

BOROUGH OF WESTVILLE
Regular Council Meeting
114 Crown Point Road
April 25, 2012
Meeting Minutes

The meeting was called to order by Mayor Welsh at 7:02 p.m. and the Salute and Pledge of Allegiance to the Flag then took place.

The Clerk read the notice that this meeting had been duly advertised in accordance with the provisions of the "Open Public Meetings Act" by sending notice to the Gloucester County Times of Woodbury, NJ and the Courier Post of Camden, NJ.

ROLL CALL:

Present: Mayor Russell W. Welsh, Jr., Council President Michael O. Ledrich, Council Members: Colleen T. Archer, Charles D. Murtaugh, William C. Packer, III, William C. Rebel and Fritz H. Sims

Also Present: Administrator William J. Bittner, Jr., Municipal Clerk/Tax Collector Christine A. Helder, Public Works Manager Donna Domico, Captain William Whinna and Engineer Norman Rodgers

Absent: Chief Fred Lederer

Meeting Minutes of March 28, 2012. Councilman Rebel asked that the minutes reflect that a rain date for the Fireworks at Independence Day Celebrations was not voted on. Minutes were approved on a motion made by Councilman Rebel and seconded by Councilman Packer. *Motion unanimously approved by voice vote.*

Mayor Welsh presented the Oath of Office to Steven G. Flannery, Patrolman, Special Law Enforcement Officers (SLEO II) Anthony Greenwald, Jeremy R. Hackney and Thomas E. Warrington, Jr.

Captain Whinna and Public Safety Chairman Murtaugh congratulated Patrolman Flannery, and SLEO II Officers Greenwald, Hackney and Warrington.

PUBLIC COMMENT ON AGENDA ITEMS

❖ Joyce Lovell, 328 Summit Avenue, asked what the correspondence listed on the agenda was from the State Department of Environmental Protection. Administrator Bittner advised her that it was a wetlands permit.

REPORTS OF THE COMMITTEES FOR MARCH

Council President Ledrich made a motion to accept the reports as written and Councilman Packer seconded the motion. *Motion unanimously approved by roll call motion.*

Councilman Packer asked Public Works Manager Domico what color the new water tank would be painted. It was decided that the Public Buildings & Grounds Committee would meet to discuss this.

OLD BUSINESS *Nothing was reported.*

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NEW BUSINESS:

- ❖ Mayor Welsh advised that the Business Registration Ordinance was originally scheduled to be on tonight's agenda but was removed at the request of the Ordinance Committee for further review.
- ❖ Mayor Welsh reported that the Personnel Committee will meet to review the Personnel Manual.
- ❖ Discussion on the Memorial Day Celebrations took place. Councilman Packer reported he was in contact with the Officers of the Flotilla and they would like to work with the Borough, the Lion's Club and also Rev. Glenn Doughty to assist yearly on this event.

Councilman Murtaugh made a motion to accept the proposal and Councilwoman Archer seconded the motion. *Motion was approved by unanimous voice vote.*

- ❖ **RESOLUTION NO. 58-2012 ~ ALLOWING THE 2012 BUDGET TO BE READ IN TITLE ONLY**

Council President Ledrich made a motion to approve Resolution No. 58-2012 and Councilman Packer seconded the motion. *Motion was approved by unanimous roll call vote.*

Public Hearing on:

- ❖ **2012 BUDGET HEARING**

A motion to open the meeting to the public was made by Councilwoman Archer and seconded by Councilman Murtaugh. *Motion unanimously approved by voice vote.* No comment received from the Public. Motion to close the meeting to the public was made by Councilwoman Archer and seconded by Councilman Rebel. *Motion unanimously approved by voice vote.*

Public Hearing on:

- ❖ **ORDINANCE NO. 3-2012 ~ ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)**

A motion to open the meeting to the public was made by Council President Ledrich and seconded by Councilman Rebel. *Motion unanimously approved by voice vote.* No comment received from the Public. Motion to close the meeting to the public was made by Councilman Packer and seconded by Councilman Rebel. *Motion unanimously approved by roll call vote.*

- ❖ **ORDINANCE NO. 3-2012 ~ ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)**

Motion to approve Ordinance No. 3-2012 was made by Council President Ledrich and seconded by Councilman Packer. *Motion unanimously approved by roll call vote.*

