	12/02/15	WIL09 KELLY WILLIAMSON	100.00	5220
24477	12/02/15	WIN04 WINZINGER RECYCLING SYSTEMS	104.00	5220
24478	12/03/15	FIR04 FIRST COLONIAL COMMUNITY BANK	2,500.00	5232
24479	12/08/15	CNA01 CNA SURETY DIRECT BILL	107.50	5236
24481	12/21/15	36001 360 BUSINESS SOLUTIONS	1,500.00	5235
24482	12/21/15	ACT02 ACTION UNIFORM COMPANY	118.00	5235
24483	12/21/15	AFF01 AFFORDABLE HEATING&COOL. INC.	1,400.00	5235
24484	12/21/15	AME05 SOUTHERN NJ EMP. BENEFITS FUND	36,307.60	5235
24485	12/21/15	ARCO1 ARCTIC WOLF SPRINGWATER	21.90	5235
24486	12/21/15	AUTO5 AUTO ZONE, INC	440.04	5235
24487	12/21/15	BEA01 BEAVERBROOK MOTORS, INC.	325.00	5235
24488	12/21/15	BEL05 BELLMAWR TRUCK REPAIR CO., INC	3,372.02	5235
24489	12/21/15	BLU02 Blue wave Concepts, LLC	203.40	5235
24490	12/21/15	CAR04 CARR'S HARDWARE, INC.	140.32	5235
24491	12/21/15	CER01 CERTIFIED LABORATORIES INC.	261.56	5235
24492	12/21/15	CIT07 CITY OF SEA ISLE CITY	2,379.12	5235
24493	12/21/15	COM11 COMCAST CABLE	648.28	5235
24494	12/21/15	CRY01 CRYSTAL SPRINGS	180.00	5235
24495	12/21/15	CUS02 Custom Climate Inc.	1,050.00	5235
24496	12/21/15	DAV04 DAVE'S SWIFT PRINT	288.34	5235
24497	12/21/15	DOM01 DOMICO'S UPHOLSTERY CO, INC.	590.61	5235
24498	12/21/15	DOM02 DONNA M. DOMICO	65.63	5235
24499	12/21/15	FIO02 CHARLES A. FIORE, ESQ.	1,041.66	5235
24500	12/21/15	GAL01 GALL'S INCORPORATED	15.75	5235
24501	12/21/15	GEN02 GENERAL FIRE SALES & SERVICE	535.60	5235
24502	12/21/15	GLO11 GLO. CO. IMPROVEMENT AUTHORITY	741.51	5235
24503	12/21/15	GLO14 GLO. CO. UTILITIES AUTHORITY	31,969.26	5235
24504	12/21/15	GLO26 GLOUCESTER CO.MULCH FACTORY	432.00	5235
24505	12/21/15	GRE06 GREAT AMERICAN FINANCIAL SVCS	225.78	5235

Meeting Minutes

December 21, 2015
10:59 AM

BOROUGH OF WESTVILLE
Check Register By Check Date

Page No: 3

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num	
CURRENT - 1ST CURRENT - 1ST COLONIAL Continued						
24506	12/21/15	HAR07 HARDENBERGH INS GROUP, INC	500.00		5235	
24507	12/21/15	HUB01 LAWRENCE L. HUBERT	542.00		5235	
24508	12/21/15	LAU01 LAUREL LAWNMOWER SERVICE, INC.	1,225.32		5235	
24509	12/21/15	LOW01 LOWE'S BUSINESS ACCOUNT	768.59		5235	
24510	12/21/15	MAL05 MALEY & ASSOCIATES	979.87		5235	
24511	12/21/15	MAR18 MARLIN BUSINESS BANK	842.25		5235	
24512	12/21/15	MAS02 W.B. MASON CO., INC	254.53		5235	
24513	12/21/15	MCS01 MC SYSTEMS OF NJ, INC.	150.00		5235	
24514	12/21/15	MIC01 MICROSYSYSTEMS - NJ	120.00		5235	
24515	12/21/15	MIK01 MIKE'S SERVICE	1,454.05		5235	
24516	12/21/15	PAY01 PAYCHEX LOC #26	327.37		5235	
24517	12/21/15	PED01 PEDRONI FUEL COMPANY, INC.	3,804.08		5235	
24518	12/21/15	PUB02 PUBLIC SERVICE ELECTRIC & GAS	9,280.76		5235	
24519	12/21/15	REC07 ReCOMMUNITY	480.19		5235	
24520	12/21/15	RIE01 RIEHLS TOWING	45.00		5235	
24521	12/21/15	RRT01 R&R TIRE, LLC	28.75		5235	
24522	12/21/15	SCH08 SCHILEEN'S PUB	750.00		5235	
24523	12/21/15	SIL05 MICHAEL J. SILVANO,LLC	250.00		5235	
24524	12/21/15	SMI07 SMITH BROS. ORCHARDS, INC.	1,512.50		5235	
24525	12/21/15	SOU07 SOUTH JERSEY NEWSPAPERS CO.INC	125.97		5235	
24526	12/21/15	STA13 STAPLES BUSINESS ADVANTAGE	156.25		5235	
24527	12/21/15	STA22 STAPLES CREDIT PLAN	718.12		5235	
24528	12/21/15	TRU04 TRUGREEN CHEMLAWN, INC.	335.00		5235	
24529	12/21/15	VER03 VERIZON	426.00		5235	
24530	12/21/15	VIR02 Virtua At Work Washington Twp	107.80		5235	
24531	12/21/15	WAL01 MICHELLE R. WALLER	100.00		5235	
24532	12/21/15	WES10 WESTVILLE FIRE DISTRICT NO. 1	5,608.08		5235	
24533	12/21/15	WES11 WESTVILLE FREE PUBLIC LIBRARY	2,920.05		5235	
24534	12/21/15	WHE01 PNC BANK	11,220.93		5235	
24535	12/21/15	WIL09 KELLY WILLIAMSON	150.00		5235	
24536	12/21/15	WOR02 WORK 'N GEAR	1,636.03		5235	
Checking Account Totals			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:		104	0	678,087.34	0.00	
Direct Deposit:		<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>	
Total:		104	0	678,087.34	0.00	
DOG TAX TRUST						
321	12/21/15	MGL01 MGL PRINTING SOLUTIONS, INC.	316.00		5238	
Checking Account Totals			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:		1	0	316.00	0.00	
Direct Deposit:		<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>	
Total:		1	0	316.00	0.00	
WATER - 1ST COL WATER - 1ST COLONIA;						
8736	12/02/15	AFF01 AFFORDABLE HEATING&COOL. INC.	750.00		5223	
8737	12/02/15	ARA02 ARAMARK, INC.	1,480.71		5223	
8738	12/02/15	BRO02 BROADWAY ELECTRIC SUPPLY, INC.	80.80		5223	
8739	12/02/15	DOM02 DONNA M. DOMICO	128.70		5223	
8740	12/02/15	GRO02 GROFF TRACTOR NEW JERSEY LIMIT	111.60		5223	
8741	12/02/15	HAR08 THE HARTFORD-PRIORITY ACCOUNTS	93.68		5223	
8742	12/02/15	LAW02 LAWNMOWER PARTS, INC.	89.43		5223	

