

BOROUGH OF WESTVILLE
Regular Council Meeting
114 Crown Point Road
November 10, 2010 ~ 7:00 p.m.
MEETING MINUTES

The meeting was called to order by Mayor Welsh at 7:00 p.m. and the Salute and Pledge of Allegiance to the Flag then took place.

The Clerk advised that notice of this meeting had been duly advertised in accordance with the provisions of the "Open Public Meetings Act" by sending notice to the Gloucester County Times of Woodbury, NJ and the Courier Post of Camden, NJ.

ROLL CALL

Present: Mayor Russell W. Welsh, Jr., Council President Michael O. Ledrich, Council Members: George K. Baker; Ronald S. Muhlbaier; Charles D. Murtaugh, James A. Pennington, Jr., and William C. Rebel.

Also Present: Administrator William J. Bittner, Jr., Clerk/Tax Collector Christine Helder, Police Chief Fred Lederer, Public Works Supervisor Ed Leahy and Solicitor John Alice.

Absent: Donna M. Domico, Public Works Manager

A motion to approve the Meeting Minutes of October 27, 2010 was made by Councilman Muhlbaier and seconded by Councilman Pennington. *Motion unanimously approved by voice vote.*

Councilman Rebel commented the regular Meeting Minutes of October 27, 2010 stated the next meeting was scheduled for December 8, 2010 and should have stated November 8, 2010. Councilman Rebel's comments were noted.

Public Comment on Agenda items:

- Joyce Lovell, of 328 Summit Avenue, asked for someone to explain the amendment to the FCR contract. Administrator Bittner advised there was a change in rates that would benefit the Borough; however to take advantage of the better rates the contract had to be amended (the original contract does not expire until 2012). Solicitor John Alice stated he reviewed the amendment and proposed changes and advised Public Works Domico that it would in the Borough's best interest to approve the amendment.

OLD BUSINESS: Nothing to report.

NEW BUSINESS:

Public Hearing On

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- **ORDINANCE No. 6-2010:**

Bond Ordinance Authorizing Approximately 1,192 Linear Feet of Roadway Construction on East Olive Street for the Borough of Westville, County of Gloucester Appropriating the Sum of \$220,000 Therefore; Authorizing the Issuance of General Obligation Bonds or Bond Anticipation Notes of the Borough of Westville, County of Gloucester, New Jersey in the Aggregate Principal Amount of up to \$42,750; Making Certain Determinations and Covenants; and Authorizing Certain Related Actions in Connection with the Foregoing

A motion to open the meeting to the public was made by Councilman Murtaugh and seconded by Council President Ledrich. No comment received from the Public. Motion to close the meeting to the public was made by Councilman Pennington and seconded by Councilman Baker.

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Motion to approve Ordinance No. 6-2010 was made by Councilman Baker with a second by Councilman Pennington. *Motion unanimously approved by roll call vote.*

NEW BUSINESS:

Public Hearing On

- **ORDINANCE No. 7-2010:**

Ordinance of the Borough of Westville, County of Gloucester, New Jersey Canceling Certain Funded Appropriation Balances Heretofore Provided for Various Capital Projects and Re-Appropriating Such Funded Appropriated Balances for Other Capital Projects.

A motion to open the meeting to the public was made by Councilman Baker and seconded by Councilman Murtaugh. No comment received from the Public. Motion to close the meeting to the public was made by Councilman Murtaugh and seconded by Councilman Pennington.

- **ORDINANCE No. 7-2010:**

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Motion to approve Ordinance No. 7-2010 was made by Councilman Baker and seconded by Councilman Muhlbaier. *Motion unanimously approved by roll call vote.*

- **RESOLUTION No. 104-2010 ~ Authorizing Appropriation Transfers (In certain instances, budget appropriations are not sufficient to pay outstanding bills. Requested by John A. Bruno, CFO.**
Council President Ledrich noted total amount on Resolution should be \$8375.00.

Motion to approve Resolution No. 104-2010 was made by Council President Ledrich and seconded by Councilman Rebel. *Motion unanimously approved by roll call vote.*

- **REVIEW of BIDS and AWARD of the Sewer Jetter. (Final recommendation from Solicitor Alice on bids submitted October 5, 2010.) Administrator Bittner deferred to Solicitor Alice regarding the bid submitted by H.A. DeHart & Sons. The recommendation of Solicitor Alice was to accept the bid submitted by H.A. DeHart & Sons. The DeHart bid included all the components, without exception, that were required on the bid specifications.)**

BIDS FOR SEWER JETTER		
GranTurk	One Schuykill Parkway Building B Bridgeport, PA 19405	\$285,275 \$54,750 video insp. system
H.A. DeHart & Sons	311 Crown Point Road Thorofare, NJ 08086	\$304,887.00
Peirce Equipment Co.	3388 Route 22 West Branchburg, NJ 08876	\$281,115.00 \$11,523 video insp. system

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- **RESOLUTION No. 105-2010 ~ Awarding a contract for the purchase of one (1) new truck mounted combination Jet/Vacuum/Hydo-Excavation unit with Internal Solids Separator/Ejector Plate or Approved Equal for the Borough of Westville.**

Motion to approve Resolution No. 105-2010 was made by Council President Ledrich and seconded by Councilman Pennington. Motion unanimously approved by roll call vote.