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NEW BUSINESS: (Continued)

Public Hearing

❖ ORDINANCE NO. 4-2012 ~ REGULATING THE SALE OF PRECIOUS METALS

A motion to open the meeting to the public was made by Councilman Murtaugh and seconded by Councilwoman Archer. *Motion unanimously approved by voice vote.* No comment received from the Public. Motion to close the meeting to the public was made by Councilwoman Archer and seconded by Councilman Murtaugh. *Motion unanimously approved by voice vote.*

❖ ORDINANCE NO. 4-2012 ~ REGULATING THE SALE OF PRECIOUS METALS

A motion to approve Ordinance No. 4-2012 was made by Councilman Murtaugh and seconded by Councilman Packer. *Motion unanimously approved by roll call vote.*

❖ TAX COLLECTOR'S ANNUAL UNCOLLECTIBLE TAX REPORT

[Annually, on or before May 1st Tax Collector is required by state statute N.J.S.A. 54:4-91.1 and 54:4-91.2 to provide this Report to Governing Body. a list detailing any delinquent taxes which are not believed to be fictitious, double or due to an erroneous assessment.]

❖ RESOLUTION NO. 59-2012 ~ CANCELLING UNCOLLECTIBLE TAXES AND TAX TITLE LIEN NO. 992 ASSESSED TO PETTIT, TIMBER AVENUE

(Property was found during the revaluation of properties in 1996; Assessor was advised by the State to remove Block 26.011, Lot 5 from the Tax Map and from the Tax Duplicate.)

A motion to approve Resolution No. 59-2012 was made by Council President Ledrich and seconded by Councilman Packer. *Motion was unanimously approved by roll call vote.*

❖ RESOLUTION NO. 60-2012 ~ CREDITING WATER ACCOUNTS DUE TO METER READING ERRORS

<u>ACCOUNT</u>	<u>NAME</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
1222	John Pierce	18 Locust	\$472.23
1942	Russell Panchelli	251 Windsor Lane	\$18.02
1409	R. Shields	614 Delsea Drive	\$1331.04
1970	Chris Krutzler	1016 Crown Point	\$105.38
54	John Dawson	430 River Drive	\$6.60
470	Christine Frank	117 Delsea Drive	\$64.66
699	Vance Maloney	324 High Street	\$346.96

A motion to approve Resolution No. 60-2012 was made by Councilman Rebel and seconded by Councilman Packer. *Motion unanimously approved by roll call vote.*

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NEW BUSINESS: (Continued)

- ❖ **RESOLUTION NO. 61-2012 ~ CREDITING \$25.00 AND CHANGING BILLING STATUS FOR SEWER ACCOUNT FOR CHARLES PETERSON AT 515 EDGEWATER AVENUE DUE TO ERROR IN CODING**

A motion to approve Resolution No. 61-2012 was made by Councilwoman Archer and seconded by Councilman Packer. *Motion unanimously approved by roll call vote.*

- ❖ **Request from Michael Peterson, 12 Hillside Avenue, to credit water charges, due to a house fire and suspend further billing until the home becomes habitable.**

RESOLUTION NO. 62-2012 ~ CREDITING WATER ACCOUNT NO. 1616, FOR 12 HILLSIDE AVENUE IN THE AMOUNT OF \$70.00 (PERIOD 4/1 THROUGH 6/30) AND SUSPENDING BILLING FOR WATER AND SEWER UNTIL PROPERTY BECOMES HABITABLE

A motion to approve Resolution No. 62-2012 was made by Councilwoman Archer and seconded by Councilman Sims. *Motion unanimously approved by roll call vote.*

- ❖ **Discussion of a Proposal by Consulting Engineering Services (CES) for work to be performed on the E. Olive Street Phase III Project took place. Administrator Bittner expressed his concerns for not having a complete cost analysis for the whole project from the Engineer, at this time, in order to recommend approval of moving forward.**
- ❖ **Issues of possible removal of shade trees; costs concerns (Total Grant is for \$175,000) were addressed. Highway Committee will meet with Public Works Manager Domico to see what concerns need to be addressed. Consensus was to move forward and do a walk thru before a final decision is made. Councilman Murtaugh made a recommendation to approve moving forward pending all concerns being answered.**

