

BOROUGH OF WESTVILLE
Regular Council Meeting
1035 Broadway, Community Center
September 12, 2012 ~ 7:00 p.m.
Meeting Minutes

A moment of silence took place for the citizens who died on September 11, 2001.

The meeting was called to order by Mayor Welsh at 7:00 p.m. and the Salute and Pledge of Allegiance to the Flag then took place.

The Clerk read the notice that this meeting had been duly advertised in accordance with the provisions of the "Open Public Meetings Act" by sending notice to the Gloucester County Times of Woodbury, NJ and the Courier Post of Camden, NJ.

ROLL CALL:

Present: Mayor Russell W. Welsh, Jr., Council President Michael O. Ledrich,
Council Members: Charles D. Murtaugh, William C. Packer, III,
Councilman William Rebel, and Councilman Fritz Sims
Also Present: Administrator William J. Bittner, Jr., Public Works Manager Donna
Domico
Absent: Councilwoman Colleen Archer

The meeting minutes of August 8, 2012 were approved on a motion made by Councilman Packer and seconded by Councilman Rebel. *Motion unanimously approved by voice vote.*

Mayor Welsh read a PROCLAMATION recognizing September as National Ovarian Cancer Awareness Month

PUBLIC COMMENT ON AGENDA ITEMS ONLY

Hearing no comments from the public, this portion of the meeting was closed to the public.

REPORTS OF THE COMMITTEES FOR JULY AND AUGUST

Motion to accept the reports, as submitted, was made by Councilman Murtaugh and seconded by Councilman Sims. *Motion unanimously approved by voice vote.*

PRESENTATION

Joe Henry of Hardenbergh Insurance Group conducted the annual Safety Presentation and reported on two new Risk Control initiatives and acknowledged Tim Leahy and Christine Helder as Safety and Claims Coordinators. Mr. Henry also reported that Mike Keck received a special recognition award from JIF for his suggestion to leave water main repair equipment on a utility trailer to decrease the amount of times employees lift the equipment which will reduce injuries. He also reported that Westville was on track to receive the J.A. Montgomery award for program excellence.

Clerk Helder mentioned that a Proclamation was prepared for Steve Evans honoring his 40 years of service to the Borough. Mr. Evans was unable to attend the meeting so the Mayor read the Proclamation with the understanding that it would be awarded to him at a later date.

Meeting Minutes

OLD BUSINESS: Discussion of Skyway Tower Proposal took place. (Administrator Bittner stated this item would be discussed during the Closed session of the meeting.)

NEW BUSINESS:

Public Hearing on:

- ❖ **ORDINANCE NO. 10-2012 ~ ORDINANCE PROHIBITING SMOKING ON ALL BOROUGH OWNED AND/OR LEASED PROPERTIES WITHIN THE BOROUGH OF WESTVILLE**

A motion to open the meeting to the public was made by Councilman Sims and seconded by Councilman Murtaugh. *Motion unanimously approved by voice vote.*

Comments: Administrator Bittner commented he had received complaints about the lack of accommodations for those people who smoke so he suggested identifying "designated smoking areas". He also commented that the ban may be easier to enforce if individuals are given a specific area to smoke. Discussion took place on areas to be identified as "non smoking". Joyce Lovell, 382 Summit commented that as a former airline employee, there were designated smoking areas in airports and suggested the Borough provide containers for the cigarettes. Delores Achilles, 21 Delsea Drive also suggested that individuals have the right to be able to smoke.

Motion to close the meeting to the public was made by Councilman Murtaugh and seconded by Councilman Packer. *Motion unanimously approved by voice vote.*

ORDINANCE NO. 10-2012

ORDINANCE PROHIBITING SMOKING ON ALL BOROUGH OWNED AND/OR LEASED PROPERTIES WITHIN THE BOROUGH OF WESTVILLE

Solicitor Scaffidi suggested the Borough proceed with adopting Ordinance No. 10-2012 and then do another Ordinance amending Ordinance No. 10-2012 to allow smoking in designated areas. Organizations (Soccer, Football, Little League, etc.) will be responsible for identifying their designated smoking areas.

