

BOROUGH OF WESTVILLE
Regular Council Meeting
165 Broadway
October 20, 2014 ~ 8:00 p.m.
Meeting Minutes

Mayor Welsh called the meeting to order at 8:00 p.m., followed by the Pledge of Allegiance.

Mayor Welsh advised those in attendance that if anyone would like to speak during the meeting, to come up to the microphone

The Municipal Clerk read the public notice and roll call was taken, with the following persons in attendance:

Present: Mayor Russell W. Welsh, Jr. Council Members: Donna Moan, Charles Murtaugh, William C. Packer, III, William Rebel and Fritz Sims

Also Present: Administrator William J. Bittner, Jr., Municipal Clerk/Tax Collector Christine A. Helder, Public Works Manager Donna Domico, Engineer Jon Bryson, Chief Whinna and Solicitor Timothy Scaffidi

Absent: Council President Michael Ledrich

A motion to approve the September 15, 2014 meeting minutes was made by Councilman Packer and seconded by Councilman Rebel. *Motion was approved by unanimous voice vote.*

Mayor Welsh administered the Oath of Office to Special Law Enforcement Officers II (SLEO II) Robert Bernauer, Kevin Lokaj and Jacob Sorg.

PUBLIC COMMENT ON AGENDA ITEMS ONLY:

- ❖ Alfred Achilles, 19 Delsea Drive, inquired about the letter from the State of New Jersey, Division of Alcoholic Beverage Control regarding Liquor Licenses. Clerk Helder advised this was confirmation from the State that two liquor licenses have not yet been renewed.
- ❖ Joyce Lovell, 328 Summit Avenue, asked for clarification on Ordinance No. 8-2014.

Discussion took place regarding the position of Full Time Police Officer. Councilman Murtaugh advised, with the departure of a full time police officer, the Personnel Committee charged Chief Whinna and his staff with choosing a replacement. Upon completion of the interview process, Michael Mangiaracina, Jr. was recommended to fill the full time police officer position.

A motion to appoint Michael Mangiaracina, Jr. to a full time police officer was made by Councilman Murtaugh and seconded by Councilman Sims. *Motion unanimously approved by roll call vote.*

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NEW BUSINESS:

- ❖ RESOLUTION NO. 130-2014 ~ APPOINTING MICHAEL MANGIARACINA, JR. TO THE POSITION OF FULL TIME POLICE OFFICER

A motion to approve Resolution No. 130-2014 was made by Councilman Murtaugh and seconded by Councilwoman Moan. *Motion unanimously approved by roll call vote.*

Mayor Welsh administered the Oath of Office to Police Officer Michael Mangiaracina, Jr.

REPORTS OF THE COMMITTEES FOR SEPTEMBER

A motion to approve the reports, as submitted, was made by Councilwoman Moan and seconded by Councilman Packer. *Motion was unanimously approved by voice vote.*

NEW BUSINESS:

Letter from Land Use Board notifying Mayor and Council of adoption/memorialization of Resolution No. 14-07 on October 6, 2014, AUTHORIZING TRANSMITTAL OF A REDEVELOPMENT PLAN TO MAYOR AND COUNCIL RE: BLOCK 40, LOTS 1, 12 AND 12:01; BLOCK 41, LOTS 1 AND 3 AND BOROUGH RIGHT-OF-WAY ASSOCIATED WITH PARK AVENUE BETWEEN GATEWAY BOULEVARD & CROWN POINT ROAD

OLD BUSINESS:

Public Hearing On

- ❖ ORDINANCE NO. 7-2014 ~ ADOPTING A REDEVELOPMENT PLAN FOR PARCELS WITHIN THE PARK AVENUE NON-CONDEMNATION REDEVELOPMENT AREA (Amended to reflect Land Use Board Resolution 14-07.)