Meeting Minutes

December 21, 2015
10:59 AM

BOROUGH OF WESTVILLE
Check Register By Check Date

Page No: 4

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
WATER - 1ST COL WATER - 1ST COLONIA; Continued					
8743	12/02/15	MET01 MET LIFE	931.63		5223
8744	12/02/15	ONE01 ONE CALL CONCEPTS, INC.	27.30		5223
8745	12/02/15	POG01 POGUE, INC.	300.00		5223
8746	12/02/15	PUB02 PUBLIC SERVICE ELECTRIC & GAS	5,982.78		5223
8747	12/02/15	SOU07 SOUTH JERSEY NEWSPAPERS CO. INC	156.00		5223
8748	12/02/15	TRE01 TREASURER - STATE OF N.J.	1,267.00		5223
8749	12/02/15	UNI04 UNIVAR USA INC.	1,243.41		5223
8750	12/02/15	WOR02 WORK 'N GEAR	132.58		5223
8751	12/21/15	ADB01 A.D.B. SERVICES	360.00		5237
8752	12/21/15	AME05 SOUTHERN NJ EMP. BENEFITS FUND	15,560.40		5237
8753	12/21/15	DOM01 DOMICO'S UPHOLSTERY CO, INC.	259.39		5237
8754	12/21/15	HDS01 HD SUPPLY WATERWORKS, LTD.	1,016.00		5237
8755	12/21/15	IDE01 IDEXX DISTRIBUTION CORP.	5,494.48		5237
8756	12/21/15	LAC01 NICK LACOVARA	1,550.00		5237
8757	12/21/15	MAS02 W.B. MASON CO., INC	88.04		5237
8758	12/21/15	ONE01 ONE CALL CONCEPTS, INC.	23.58		5237
8759	12/21/15	PUB02 PUBLIC SERVICE ELECTRIC & GAS	5,432.17		5237
8760	12/21/15	SCH01 A. C. SCHULTES	1,085.00		5237
8761	12/21/15	WES18 POSTMASTER	510.06		5241
Checking Account Totals			<u>Amount Paid</u>	<u>Amount Void</u>	
	Checks:	<u>Paid</u>	<u>Void</u>		
		26	0	44,154.74	0.00
	Direct Deposit:	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>
	Total:	26	0	44,154.74	0.00
Report Totals			<u>Amount Paid</u>	<u>Amount Void</u>	
	Checks:	<u>Paid</u>	<u>Void</u>		
		146	0	775,720.31	0.00
	Direct Deposit:	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>
	Total:	146	0	775,720.31	0.00

Meeting Minutes

December 21, 2015
10:59 AM

BOROUGH OF WESTVILLE
Check Register By Check Date

Page No: 5

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	5-01	671,738.26	3,844.08	0.00	675,582.34
WATER UTILITY	5-05	<u>44,154.74</u>	<u>0.00</u>	<u>0.00</u>	<u>44,154.74</u>
	Year Total:	715,893.00	3,844.08	0.00	719,737.08
	A-16	25,995.23	0.00	0.00	25,995.23
	C-04	27,167.00	0.00	0.00	27,167.00
	D-17	316.00	0.00	0.00	316.00
	G-02	2,505.00	0.00	0.00	2,505.00
	Total of All Funds:	<u><u>771,876.23</u></u>	<u><u>3,844.08</u></u>	<u><u>0.00</u></u>	<u><u>775,720.31</u></u>