Motion to approve Ordinance No. 10-2012, without enforcement for 30 days, was made by Councilman Packer and seconded by Councilman Sims. *Motion approved by majority roll call vote.* (Council President Ledrich, Councilmen Murtaugh, Packer, and Sims, voted "yes" and Councilman Rebel voted "no".)

Meeting Minutes

NEW BUSINESS: (Continued)

Introduction in Title Only:

- ❖ **ORDINANCE NO. 11-2012 – AN ORDINANCE AMENDING ORDINANCE NO. 10-2012 “PROHIBITING SMOKING ON ALL BOROUGH OWNED AND/OR LEASED PROPERTIES ADOPTED ON SEPTEMBER 12, 2012 BY THE BOROUGH OF WESTVILLE**

Motion to approve Ordinance No. 11-2012 was made by Councilman Packer and seconded by Councilman Sims. *Motion approved by majority roll call vote.* (Council President Ledrich, Councilmen Murtaugh, Packer, and Sims, voted “yes” and Councilman Rebel voted “no”.)

Comment: Mayor Welsh asked Municipal Clerk Helder to notify the Organizations (Soccer, Football, Little League, etc.) that they need to identify their “non smoking areas” and Public Works Domico to identify the non-smoking areas in the Parks and have five receptacles for the cigarettes made available.

- ❖ **RESOLUTION NO. 98-2012 ~APPROVING THE 2011 AUDIT**

Comment: Administrator Bittner stated there were no violations. Councilman Packer stated “the last page of the Audit did not have any corrections so it was complimentary to our people”.

A motion to approve Resolution No. 98-2012 was made by Councilman Murtaugh and seconded by Council President Ledrich. *Motion unanimously approved by roll call vote.*

- ❖ **Receipt of Bids**

Comment: Administrator Bittner reminded Mayor and Council about the sale of 36 Edgewater Avenue in that there is an individual who wants to purchase the property but, according to law, the sale had to be advertised twice with notice of sale. The Public Notices were printed and the Borough is ready to accept bids for the property.

- ❖ **OPEN BIDDING FOR 36 EDGEWATER AVENUE.**

Solicitor Scaffidi stated the Borough was holding a Public Land Sale and read the offer made by Mark Haber of \$3,000 and asked if there were any other bidders in the audience wanting to make a bid greater than \$3,000, if so, they were asked to stand and identify themselves. Seeing and hearing no other bidders or bids the Governing Body accepted the bid from Mark Haber.

Meeting Minutes

NEW BUSINESS: (Continued)

- ❖ RESOLUTION NO. 98-2012 ~ AUTHORIZING THE SALE OF LANDS OWNED BY THE BOROUGH OF WESTVILLE PURSUANT TO N.J.S.A. 40A:12-13 AND THE ADVERTISEMENT THEREOF (BLOCK 31, LOT 1, 36 EDGEWATER AVENUE) TO MARK HABER IN THE AMOUNT OF \$3,000

A motion to approve Resolution No. 98-2012 was made by Councilman Murtaugh and seconded by Council President Ledrich. *Motion unanimously approved by roll call vote*

- ❖ RESOLUTION NO. 99-2012 ~ ADJUSTING SEWER BILLING CODE FOR THE ESTATE OF RONALD MUHLBAIER (115 EDGEWATER AVENUE) DUE OT CHANGE OF USE

A motion to approve Resolution No. 99-2012 was made by Councilman Packer and seconded by Councilman Rebel. *Motion unanimously approved by roll call vote*

- ❖ RESOLUTION NO. 100-2012 ~ APPROVING RENEWAL OF LIQUOR LICENSE FOR 2012-2013 FOR GANT ASSOCIATES, 106 BROADWAY

A motion to approve Resolution No. 100-2012 was made by Councilman Packer and seconded by Councilman Murtaugh. *Motion unanimously approved by roll call vote*