- ❖ **APPROVAL OF 2012 USED AUTO SALES LICENSE. *Always Affordable Auto Sales* (800 Delsea Drive) & *Pellegrino Chevrolet* (1000 Gateway Boulevard)**

A motion to approve the applications for the 2012 Used Auto Sales Licenses was made by Councilman Rebel and seconded by Councilman Packer. *Motion unanimously approved by roll call vote.*

- ❖ **APPROVAL OF 2012 AMUSEMENT LICENSES. *Schileen's Pub* and *Baby Luna***

A motion to approve the applications for the 2012 Amusement Licenses was made by Councilman Rebel and seconded by Councilman Sims. *Motion unanimously approved by roll call vote.*

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NEW BUSINESS: (Continued)

- ❖ **REQUEST from the Westville Power Boat Association for a 1-day Liquor License for Saturday, May 12, 2012.**

A motion to approve the application for a 1-day Liquor License for May 12, 2012 was made by Councilwoman Archer and seconded by Councilman Packer. *Motion unanimously approved by roll call vote.*

- ❖ **REQUEST from the Brooklawn Boys Junior Baseball League to use the Little League Field on Park Avenue from March to November, 2012 (dates to be determined after they receive the schedule from Westville's Little League Organization).**

A motion to approve the request to use the Little League Field was made by Councilman Murtaugh and seconded by Councilwoman Archer. *Motion approved by unanimous roll call vote.*

- ❖ **REQUEST from Tatyanna & Val Vovchenko, 118 Broadway, to suspend sewer charges until they build a sewer/water system, effective March 1, 2012. (\$183.25 period Jan. 1 through March 31, 2012)**

A motion to approve Mr. & Mrs. Vovchenko's request was made by Councilman Sims and seconded by Councilwoman Archer. *Motion approved by unanimous roll call vote.*

- ❖ **RESOLUTION NO. 63-2012 ~ AUTHORIZING WATER/SEWER CLERK TO SUSPEND SEWER CHARGES FOR ACCOUNT NO. 388, EFFECTIVE MARCH 1, 2012 UNTIL COMPLETION OF SEWER SYSTEM.**

A motion to approve Resolution No. 63-2012 was made by Councilman Sims and seconded by Councilman Packer. *Motion unanimously approved by roll call vote.*

- ❖ **Discussion on Annual Lease Agreement for Borough owned property, 128 Crown Point Road, took place.**

A motion to approve an increase in monthly rental of \$25. per unit was made by Councilman Murtaugh and seconded by Council President Ledrich. *Motion unanimously approved by roll call vote.*

COMMUNICATIONS:

- ❖ Letter from Consulting Engineer Services regarding payment request for the Water Treatment Plant Modification project
- ❖ Letter from Chief Thomas Mills of Harrison Township Police regarding assistance provided by Patrolman Brian Ewe and K-9 Remi. *Councilman Murtaugh requested Captain Whinna relay Council's recognition.*
- ❖ Letter from Gloucester County regarding "Golden Follies Entertainment Show"

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COMMUNICATIONS: (Continued)

- ❖ Thank you letter from Dave Harris of Gateway High School for tour of Water Treatment Facility
- ❖ Report from Tax Collector on April 13, 2012 Tax Sale
- ❖ Letter from the Governor's office regarding a \$175,000 grant received for Olive Street, Phase III
- ❖ Letter from the Governor's office regarding Pension Reform savings
- ❖ Amended Final Equalization Table for the County of Gloucester for 2012
- ❖ Letter from Donna Contrevo of Gateway's BOE regarding the A4F form for the 2012-2013 school year
- ❖ Letter from Scott Henry of Parkview Elementary regarding the A4F form for the 2012-2013 school year
- ❖ Letter from the State of NJ, Dept. of Education regarding "2012-2013 Municipal Percentage Shares for Tax Levies for Regional School Districts"
- ❖ Permit from the State of New Jersey-Department of Environmental Protection
- ❖ Letter from Gloucester County regarding the Department of Environmental Protection - Pesticide Control Program
- ❖ GCUA Meeting Minutes - February 8, 2012
- ❖ GCIA Meeting Minutes - February 16, 2012
- ❖ Resolution No. 2012-063 from the GCUA amending the Authority's Sanitary Sewerage Connection Fee for 2012
- ❖ Letter from the State of New Jersey regarding the Department of Transportation being unable to provide a grant for improvements to River Drive
- ❖ Letter from Comcast regarding converting certain channels to digital delivery
- ❖ Letter from the State of New Jersey regarding the Homeland Security & Preparedness Grant Report

