

BOROUGH OF WESTVILLE
Regular Council Meeting
165 Broadway
November 17, 2014 ~ 7:00 p.m.
Meeting Minutes

Mayor Welsh called the meeting to order at 7:00 p.m., followed by the Pledge of Allegiance.

Mayor Welsh advised those in attendance that if anyone would like to speak during the meeting, to come up to the microphone

The Deputy Municipal Clerk read the public notice and roll call was taken, with the following persons in attendance:

Present: Mayor Russell W. Welsh, Jr., Council President Michael O. Ledrich, Council Members: Donna Moan, Charles Murtaugh, William C. Packer, III, and Fritz Sims

Also Present: Administrator/Deputy Municipal Clerk William J. Bittner, Jr., Public Works Manager Donna Domico, Engineer Paul Breier, Police Chief Whinna and Solicitor Timothy Scaffidi

Absent: Council Member William Rebel and Municipal Clerk/Tax Collector Christine A. Helder

A motion to approve the October 20, 2014 meeting minutes, with corrections, was made by Councilman Packer and seconded by Councilman Sims. *Motion was approved by unanimous voice vote.*

PROCLAMATION honoring Michael Sautter for his many years of dedicated service to the Borough, as a member of the Land Use Board and Environmental Commissioner was tabled until Mr. Sautter is available to attend a meeting.

PUBLIC COMMENT ON AGENDA ITEMS ONLY: No comments received from the public.

REPORTS OF THE COMMITTEES FOR OCTOBER

A motion to approve the reports, as submitted, was made by Councilman Packer and seconded by Councilwoman Moan. *Motion was unanimously approved by voice vote.*

OLD BUSINESS:

FLOODING & TRAIN ISSUES:

Councilman Murtaugh commented on the length of trains during the past week.

NEW BUSINESS:

- ❖ RESOLUTION NO. 139-2014 ~ CONCURRING WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION THAT THE CENTERLINE PAVEMENT MARKINGS ON ROUTE 45 MEET AND CONFORM TO CURRENT DESIGN STANDARDS

A motion to approve Resolution No. 139-2014 was made by Council President Ledrich and seconded by Councilman Packer. *Motion unanimously approved by roll call vote.*

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NEW BUSINESS: (Continued)

- ❖ **REQUEST from Thaddeus and Loretta Sisco of 600 Almonesson Road to purchase a partial easement between 600 and 516 Almonesson Road.**

Administrator Bittner advised this was an easement granted years ago to make the walkway between Almonesson Road and Parkview Drive for students going to Parkview School but that it is no longer used for this purpose and has become an area where young people hang out. Administrator Bittner stated that if the Easement is removed, they would have to discuss the issue with Solicitor Scaffidi. General discussion took place regarding accessing a drain and continued access to the property for Borough purposes. Mr. Sisco addressed Mayor and Council regarding the drainage pipe and stated he has been maintaining the property for 15 years and would like to pave it within the foreseeable future but would consider leaving an area open for access to the drain. Administrator Bittner advised he and Solicitor Scaffidi would give a recommendation at the December 15, 2014 meeting, along with the Resolution. Mayor and Council agreed with this suggestion.

- ❖ **Letter from Clint B. Allen, of Archer & Greiner P.C. on behalf of Sunoco Partners Marketing & Terminals L.P. (Sunoco) requesting they be designated as the Redeveloper for the Park Avenue Redevelopment Plan (Block 40, Lots 2 & 12.01 and Block 41, Lot 3.)**

Solicitor Scaffidi stated this is the next step in the process and was okay with moving forward and that he would ask Archer & Greiner to update the language to confirm they would be the Redeveloper only for the Park Avenue Plan.

- ❖ **RESOLUTION 140-2014 ~ AUTHORIZING THE DESIGNATION OF REDEVELOPER FOR THE PARK AVENUE REDEVELOPMENT PLAN (Block 40, Lots 2 & 12.01 and Block 41, Lot 3.)**

A motion to approve Resolution No. 140-2014 was made by Councilman Packer and seconded by Council President Ledrich. *Motion unanimously approved by roll call vote.*

- ❖ **REDEVELOPMENT AGREEMENT BETWEEN THE BOROUGH OF WESTVILLE, GLOUCESTER COUNTY, NEW JERSEY AND SUNOCO PARTNERS MARKETING & TERMINALS, L.P.**

Solicitor Scaffidi advised the Borough is not ready to move on this item. The agreement was tabled for this meeting.