- ❖ RESOLUTION NO. 101-2012 ~ CREDITING WATER ACCOUNTS DUE TO METER READING MULTIPLIER ERRORS

<u>ACCOUNT</u>	<u>NAME</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
699	Vance Maloney	324 High Street	\$595.83
309	Kathy Phelps	53 Timber Avenue	\$329.00

A motion to approve Resolution No. 101-2012 was made by Councilman Rebel and seconded by Councilman Packer. *Motion unanimously approved by roll call vote*

- ❖ GLOUCESTER COUNTY ASSESSOR COOPERATION AGREEMENT

Comment: Administrator Bittner stated that throughout the document, it referred to the year 2012 and that the cost for appeals is pro-rated for the full year the County was in charge of Westville's assessments. He stated that the County took charge of assessments in May 2012 and asked Solicitor Scaffidi if the Borough would be responsible and liable for all the appeals in 2012, with the County not having any liability. Solicitor Scaffidi stated that was not his understanding of the Agreement. Further discussion took place concerning the Agreement and it was decided to "table" the issue to allow Solicitor Scaffidi to review the Agreement.

Meeting Minutes

NEW BUSINESS: (Continued)

- ❖ **REQUEST from Public Works employee, John R. Cifuni, to opt out of the medical insurance offered by the Borough and to receive reimbursement**

- ❖ **RESOLUTION NO. 102-2012 ~ AUTHORIZING THE REIMBURSEMENT OF THE MEDICAL INSURANCE PREMIUM TO JOHN R. CIFUNI AT ONE-HALF THE SINGLE RATE EFFECTIVE, SEPTEMBER 19, 2012**

A motion to approve Resolution No. 102-2012 was made by Councilman Packer and seconded by Councilman Rebel. *Motion unanimously approved by roll call vote*

- ❖ **REQUEST from landlord Alicia Oliver to have the sewer disconnected at her duplex located at 225 Station Avenue**

Comment: Administrator Bittner indicated the Landlord abandoned the property and as a result the pipes were stripped from the building. Administrator Bittner further stated, in the past, Sewer fees were temporarily discontinued when Homeowners suffered a hardship such as a fire; however, not when a property was abandoned by the landlord. Administrator Bittner also commented since the GCUA is charging the Borough connection fees, his recommendation is not to approve the request. Discussion took place on the upkeep of the property and sewer billing.

A motion to decline the request to discontinue Sewer charges at 225 Station Avenue was made by Councilman Packer and seconded by Councilman Rebel. *Motion unanimously approved by roll call vote*

- ❖ **REQUEST from Francis J. Marino (13 Parkview Drive) for a refund of his property tax payments due to Totally Disabled Veteran Exemption status and paid in error by this Mortgage company**

A motion to approve the request was made by Councilman Sims and seconded by Councilman Murtaugh. *Motion unanimously approved by roll call vote*

- ❖ **RESOLUTION NO. 103-2012 ~ AUTHORIZING REFUND OF OVERPAID TAXES FOR TOTALLY DISABLED VETERAN ON BLOCK 89, LOT 23 FOR FRANCIS J. MARINO**

2nd Quarter Tax Refund: \$ 837.72

3rd Quarter Tax Refund: \$1,242,39

A motion to approve Resolution No. 103-2012 was made by Council President Ledrich and seconded by Councilman Murtaugh. *Motion unanimously approved by roll call vote*

Meeting Minutes

NEW BUSINESS: (Continued)

- ❖ **LETTER from CES regarding on-site inspections and the progress of the Water Tower Painting project.**

