

BOROUGH OF WESTVILLE

Regular Council Meeting

114 Crown Point Road

November 23, 2009

The meeting was called to order by Mayor Welsh at 6:30 p.m. and the Salute and Pledge of Allegiance to the Flag then took place.

The Clerk advised that notice of this meeting had been duly advertised in accordance with the provisions of the "Open Public Meetings Act" by sending notice to the Gloucester County Times of Woodbury, NJ and the Courier Post of Camden, NJ.

ROLL CALL

Present: Mayor Russell W. Welsh, Jr., Council President Michael O. Ledrich, Council Members: George K. Baker, James A. Pennington, Jr., Ronald S. Muhlbaier, William C. Rebel and Charles D. Murtaugh.

Also Present: Administrator William J. Bittner, Public Works Manager Donna Domico, Housing Officer Bruce Wasson, Police Chief Frederick Lederer, Clerk & Tax Collector Christine Helder, and Engineer Norm Rodgers

Mayor Welsh presented the Oath of Office to Captain William E. Whinna, IV, who thanked all Department Heads, as well as the Mayor and Council Members and stated he was looking forward to working with everyone.

Mayor Welsh commented that this was a unique situation for him to swear in Michael J. Shannon again, because two weeks ago, he swore him in as a SLEO II officer and tonight we was swearing him as a full time officer - this was a first for him as Mayor. Patrolman Shannon thanked everyone in the department, including the Chief, Mayor and Council for giving him this opportunity.

Special Law Enforcement Officer II, Louis J. Piscopo was sworn in and Mayor Welsh advised Officer Piscopo that with every promotion comes an opportunity. Officer Piscopo thanked his family, Mayor and Council for accepting him and looked forward to working with and learning from the other officers.

PUBLIC COMMENT ON AGENDA ITEMS ONLY: There was no comment from the Public.

REPORTS OF THE COMMITTEES:

Motion to accept the Reports of the Committees was made by Councilman Pennington and seconded by Council President Ledrich. *Motion unanimously approved by voice vote.*

MEETING MINUTES

OLD BUSINESS:

1. *Public Hearing* was held on Salary Ordinance 15-2009 ~ Salary Ordinance of the Borough of Westville.

A motion to open the meeting to the public was made by Council President Ledrich with a second by Councilman Muhlbaier. Hearing no comment from the public, a motion to close the meeting to the public was made by Councilman Pennington with a second by Councilman Murtaugh.

SALARY ORDINANCE NO. 15-2009 ~ SALARY ORDINANCE OF THE BOROUGH OF WESTVILLE.

A motion was made by Councilman Pennington with a second by Councilman Murtaugh to adopt the Ordinance.

Vote: 6-0

Yes: Council President Ledrich, Councilman Baker, Muhlbaier, Murtaugh, Pennington, and Rebel *Motion unanimously passed by roll call vote.*

NEW BUSINESS:

1. A request to the Governing Body, from Maryann Rich, of 13 Third Avenue, to credit her Sewer Account #217-0, in the amount of \$100.00, due to a house fire in September when her water was shut off.

RESOLUTION CREDITING SEWER CHARGES FOR ACCOUNT 217-0, PROPERTY LOCATED AT 13 THIRD AVENUE, DUE TO HOUSE FIRE IN THE AMOUNT OF \$100.00.

A motion was made by Councilman Baker with a second by Councilman Pennington to adopt the Ordinance.

Vote: 6-0

Yes: Council President Ledrich, Councilman Baker, Muhlbaier, Murtaugh, Pennington, and Rebel *Motion unanimously passed by roll call vote.*

2. Request was received from LERETA Mortgage Company to refund a tax overpayment, in the amount of \$1,077.16, (on the 4th quarter 2009 and 1st quarter, 2010) for 42 Center Street, Block 49, Lot 8.

MEETING MINUTES

NEW BUSINESS: (continued)

RESOLUTION REFUNDING A TAX OVERPAYMENT FOR 42 CENTER STREET, BLOCK 49, LOT 8 TO LERETA MORTGAGE COMPANY IN THE AMOUNT OF \$1,077.16

A motion was made by Councilman Muhlbaier with a second by Councilman Pennington to approve the Resolution.

