

BOROUGH OF WESTVILLE
Regular Council Meeting
1035 Broadway
August 8, 2012 ~ 7:00 p.m.
Meeting Minutes

The meeting was called to order by Mayor Welsh at 7:00 p.m. and the Salute and Pledge of Allegiance to the Flag then took place.

The Clerk read the notice that this meeting had been duly advertised in accordance with the provisions of the "Open Public Meetings Act" by sending notice to the Gloucester County Times of Woodbury, NJ and the Courier Post of Camden, NJ.

ROLL CALL:

Present: Mayor Russell W. Welsh, Jr., Council President Michael O. Ledrich, Council Members: Charles D. Murtaugh, William C. Packer, III, Councilman William Rebel, and Councilman Fritz Sims

Also Present: Administrator William J. Bittner, Jr., Public Works Supervisor Ed Leahy and Engineer Norm Rodgers

Absent: Councilwoman Colleen Archer and Public Works Manager Domico

The meeting minutes of July 11, 2012 were approved on a motion made by Councilman Rebel and seconded by Councilman Sims. *Motion unanimously approved by voice vote.*

PUBLIC COMMENT ON AGENDA ITEMS ONLY

- ❖ Joyce Lovell, 328 Summit Avenue asked for the address that was referenced in the letter from GES to Sunoco Logistics and the Mayor provided Ms. Lovell with the Block and Lot information.

Hearing no further comments from the public, this portion of the meeting was closed to the public.

Mayor Welsh noted that Captain Whinna was in National Park for the National Night Out and Ed Leahy was there in place of Public Works Manager Donna Domico

REPORTS OF THE COMMITTEES FOR JULY:

Motion to accept the reports, as submitted, was made by Councilman Packer and seconded by Council President Ledrich. *Motion unanimously approved by voice vote.*

OLD BUSINESS: No business to report.

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NEW BUSINESS:

Public Hearing on:

❖ BOND ORDINANCE NO. 9-2012

BOND ORDINANCE OF THE BOROUGH OF WESTVILLE, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY, AUTHORIZING REHABILITATION OF BOROUGH OWNED PROPERTIES, BUILDINGS AND REHABILITATION OF FUEL SYSTEM AND AUTHORIZING THE ISSUANCE OF \$300,000.00 IN BONDS OR NOTES OF THE BOROUGH OF WESTVILLE TO FINANCE PART OF THE COST THEREOF

A motion to open the meeting to the public was made by Councilman Murtaugh and seconded by Council President Ledrich. *Motion unanimously approved by voice vote.* No comment received from the Public. Motion to close the meeting to the public was made by Councilman Murtaugh and seconded by Councilman Packer. *Motion unanimously approved by voice vote.*

BOND ORDINANCE NO. 9-2012

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Motion to approve Bond Ordinance No. 9-2012 was made by Councilman Packer and seconded by Councilman Rebel. *Motion unanimously approved by roll call vote.*

❖ RESOLUTION NO. 88-2012 ~ AUTHORIZATION TO SUBMIT AN APPLICATION FOR THE WESTVILLE MUNICIPAL ALLIANCE GRANT FOR THE 2013 CALENDAR YEAR IN THE AMOUNT OF \$9,249.00

A motion to approve Resolution No. 88-2012 was made by Council President Ledrich and seconded by Councilman Packer. *Motion unanimously approved by roll call vote.*

❖ RESOLUTION NO. 89-2012 ~ AUTHORIZING THE GOVERNING BODY TO AWARD THE BID FOR ROADWAY IMPROVEMENTS TO OLIVE STREET (PHASE III) FOR THE TOTAL BID AMOUNT (BASE BID AND ALTERNATE BID) OF \$158,617.00

Comment: Councilman Packer confirmed that Engineer Rodgers was satisfied with the bid

A motion to approve Resolution No. 89-2012 was made by Councilman Packer and seconded by Councilman Murtaugh. *Motion unanimously approved by roll call vote.*

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NEW BUSINESS: (Continued)

- ❖ **RESOLUTION NO. 90-2012 ~ CANCELLING TAXES FOR TOTALLY DISABLED VETERAN FOR BLOCK 89, LOT 23, PROPERTY ASSESSED TO FRANCIS J. MARINO, 13 PARKVIEW DRIVE**

Comment: Tax Collector Helder advised Council that the County makes the determination of eligibility and the Borough makes the adjustments.

