

**BOROUGH OF WESTVILLE**

Regular Council Meeting

165 Broadway

May 11, 2015~ 7:00 p.m.

*Agenda*

●.....●  
CALL TO ORDER

PLEDGE OF ALLEGIANCE

PUBLIC NOTICE

ROLL CALL

Mayor Welsh

Council President Ledrich     Councilman Mailley

Councilwoman Moan         Councilman Murtaugh

Councilman Rebel          Councilman Sims

ALSO PRESENT:

Borough Administrator Bittner

Borough Clerk/Tax Collector Helder

Chief of Police Whinna     Public Works Manager Domico

Borough Engineer Bryson    Borough Solicitor Scaffidi

**Mayor Welsh**

**OATH OF OFFICE FOR ELECTED PARKVIEW SCHOOL YOUTH OFFICIALS**

Mayor Jonathan Gambone

Council Member William Bittner

Council Member Alexis Franklin

Council Member Frank Maile

Council Member Jenni McCullough

Council Member Kelsey Pennington

Council Member Kayla Ripley

Municipal Clerk Jeremy Johnson

Tax Collector Connor Pierce

Chief Financial Officer Syraj Uddin

Borough Administrator Frank Jewell

Chief of Police Ryan Fritz

Court Administrator Victoria Mickles

Municipal Judge Nicolas Ocampo

Municipal Prosecutor Trey Shaw

Public Defender Taylor West

Lions Club Tail Twister Jenna Bryszewski

Lions Club President Brandon Sheppard

Solicitor Alyssa Orsini

Public Works Manager Erin Farley

Fire Chief Curtis Cabrera

Fire Marshall Afrin Akhter

Meeting Minutes of April 20, 2015

# Agenda

## COUNCIL COMMITTEES

**Celebration of Public Events:**

**Donna Moan, Chair**

*Paul C. Mailley & William C. Rebel*

**Finance & Accounting:**

**Michael O. Ledrich, Chair**

*Fritz H. Sims, Jr., Charles D. Murtaugh,  
John A. Bruno, Jr. Ex-Officio*

**Ordinance & Code Enforcement:**

**William C. Rebel, Chair**

*Fritz H. Sims, Jr. & Paul C. Mailley*

**Personnel:**

**Fritz H. Sims, Jr. Chair**

*Michael O. Ledrich & Charles D. Murtaugh*

**Planning & Business Development:**

**William C. Rebel, Chair**

*Donna Moan & Michael O. Ledrich*

**Public Buildings, Grounds, Parks & Playgrounds:**

**Charles D. Murtaugh, Chair**

*Michael O. Ledrich & Paul C. Mailley*

**Safety Committee, Public Safety & Municipal Court:**

**Charles D. Murtaugh, Chair**

*Michael O. Ledrich & Fritz H. Sims, Jr.*

**Water, Sewer, Highway, Street Lighting & Recycling:**

**Fritz H. Sims, Jr., Chair**

*Michael O. Ledrich & Donna Moan*

**Web Site:**

**Donna Moan, Chair**

*Charles D. Murtaugh, William C. Rebel,  
William Bittner, Jr., Ex-Officio*

## COMMITTEE REPORTS SUBMITTED FOR THE MONTH OF APRIL:

Clerk

Sewer

Construction

Tax Collector

Housing & Code Enforcement

Water

Engineer

**PUBLIC COMMENT ON AGENDA ITEMS ONLY:** (In order to be heard, individuals must go to the podium and speak into the microphone.) **PLEASE state your name & address for the record.** Members of the public shall be given up to five minutes to address the governing body.

## OLD BUSINESS:

**Public Hearing On:**

### **ORDINANCE NO. 2-2015 - 2015 SALARY ORDINANCE**

*Motion to Open \_\_\_\_\_ By \_\_\_\_\_ Sec. \_\_\_\_\_ Roll Call Vote*

*Motion to Close \_\_\_\_\_ By \_\_\_\_\_ Sec. \_\_\_\_\_ Roll Call Vote*

### **ORDINANCE NO. 2-2015 - 2015 SALARY ORDINANCE**

*Motion to \_\_\_\_\_ By \_\_\_\_\_ Sec. \_\_\_\_\_ Roll Call Vote*

## **Flooding & Train Issues**

### NEW BUSINESS:

**RESOLUTION NO. 61-2015**

**APPOINTING RILEY CARTY AS HONORARY POLICE OFFICER**

**Oath of office for Honorary Police Officer Riley Carty**

**RESOLUTION NO. 62-2015**

**APPROVING THE 2015 EMERGENCY MANAGEMENT PLAN FOR THE BOROUGH OF WESTVILLE**

**RESOLUTION NO. 63-2015**

**AUTHORIZING THE WATER CLERK TO CREDIT WATER CHARGES FOR ACCOUNT NO. 551, 302 HAZEL AVENUE,**

# Agenda

RESOLUTION NO. 64-2015                      AUTHORIZING FOR SUBMISSION TO SIGN A STRATEGIC PLAN FOR THE GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE FOR THE FISCAL GRANT CYCLE YEAR JULY 1, 2015 THROUGH JUNE 30, 2016

RESOLUTION NO. 65-2015                      AUTHORIZING THE EXEMPTION OF MUNICIPAL PROPERTIES FROM WATER CHARGES

- ❖ AUTHORIZATION TO APPROVE THE 2015 TAXI CAB LICENSE REQUEST FOR "ATLAS YELLOW CAB COMPANY" (Taxicab License fee Charge of \$50. per vehicle licensed.) Permitting pickup and delivery within the Borough.

