

BOROUGH OF WESTVILLE
Regular Council Meeting
114 Crown Point Road
October 28, 2009

The meeting was called to order by Mayor Welsh at 7:35

Salute and Pledge of Allegiance to the Flag then took place.

The Clerk read the Notice that this meeting had been duly advertised in accordance with the provisions of the "Open Public Meetings Act" by sending notice to the Gloucester County Times of Woodbury, NJ and the Courier Post of Camden, NJ.

ROLL CALL

Present: George K. Baker, Michael O. Ledrich, Ronald S. Muhlbaier, James A. Pennington, Jr., William C. Rebel, George K. Baker and Mayor Russell W. Welsh, Jr.

Absent: Charles D. Murtaugh

Also Present: William J Bittner, Jr., Donna M Domico, Christine A Helder, William H. Whinna, IV and Bruce Wasson

Mayor Welsh noted that there was no one from the public in the attendance.

MEETING MINUTES

A motion to approve the meeting minutes from October 14, 2009 was made by Council Member Rebel and seconded by Council Member Baker. Minutes were unanimously approved by voice vote.

PUBLIC COMMENT ON AGENDA ITEMS ONLY: None

REPORTS OF THE COMMITTEES: *(Month of September)*

Council Member Baker congratulated the Water Department on the good inspection report submitted.

Motion to accept the Reports of the Committees was made by Council Member Baker and seconded by Council Member Muhlbaier. *Motion unanimously approved by voice vote.*

OLD BUSINESS: None

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NEW BUSINESS:

Public Hearing on

ORDINANCE NO. 12-2009 ~ FOUR WAY STOP SIGN AT THE INTERSECTION OF BIRCH & HIGH STREET.

Mayor Welsh again noted no one from the public was in attendance and a motion to open and close this portion of the meeting to the public was made by Council Member Baker with a second made by Council Member Rebel. *Motion unanimously approved by voice vote.*

ORDINANCE NO. 12-2009 ~ FOUR WAY STOP SIGN AT THE INTERSECTION OF BIRCH & HIGH STREET.

A motion was made by Council Member Baker with a second by Council Member Pennington to adopt the Ordinance.

Vote: 5-0

Yes: Council Member George K. Baker, Council President Michael O. Ledrich, Council Member Ronald S. Muhlbaier, Council Member James A. Pennington, Jr., and Council Member William C. Rebel

Motion Unanimously Passed.

Public Hearing on

ORDINANCE NO. 13-2009 ~ AMENDING CHAPTER 22, ORDINANCE §22-4. CREATION OF OFFICES AND POSITIONS TO READ:

The Police Department shall consist of the following offices and positions, which are hereby created:

- A. Chief of Police**
- B. Captain**
- C. Lieutenant**
- D. Sergeant**
- E. Police Officers**
- F. Special Police Officers**
- G. Lay employees, including Secretary and Crossing Guards**

A motion to open and close this portion of the meeting (no one from the public in attendance) to the public was made by Council Member Baker with a second by Council President Ledrich. *Motion unanimously approved by voice vote.*

MEETING MINUTES

NEW BUSINESS: (Continued)

ORDINANCE NO. 13-2009 ~ AMENDING CHAPTER 22, ORDINANCE §22-4. CREATION OF OFFICES AND POSITIONS TO READ:

The Police Department shall consist of the following offices and positions, which are hereby created:

- A. Chief of Police
- B. Captain
- C. Lieutenant
- D. Sergeant
- E. Police Officers
- F. Special Police Officers
- G. Lay employees, including Secretary and Crossing Guards

A motion was made by Council President Ledrich with a second by Council Member Pennington to adopt the Ordinance.

Vote: 5-0

Yes: Council Member George K. Baker, Council President Michael O. Ledrich, Council Member Ronald S. Muhlbaier, Council Member James A. Pennington, Jr., and Council Member William C. Rebel

Motion Unanimously Passed.

Introduction in Title Only:

ORDINANCE 16-2009

AN ORDINANCE TO AMEND CHAPTER 47 ~ COMMERCIAL PROPERTY, AS IT PERTAINS TO INSPECTORS AND INSPECTION PROCEDURES OF COMMERCIAL PROPERTIES OF THE BOROUGH OF WESTVILLE

A motion to introduce in title only, Ordinance No. 16-2009 was made by Council Member Baker and seconded by Council Member Pennington. *Motion unanimously approved by a Roll Call Vote.*

RESOLUTION 110-2009

A RESOLUTION TO AMEND THE 2009 CAPITAL BUDGET TO INCLUDE RECONSTRUCTION OF WOODBINE AND HILLSIDE AVENUES

A motion to introduce in title only, Ordinance No. 110-2009 was made by Council President Ledrich and seconded by Council Member Baker. *Motion unanimously approved by a Roll Call Vote.*

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NEW BUSINESS: (continued)

Introduction in Title Only

ORDINANCE 14-2009

FOR THE RECONSTRUCTION OF WOODBINE AND HILLSIDE AVENUES

A motion to introduce in title only, Ordinance No. 110-2009 was made by Council Member Pennington and seconded by Council Member Baker.