A motion to approve Resolution No. 90-2012 was made by Councilman Murtaugh and seconded by Council President Ledrich. *Motion unanimously approved by roll call vote.*

- ❖ **RESOLUTION NO. 91-2012 ~ CANCELLING TAXES ASSESSED TO "UNKNOWN OWNER" FOR BLOCK 25, Lot 15 (Location of property is N Timber Avenue at Timber Creek)**

Comment: Tax Collector Helder advised this is a County error that she needs to fix. She further stated the County will adjust the records for next year.

A motion to approve Resolution No. 91-2012 was made by Council President Ledrich and seconded by Councilman Rebel. *Motion unanimously approved by roll call vote.*

- ❖ **RESOLUTION NO. 92-2012 ~ CANCELLING TAXES ASSESSED TO "UNKNOWN OWNER" FOR BLOCK 26.01, LOT 14 (Location of property is Timber Avenue at Timber Creek.)**

A motion to approve Resolution No. 92-2012 was made by Council President Ledrich and seconded by Councilman Sims. *Motion unanimously approved by roll call vote.*

- ❖ **RESOLUTION NO. 93-2012 ~ CANCELLING PROPERTY TAXES FOR MUNICIPAL BUILDING, 165 BROADWAY, BLOCK 34, LOT 2 AND 30 DELSEA DRIVE, BLOCK 34, LOT 4**

A motion to approve Resolution No. 93-2012 was made by Councilman Rebel and seconded by Councilman Murtaugh. *Motion unanimously approved by roll call vote.*

- ❖ **RESOLUTION NO. 94-2012 ~ AUTHORIZING PROPERTY MAINTENANCE LIENS**

<u>Block/Lot</u>	<u>Address</u>	<u>Amount</u>
53 1	427 Broadway	\$132.22
48 6	20-22 Pine Street	\$115.72

A motion to approve Resolution No. 94-2012 was made by Councilman Rebel and seconded by Councilman Packer. *Motion unanimously approved by roll call vote.*

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NEW BUSINESS: (Continued)

- ❖ REQUEST FROM ANNA DOCIMO, DIRECTOR-DIVISION OF SENIOR SERVICES ASKING THAT THE SHUTTLE BUS BE AVAILABLE TO RESIDENTS FOR THE SENIOR CITIZEN PICNIC SCHEDULED FOR SEPTEMBER 12 AT THE RED BANK BATTLEFIELD

Comment: Supervisor Leahy confirmed the bus was available.

A motion to approve the request was made by Councilman Murtaugh and seconded by Councilman Rebel. *Motion unanimously approved by roll call vote.*

- ❖ REQUEST FROM PAT MURPHY, GLOUCESTER CATHOLIC ATHLETIC DIRECTOR TO USE THE WESTVILLE SOCCER FIELD FOR THEIR FIELD HOCKEY HOME GAMES DURING THE MONTHS OF SEPTEMBER AND OCTOBER

Comment: Council President Ledrich confirmed the request was only for 6 games and the school purchased the paint which is a win/win situation for Westville.

A motion to approve the request was made by Councilman Murtaugh and seconded by Councilman Packer. *Motion unanimously approved by roll call vote.*

- ❖ DISCUSSION OF A SMOKING BAN AT ALL OF PARKS AND RECREATION VENUES

Councilman Murtaugh commented the issue was addressed previously and this year he's received complaints from Little League parents. He also commented the County is voting on the same issue tonight for all County Parks and felt it was the right thing to do. Discussion took place on enforcement of the non-smoking policy on all Borough properties. It was discussed that no smoking signs could be placed at the parks and sporting fields. Council President Ledrich suggested that a non-smoking policy could be placed on each League's web site. It was suggested that a non-smoking Ordinance be introduced in Title Only and that Solicitor Scaffidi would provide the Ordinance at the next meeting.