- ❖ **RESOLUTION NO. 141-2014 ~ APPOINTING DENNIS M. MORINA AS THE BOROUGH HOUSING/CODE ENFORCEMENT/ZONING OFFICER, EFFECTIVE OCTOBER 27, 2014**

A motion to approve Resolution No. 141-2014 was made by Councilman Packer and seconded by Councilman Murtaugh. *Motion unanimously approved by roll call vote.*

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NEW BUSINESS: (Continued)

- ❖ **RESOLUTION NO. 142-2014 ~ APPOINTING SHERYLE NEBEL AS A PART TIME OFFICE CLERK IN THE ADMINISTRATIVE/CONSTRUCTION OFFICES, EFFECTIVE OCTOBER 27, 2014**

A motion to approve Resolution No. 142-2014 was made by Council President Ledrich and seconded by Councilman Packer. *Motion unanimously approved by roll call vote.*

- ❖ **RESOLUTION NO. 143-2014 ~ EXPRESSING THE IMPORTANCE TO RECOGNIZE THE STRENGTH OF LOCAL PENSION FUNDING IN REGARDS TO RECOMMENDATIONS FROM GOVERNOR CHRISTIE'S PENSION AND HEALTH BENEFIT STUDY COMMISSION**

A motion to approve Resolution No. 143-2014 was made by Councilman Packer and seconded by Councilwoman Moan. *Motion unanimously approved by roll call vote.*

- ❖ **AGREEMENT for the Provision of Brine with Gloucester City for 2014-2015**

Public Works Manager Domico advised this Agreement affords her flexibility in purchasing additional Brine, if needed.

A motion to approve the Agreement, with the City of Gloucester, was made by Council President Ledrich and seconded by Councilman Murtaugh. *Motion unanimously approved by roll call vote.*

- ❖ **2014 USED CAR LICENSE APPROVAL for Good News Auto, 326 Broadway owned by Dean Cowley, Sr. (formerly known as Ron's Automotive)**

Administrator Bittner discussed the covered business and confirmed this is not an auto repair business. He also advised the owner will provide people in need with cars with a long-term payback and will also fix up the cars for them so they will have transportation for work. Administrator Bittner informed Mayor and Council that he will have a more detailed discussion with the business owner at a future Land Use Board sub-committee meeting.

A motion to approve the License, with the identified restrictions, was made by Councilman Packer and seconded by Councilman Murtaugh. *Motion unanimously approved by roll call vote.*

- ❖ **CONTRACT from the University of Pennsylvania's School of Veterinary Medicine for one year (July 1, 2014 through June 30, 2015) for canine Remi**

A motion to approve the Contract was made by Council President Ledrich and seconded by Councilman Packer. *Motion unanimously approved by roll call vote*

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NEW BUSINESS: (Continued)

- ❖ Request from Gloucester County Division of Senior Services requesting shuttle bus transportation for the Annual Senior Services Christmas Parties on December 2nd, 3rd, 9th and 10th from 11:00 a.m. to 3:00 p.m. at Auletto Caterers.

A motion to approve the request was made by Council President Ledrich and seconded by Councilman Murtaugh. *Motion unanimously approved by voice vote.*

- ❖ JIF DIVIDEND ANNOUNCEMENT - eligibility to share in the surplus generated from strong safety programs, claims management and other cost control programs.

A motion to request a refund check, was made by Councilman Sims and seconded by Councilwoman Moan. *Motion unanimously approved by roll call vote.*

CONSENT AGENDA FOR THE FOLLOWING ITEMS:

- ❖ RESOLUTION NO. 144-2014 ~ AUTHORIZING THE WATER CLERK TO CREDIT ACCOUNT NO. 1022, FOR 246 CHESTNUT STREET, IN THE AMOUNT OF \$80.00 DUE TO A CONVERSION FROM A DUPLEX INTO A SINGLE FAMILY DWELLING.
- ❖ RESOLUTION NO. 145-2014 ~ AUTHORIZING THE SEWER CLERK TO CREDIT ACCOUNT NO. 1557, FOR 810 DELSEA DRIVE, IN THE AMOUNT OF \$829.39 DUE TO AN INCORRECT WATER METER READING, AFFECTING THE SEWER GALLONAGE CHARGE
- ❖ RESOLUTION NO. 146-2014 ~ AUTHORIZING THE PLACEMENT OF PROPERTY MAINTENANCE LIENS

<u>Block/Lot</u>	<u>Address</u>	<u>Owner</u>	<u>Amount</u>
9/2	440 Highland	Jami Fisher	\$119.16
20/7	223 Highland	Brian Crawford	\$146.25
37/18	300 W. Olive	John Peterson	\$134.16
57/10	237 Delsea	Eugene Szalai	\$134.16
58/1	201 Maple	Mark Murphy	\$134.16
67/20	601 Almonesson	J. Yerka & C. Drake	\$134.16
81/2	104 Locust	Haddontown Inves.	\$129.29
88/6	538 Delsea	Peter Webb	\$199.61
92/12	17 Harvard	Linda Babien	\$119.16
94/17	1110 State Rd.	Joseph Zane	\$129.29

REQUEST from property owner Kevin Kamps, 425 Highland Avenue, Block 7, Lot 23 to refund a tax overpayment of \$373.52 for an added assessment paid by the property owner as well as the mortgage company.