MONEY COLLECTED BY THE CLERK MARCH:

Police Reports	\$102.60
Rent	\$1,125.00
Amusement Games	\$310.00
Used Cars License	\$633.00
Public Notary	\$5.00
Marriage License	\$56.00
Certified Marriage	\$20.00
Death Certificates	\$880.00
TOTAL	\$3,131.60

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BILLS & VOUCHERS:

The Clerk advised that the List of Bills was posted in the foyer.

A motion to dispense with reading of the bills was made by Councilman Packer and seconded by Councilman Sims. *Motion unanimously approved by voice vote.*

A motion to pay all bills and vouchers that are in order was made by Council President Ledrich and seconded by Councilman Rebel.

PUBLIC COMMENT:

- ❖ Linda Kelley, 213 Chestnut Street, expressed her concerns regarding the trains passing through town. She felt they are numerous and dangerous. She asked where the trains are coming from and where they are going.
- ❖ Discussion took place regarding Sunoco Refinery's proposed train usage and concerns.
- ❖ Mayor Welsh asked Administrator Bittner to set up a meeting for himself, the Administrator and Sunoco Officials over the next two weeks to discuss these and other concerns. Councilman Sims suggested Borough Ordinances be reviewed to see if anything is enforceable.
- ❖ Joyce Lovell, 328 Summit Avenue also commented on trains and provided a report on another successful Annual Clean-Up Day held on April 23rd. She thanked everyone on behalf of the Environmental Commission.
- ❖ Sue Shomo, 917 Broadway, spoke on a new and upcoming Program sponsored by the Boardwalk Kennel Club - Teaching with Canines for students. The first test Program will be held on *June 1, 2012 @ 9:45 a.m.* (PreK-1st Grade). The second assembly starts at 11 a.m. (2nd to 6th Grade) Pairing children, Bullying in schools, Meets the Breeds Canine Demonstration, Protection & Fear. She invited all to attend on June 1st at Parkview School.
- ❖ Trainer Joe Nick spoke on the Second Program - Life of Missing (Our Light) Joe gave a presentation on the Blue & White Light. The mission is to help alert the community in the event of a missing person. This would encompass a missing or abducted child, an elderly person with Alzheimer's or even an Autistic person. Their goal is to have each community adopt this light for the missing. The light for the missing is a light that would be placed at the Police Station, Fire Station and key spots in town. This light would be turned on when someone was missing. Information about the missing person would be placed in a glass enclosed box under the Blue and White flashing light along with extra fliers for the public. This light would remain flashing until the missing person was found.

Councilman Packer made a motion to join the Mission of the Blue and White Light Program and Councilwoman Archer seconded the motion. *Motion was unanimously approved by roll call vote.*

- ❖ Sally Martino, 436 Summit Avenue, commended Council, Joe Nick and Sue Shomo; she wished Joe Nick and Sue Shomo good luck on great programs but hoped they never have to use it.

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COMMENTS FROM GOVERNING BODY & DEPARTMENT HEADS

- ❖ Public Works Manager Domico reported tanks are in; will be going live Monday or Tuesday. (Water Tower Painting will be taking place.)
- ❖ Councilman Murtaugh advised Administrator Bittner and Municipal Clerk Helder that while watching Channel 10, a segment came up regarding upgrades to Google Docs Website. Administrator Bittner advised he has been aware of changes that have been taking place over the past year and he doesn't anticipate any problems.
- ❖ Councilman Murtaugh, Public Safety Chairman, reported on current police cars being parked along Broadway for indirect surveillance.
- ❖ Captain Whinna asked that if anyone sees any illegal activity, that they please call the Police.
- ❖ Councilman Rebel updated everyone on renovations at 1035 Broadway (New Community Center). He advised it should be ready for voters by the June Primary Election.

A motion to adjourn the meeting was made by Council President Ledrich and seconded by Councilwoman Archer at 8:39 p.m.

Respectively Submitted,

Christine A. Helder, CMC
Registered Municipal Clerk

Next meeting scheduled for May 9, 2012