A motion to Introduce Ordinance No. 10-2012 "Prohibiting Smoking on All Borough Properties" in Title Only was made by Councilman Murtaugh and seconded by Councilman Packer. *Motion unanimously approved by roll call vote.*

COMMUNICATIONS:

- Letter from Public Works Manager Domico to summer employee Jack Olson stating that his services are no longer needed
- Letter from Liz Giuliano, President of the Westville Lions Club, regarding their fundraising and public event activities for 2012 and 2013
- Letter from Senate President Stephen Sweeney thanking Borough Officials for supporting his proposal for property tax relief
- Letter from Senator Loretta Weinberg regarding Bills S1451 and S1452

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COMMUNICATIONS: (Continued)

- Letter from Pastor Gary Brennan thanking Mayor and Council for the Proclamation presented to him at the July 11, 2012 council meeting
- Letter from CES regarding Payment No. 6 for the Water Storage Tank Modifications project
- Letter from Tax Collector Helder to Borough Officials certifying that the 2012/2013 tax bills were mailed
- Letter from the State of New Jersey, Department of Transportation regarding "Initiation of Proceedings", regarding traffic control devices, roadway approaches, and surface conditions at the highway-rail-at-grade crossing of Sunoco Logistics refinery track with State Highway Routes 45 and 130
- GCIA-June 21, 2012 Meeting Minutes
- Letter from T & M Associates regarding Site Remediation on behalf of Gloucester City
- Letter to Sunoco Logistics from Groundwater & Environmental Services regarding Remedial Action on Tank #404 (*In Compliance*)
- Public Hearing Notice - Electric and Gas Company Gas Customers - BGSS Commodity Charges
- Notice to PSEG customers regarding Annual Compliance Filing.
- Notice of Filing - RGGI Gas and Electric Recovery Charges
- Notice of Filing - PSEG regarding Revising its Weather Normalization Charge, etc.
- Letter from CES to Beckett Enterprises regarding construction completion schedule on the Water Storage Tank Modifications project.
- Letter from CES to Beckett Enterprises regarding review of construction progress.
- Letter from U.S. Coast Guard Auxiliary thanking the Environmental Commission for their yearlong support and coordination of a joint project to enhance the Auxiliary building with a landscaping plan

MONEY COLLECTED BY THE CLERK for the Month of July:

Police Reports	\$81.80
Rent	\$1,125.00
Polling Place Payment	\$300.00
200 Ft. request	\$10.00
Marriage License	\$28.00
Certified Marriage Certificates	\$20.00
Certified Death Certificates	\$475.00
TOTAL	\$2,039.80

BILLS & VOUCHERS:

The Clerk advised that the List of Bills was on the table in the back of the room.

A motion to dispense with reading of the bills was made by Councilman Murtaugh and seconded by Councilman Rebel. *Motion unanimously approved by voice vote.*

A motion to pay all bills and vouchers that are in order was made by Councilman Packer and seconded by Councilman Murtaugh. *Motion unanimously approved by roll call vote.*

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PUBLIC COMMENT:

Joyce Lovell, 328 Summit Avenue commented she liked the new Community Center. She also stated that she'll be attending a training session at the Community Center scheduled by the Judicial Court System. She asked if audio visual equipment was provided with the Community Center rentals. Administrator Bittner commented that when individuals call to rent the Center, either he or Municipal Clerk Helder will address their meeting needs.

COMMENTS FROM GOVERNING BODY & DEPARTMENT HEADS:

- ❖ Councilman Murtaugh advised he attended a meeting with Sunoco and stated they will install new signals on Route 130 both North bound and South bound and put up advanced signage for pedestrian safety to let people know when the gates are going down. He also advised Route 45 will turn into one lane at Hazel Avenue with an island to enable the turnstile gate and that Sunoco will do measurements to see how far the train backs up and that Sunoco will start the measurements using 80 cars. He also asked Sunoco for a turning lane to go into the Sales Terminal similar to the one at Wheelabrator. Councilman Murtaugh commented he expects to receive a letter from DOT and will forward a copy to everyone. He also advised that Sunoco may be interested in other Borough property but will address that issue to Council at another time. Discussion took place on the signage and gates that will be on Route 130. Engineer Rodgers provided additional information on the improvement plans and suggested that the Borough send a Certified letter to Sunoco putting them on notice that the New Jersey Department of Transportation recognizes that there are going to be issues that would impact their traffic signals as well as the traffic signal on Broadway so it makes sense that Sunoco should contribute towards upgrading the traffic signal to address the burden as it impacts the residents. Additional discussion took place on replacement of the traffic, traffic signals and drainage problems on Route 45.
- ❖ Councilman Murtaugh advised he spoke with Chief Lederer regarding the County's new operating software for Police, Fire and EMS. He commented the Chief stated he will go with the County software and needed to have the current information transferred to the new system. Councilman Murtaugh advised he found that 5 other towns will be using MC Systems to convert their current information so suggested perhaps they get together to divide the cost of the transfer.
- ❖ Councilman Packer advised the Public Works Committee met with Public Works Manager Domico and came up with the wording for the water tank. The committee suggested the Borough use the same flag, as currently on the water tank, but provided two (2) different wordings for the tank. Wording #1 - *Borough of Westville, Gateway to South Jersey* or Wording #2 - *Borough of Westville, Gateway to South Jersey, established 1914*. Councilman Packer stated he preferred the saying that included "established 1914". Council President Ledrich stated he like the script style writing. General discussion took place on the wording and style. Council Murtaugh stated he would like to have the painter come back to show exactly what everything would look like. It was the general consensus that "*Borough of Westville, Gateway to South Jersey, established 1914*" would be the saying on the water tank.

