

BOROUGH OF WESTVILLE

2015 Reorganization Meeting

165 Broadway

Monday, January 5, 2015 ~ 7 p.m.

Meeting Minutes

The meeting was called to order by Municipal Clerk Helder at 7:04 p.m. and the Salute and Pledge of Allegiance to the Flag followed.

The Clerk advised that this meeting had been duly advertised in accordance with the provisions of the "Open Public Meetings Act" by sending notice to the South Jersey Times of Woodbury, NJ and the Courier Post of Camden, NJ.

The Invocation was given by Pastor Fred Marz of the Westville United Methodist Church.

PUBLIC COMMENT ON AGENDA ITEMS ONLY: No comments received.

Senate President Stephen M. Sweeney administered the Oath of Office to Mayor Russell W. Welsh, Jr. and Council Members Charles D. Murtaugh, Fritz H. Sims, Jr. and Paul C. Mailley.

Senate President Sweeney addressed the meeting attendees and from a taxpayer's perspective he thanked Mayor and Council for doing a good job. Senate President Sweeney also stated that Westville is making strides and commented that it's not easy being a small town. Senate President Sweeney acknowledged former Mayor Bill Packer and commended Mr. Packer on his years of service and stated he was thrilled that Mayor and Council were recognizing him for his service to the Borough.

Mayor Welsh acknowledged elected officials in attendance, which included, Freeholder Frank DiMarco, Assemblyman Whip Wilson, Sheriff Carmel Morina, and Councilman Bill Packer from Woodbury Heights.

Present: Mayor Russell W. Welsh, Jr., Council Members: Donna Moan, Paul C. Mailley, Charles D. Murtaugh, William C. Rebel and Fritz H. Sims, Jr.

Also Present: Administrator William J. Bittner, Jr., Municipal Clerk and Tax Collector Christine A. Helder, Public Works Manager Donna Domico, Police Chief William Whinna and Solicitor Timothy Scaffidi

Absent: Council President Michael O. Ledrich

ITEMS OF BUSINESS:

Councilman Murtaugh made a motion to nominate Councilman Michael O. Ledrich as Council President that was seconded by Councilman Rebel. *Motion unanimously approved by voice vote.*

Mayor Welsh read a Proclamation honoring William C. Packer, III for his many years of service to the Borough as Mayor and Councilman.

Mr. Packer thanked Mayor Welsh, Council Members and residents for their support.

Mayor Welsh made an award presentation to Hudson Bail Bonds owners, Erin Ruggiero & Hudson Brice of 200 Broadway for the best decorated business. Virginia Dickerson of 31 Delsea Drive won the award for Best Decorated Home.

PUBLIC COMMENT ON AGENDA ITEMS ONLY: No comments received.

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NEW BUSINESS:

RESOLUTION NO. 1-2015 APPROVING RESOLUTIONS OF CONSENT

A motion to approve Resolution No. 1-2015 was made by Councilwoman Moan and seconded by Councilman Rebel. *Motion unanimously approved by roll call vote.*

Municipal Clerk Helder read the Consent Agenda and advised that *(Resolutions 2 through 29) are considered to be routine by the Borough of Westville and will be enacted by one motion and that there would be no formal discussion of these items. If discussion is desired, this item would be removed from the Consent Agenda and considered separately.*

RESOLUTION NO. 2-2015	ADOPTING A TEMPORARY BUDGET
RESOLUTION NO. 3-2015	DESIGNATING DEPOSITORIES
RESOLUTION NO. 4-2015	AUTHORIZING A PETTY CASH FUND
RESOLUTION NO. 5-2015	FIXING THE RATE OF INTEREST
RESOLUTION NO. 6-2015	DESIGNATING LEGAL PUBLICATIONS
RESOLUTION NO. 7-2015	ADOPTING ROBERTS RULES OF ORDER
RESOLUTION NO. 8-2015	EXECUTING PROFESSIONAL AGREEMENTS
RESOLUTION NO. 9-2015	RISK MANAGEMEMENT AGREEMENT (APPOINTING HARDENBERGH INSURANCE AS RMC)
RESOLUTION NO. 10-2015	DESIGNATING BOROUGH COUNCIL MEETING DATES
RESOLUTION NO. 11-2015	CHARGING YEAR END PENALTY ON TAXES, WATER OR SEWER THAT ARE DELINQUENT
RESOLUTION NO. 12-2015	ADOPTING A CASH MANAGEMENT PLAN
RESOLUTION NO. 13-2015	DESIGNATING MUNICIPAL OFFICIALS AS CONTACT PERSONS FOR TRICOJIF FOR EPL
RESOLUTION NO. 14-2015	DESIGNATING TAX SEARCH/ASSESSMENT SEARCH OFFICERS
RESOLUTION NO. 15-2015	DESIGNATING OPEN PUBLIC RECORDS REQUEST (OPRA) CUSTODIAN & DEPUTY CUSTODIAN OF RECORDS