- **FCR Recycling Contract Amendment. (Requested by Public Works Manager Domico)**

Motion to approve the Contract Amendment was made by Councilman Murtaugh and seconded by Councilman Muhlbaier. Motion unanimously approved by roll call vote.

- **Letter from JIF regarding the 2010 Dividend of \$28,684. Mayor Welsh advised the Borough usually requests that a check be sent to the Borough Mayor Welsh stated that CFO Jack Bruno's recommendation was to receive a check for the Dividend.**

Motion to request that JIF send a dividend check to the Borough made by Council President Ledrich and seconded by Councilman Rebel. Motion unanimously approved by roll call vote.

- **Reconstruction of Olive Street, Phase I discussion. Councilman Rebel asked about the installation of traffic lights and Councilman Muhlbaier questioned the placement of wires.**

BIDS FOR RECONSTRUCTION OF OLIVE STREET – PHASE I			
LEXA Concrete, LLC	1820 Vine Road Vineland, NJ 08361	Base - \$152,593.30 ALT 1 - \$ 28,760.85	TOTAL \$181,354.15
American Asphalt Company, Inc.	116 Main Street W. Collingswood Hts, NJ 08059	Base - \$168,000.15 ALT 1 - \$ 30,997.60	TOTAL \$198,997.75
Ricky Slade Construction	54 Slade Lane Bridgeton, NJ 08302	Base - \$176,944.30 ALT 1 - \$ 31,143.45	TOTAL \$208,087.75

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Meredith Paving Corporation	1300 Union Landing Road Cinnaminson, NJ 08077	Base - \$175,823.15 ALT 1 - \$ 32,972.83	TOTAL \$208,795.98
Landberg Construction, LLC	P.O. Box 280 Mays Landing, NJ 08330	Base - \$185,380.90 ALT 1 - \$ 31,650.55	TOTAL \$217,031.45
Paramount Enterprises, Inc.	P.O. Box 3228 Cherry Hill, NJ 08034	Base - \$192,940.00 ALT 1 - \$ 37,079.00	TOTAL \$230,019.00
BUD Concrete, Inc.	133 Sewell Road Sewell, NJ 08080	Base - \$194,614.70 ALT 1 - \$ 34,705.40	TOTAL \$229,320.10
Krisanna Construction, Inc.	838 Piney Hollow Road Hammonton, NJ 07037	Base - \$199,940.50 ALT 1 - \$ 39,146.25	TOTAL \$239,086.75

A motion to accept the bid from the lowest bidder (Lexa Concrete) made by Councilman Murtaugh and seconded by Councilman Pennington. Motion unanimously approved by roll call vote.

COMMUNICATIONS:

- Gloucester County Utilities Authority Quarterly Meter Calibration Certification
- Letter from JIF regarding 2011 MEL Public Officials and Employment Practices Liability (POL/ELP)
- Meeting Minutes of September 8, 2010 from Gloucester County Utilities Authority
- Letter from Fritz Sims, Chairman, Board of Fire Commissioners regarding Westville Fire District No. 1
- Letter from Norm Rodgers, CES regarding Westville's Tax Maps Revaluation Inspection
- Meeting Minutes – Gloucester County Improvement Authority, September 16, 2010
- Meeting Minutes – Gloucester County Improvement Authority, October 8, 2010
- Thank you card from the “The Hutchinson Family”
- Thank you letter from Eileen Schillig, owner of Perks, for removing the “Bump Out” in front of her store. (The Mayor noted there was a request for a 15 minute parking sign to be placed on that side of the street in front of Perks. Administrator Bittner commented individuals need to park 25 feet from the corner and the Mayor asked Chief Lederer to address the tenants parking problems.)

MONEY COLLECTED BY THE CLERK (October):

200 ft. lists	\$40.00
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Rent	\$1000.00
Police Reports	\$117.75
Certified Marriage	\$10.00
Certified Death	\$340.00
Marriage License	\$84.00
Street Opening Permit	\$10.00
TOTAL	\$1601.75

BILLS

Clerk advised that the list of bills was posted in the Foyer.

A motion to dispense with reading of the bills was made by Councilman Baker and seconded by Councilman Pennington. *Motion unanimously passed by voice vote.*

A motion to pay all bills and vouchers that were in order was made by Councilman Pennington and seconded by Councilman Baker. *Motion unanimously passed by roll call vote.*

COMMENTS FROM GOVERNING BODY & DEPARTMENT HEADS:

- Administrator Bittner reminded Mayor and Council of the Elected Officials Liability Seminar Schedule, and that the next one would be held on November 30th at Nicolosi Caterers, in West Deptford. Administrator Bittner stated this was an opportunity to qualify for a \$250 credit per Elected Official towards our 2011 MEL Assessment.