Motion unanimously approved by Roll Call Vote.

ORDINANCE 15-2009

INTRODUCTION OF THE 2009 SALARY ORDINANCE

Council President Ledrich noted the increase in the “maximum” amount and Administrator Bittner responded that some people are getting close to the listed “maximum” so the amount needed to be increased. A motion to introduce in title only, Ordinance No. 110-2009 was made by Council President Ledrich and seconded by Council Member Baker.

Motion unanimously approved by Roll Call Vote.

AAA (Triple A Auto) Presentation by Administrator Bittner

Administrator Bittner stated that the Borough of Westville was approached by AAA offering a discounted plan to employees. AAA would like to come in and make a presentation to employees regarding their services. Mayor Welsh asked if the offer was only available to employees and Administrator Bittner confirmed that Elected Officials would also be included in the offer. The plan offers a discounted price of \$37 rather than the standard \$44. Council agreed to permit AAA to make the presentation.

COMMUNICATIONS:

- ❖ Letter from Pellegrino Chevrolet, 1000 Gateway Boulevard, requesting suspension of sewer billing on Account #1031-1
Public Works Manager Domico stated that Pellegrino is vacating the building and that they’ve never had a request like this and did turn off the water, as requested. Mayor Welsh asked Council if they had any issues regarding suspending sewer billing for the water to this location. Motion approved by voice vote, with Council agreeing to suspend the account. A letter will be sent by Municipal Clerk Helder to Pellegrino Chevrolet confirming Council’s approval of their request.

- ❖ Memo from Tax Collector Helder requesting authorization to foreclose by IN REM for 36 Edgewater Avenue. (Discussion took place on foreclosing the Tax Sale Lien, held by the Municipality.)
Council Member Baker indicated that the building should be demolished and Administrator Bittner stated that Westville may be able to get a grant for this purpose. Since the property is owned by the Borough, the Borough would have to foreclose and individuals interested in purchasing the property from the Borough and pay off the lien. Council decided to see if Administrator Bittner could obtain the funds to have the building demolished. Mayor Welsh asked Public Works Manager to get a price on how

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much it would cost to have the building demolished. Issue was tabled until the November 10, 2009 meeting.

COMMUNICATIONS: (continued)

- ❖ Letter from the State of New Jersey-Department of Transportation confirming that Westville will receive funding from the Municipal Aid Program for roadway improvements on Olive Street in the amount of \$175,000.00.
- ❖ Report on the September 9, 2009 Meeting Minutes from The Gloucester County Utilities Authority (GCUA)
- ❖ Letter from Assemblywoman Nilsa Cruz-Perez congratulating the Borough of Westville on being selected by the NJ-DOT to receive funding from the Municipal Aid Program totaling \$175,000.00
- ❖ Copy of letter sent to Patrolman Thomas Curl from Chief Lederer on a job well done for an incident that took place on Sunday, September 27, 2009
- ❖ Copy of letter sent to Patrolman Michael Packer from Chief Lederer on a job well done for an incident that took place on Sunday, September 27, 2009
- ❖ Letter from Municipal Excess Liability Joint Insurance Fund discussing the 2010-2011 Employment Practices Liability (EPL) Program
- ❖ Letter from JIF regarding the JIF Dividend Announcement
It was the recommendation of the Mayor and Council to receive the check.
- ❖ Letter from the State of NJ-DEP concerning the Borough's payment requisition in the amount of \$253,596
Administrator Bittner explained that this allows us to pay off the Sewer note which is being paid at the higher interest rate.
- ❖ Thank you card from Pastor Gary Brennan for the flowers sent by the Mayor and Council during his illness.

MONIES COLLECTED BY CLERK

Marriage License	\$6.00
Death Certificate	\$615.00
Marriage Certificate	\$50.00
Burial Permit	\$25.00
Police Accident Reports	\$99.75
Rental of Municipal Building	\$975.00
Polling Places Pay	\$100.00
Notary Services	\$20.00
Copies	\$10.00

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Interest on Investments	\$4.75
TOTAL	\$1905.50

BILLS & VOUCHERS:

List of Bills are posted in foyer. A motion to dispense with reading of the Bills was made by Council Member Baker and seconded by Council Member Pennington. Motion unanimously approved by Voice Vote.