Comment: Lengthy discussion took place on the delays associated with the project as well as the amount of inspections being conducted. Project completion date was not met by the contractor, Beckett Enterprises, so additional expenses are being incurred by the Borough. Public Works Manager Domico expressed her concern about the number and necessity of inspections being conducted by MBA (tank inspectors). Solicitor Scaffidi will review the Tank Painting contract to see what, if any, liability can be assessed to Beckett Enterprises. Engineer Rodgers responded to Public Works Manager Domico's concern about inspections stating he didn't have the opportunity to check the dates and times the inspectors claimed they were on site but did comment that when he's given a price they (inspectors) are saying they are going to visit the site and are going to be there for the day. Engineer Rodgers further stated that MBA charges one price regardless if they are on the site for 2 or 8 hours or a weekday or a holiday. Public Works Manager Domico wanted MBA to conduct an inspection on Friday, September 14, 2012. Engineer Rodgers commented about MBA conducting additional inspections and the charges associated with those services. Administrator Bittner suggested Solicitor Scaffidi review the contract to see when Liquidated Damages should start on this project. Solicitor Scaffidi provided his input and will report back to Mayor and Council. Further discussion took place on the number of inspections that need to be conducted, when to ask for an inspection and the inspection process. Engineer Rodgers provided information on his request for an additional \$5,000 in order to close-out the project. Further discussion took place on the unanticipated project costs and NJEIT funds, the costs of the tank inspections, the number of inspections scheduled to be conducted and payment for the services.

A motion to allow Public Works Manager Domico and Administrator Bittner to meet with the Inspectors and to schedule inspections as needed, was made by Councilman Packer and seconded by Councilman Murtaugh. *Motion unanimously approved by roll call vote*

- ❖ Administrator Bittner requested Mayor and Council take a look at the Engineer's report to discuss the railroad upgrades that affect the traffic light at Broadway. Administrator Bittner asked Engineer Rodgers if he had sent a letter to Sunoco regarding the traffic signal at Route 130 and Route 45 and Engineer Rodgers confirmed he did not send a letter. Administrator Bittner asked Mayor and Council to authorize Engineer Rodgers to send a letter to Sunoco on their behalf regarding this issue. Mayor Welsh stated he thought permission was given at the last meeting but Administrator Bittner stated Engineer Rodgers is asking for \$650 to send the letter. Engineer Rodgers explained the \$650 includes contacting NJDOT for updated traffic control reports, coordinating, evaluating and assessing the issue and sending a letter to Sunoco with the findings; however, if Mayor and Council just want him to send a letter (without the research) it would cost half (\$325.).

Meeting Minutes

NEW BUSINESS: (Continued)

A motion to allow Engineer Rodgers to send a letter to Sunoco (without contacting NJDOT and doing the research) was made by Councilman Packer and seconded by Councilman Rebel. *Motion unanimously approved by roll call vote*

- ❖ Administrator Bittner discussed the Municipal Aid Application, specifically the Borough applied for aid for River Drive last year and it was declined and asked if there are any other streets that should be considered. Administrator Bittner stated Little River Drive is in bad shape and Public Works Manager Domico agreed. Administrator Bittner asked Mayor and Council to permit the Borough Engineer to file the application for Municipal Aid as indicated in his report.

A motion to allow Engineer Rodgers to file the Municipal Aid application for Little River Drive was made by Council President Ledrich and seconded by Councilman Packer. *Motion unanimously approved by roll call vote*

- ❖ Administrator Bittner stated the Borough did a Capital Improvement Program in 1997 and almost everything in the Plan from 1997 has been completed. Administrator Bittner stated he would meet with the Engineer to consider a new 5 year program. Discussion took place on some of the projects that need addressing, e.g. Hazel Avenue, Borough Properties, Building Maintenance, etc. as well as costs associated with the plan. Administrator Bittner stated a Refinancing Bond would be addressed at a future meeting and he would meet with Engineer Rodgers who would be coming up with a price to prepare the document. Discussion took place on possible projects to be completed. Mayor Welsh asked for a consensus and all agreed. Councilman Packer suggested Public Works Manager Domico attend the meeting with Administrator Bittner and Engineer Rodgers.