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COMMENTS FROM GOVERNING BODY & DEPARTMENT HEADS: (Continued)

- ❖ Councilman Packer mentioned that Steve Evans of the Public Works Department will celebrate his 40th anniversary with the Borough on September 21st of this year so he suggested the Mayor present him with a Proclamation honoring his length of service. Mayor Welsh agreed to present him with a Proclamation at the September 12th council meeting and asked Councilman Packer and Public Works Manager Domico to work with Municipal Clerk Helder to write the Proclamation.
- ❖ Mayor Welsh asked if a date had been set for the Fall Festival. Councilman Rebel stated the committee met and decided on October 13th which is the same date as the Lions Club Yard Sale. Councilman Rebel advised he spoke with Councilman Packer who was going to suggest that they combine the activities of the Fall Festival and the Lions Yard Sale. The time of the Fall Festival will be 10 a.m. to 2 p.m. with road closure from 8 a.m. to 4 p.m. Discussion took place on possible parking issues. Mayor Welsh suggested Councilman Rebel work with Clerk Helder to coordinate and assign tasks.
- ❖ Mayor Welsh addressed the “Council Checklist” to see if any items were completed so that they could revise the list. Mayor Welsh asked for an update on the “Business Registration” Ordinance that had been previously discussed. Councilman Murtaugh stated he had concerns and would like to discuss it at another time but wanted to know why the Borough needed the Ordinance.
- ❖ Mayor Welsh asked Administrator Bittner for an update on the parking lease issue with Tower Tavern. Administrator Bittner stated he’s still attempting to locate the most recent lease and advised that if he could not locate it, a new one would have to be written.
- ❖ Discussion on the parking lot adjacent to the Municipal Building at 165 Broadway took place. Mayor Welsh also asked about the property lines issue with the parking at Schileens Pub. Administrator Bittner advised he spoke with Solicitor Scaffidi regarding this subject and they would like to have further discussions since it could be very expensive from the Borough’s perspective as a new survey will be required, in addition to contacting an individual involved from out of state. Mayor Welsh advised he was okay with leaving it “as is” but would like to finalize the decision.

Clerk Helder read Resolution No. 95-2012 to go into an Executive Session to discuss the Sale of Borough Owned Property and pending Litigation.

A Motion was made to go into a Closed Executive Session by Councilman Murtaugh and seconded by Councilman Packer. *The motion was unanimously approved by voice vote.*

Time In: 8:01 p.m.

Time Out: 8:47 p.m.

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- ❖ Administrator Bittner provided updates on the flooring issues as well as the floor plans for the Police Department and Municipal Court at 165 Broadway and suggested they move forward to finish the next area scheduled for completion. Discussion took place on bidding and the installation of the elevator and the CDBG grant.

- ❖ **RESOLUTION NO. 96-2012 ~ AUTHORIZING THE GOVERNING BODY OF THE BOROUGH OF WESTVILLE TO ACCEPT A PROPOSAL OF SALE FOR BLOCK 31, LOT 1, 36 EDGEWATER AVENUE, WESTVILLE, NEW JERSEY**

A motion to approve Resolution No. 96-2012 was made by Council President Ledrich and seconded by Councilman Packer. *Motion unanimously approved by roll call vote.*

- ❖ The Water Budget, increase in water rates and rate structure was discussed. Recommendation on these issues will be needed from the Water Committee. Committee reported on the recent discussion that took place on trash collection and ways to save money.

A motion to adjourn the meeting was made by Council President Ledrich and seconded by Councilman Sims at 10:04 p.m.

Respectively Submitted,

Christine A. Helder, CMC
Municipal Clerk

*Next meeting scheduled for September 12, 2012
www.westville-nj.com*