PUBLIC COMMENT:

- Virginia Robertshaw of 100 Spruce Avenue, stated there was a lot of speeding at Spruce and High Streets and asked if a stop sign could be installed. Mayor Welsh requested that Chief Lederer meet with the Public Safety Committee to review the issue.
- Virginia Horn, of 111 Twedell Avenue, asked if Council was familiar with the Department of Transportation (DOT) Complete Streets program and available funding. A lengthy discussion took place on various DOT

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Programs available on making street reconstruction complete, with initiative programs allowing access to pedestrians, bicyclists, etc. Ms. Horn also stated the Westville Environmental Commission received two Environmental Achievement Certificates and asked for permission to have them hung in the lobby of 1035 Broadway.

- Discussion of businesses permitted in the Downtown area took place. Virginia Horn asked that the Master Plan be looked at regarding these matters.

- Joyce Lovell, 328 Summit Avenue, reported on a Grant received by the Environmental Commission in the amount of \$1390. Additionally Ms. Lovell asked about the Tax Maps on the Agenda and Administrator Bittner advised that before re-evaluations of property values can take place, the Tax Maps must be re-certified.

RESOLUTION TO AUTHORIZE Borough Engineer Norman Rodgers from Consulting Engineer Services (CES) to proceed with the Re-Certification of the Tax Map. Motion was made by Councilman Murtaugh and seconded by Councilman Baker. *Motion unanimously approved by roll call vote.* Estimated cost for the revisions are \$7,930

Motion to approve Re-Certification made by Councilman Murtaugh and seconded by Councilman Baker. (The cost of the revisions shall not exceed the estimate of \$7,930.) *Motion unanimously approved by roll call vote.*

COMMENTS FROM GOVERNING BODY & DEPARTMENT HEADS:

- Councilman Baker congratulated William Packer and Colleen Archer on their newly elected positions.
- Council President Ledrich also congratulated William Packer and Colleen Archer on their recent election wins. Council President Ledrich acknowledged the letter received by the Fire Department from Chief Mike Saraceni and thanked the Fire Department for a job well done.
- Councilman Muhlbaier congratulated William Packer and Colleen Archer on their newly elected positions.

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- Councilman Rebel echoed everyone's sentiments.
- Chief Lederer reported he had attended a "Round Table" of Police Chiefs today in Vineland. (Attendance required by Joint Insurance Fund.) Additionally, Chief Lederer advised he spoke with the Public Safety Committee Chairman regarding a lease for a new black and white police vehicle and another 4x4 police vehicle. The Committee's recommendation was to lease a vehicle and go to bid for trucks. Council President Ledrich made motion to proceed and Councilman Pennington seconded the motion. *Motion unanimously approved by roll call vote.*

COMMENTS FROM GOVERNING BODY & DEPARTMENT HEADS:

- Mayor Welsh advised the Borough had received a letter from the County Health Department regarding a 2011 Rabies Clinic. Clerk advised a date of January 29, 2011 was suggested for shots and registration of cats and dogs and the Public Works Garage is available for that date.
- Mayor Welsh congratulated Bill Packer and Mrs. Archer on their recent election.
- Mayor extended an invitation to council-elect Mr. Packer and Mrs. Archer to attend tonight's Executive Session.
- Mayor Welsh advised that Borough employees will be given the day after Thanksgiving off.
- Mayor Welsh stated for future meetings, "Public Comments" will be limited to five (5) minutes per person.
- Resolution for Executive Session was read, however delayed. Mayor Welsh, seeing a gentleman in the audience who wished to express his concerns, provided him the opportunity to speak. Mr. Brosziak, of 160 Cedar Avenue expressed his concerns about teenagers in the area of Boundary Lane and Cedar Avenue. He advised that youths in his neighborhood had damaged his property. Mayor Welsh advised Mr. Brosziak his concerns will be addressed.
- Clerk Helder read a Resolution to go into CLOSED EXECUTIVE SESSION AT 8:30 p.m. to discuss personnel matters in the Public Works Department, litigation and negotiations. On a motion by Council President Ledrich and seconded by Councilman Pennington. *The*

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motion was unanimously approved by Roll Call Vote.

Time In: 8:44 p.m. Time Out: 9:32 p.m.

- **RESOLUTION** confirming contractual, step-up increment from Laborer III to Laborer IV, effective his anniversary date of October 29, 2010, for Sean Sheahan, Public Works employee, was unanimously approved on a motion made by Councilman Baker and seconded by Councilman Muhlbaier. *Motion unanimously approved by roll call vote.*

COMMENTS FROM GOVERNING BODY & DEPARTMENT HEADS:

- Regarding another Public Works employee, Councilman Baker recommended a meeting with the Personnel Committee. The Personnel Committee will meet and if it is deemed that this person is deserving of a step move up, the salary increase would be retroactive and approved at next meeting. Motion to approve was made by Council President Ledrich and seconded by Councilman Pennnington. *Motion unanimously approved by roll call vote.*

Meeting Adjourned at 9:35 p.m.

Respectfully Submitted,

Christine A. Helder, Municipal Clerk