COMMUNICATIONS:

- ❖ Letter of Resignation from Patrolman Steven Flannery, effective September 19, 2012
Motion to Accept Patrolman Flannery's resignation made by Council President Ledrich and seconded by Councilman Packer. *Motion unanimously approved by roll call vote*
- ❖ Public Notice from PSE&G regarding Extension of a Solar Generation Investment Program
- ❖ Letter from State of New Jersey regarding Public Hearings on New Jersey's Development and Redevelopment Plan
- ❖ Letter from Governor Christie regarding some of his accomplishments and a request for feedback
- ❖ Letter from State of New Jersey announcing that applications for the New Jersey Department of Transportation's FY 2013 State Aid programs are being accepted
- ❖ Letter from Joe Bobiak, President of the Westville Little League, requesting a smoking ban on Little League properties
- ❖ Letter from Petroni & Sons regarding the 2011 Audit Findings

Meeting Minutes

COMMUNICATIONS: (Continued)

- ❖ Letter from Sovereign Consulting relating to a property at 1058 Delsea Drive regarding groundwater impact concerns
- ❖ Letter from CES regarding the Water Storage Tank Modifications project
- ❖ GCIA Meeting Minutes from July 19, 2012
- ❖ GCUA Meeting Minutes from June 13, 2012
- ❖ Letter from Gloucester County regarding upcoming Foreclosure Information Seminar
- ❖ Letter from American Water re. petition to change levels of purchased water adjustment clause and purchased wastewater treatment adjustment clause
- ❖ Public Notices from PSE&G regarding RGGI Recovery Charges and Change in Non-Utility Generation Charge Rate
- ❖ Public Hearing Notice from NJ Transit regarding Senior Citizen and Disabled Resident Transportation Assistance Program Hearings

MONEY COLLECTED BY THE CLERK for the Month of August:

Police Reports	\$98.30
Rent	\$1,125.00
Peddler License	\$35.00
Marriage License	\$84.00
Certified Marriage	\$40.00
Death Certificates	\$155.00
TOTAL	\$1,537.30

BILLS & VOUCHERS:

The Clerk advised that the List of Bills was on the table in the back of the room.

A motion to dispense with reading of the bills was made by Councilman Packer and seconded by Councilman Rebel. *Motion unanimously approved by voice vote.*

A motion to pay all bills and vouchers that are in order was made by Council President Ledrich and seconded by Councilman Murtaugh. *Motion unanimously approved by roll call vote.*

Meeting Minutes

- ❖ **DISCUSSION concerning “The Light for the Missing”.** Councilman Murtaugh stated the Public Safety Committee had a meeting that was attended by Municipal Clerk Helder, Administrator Bittner, Sue Shomo and Sgt. Packer from the Police Department. Councilman Murtaugh reminded Mayor and Council that approximately 6 months ago Sue Shomo and Joe DeNick attended a Council Meeting and talked about the “Light for the Missing” and that they (Mayor and Council) agreed with the concept that was presented to them 6 months ago. Councilman Murtaugh further stated that approximately 1 month ago he and Councilman Packer were asked to visit a machine shop in West Deptford to see the sign (4 x 8 metal sign) and realized that this project is moving without anyone knowing about it. Councilman Murtaugh informed Mayor and Council that there was to be an “unveiling” on Thursday, September 20th and there were questions on who would be paying for the sign and where it would be placed and who was invited. Discussion took place on where the sign would be placed, schedule of events and street closing. Administrator Bittner stated he wanted to see the light lit before placing it on the building since it would be on a County road. Councilman Murtaugh confirmed the light would only be on when someone is missing and provided information, that had been given to him, on all the dignitaries invited to the ceremony. Mayor Welsh expressed his concern about the handling of the project and commented about the car wash and a coin drop that was held on Olive Street. The Mayor also stated he was not aware of the date of the dedication and he will be out of town on business on the date of the ceremony. Administrator Bittner expressed his concern that since the light is going to be placed on a Borough building, the Borough should have more control over the project. Further discussion took place on the use of the light, accounting of the monies and street closures. It was suggested the ceremony be postponed until October 13th (Fall Festival) so that additional research could be conducted to be sure the light does not interfere with the Broadway light, have the building inspector review the mounting for the light and to insure more residents would be able to attend the dedication. Mayor Welsh expressed his desire to hold the ceremony on October 13th to allow the Borough sufficient time to prepare for the dedication. Discussion took place on the fundraising activities of the organization and letters to be sent to the dignitaries.