A motion to open the meeting to the public was made by Councilman Sims and seconded by Councilwoman Moan. Hearing no comment, a motion to close the meeting to the public was made by Councilman Rebel and seconded by Councilman Packer. *Motion unanimously approved by voice vote.*

A motion to approve Ordinance No. 7-2014 was made by Councilman Packer and seconded by Councilman Murtaugh. *Motion unanimously approved by roll call vote.*

Public Hearing On

- ❖ ORDINANCE NO. 8-2014 ~ AUTHORIZING REHABILITATION OF BOROUGH OWNED PROPERTIES AND INSTALLATION OF A TRAFFIC SIGNAL FOR THE BOROUGH OF WESTVILLE, COUNTY OF GLOUCESTER APPROPRIATING THE SUM OF \$275,000.00 THEREFOR; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE BOROUGH OF WESTVILLE, COUNTY OF GLOUCESTER, NEW JERSEY IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO \$261,250.00; MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND

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OLD BUSINESS: (Continued)

AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING (Due to the error in publication notice, a 2nd hearing was required.)

A motion to open the meeting to the public made by Councilman Packer and seconded by Councilman Murtaugh. Hearing no comment, a motion to close the meeting to the public was made by Councilman Rebel and seconded by Councilman Packer. *Motion unanimously approved by voice vote.*

A motion to approve Ordinance No. 8-2014 was made by Councilman Packer and seconded by Councilman Murtaugh. *Motion unanimously approved by roll call vote.*

FLOODING & TRAIN ISSUES: No new issues to report

NEW BUSINESS:

- ❖ **RESOLUTION NO. 131- 2014 ~ ENDORSING THE APPLICATION & SUBMISSION OF GRANT APPLICATION AND EXECUTION OF AGREEMENT FOR MUNICIPAL AID FROM THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR LOCAL AID FOR THE RESURFACING AND SAFETY IMPROVEMENTS TO RYAN AVENUE #00599**

Public Works Manager Domico mentioned the priority of streets to be repaired was discussed in the staff meeting and stated High Street was the priority. Administrator Bittner advised there have been complaints about the condition of Ryan Avenue and commented Engineer Bryson had inspected the street before the grant issue surfaced. Administrator Bittner further advised this is commerce for the town and part of the Industrial Park that houses Westville businesses. Public Works Manager Domico confirmed they do receive complaints about Ryan Avenue. Engineer Bryson confirmed the State Department of Transportation will prioritize which street needs the work - High Street or Ryan Avenue.

A motion to approve Resolution No. 131-2014 was made by Councilman Packer and seconded by Councilman Rebel. *Motion unanimously approved by roll call vote.*

- ❖ **RESOLUTION NO. 132-2014 ~ ENDORSING THE APPLICATION & SUBMISSION OF THE GRANT APPLICATION AND EXECUTION OF AGREEMENT FOR MUNICIPAL AID FROM THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR LOCAL AID FOR THE RESURFACING AND SAFETY IMPROVEMENTS TO HIGH STREET #00555**

A motion to approve Resolution No. 132-2014 was made by Councilman Murtaugh and seconded by Councilman Packer. *Motion unanimously approved by roll call vote.*

- ❖ **RESOLUTION NO. 133-2014 ~ AMENDING PERSONNEL POLICIES & PROCEDURES**

Administrator Bittner advised this amendment was granting Election Day off as a paid holiday for the Administrative Office personnel that was taken from the Personnel Policy

A motion to approve Resolution No. 133-2014 was made by Councilman Sims and seconded by Councilman Packer. *Motion unanimously approved by roll call vote.*

Mayor and Council approved giving the Administrative staff off the day after Thanksgiving, November 28th.

