

BOROUGH OF WESTVILLE  
165 Broadway, Westville, NJ 08093  
Special Council Meeting  
September 29, 2014 5 - 7:00 P.M.  
*Meeting Minutes*

Mayor Welsh called the meeting to order at 7:00 p.m., followed by the Pledge of Allegiance.

The Clerk read the public notice and roll call was taken, with the following persons in attendance:

*Present:* Mayor Russell W. Welsh, Jr., Council President Michael O. Ledrich,  
Council Members: Donna Moan, Charles Murtaugh and Fritz Sims

*Also Present:* Administrator William J. Bittner, Jr., Municipal Clerk/Tax Collector  
Christine A. Helder, Chief Whinna and Solicitor Timothy Scaffidi

*Absent:* Councilman William C. Packer, III, Councilman William C. Rebel and  
Public Works Manager Domico

**OLD BUSINESS:**

*Public Hearing On:*

❖ **ORDINANCE NO. 7-2014 ~ ADOPTING A REDEVELOPMENT PLAN FOR  
PARCELS WITHIN THE PARK AVENUE NON-CONDEMNATION  
REDEVELOPMENT AREA**

Solicitor Scaffidi advised the Ordinance was originally introduced in "Title only" and forwarded to the Land Use Board Solicitor Gary Thompson, in anticipation of certain actions to be taken by the Planning Board. Solicitor Scaffidi advised he received a letter from Solicitor Thompson dated September 18, 2014, noting that their September 8, 2014 meeting did not take place which means they did not adopt a formal Resolution to accept the Redevelopment Plan (they did have a formal meeting in August where they voted to approve the Plan and attachments; however, they did not adopt a Resolution at that meeting.)

Solicitor Scaffidi further advised Ordinance No. 7-2014 would require a formal Resolution approved by the Planning Board at their September 8, 2014 meeting. Solicitor Scaffidi advised that he received a letter from Land Use Board Solicitor Thompson advising him that Resolution 14-07, to recommend adoption of the Redevelopment Plan, is scheduled to be adopted at the Land Use Board's October 6, 2014 meeting.

Solicitor Scaffidi stated that based on the information received from Land Use Board Solicitor Thompson, he would recommend there be a motion not to have the Public Hearing tonight for Ordinance 7-2014 and that there be a motion to amend Ordinance No. 7-2014, paragraph #10, changing the Land Use Board Resolution from 14-06 to 14-07 and that Ordinance No. 7-2014 not be adopted until after Resolution 14-07 is approved at the October 6, 2014 Land Use Board meeting. Solicitor Scaffidi noted Ordinance No. 7-2014 should be rescheduled for a Public Hearing for the October 20, 2014 Borough

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A motion to table the Public Hearing for Ordinance No. 7-2014 was made by Councilman Murtaugh and seconded by Councilwoman Moan. *Motion was unanimously approved by voice vote.*

A motion to amend Ordinance No. 7-2014, specifically the 10<sup>th</sup> "Whereas" paragraph that should read "Whereas following the presentation by the Professional Planner and an opportunity for the public comment, the Planning Board adopted Resolution No. 14-07 entitled "Resolution" a copy of which is attached as "Exhibit A" hereto and resolved that the Proposed Redevelopment Plan was consistent with the Borough's Master Plan and recommending that the Proposed Redevelopment Plan be adopted by the Borough Council; " and that this should be inserted in the amended Ordinance No. 7-2014 with the understanding that the amended Ordinance would not be published until after the October 6, 2014 Planning Board Meeting to confirm that Resolution No. 14-07 was approved so that the public hearing could be held on October 20, 2014 was made by Council President Ledrich and seconded by Councilman Moan. *Motion unanimously approved by roll call vote.*

*Public Hearing On:*

- ❖ BOND ORDINANCE NO. 8- 2014 ~ AUTHORIZING REHABILITATION OF BOROUGH OWNED PROPERTIES AND INSTALLATION OF A TRAFFIC SIGNAL FOR THE BOROUGH OF WESTVILLE, COUNTY OF GLOUCESTER APPROPRIATING THE SUM OF \$275,000.00 THEREFOR; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE BOROUGH OF WESTVILLE, COUNTY OF GLOUCESTER, NEW JERSEY IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO \$261,250.00; MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING

Mayor Welsh asked Administrator Bittner to provide additional information on this Ordinance. Administrator Bittner advised the money will cover the cost to complete the roof at 165-167 Broadway, as well as the red light at Broadway and Olive Street; should the Borough not receive a grant, this Bond would fund the entire project. Council President Ledrich commented the County refused to fund the red light project, even though it is a County road. Administrator Bittner also confirmed the cost to finish the roof is \$100,000. Administrator Bittner advised this will be a long-term debt and guessed that the interest rate would be about 3 or 4 percent.

A motion to open the meeting to the public was made by Council President Ledrich and seconded by Councilman Murtaugh. *A motion to open the meeting to the public was*

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*unanimously approved by voice vote.* Hearing no comment, a motion to close the meeting to the public was made by Councilman Murtaugh and seconded by Councilwoman Moan. *Motion unanimously approved by voice vote.*

A motion to approve Ordinance No. 8-2014 was made by Council President Ledrich and seconded by Councilman Murtaugh and *unanimously approved by roll call vote.*

*Public Hearing On:*

- ❖ **ORDINANCE No. 9-2014 ~ AUTHORIZING THE ACCEPTANCE OF A TRANSFER OF PROPERTY OWNED BY THE FLOTILLA FOUNDATION OF GLOUCESTER COUNTY KNOWN AS 929 EDGEWATER AVENUE (BLOCK 19, LOT 6) TO THE BOROUGH OF WESTVILLE, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY**

Administrator Bittner advised this Ordinance will allow the Borough to take possession of the property vacated by the Flotilla Foundation.

A motion to open the meeting to the public was made by Councilman Sims and seconded by Councilwoman Moan and *was unanimously approved by voice vote.* Hearing no comment, a motion to close the meeting to the public was made by Councilman Murtaugh and seconded by Council President Ledrich. *Motion unanimously approved by voice vote.*

A motion to approve Ordinance No. 9-2014 was made by Council President Ledrich and seconded by Councilman Murtaugh. *Motion unanimously approved by roll call vote.*

- ❖ **RESOLUTION NO. 127-2014 ~ SUPPORTING THE NEW JERSEY, DEPARTMENT OF TRANSPORTATION (NJDOT) ESTABLISHING BUS STOPS LOCATED ALONG ROUTE 47 (DELSEA DRIVE) NORTHBOUND AT BURR AVENUE, WEST AVENUE, BROADWAY (C.R. 551) and ROUTE 47 (DELSEA DRIVE) SOUTHBOUND AT OLIVE STREET, ALMONESSON ROAD, DUNCAN AVENUE, CENTER STREET AND BROADWAY (C.R. 551)**

Administrator Bittner confirmed NJDOT is not adding more bus stops but rather making the ones already in existence "official stops".

A motion to approve Resolution No. 127-2014 was made by Councilman Sims and seconded by Council President Ledrich *Motion unanimously approved by roll call vote.*

- ❖ **REQUEST From Patrolman Matthew Umba to receive reimbursement of ½ the cost of the Borough's Single Coverage Premium, for waiving medical coverage.**

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Administrator Bittner stated that the new increase in healthcare premium will be approximately 3%.

Motion to approve the request from Patrolman Umba was made by Council President Ledrich and seconded by Councilman Murtaugh and *unanimously approved by roll call vote.*

- ❖ LETTER of resignation from Patrolman Matthew Carroll, effective Wednesday, October 15, 2014

A motion to accept the letter of resignation made by Councilman Murtaugh and seconded by Council President Ledrich and *unanimously approved by roll call vote.*

Administrator Bittner commented this is the second time Borough Police Officer was hired by West Deptford and he will explore the possibility of recovering the costs of uniforms and training with Solicitor Scaffidi.