A motion to postpone the September 20th ceremony to another date (e.g. October 13th -Fall Festival) was made by Council President Ledrich and seconded by Councilman Rebel. *Motion unanimously approved by roll call vote.*

PUBLIC COMMENT: (Time Limit 3 minutes)

- ❖ Joyce Lovell, 328 Summit Avenue, shared her opinion that the Light for the Missing should not be on the Borough Hall building. Ms. Lovell suggested the Borough Garage, because of its location. Ms. Lovell also stated George Baker’s daughter-in-law (Kelley Baker) would like to join the Environmental Commission.

Meeting Minutes

COMMENTS FROM GOVERNING BODY & DEPARTMENT HEAD:

- ❖ Administrator Bittner requested a Personnel session.
- ❖ Public Works Manager Domico stated the Olive Street project had started.
- ❖ Public Works Manager Domico stated she received complaints from parents of Parkview students because the Macedonia Church members painted the curb yellow. Public Works Manager Domico mentioned Chief Lederer confirmed 50 feet from the curb is enforceable so she was asking for permission from Mayor and Council to install a sign that states “no parking here to corner”. Chief Lederer stated he went to the Church to ascertain who painted the curb and was unable to locate anyone at the building; however, he has a phone number so stated he will contact them to let them know they should not have painted the curb. It was also mentioned that the Macedonia Church may have a day care center. Further discussion took place on the parking issues in that area.
- ❖ Public Works Manager Domico stated the cleaning of the pond at Thomas West Park which is scheduled to take place in October but no later than November. Discussion took place on the “no mow zone” at the pond.
- ❖ Council President Ledrich commented that the “Light for the Missing” will only be turned on when someone is missing so for the most part it will be hanging on the building not lit.
- ❖ Councilman Packer discussed the water and sewer rates and suggested they consider replacement of water and sewer mains or relining when reviewing the 5 year plan. Councilman Packer also mentioned that if the letters regarding the “Light for the Missing” haven’t gone out Sue Shomo be instructed not to send the letters due to the date change.
- ❖ Councilman Rebel mentioned there were significant changes to 165 Broadway. Administrator Bittner stated if there are no changes to the plan, he can contact the Architect to move forward. Discussion took place on minor changes to the Police area.
- ❖ Councilman Rebel mentioned there was a Celebration Committee meeting that was attended by more volunteers so he feels everything is under control. Administrator Bittner stated he spoke with Larry Sharp regarding his wrestling crew attending the Festival for a cost of \$1700 for 6 matches. Additionally, Mr. Sharp will list the event on his web site that gets approximately 5,000 hits a month. The event will be take place in the parking lot at 165 Broadway. Councilman Rebel supported the expense and Mayor Welsh confirmed the expense needed to be approved by CFO Bruno. Administrator Bittner stated he would contact Larry Shape regarding scheduling the event.
- ❖ Mayor Welsh appointed Kelly Baker as a full voting member of the Environmental Commission.

Motion to appoint Kelly Baker to the Environmental Commission was made by Councilman Packer and seconded by Council President Ledrich.

Meeting Minutes

Mayor Welsh thanked Council for making the decision to reschedule the “Light for the Missing” ceremony until more information can be obtained on the project.

Clerk Helder read Resolution No. 104-2012 to go into an Executive Session to discuss the Lease and Rental of Property, Personnel Issues (Court and Police Department) and the Skyway Tower Lease

A Motion was made to go into a Closed Executive Session by Councilman Murtaugh and seconded by Councilman Packer. *The motion was unanimously approved by voice vote.*

Time In: 9:50 p.m.

Time Out: 10:17 p.m.

- ❖ RESOLUTION NO. 105-2012 ~ AUTHORIZING THE MAYOR TO SIGN A FIVE YEAR LEASE WITH SKYWAY TOWERS.