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NEW BUSINESS: (Continued)

CONSENT AGENDA FOR THE FOLLOWING ITEMS:

- ❖ RESOLUTION NO. 134-2014 ~ AUTHORIZING THE WATER CLERK TO CREDIT WATER ACCT. NO. 349 FOR 52 EDGEWATER AVENUE IN THE AMOUNT OF \$80.30 & ACCT. NO. 1276 FOR 36 E. OLIVE STREET, IN THE AMOUNT OF \$80. DUE TO BILLING ERRORS
- ❖ RESOLUTION NO. 135-2014 ~ AUTHORIZING THE WATER CLERK TO CREDIT WATER ACCT. NO. 719, IN THE AMOUNT OF \$244.85 & ACCT. NO. 1433 IN THE AMOUNT OF \$290.83 & ACCT. NO. 1557 IN THE AMOUNT OF \$3,432.11, DUE TO BILLING ERRORS
- ❖ RESOLUTION NO. 136-2014 ~ AUTHORIZING THE PLACEMENT OF PROPERTY MAINTENANCE LIENS ON BLOCK 38, LOT 10 (\$176.25) & BLOCK 95, LOT 17 (\$117.86)
- ❖ RESOLUTION NO. 137-2014 ~ AUTHORIZING THE WATER AND SEWER CLERK TO REMOVE WATER AND SEWER CHARGES FOR ACCOUNT NO. 570, 450 GATEWAY BOULEARD, TOTALLING \$95.93, DUE TO BILLING ERROR

A motion to approve Consent Agenda Resolution Nos. 134-137, 2014 was made by Councilman Sims and seconded by Councilman Packer. *Motion unanimously approved by voice vote.*

- ❖ REQUEST FOR VARIANCE OF "NOISE ORDINANCE".
Administrator Bittner commented he received a request from PSE&G regarding the construction on the railroad. Administrator Bittner advised Public Service is required to finish the project by June 2015 and as a result will have to work 24 hours a day, beginning this winter. Public Service is going to take a line out of service over the railroad tracks for 72 hours at a time and as a result will have to work during that timeframe to get the work completed while the line is down. Administrator Bittner commented he was advised by Public Service that the worst noise will be from the trucks when they are backing up. Administrator Bittner stated people who live in that area have been given cards with contact numbers for Public Service. Administrator Bittner will also put the number on the web site. Administrator Bittner reminded everyone that this noise will not be 24 hours a day 7 days a week; but rather only when Public Service is working on the overhead line which is a 72 hour timeframe.

A motion to approve a Variance for the "Noise Ordinance" was made by Councilman Packer and seconded by Councilman Rebel. *Motion unanimously approved by voice vote.*

- ❖ DISCUSSION OF CY2014 BEST PRACTICES (*Required by Division of Local Government Services, Local Finance Notice 2014-16*) took place.

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NEW BUSINESS: (Continued)

Administrator Bittner advised the Best Practice List is directly tied to State Aid and if the Borough does not answer 80% of the questions in an affirmative manner, a percentage of State Aid may be held back.

Administrator Bittner discussed two of the new questions on the List:

Question #11 - Addresses "authorities" that have been created by the Municipality and includes Fire Districts. The Best Practice List requires a yearly discussion of the Fire District to make sure they are efficient and that the Borough agrees with what they are doing.

Question #39 -Addresses Sharing of Health Benefits. Administrator Bittner stated currently employees pay a portion of the premium for their health benefits and if an employee chooses to opt out of the Municipality offered health benefits program because they are eligible through either a parent's or spouse's plan, the Municipality reimburses them 1/2 of a single rate as a "cost savings" incentive. Administrator Bittner mentioned that while Municipalities use this incentive to help reduce expenses, the State wants this enticement to go away.

Administrator Bitter advised the Borough answered 84 questions on the list and State Aid will not be withheld.

- ❖ Discussion of Halloween Curfew took place. Police Chief Whinna recommended an 8 p.m. curfew. Solicitor Scaffidi suggested to Chief Whinna that if his officers encounter an individual under the age of 18, after curfew, they should ask them if they have permission from their parents to be out after curfew. The 8 p.m. curfew will be in effect from Monday October 27th through Friday, October 31st, 2014.

