

BOROUGH OF WESTVILLE
Regular Council Meeting
114 Crown Point Road
January 19, 2011 ~ 6:00 p.m.
Meeting Minutes

The meeting was called to order by Mayor Welsh at 6:00 p.m. and the Salute and Pledge of Allegiance to the Flag then took place.

The Clerk read the notice that this meeting had been duly advertised in accordance with the provisions of the "Open Public Meetings Act" by sending notice to the Gloucester County Times of Woodbury, NJ and the Courier Post of Camden, NJ.

ROLL CALL

Present: Mayor Russell W. Welsh, Jr., Council President Michael O. Ledrich, Council Members: Colleen T. Archer, Charles D. Murtaugh, William C. Packer, III, James A. Pennington, Jr., and William C. Rebel

Also Present: Administrator William J Bittner, Jr., Public Works Manager Donna M. Domico, Municipal Clerk/Tax Collector Christine A. Helder, Chief of Police Frederick A. Lederer, III, Solicitor Timothy D. Scaffidi

A motion to approve the meeting minutes of December 29, 2010, January 2, 2011 and January 5, 2011 was made by Council President Ledrich and seconded by Councilman Packer. *Motion unanimously approved by voice vote.*

PUBLIC COMMENT ON AGENDA ITEMS ONLY: There was no public comment.

OLD BUSINESS:

Municipal Building ~ No Discussion

NEW BUSINESS:

1. RESOLUTION ~ Crediting water account. [A meter reading error.]

<u>Account</u>	<u>Name</u>	<u>Address</u>	<u>Amount</u>
1535	Bonnie Lynch	108 Harvard Avenue	\$64.83

A motion to approve the Resolution was made by Councilman Pennington and seconded by Councilman Packer. *Motion unanimously approved by roll call vote.*

2. RESOLUTION ~ Crediting Water Account due to Meter Malfunction

<u>Account</u>	<u>Name</u>	<u>Address</u>	<u>Amount</u>
1487	John Keller	800 Almonesson	\$54.62

A motion to approve the Resolution was made by Councilman Rebel and seconded by Councilwoman Archer. *Motion unanimously approved by roll call vote.*

NEW BUSINESS: (Continued)

3. **RESOLUTION ~ Authorizing Tax Exemption for (TDV) Totally Disabled Veteran (James Farrell, 110 Delsea Drive - Block 34, Lot 12.)**
A motion to approve the Resolution was made by Councilwoman Archer and seconded by Councilman Ledrich. *Motion unanimously approved by voice vote.*

4. **RESOLUTION ~ Crediting Exemption for Totally Disabled Veteran James Farrell, 110 Delsea Drive Block 34, Lot 12 in 2010.**
A motion to approve the Resolution was made by Councilwoman Archer and seconded by Councilman Pennington. *Motion unanimously approved by roll call vote.*

5. **CONTRACT for Legal Services for the Land Use Board from Solicitor Gary Thompson. Solicitor Scaffidi advised that Council cannot approve the Contract, but confirmed they can authorize an increase in hourly rate. A motion to approve an increase in his hourly rate was made by Councilman Murtaugh and seconded by Councilwoman Archer. Motion unanimously approved by roll call vote.**

COMMUNICATIONS:

1. Letter from the State of NJ regarding Westville's Emergency Operations Plan
2. Letter from Donna Halscheid, 776 Behl Road, Franklinville [Daughter-in-law of property owner, 161 Walnut Street] requesting a guard rail be installed the dead end on Walnut Street.
Discussion took place on a possible solution to this problem. Public Works Manager Domico will look into a possible solution. *A motion to authorize the Public Works Department to put in some of kind of barricade at the end of Walnut Street was made by Council President Ledrich and seconded by Councilman Packer. Motion was unanimously approved by voice vote.*
Mayor Welsh requested the Clerk send a letter advising the resident of Council intentions.

BILLS & VOUCHERS:

Clerk advised that the list of Bills *was posted in the foyer.*

Motion to *dispense with reading* of the bills was made by Councilman Pennington and seconded by Councilman Murtaugh. Motion unanimously approved by voice vote.

Motion to pay all Bills and Vouchers that are in order made by Councilman Rebel and seconded by Councilman Pennington. Motion unanimously approved by roll call vote.

PUBLIC COMMENT: No comment from the public received.

COMMENTS FROM GOVERNING BODY & DEPARTMENT HEADS

Councilman Packer commented on what a good job the Public Works Department did recently on the snow plowing and asked that Public Works Manager relay this to her staff. He added that Westville seems to be the leader in many areas, and the way our town looks after major snow storms is one of them.

Councilman Rebel echoed Councilman Packer's comments and added they did a good job with the added strain of three water main breaks during the snow storm. They did a nice job with the snow removal and handled that very well. He asked the Public Works Manager to tell the guys he appreciates their dedication.

Councilman Murtaugh stated that although not on the agenda tonight, he previously scanned and emailed the Mayor, Council and Borough Administrator a proposal for football lights. He has two bids and is waiting for a third. Administrator Bittner advised Councilman Murtaugh that a third bid was not necessary and he was good to go tonight. Councilman Murtaugh stated that once he gets the third bid, he will have the Administrator award the bid and then discuss it at the next meeting. Councilman Murtaugh stated that the process was moving along, and that the Contractor has ordered the equipment and is planning to work no matter how bad the winter gets Councilman Murtaugh. Once he receives the third bid, he will forward it to the Borough Administrator.

Councilman Murtaugh commented on the Public Works troupes who are doing a good job on snow plowing.

Chief Lederer reported that he received a \$500 check for National Park start-up their Town Watch Program and turned the money over to the Borough Clerk Vikki Holmstrom to be put into a special account. He advised the Lions Club has asked him to speak with their group; so far this month there were 40 arrests and tomorrow he will be meeting at Parkview, along with Fire Chief Eric Farley for a final meeting regarding this past year's lock down incident.

Mayor Welsh thanked the Public Works Manager Domico and her team also for a good job on snow plowing.

EXECUTIVE SESSION RESOLUTION

The Clerk read the Resolution to go into Executive Session to discuss Administration Personnel Matters. *A motion to approve the Resolution was made by Councilman Pennington and seconded by Councilman Packer. Motion unanimously approved by voice vote.*

Mayor Welsh excused Chief Lederer at this time however Shannon Cornelius remained for a portion of the session. The Chief was advised there would be three different meetings during the Executive Session. *Chief Lederer was excused at this time.*

Time in Executive Session 6:17 p.m.

7:30 p.m. Out of Executive Session

Mayor Welsh addressed the Administrator, Clerk and Public Works Manager saying that, for the record, he and Council appreciate what each and every one of the Department Heads does.

A discussion followed and it was noted that the Department Heads need to work together and communicate with each other in a professional manner.

Mayor Welsh stated he would like to introduce the Salary Ordinance at the next meeting.

Mayor Welsh requested that all Department Heads, based on the new structuring, when communicating with their Chair, communicate also with the Committee and copy the Mayor.

A motion to adjourn the meeting was made by Council President Ledrich and seconded by Councilwoman Archer. Motion was unanimously approved by voice vote.

Meeting adjourned at 7:40 p.m.

Respectively Submitted,

*Christine A. Helder
Municipal Clerk*

Next meeting scheduled for February 9, 2011