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CONSENT AGENDA FOR THE FOLLOWING ITEMS:

- ❖ RESOLUTION NO. 147-2014 ~ AUTHORIZING THE TAX COLLECTOR TO ISSUE A REFUND FOR A TAX OVERPAYMENT ON BLOCK 7, LOT 23, 425 HIGHLAND AVENUE TO PROPERTY OWNER KEVIN KAMPS
- ❖ AGREEMENT from the County of Gloucester regarding a Shared Services Agreement for the Operation, Maintenance and Use of a Deicer Storage Facility and Deicer Material

A motion to approve Resolution Nos. 144 through 147-2014 and the Shared Services Agreement was made by Council President Ledrich and seconded by Councilwoman Moan. *Motion unanimously approved by roll call vote.*

MONEY COLLECTED BY THE CLERK FOR THE MONTH OF OCTOBER:

Police Reports	\$104.38
Rent	\$1,125.00
Death Certificates	\$155.00
Notary	\$7.50
<u>Certified Marriage</u>	<u>\$30.00</u>
TOTALS	\$1421.88

BILLS & VOUCHERS:

The Deputy Clerk advised that the List of Bills was posted in the Hallway.

A motion to dispense with reading of the bills was made by Councilman Murtaugh and seconded by Councilman Packer. *Motion unanimously approved by voice vote.*

A motion to pay all bills and vouchers that are in order was made by Councilwoman Moan and seconded by Council President Ledrich. *Motion unanimously approved by roll call vote.*

COMMUNICATIONS:

- ❖ Letter of Resignation from Michael Sautter, Chairman of the Land Use Board, received by the Land Use Board and forwarded to Mayor and Council, effective November 3, 2014.
- ❖ Letter from the Westville Environmental Commission thanking Tom Carbin, Daniel Kelhower and Steve Cattell for their assistance with the "Make A Difference Day" on October 25th
- ❖ Letter from Lois Kramer, 708 Almonesson Road regarding the condition of Almonesson Road
- ❖ Correspondence from Enrico Campanile of 213 Edgewater Avenue, regarding an application to DLUR for a legalized Dock/Pier Existing Individual Permit.
- ❖ Final Redevelopment Plan for Park Avenue submitted by Bach Associates, PC

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COMMUNICATIONS: (Continued)

- ❖ Letter to the Police Department from National Park resident Clare Kearney thanking them for looking for her daughter, Jennifer Purcell
- ❖ Letter from State of New Jersey, Department of Transportation regarding Center Line Markings on Route 47
- ❖ Letter from State of New Jersey, Department of Transportation regarding Petition from Sunoco requesting crossing across Route 45
- ❖ Public Notice from PSEG regarding approval of electric base rate adjustments
- ❖ Gloucester County Utilities Authority October 8, 2014 Meeting Minutes

PUBLIC PORTION: No comments from the Public

COMMENTS FROM MAYOR/COUNCIL/DEPARTMENT HEADS:

- ❖ Public Works Manager Domico discussed logistics for the Tree Lighting Ceremony and confirmed the large tree will fit around the flag pole.
- ❖ Public Works Manager Domico also discussed the Easement issue at 600 Almonesson Road as well as the road condition of Almonesson and the possibility of reaching out to the County regarding the situation.
- ❖ Councilman Murtaugh wished everyone a Happy Thanksgiving.
- ❖ Councilwoman Moan reminded everyone Piskers Bakery was having a Fundraiser, on December 4th with 20% of all sales being donated to the Celebrations Committee. Councilwoman Moan also reminded meeting attendees that the Tree Lighting Ceremony was scheduled for Saturday, December 6th at Thomas West Park.

Deputy Municipal Clerk Bittner read Executive Resolution No. 148-2014 to discuss Personnel matters within the Public Works Department and Real Estate matters.

A motion to approve Resolution No. 148-2014 was made by Council President Ledrich and seconded by Councilman Murtaugh. *Motion unanimously approved by voice vote.*

Time In: 7:31 p.m.

Time Out 8:14 p.m.

- ❖ **AUTHORIZING THE CHIEF OF POLICE TO OFFER EMPLOYMENT TO CODY NICHOLS AS A SPECIAL LAW ENFORCEMENT OFFICER II WAS APPROVED**

A motion to authorize Police Chief Whinna to offer employment to Cody Nichols was made by Councilman Murtaugh and seconded by Councilman Sims. *Motion approved by majority roll call vote with Councilman Packer abstaining.*

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- ❖ **RESOLUTION NO. 149-2014 ~ APPOINTING ROBERT J. BERNAUER, KEVIN J. LOKAJ AND JACOB P. SORG TO FULL TIME POLICE OFFICERS WITH MODIFIED HOURS**

A motion to approve Resolution No. 149-2014 was made by Councilman Murtaugh and seconded by Councilwoman Moan. *Motion approved by majority roll call vote with Councilman Packer abstaining.*

Motion to adjourn the meeting was made by Councilman Sims and seconded by Councilwoman Moan. *Motion unanimously approved by voice vote.*

MEETING ADJOURNMENT at 8:19 p.m.

Respectively Submitted,

*William J. Bittner, Jr.
Deputy Municipal Clerk*

Next meeting scheduled December 15, 2014 @ 7:00 p.m.