Vote: 6-0

Yes: Council President Ledrich, Councilman Baker, Muhlbaier, Murtaugh, Pennington, and Rebel *Motion unanimously passed by roll call vote.*

3. RESOLUTION AUTHORIZING TAX COLLECTOR TO START IN REM TAX FORECLOSURE PROCEDURES for Block 31, Lot 1, 36 Edgewater Avenue.

Mayor Welsh asked Administrator Bittner if he had an opportunity to discuss the property with a County official. Administrator Bittner stated the County can't help with the situation because Westville does not own the property but was told that there is approximately \$20,000 available should Westville decide to move forward with the project. Public Works Manager Domico advised she received one bid for \$20,000 to demolish the building. Councilman Muhlbaier asked what would the procedure be if someone wanted to purchase the property. Administrator Bittner stated the interested buyer would have to work with the owner of the property but that the Borough would still have to start foreclosure procedures.

Due to public safety issues, Councilman Murtaugh made a motion to approve the Resolution with a second by Councilman Pennington .

A motion to approve was made by Councilman Baker with a second by Councilman Pennington.

Vote: 6-0

Yes: Council President Ledrich, Councilman Baker, Muhlbaier, Murtaugh, Pennington, and Rebel *Motion unanimously passed by roll call vote.*

4. Applications for 2010 Bingo Licenses for St. Anne's Church Altar & Rosary Society (BA-407, BA-408 & BA-409)

A motion to approve the licenses were made by Councilman Rebel with a second by Councilman Murtaugh.

Vote: 6-0

Yes: Council President Ledrich, Councilman Baker, Muhlbaier, Murtaugh, Pennington, and Rebel *Motion unanimously passed by roll call vote.*

MEETING MINUTES

NEW BUSINESS: (continued)

5. RECOMMENDATION of Engineer Norman Rodgers to award the Woodbine Avenue Roadway Improvements Bid to the lowest bidder, Krisanna Construction Company.

Bidder:	Base Bid:	Alt. Bid #1:	Alt Bid #2:	Alt Bid #3:
KCI-Krisanna Const.Inc.	\$143,989.00	9,000.00	18,000.00	11,846.00
American Asphalt Co.Inc.	\$139,177.64	9,000.00	25,075.50	15,525.65
Lexa Concrete, LLC	\$156,651.75	10,800.00	19,300.00	7,872.25
R.E. Pierson	\$149,158.00	12,000.00	25,700.00	10,353.00
Ricky Slade Construction	\$186,148.35	3,000.00	19,240.00	9,494.95
SMB Paving, LLC	\$172,994.50	12,000.00	28,700.00	10,426.00
Paramount Enterprises, Inc.	\$191,173.50	7,500.00	39,500.00	17,255.00

RESOLUTION AUTHORIZING THE GOVERNING BODY TO AWARD THE BID FOR ROADWAY IMPROVEMENTS TO WOODBINE AVENUE TO KRISANNA CONSTRUCTION FOR THE TOTAL BID AMOUNT OF BASE BID AND ALTERNATE BIDS OF \$182,935.00 AND RECOMMENDATION TO AWARD STATE AID CONTRACT.

A motion to approve the Resolution was made by Councilman Murtaugh with a second by Councilman Rebel.

Vote: 6-0

Yes: Council President Ledrich, Councilman Baker, Muhlbaier, Murtaugh, Pennington, and Rebel *Motion unanimously passed by roll call vote.*

(Refer to RESOLUTION #25-2009 - APPROVING RESOLUTIONS OF CONSENT which states the Clerk does not have to read each statement separately)

COMMUNICATIONS:

1. Letter from the Environmental Commission requesting removal of Colleen Archer from the Commission due to her absence from meetings starting May 2009 to the present. Mayor Welsh stated he had spoken with Mrs. Archer and will not act on this request just yet. Mrs. Archer advised him she had missed work for 12 weeks and was physically unable to attend. Mayor will review appointments.
2. Letter from the Environmental Commission requesting Joshua Elton be appointed Alternate #1.

MEETING MINUTES

COMMUNICATIONS: (continued)

- 3. Letter from the State of New Jersey/DEP regarding Community Water Systems and Non-transient Non-community Water Systems.
- 4. Letter from Gloucester County listing the dates for the Department of Health and Senior Service Christmas Parties (for Senior Citizens).
- 5. Letter from Parker McCay regarding the Public Intoxication Ordinance Litigation (e.g. Maple Shade-McMullen/Obchinetz v. Maple Shade Twp.)
- 6. Letter from Terry Gismondi from National Park.
- 7. Correspondence from GCUA on their Budget & Meeting Minutes from October 14th .