A motion to approve the curfew was made by Councilman Packer and seconded by Councilman Murtaugh. *Motion unanimously approved by voice vote.*

MONEY COLLECTED BY THE CLERK FOR THE MONTH OF SEPTEMBER:

Police Reports	\$99.38
Rent	\$1,125.00
Death Certificates	\$375.00
Marriage Licenses	\$168.00
Certified Marriage	\$40.00
Street Opening Permit	\$10.00
TOTALS	\$1,817.38

BILLS & VOUCHERS:

The Clerk advised that the List of Bills was posted in the Hallway.

A motion to dispense with reading of the bills was made by Councilman Packer and seconded by Councilwoman Moan. *Motion unanimously approved by voice vote.*

A motion to pay all bills and vouchers that are in order was made by Councilman Sims and seconded by Councilwoman Moan. *Motion unanimously approved by roll call vote.*

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COMMUNICATIONS:

- ❖ Discussion took place on issues previously presented by Susan Luckins of 121A Duncan Avenue regarding her property
- ❖ State of New Jersey Division of Mental Health & Addiction Services - Auxiliary of Ancora Psychiatric Hospital's Holiday Angel Project 2014. (*request for donations of pre-packaged store bought cookies, grooming supplies, body wash, shampoo, deodorant*)
- ❖ Meeting Minutes for September Gloucester County Utilities Authority
- ❖ Notice from State Division of Alcoholic Beverage Control re: LICENSES NOT RENEWED FOR THE 2014-2015 TERM.
- ❖ Meeting Minutes of April 2nd & September 3rd, 2014 from Environmental Commission
- ❖ Certification of Table of Equalized Valuations from Division of Taxation
- ❖ Gloucester County Board of Taxation - 2014 Abstract of Ratables
- ❖ PSE&G Notice regarding rate adjustments
- ❖ Public Notice - Notice of filing for Basic Generation Service Charges (BGS)
- ❖ Notice - NJ Transit Corporation - 2014 Request for Federal Financial Assistance
- ❖ Notice - NJ Transit regarding Senior Citizen & Disabled Resident Transportation

PUBLIC PORTION:

- ❖ Joyce Lovell, 328 Summit Avenue, discussed Environmental Commission activities and issues on Olive Street.

COMMENTS FROM MAYOR/COUNCIL/DEPARTMENT HEADS

- ❖ Councilwoman Moan thanked everyone for their help with the Fall Festival
- ❖ Councilman Packer thanked everyone for doing a good job at the Fall Festival
- ❖ Councilman Rebel stated he heard it was a great event and apologized for not being able to attend
- ❖ Public Works Manager Domico confirmed Broadway looked good and thanked her staff for doing such a good cleanup. Public Work Manager Domico advised her staff moved the "Courtroom and Borough Council Chambers" sign from 114 Crown Point Road to 165 Broadway. Public Works Manager Domico stated "Ms. Luckins is not here but one of the things on her agenda is to clean the pond again in February" and will talk with Administrator Bittner regarding the expense for this project". Public Works Manager Domico also requested that the Ordinance committee revisit the "street opening permit fee" that is too low.
- ❖ Mayor Welsh asked Joyce Lovell to send all communications to the Municipal Clerk prior to the meeting. Municipal Clerk Helder commented that Ms. Lovell should request information to be placed on the agenda.
- ❖ Mayor Welsh commended everyone who worked on the Fall Festival

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Municipal Clerk Helder read Executive Resolution No. 138-2014 to discuss Personnel matters within the Public Works and Police Departments.

A motion to approve Resolution No. 138-2014 was made by Councilman Rebel and seconded by Councilwoman Moan. *Motion unanimously approved by roll call vote.*

Time In: 9:17 p.m.

Time Out 9:40 p.m.

Motion to adjourn the meeting was made by Councilman Murtaugh and seconded by Councilman Rebel. *Motion unanimously approved by voice vote.*

MEETING ADJOURNMENT at 9:45 p.m.

Respectively Submitted,

*Christine A. Helder
CMC/Municipal Clerk*

Next meeting scheduled November 17, 2014 @ 7:00 p.m.