- ❖ STANDARD OPERATING PROCEDURES (SOP) Establishing Guidelines and Regulations Governing Utilization of the Nasal Narcan administered by the Westville Police Department

Chief Whinna advised the kits are provided by the County for victims of heroin overdoses. A brief discussion took place on training officers, subsidizing the program and procedures for administering the drug and the possibility of recovering the costs from the recipient of the Narcan application. Council President Ledrich expressed his concern about residents absorbing the costs of Narcan when the County sponsored program expires.

- ❖ MISS WESTVILLE PAGEANT Mayor Welsh requested the Pageant be placed on the Borough's insurance policy for one day, Sunday, November 9, 2014.

A motion to add the Pageant to the Borough's insurance policy for November 9, 2014, was made by Council President Ledrich and seconded by Councilman Murtaugh. *Motion was unanimously approved by voice vote.*

- ❖ INSTALLATION OF A CROSSWALK at Poplar Avenue and Delsea Drive.

Councilman Murtaugh advised he was approached by a resident regarding the Poplar Avenue and Delsea Drive bus stop for Gateway Regional District School. The resident asked if a crosswalk could be installed due to the high volume of traffic at this location. Chief Whinna added that he spoke with a representative at Gateway Regional High

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School to possibly have the bus stop moved and remarked that Gateway was not receptive to the idea.

- ❖ RESOLUTION NO. 128-2014 ~ PETITIONING THE STATE OF NEW JERSEY, DEPARTMENT OF TRANSPORTATION (NJDOT) TO INSTALL A CROSSWALK AT POPLAR AVENUE AND DELSEA DRIVE FOR THE SAFETY OF GATEWAY REGIONAL SCHOOL DISTRICT STUDENTS
  - ❖ A motion to petition the State of New Jersey Department of Transportation (NJDOT) to install a crosswalk at Poplar Avenue and Delsea Drive and to include adoption of Resolution No. 128-2014 was made by Councilman Murtaugh The motion was seconded by Council President Ledrich. *Motion unanimously approved by roll call vote.*

COMMUNICATIONS:

- ❖ PUBLIC NOTICE FROM Westville Methodist Church regarding installation of handicap parking (Land Use Board Application)
- ❖ Report on Online Payments for Taxes, Water, Sewer  
Municipal Clerk Helder provided an update on the progress of online tax, water and sewer payments.
- ❖ Correspondence from Wendy Keys, Communications Director-March of Dimes, regarding World Prematurity Day on November 17, 2014  
Mayor Welsh advised they received a request to light up the building in purple on November 17, 2014. Mayor Welsh stated that he will talk with Public Works Manager Domico regarding the Purple lights.

PUBLIC PORTION:

No comments were received from the Public

- ❖ Municipal Clerk Helder read Executive Resolution No. 129-2014 for an EXECUTIVE SESSION TO DISCUSS EMPLOYMENT ISSUES WITHIN THE POLICE DEPARTMENT

A motion to approve Resolution No. 129-2014 was made by Council President Ledrich and seconded by Councilman Sims. *Motion unanimously approved by voice vote.*

*Time In: 7:35 pm*

*Time Out: 7:50 pm*

Chief Whinna was authorized to provide the name of a person to fill the open position within the Police Department and to further fill the SLEO II position if it becomes vacant prior to the October 20<sup>th</sup> Council Meeting, on a motion made by Council President Ledrich, seconded by Councilwoman Moan. The motion was unanimously approved by voice vote.

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- ❖ Mayor Welsh discussed correspondence he received from residents and confirmed he will be talking with each individual:
  - Susan Luckins, 121" A" Duncan Avenue has flooding issues and,
  - Barbara Lessick, Summit Avenue, has a concern about how the Borough salts and plows her street
  
- ❖ Municipal Clerk Helder reminded Council about the "Elected Officials Seminar" scheduled for December 9, 2014 at Nicolosi's.

A motion to adjourn the meeting was made by Councilman Sims and seconded by Councilwoman Moan. *Motion was unanimously approved by voice vote.*

*The meeting adjourned at 7:55 p.m.*

*Respectively Submitted,*

*Christine A. Helder  
CMC/Municipal Clerk*

*Next meeting scheduled for October 20, 2014*