MONEY COLLECTED BY THE CLERK

Death Certificate	\$480.00
Marriage Certificate	\$95.00
Burial Permit	\$10.00
Interest on Investments	\$3.00
Police Accident Report	\$155.75
Xerox copies	\$.25
Rental of Municipal Building	\$975.00
<u>Notary Services</u>	<u>\$2.50</u>
TOTAL	\$1,721.50

BILLS & VOUCHERS:

List of bills were posted in foyer. *A motion to dispense with reading of the bills was made by Councilman Pennington and seconded by Council President Ledrich. Motion unanimously approved by voice vote.*

A motion to pay all bills and vouchers was made by Councilman Pennington and seconded by Councilman Baker. *Motion unanimously approved by voice vote.*

Vote: 6-0
Yes: Council President Ledrich, Councilman Baker, Muhlbaier, Murtaugh, Pennington, and Rebel *Motion unanimously passed by roll call vote.*

PUBLIC COMMENT: No comment from the public was received.

MEETING MINUTES

COMMENTS FROM GOVERNING BODY & DEPARTMENT HEADS:

Housing Officer Wasson wished everyone a Happy Thanksgiving.

Public Works Manager Domico reminded everyone that Friday, December 4th is the Christmas Tree Lighting Ceremony at 6:15 p.m.

Councilman Pennington wished everyone a Happy Thanksgiving and a safe holiday.

Councilman Baker had two questions (1) has the State DOT responded to Westville's water issues in front of the Gateway Diner. Engineer Rodgers advised he received correspondence regarding the Delsea Drive Streetscape project and noted it was approved but stated a few more things needed to be completed in order to move forward with the project and (2) status of the painting of water tower. Public Works Manager Domico advised one of the prices received was \$792,000 but they need to update their specs due to the size of the water tower. Public Works Manager Domico confirmed Westville is eligible for a US Grant that's 75/25 so she'll follow up on the possibility of obtaining this money.

Council President Ledrich wished everyone a Happy Thanksgiving.

Municipal Clerk Helder advised the Close-Out meeting was scheduled for Wednesday, December 30, 2009 and the time remains the same at 7:30 pm.

Municipal Clerk Helder confirmed the Reorganization Meeting would take place on Wednesday, January 6th, 2010. Municipal Clerk Helder will confirm the time and notify Mayor and Council.

Councilman Muhlbaier stated the cost to paint the water tower, \$792,000, is from the company they already met with and one reason he was pleased with this company is their maintenance program. Public Works Manager Domico confirmed that according to the contractor, the cost would come down, but noted about \$20,000 in improvements need to be made to the tower.

Councilman Rebel wished everyone a Happy Thanksgiving.

Councilman Murtaugh brought up the subject of the Chestnut Street traffic and suggested a one-way sign coming out of the apartments. Administrator Bittner confirmed the traffic can be regulated on the weekends. Mondays through Fridays the new Ordinance would be in effect; however local traffic and the shuttle bus access would be exempt.

MEETING MINUTES

COMMENTS FROM GOVERNING BODY & DEPARTMENT HEADS: (continued)

Councilman Murtaugh would like to move forward on the lighting of the sports fields and suggested they be in place for the Spring if not definitely the fall of 2010. All Councilmen were in agreement.

Administrator Bittner and Police Chief Lederer wished everyone a Happy Thanksgiving. Chief Lederer advised that extra patrols would be added for the upcoming holiday weekend.

Mayor Welsh advised the Request for Proposals of Professionals RFP's are out and due back by December 2.

Mayor Welsh brought up the subject of new applications received for the Police Officer position and the interview process. Lengthy discussion then took place.

Mayor Welsh brought up the subject of Box.net and security issues. A discussion took place on secure sites and/or password protecting the site. Mayor Welsh also stated with the end of the year approaching, council committee appointments would be discussed soon and any Councilman interested in changing committees should talk with him as soon as possible.

A motion to adjourn the meeting was made by Council President Ledrich with a second by Councilman Murtaugh. Motion was unanimously approved by a voice vote. The meeting was adjourned at 7:23 p.m.

Clerk advised the next Council meeting scheduled is Wednesday, December 9th at 7:30 p.m.

Respectively submitted,

Christine A. Helder, Municipal Clerk