Motion to \_\_\_\_\_ By \_\_\_\_\_ Sec. \_\_\_\_\_ Roll Call Vote

- ❖ APPROVAL TO SIGN MUNICIPAL APPROVAL CERTIFICATE REQUIRED BY DMV FOR BUSINESS LICENSE FOR MARVELOUS MOTORS (A USED CAR AUCTION BUSINESS LOCATED AT 600 Route 45, Suite A)

Motion to \_\_\_\_\_ By \_\_\_\_\_ Sec. \_\_\_\_\_ Roll Call Vote

## MONEY COLLECTED BY THE CLERK FOR THE MONTH OF APRIL:

|                    |                  |
|--------------------|------------------|
| Police Reports     | \$ 30.80         |
| Rent               | 575.00           |
| Death Certificates | 140.00           |
| Certified Marriage | 10.00            |
| Peddlers Permit    | 140.00           |
| Cat Licenses       | 48.00            |
| 200 Ft. list       | 10.00            |
| <b>TOTAL</b>       | <b>\$ 953.80</b> |

## BILLS & VOUCHERS:

List of Bills (Posted in hallway)                      Motion to *dispense with reading* of the bills.  
Motion to *pay all Bills and Vouchers* that are in order.

## COMMUNICATIONS:

- Letter from DARE of New Jersey advising they are discontinuing their program in New Jersey
- Letter from the State of New Jersey, Department of Transportation, declining the Borough's grant request for the resurfacing of High Street
- Letter from Justin Spositi (29 Duncan Avenue) regarding Thomas West Park
- PUBLIC NOTICE OF SALE OF PROPERTY FROM WOODBURY, NJ FOR at 55 DELAWARE STREET, WOODBURY
- Letter from Gloucester County regarding Local Citizens Transportation Advisory Committee

# Agenda

## **PUBLIC PORTION:**

(In order to be heard, individuals must go to the podium and speak into the microphone.)

**PLEASE state your name & address for the record.** Members of the public shall be given up to five minutes to address the governing body.

## **COMMENTS FROM GOVERNING BODY AND DEPARTMENT HEADS**

*Recess for Refreshments*

### **ITEMS FOR DISCUSSION: (Items Tabled from the April 20, 2015 meeting)**

- Recommendation from Administrator Bittner on rental fees at 128 Crown Point Road
- Shared Services for Vacant and Abandoned Properties

### **❖ RESOLUTION AUTHORIZING AN AGREEMENT TO ENTER INTO A SHARED SERVICES AGREEMENT FOR PARTICIPATION IN THE COUNTY-WIDE REGISTRY FOR ABANDONED REAL PROPERTY WITH COMMUNITY CHAMPIONS**

*Motion to \_\_\_\_\_ By \_\_\_\_\_ Sec. \_\_\_\_\_ Roll Call Vote*

- ❖ **RESOLUTION NO. 66-2015 AUTHORIZING AN EXECUTIVE SESSION TO DISCUSS PURCHASE, SALE, LEASE OF PROPERTY AND EMPLOYMENT AND CONTRACT NEGOTIATIONS**
- ❖ **RESOLUTION NO. 67-2015 APPOINTMENT OF THOMAS CARBIN TO THE POSITION OF CREW LEADER IN THE PUBLIC WORKS DEPARTMENT, effective May 13, 2015, , RETROACTIVE TO January 1, 2015, pending documentation**
- ❖ **RESOLUTION NO. xx-2015 AUTHORIZING THE LAND USE BOARD TO MAKE A DETERMINATION IF BLOCK 99, LOTS???? ARE IN NEED OF REDEVELOPMENT AN AREA IN NEED OF REDEVELOPMENT**
- ❖ **RESOLUTION NO. XX-2015 APPOINTING JOSIAH DOMICO AS A PART TIME LABORER IN THE PUBLIC WORKS DEPARTMENT AT \$9.50 PER HOUR, PENDING COMPLETION OF PRE-EMPLOYMENT REQUIREMENTS**
- ❖ **RESOLUTION NO. XX-2015 APPOINTING JANELLE ORSINI AS A PART TIME CLEAN COMMUNITIES SUMMER HELPER, AT \$9.00 AN HOUR, PENDING COMPLETION OF PRE-EMPLOYMENT REQUIREMENTS**

## *Agenda*

- ❖ RESOLUTION NO. XX-2015 AMENDING THE PERSONNEL POLICY TO REFLECT THE HUNBER OF HOURS GRANTED FOR VACATION TO 1 ADDITIONAL DAY AFTER 21 YEARS, 2 DAYS AFTER 25 YEARS 3 DAYS AFTER 30 YEARS AND 4 DAYS AFTER 35 YEARS
  
- ❖ *Introduction of Ordinance* AMENDING BOROUGH CODE, CHAPTER 373, VEHICLES AND TRAFFIC, CHANGING THE PERMITTED PARKING TIME ALONG BROADWAY FROM A ONE (1) HOUR TIME LIMIT TO A TWO (2) HOUR LIMIT; DESIGNATING PARKING IN FRONT OF 158 BROADWAY AS A FIVE (5) MINUTE PICKUP LOCATION

### MEETING ADJOURNMENT

Next meeting scheduled for June 15, 2015 @ 7:00 p.m.