Motion to pay all Bills and Vouchers was made Council Member Baker and seconded by Council Member Pennington. Motion unanimously approved by Voice Vote.

Administrator Bittner stated that Chief Lederer confirmed that the background report was completed on Marsha A. Bailey, who applied for a Crossing Guard position. Since the report was acceptable he would like to hire that individual. By unanimous roll call vote, it was approved that Marsha A. Bailey, 234 Windsor Lane, be hired as a part-time Crossing Guard and that a resolution would be written to confirm the appointment. Motion approved by Council Member Baker and seconded by Council Member Pennington. *Motion unanimously approved by Voice Vote.*

PUBLIC COMMENT:

- ❖ Joyce Lovell, 328 Summit Avenue, thanked Public Works Manager Domico and Administrator Bittner for helping on Saturday. There were 1560 pounds of trash and 650 pounds of recyclables and it was noted that needles were found. Ms. Lovell also asked if Mayor and Council had heard on the ballot question specific to a Resolution supporting Question 1.

COMMENTS FROM GOVERNING BODY & DEPARTMENT HEADS:

- ❖ Public Works Manager Domico stated that Public Works is having a problem with large trash cans and she was reviewing the Borough's Ordinance that states "no container shall exceed a weight of more than 50 lbs when loaded" etc. and further states that it should be able to be picked up by one person. Public Works Manager Domico said she's working with The Recycle Bank to see about revisiting Westville's Recycle Program but in the meantime they may have to purchase another trash tipper.
- ❖ Public Works Manager Domico confirmed that Wednesday, November 11 is Veterans Day and that Public Works takes the Monday off so the time off doesn't interfere with the trash schedule.
- ❖ Public Works Manager Domico also asked if Public Works needed to put up the new signs for Chestnut Street. Municipal Clerk confirmed that since the Ordinance was advertised it was okay to put up the signs.

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COMMENTS FROM GOVERNING BODY & DEPARTMENT HEADS: (Continued)

- ❖ Council Member Muhlbaier asked Public Works Manager Domico if the new trash truck was due the 1st week of November. Public Works Manager Domico confirmed that the truck should be delivered no later than the 2nd week of November.
- ❖ Council Member Rebel thanked the Environmental Commission and Public Works for the clean-up day.
- ❖ Public Works Manager Domico confirmed that she coordinates street openings with Public Service in the event they have work in the same area.
- ❖ Mayor Welsh confirmed that he attended a Library Trustee meeting and they have two Trustee positions that are vacant and they made recommendations to appoint Bill Packer and Sue Rogers. Mayor Welsh informed the Trustee's that he would appoint Bill Packer but that he had other volunteers that voiced their interest in filling the other vacancy so they agreed to meet with the other applicants.
- ❖ Mayor Welsh announced that the Library received a \$3,000 grant and that Westville was one of three towns who applied and met the criteria for the Graphic Novels Grant.

RESOLUTION FOR EXECUTIVE SESSION for Police Personnel Matters

Time In: 8:25 p.m.

Time Out: 9:06 p.m.

RESOLUTION AUTHORIZING CHIEF OF POLICE TO ACCEPT AN AGREEMENT TO RESOLVE A DISCIPLINARY MATTER IN THE POLICE DEPARTMENT. A motion to approve the Resolution, was made by Council President Ledrich and seconded by Council Member Pennington. *Motion was unanimously approved by roll call vote.*

RESOLUTION APPOINTING WILLIAM E. WHINNA, IV, AS CAPTAIN, WESTVILLE POLICE DEPARTMENT, effective immediately. A motion to approve the Resolution, was made by Council Member Baker and seconded by Council President Ledrich. *Motion was unanimously approved by roll call vote.*

RESOLUTION APPOINTING MICHAEL J. SHANNON AS A FULL TIME POLICE OFFICER, effective October 29, 2009, WITHIN THE BOROUGH OF WESTVILLE. A motion to approve the Resolution, was made by Council Member Baker and seconded by Council President Ledrich. *Motion was unanimously approved by roll call vote.*

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APPOINTING LOUIS J. PISCOPO AS A SPECIAL LAW ENFORCEMENT OFFICER II (SLEO II) WITHIN THE BOROUGH OF WESTVILLE. A motion to approve the Resolution, was made by Council Member Baker and seconded by Council Member Pennington. *Motion was unanimously approved by roll call vote.*

Meeting Adjourned at 9:16 p.m.

Respectively submitted,

Christine A. Helder, Municipal Clerk