NEW BUSINESS: (Continued)

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RESOLUTION NO. 16-2015	OMIT FROM TAX SALE REAL PROPERTY-EQUAL MONTHLY INSTALLMENTS
RESOLUTION NO. 17-2015	ISSUANCE OF DUPLICATE TAX SALE CERTIFICATE
RESOLUTION NO. 18-2015	AUTHORIZING A SERVICE CHARGE FOR RETURNED CHECKS
RESOLUTION NO. 19-2015	BIDDING BY MUNICIPAL OFFICERS AT TAX SALE
RESOLUTION NO. 20-2015	AUTHORIZING IN REM FORECLOSURE
RESOLUTION NO. 21-2015	AUTHORIZING PURCHASING UNDER STATE CONTRACTS
RESOLUTION NO. 22 -2015	AUTHORIZING OFFICIALS TO FILE PROOF OF CLAIMS FORMS WITH THE UNITED STATES BANKRUPTCY COURT
RESOLUTION NO. 23-2015	AUTHORIZING A TAX SALE PURSUANT TO N.J.S.A. 54:5-10
RESOLUTION NO. 24-2015	APPROVING A \$25.00 FEE FOR ISSUANCE OF TAX SALE CERTIFICATES OF REDEMPTION
RESOLUTION NO. 25-2015	APPOINTING A FUND COMMISSIONER AND ALTERNATE FUND COMMISSIONER FOR THE TRICO JIF
RESOLUTION NO. 26-2015	APPOINTING OFFICIALS
RESOLUTION NO. 27-2015	APPOINTMENT OF PUBLIC AGENCY COMPLIANCE OFFICER-AFFIRMATIVE ACTION
RESOLUTION NO. 28-2015	AUTHORIZING AGREEMENT WITH "VIRTUA AT WORK"
RESOLUTION NO. 29-2015	AUTHORIZING THE TAX COLLECTOR TO PROCESS, WITHOUT FURTHER ACTION ON THE PART OF THE GOVERNING BODY, THE CANCELLATION OF ANY PROPERTY TAX OR DELINQUENCY, OR CHARGES AND FEES IMPOSED BY THE MUNICIPALITY OF LESS THAN \$10.00

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A motion to approve Resolution Nos. 2 through 29, 2015 was made by Councilman Rebel and seconded by Councilman Murtaugh. *Motion unanimously approved by roll call vote.* (Council Member Murtaugh abstained from voting on line item #25 on Resolution No. 26-2015 and Council Member Sims abstained from voting on line item #26 on Resolution No. 26-2015.)

PUBLIC COMMENT: No comments from the public were received.

COMMENTS FROM GOVERNING BODY AND DEPARTMENT HEADS:

- ❖ Chief Whinna congratulated Mayor Welsh and the Council Members on their re-election.
- ❖ Councilwoman Moan wished everyone a Happy New Year and welcomed Paul Mailley to Council and thanked Mr. Packer for his years of service.
- ❖ Municipal Clerk Helder said good bye to Mr. Packer and welcomed the newest member of Council Paul Mailley.
- ❖ Councilman Sims thanked his family for their support and wished everyone a Happy New Year and thanked Mr. Packer for his service.
- ❖ Councilman Murtaugh thanked his family and the County Elected Officials for attending and Mr. Packer for his years of service.
- ❖ Councilman Rebel wished everyone a Happy New Year and thanked Mr. Packer for his years of service.
- ❖ Public Works Manager Domico congratulated Mayor Welsh and the other council members and thanked Mr. Packer.
- ❖ Mayor Welsh thanked his family for attending and discussed 2014 accomplishments, which included the return of the Construction Department to the Borough of Westville. Mayor Welsh also commented on the excellent level of service provided by Public Works Manager Domico and her staff and acknowledged the Administrative Staff and the services they provide. Mayor Welsh also complimented the Police Department and recognized the re-appointed of new professionals and thanked all the citizen volunteers. Mayor Welsh recognized Council President Ledrich and all the Council Members for their work. Mayor Welsh also thanked members of the web site committee for the new state of the art web site. Mayor Welsh expressed his gratitude to all Borough employees for their work and thanked the residents who voted for him and reinforced that he considers it a privilege to be the Mayor.

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The Benediction was given by Pastor Fred Marz of the Westville United Methodist Church.

The Meeting adjourned at 7:39 p.m.

Respectively Submitted,

Christine A. Helder
CMC/Municipal Clerk

Next meeting scheduled for January 26, 2015 @ 7:00 p.m.