A Motion to approve Resolution No. 105-2012 was made by Councilman Murtaugh and seconded by Councilman Packer. *The motion was unanimously approved by voice vote.*

- ❖ RESOLUTION NO. 106-2012 ~ APPOINTING ANTHONY GREENWALD AS A FULL TIME PART TIME POLICE OFFICER

A Motion to approve Resolution No. 106-2012 was made by Councilman Rebel and seconded by Councilman Sims. *The motion was unanimously approved by voice vote.*

- ❖ RESOLUTION NO. 107-2012 ~ APPOINTING THOMAS WARRINGTON AS A FULL TIME PART TIME POLICE OFFICER

A Motion to approve Resolution No. 107-2012 was made by Councilman Rebel and seconded by Councilman Sims. *The motion was unanimously approved by voice vote.*

- ❖ RESOLUTION NO. 108-2012 ~ APPOINTING JOHN ABRUZZO TO A CROSSING GUARD POSITION

A Motion to approve Resolution No. 108-2012 was made by Councilman Packer and seconded by Council President Ledrich. *The motion was approved by majority voice vote. (Councilman Sims abstained - relative.)*

- ❖ RESOLUTION NO. 109-2012 ~ APPOINTING MICHELE HICKMAN TO A CROSSING GUARD POSITION

A Motion to approve Resolution No. 109-2012 was made by Councilman Packer and seconded by Council President Ledrich. *The motion was unanimously approved by voice vote.*

Meeting Minutes

- ❖ **RESOLUTION NO. 110-2012 ~ AUTHORIZING THE HIRING OF TWO SPECIAL LAW ENFORCEMENT OFFICERS, CLASS II (SLEO II) WITHIN THE BOROUGH OF WESTVILLE POLICE DEPARTMENT**

A Motion to approve Resolution No. 110-2012 was made by Councilman Rebel and seconded by Councilman Sims. *The motion was unanimously approved by voice vote.*

- ❖ **RESOLUTION NO. 111-2012 ~ APPOINTING AMANDA CUBBLER AS THE BOROUGH OF WESTVILLE'S MUNICIPAL COURT ADMINISTRATOR, Effective October 9, 2012.**

A Motion to approve Resolution No. 111-2012 was made by Councilman Sims and seconded by Councilman Murtaugh. *The motion was unanimously approved by voice vote.*

A motion to adjourn the meeting was made by Council President Ledrich and seconded by Councilman Sims at 10:30 p.m.

Respectively Submitted,

Christine A. Helder, CMC
Municipal Clerk

Meeting Minutes

LIST OF COMMITTEES:

Celebration of Public Events:

*William C. Rebel, Chair,
Colleen T. Archer & Charles D. Murtaugh*

Finance & Accounting:

*Michael O. Ledrich, Chair,
Fritz H. Sims, William C. Packer, III & John A. Bruno, Ex-Officio*

Ordinance & Code Enforcement:

*Charles D. Murtaugh, Chair,
Colleen T. Archer & Fritz H. Sims*

Planning & Business Development:

*William C. Packer, III, Chair,
William C. Rebel, Michael O. Ledrich &
William J. Bittner, Ex-Officio*

Public Buildings, Grounds, Parks & Playgrounds:

*Charles D. Murtaugh, Chair,
William C. Rebel & Michael O. Ledrich*

Safety Committee, Public Safety & Municipal Court:

*Charles D. Murtaugh, Chair,
Michael O. Ledrich & Fritz H. Sims*

Water, Sewer, Highway, Street Lighting & Recycling:

*William C. Packer, III, Chair,
Charles D. Murtaugh & Colleen T. Archer*

Web Site:

*Colleen T. Archer, Chair,
William C. Rebel, Charles D. Murtaugh &
William J. Bittner, Jr., Ex-Officio*

Personnel:

*Fritz H. Sims, Chair,
Michael O. Ledrich & William C. Packer, III*

New Borough Hall:

*William C. Rebel, Chair,
Charles D. Murtaugh & Russell W. Welsh, Jr., Mayor*