

Borough Hall
Westville, N.J.
January 10, 2007

A regular meeting was called to order by Mayor Michael K. Galbraith at 7:30 p.m. on the above date.

The meeting was opened with the customary salute and pledge of allegiance to the flag.

The Clerk advised that notice of this meeting had been duly advertised in accordance with the "Open Public Meetings Act" by sending sufficient notice herewith to the Gloucester County Times of Woodbury, N.J. and the Courier-Post of Camden, N.J.

The roll was called, and all council members were recorded present

The minutes of the previous meeting were approved.

PUBLIC COMMENT ON AGENDA ITEMS:

None.

OLD BUSINESS:

A discussion was held on Library business. Gwen Carotenuto, Library Director, advised that the engineer gave an estimate of \$350,000 to move the Library to the old hardware store. The last estimate for enlarging the present Library was \$213,000. The Administrator advised that one of the grants must be expended by April or May, and the other grant has expired and an extension must be requested. A committee was set up with Council Members Pennington, Dooley and Rodgers to meet as soon as possible to try and solve the problems for the Library. Ruth Schmidt, 108 Spruce St., a Library Trustee, stated that she is worried about the safety of children in the Broadway area with the rehabilitation center located across the street. The Administrator discussed charges that the Borough has been expending for Library operations. He advised that the Borough is in compliance with the current Library rules, and the remainder of the 2006 Library monies must be turned over to them. The CFO has stated that it is permissible to distribute their money annually. Mr. Welsh made a motion to leave things as they are for this year. Mrs. Rodgers seconded the motion which was approved by unanimous roll call vote. Mrs. Rodgers asked when the Westville Library began. Mrs. Carotenuto stated that it was in 1914.

NEW BUSINESS:

Introduction of an ordinance entitled **ORDINANCE AMENDING CHAPTER 95 OF THE BOROUGH CODE TO ADD STORMWATER CONTROL PROVISIONS IN THE BOROUGH OF WESTVILLE, COUNTY OF GLOUCESTER AND STATE OF NEW JERSEY** was given first reading in title. On motion by Mr. Welsh, seconded by Mr. Pennington, the ordinance was approved by unanimous roll call vote, ordered advertised as required by law, and will be considered for final adoption after a public hearing to be held on February 13, 2007.

Introduction of an ordinance entitled **ORDINANCE PROHIBITING STOPPING OR STANDING AT THE DRIVEWAY ENTRANCE OF THE WESTVILLE FIRE DEPARTMENT ON WEST OLIVE STREET AND PROVIDING FOR THE ERECTION OF A SIGN IN THE CENTER OF THE HIGHWAY** was given first reading in title. The Mayor discussed the need for this ordinance so the ambulance can exit their premises when necessary to answer an emergency call. On motion by Mr. Ledrich, seconded by Mr. Welsh, the ordinance was approved by unanimous roll call vote, ordered advertised as required by law, and will be considered for final adoption after a public hearing to be held on February 13, 2007.

The Public Works Manager advised that the Solicitor approved the contract with FCR as it is a win/win situation for the Borough. This matter was discussed at length. On motion by Mr. Ledrich, seconded by Mr. Welsh, the contract was approved by unanimous roll call vote.

A resolution regarding "Appropriation Reserve Transfers" was discussed. On motion by Mr. Ledrich, seconded by Mr. Pennington, the resolution was approved by unanimous roll call vote. (Res. Bk. 18, Pg. 25-07).

A resolution "Appointing a Fund Commissioner and Alternate Fund Commissioner for the TRICOJIF" was on motion by Mr. Pennington, seconded by Mr. Welsh, approved by unanimous roll call vote. (Res. Bk. 18, Pg. 26-07).

A resolution "Authorizing Donna M. Domico, Public Works Manager, to execute an Agreement between the Commissioner of Transportation, acting for and in the name of the State of N.J. and the Borough of Westville Water Facilities" (pertaining to I-295 Gloucester/Camden Rehabilitation; Rt. 45 to Haddonfield-Berlin Road) was discussed. On motion by Mr. Welsh, seconded by Mrs. Rodgers, the resolution was approved by unanimous roll call vote. (Res. Bk. 18, Pg. 27-07).

A resolution "Cancelling a Water Billing" for Block 60, Lot 14, property location 411 Edgewater Avenue, in the amount of \$45.00 was on motion by Mr. Pennington, seconded by Mr. Dooley, approved by unanimous roll call vote. (Res. Bk. 18, Pg. 28-07).

A discussion was held on the placement of bus signs at 158 Broadway. Bus fumes are going into the new restaurant, Sea Hags, which is not conducive to good health. This matter was turned over to the Ordinance Committee for review.

A discussion was held on the storage problem at 1035 Broadway. Mr. Pennington suggested moving records to the hardware store. The Administrator recommended having a local painter paint the back of the hardware store and using this area for storage purposes. The roof at this location also needs repair. On motion by Mr. Dooley, seconded by Mr. Pennington permission was given to paint the store by unanimous roll call vote. The repairs to the roof were tabled for further investigation.

COMMUNICATIONS:

A letter from the Municipal Clerk to the Chairwoman of the Republican Executive Committee regarding submission of three names of candidates to replace Mr. Galbraith's elected position as Council Member was received.

A letter from Congressman Robert Andrews regarding an airspace redesign project for the N.Y./N.J./Metropolitan Area was received.

A special thank you card to the Mayor, Council Members and Department Heads from former Mayor William C. Packer, III thanking them for their support through the years, and their kindness and thoughtfulness at the last meeting was received.

A letter from the N.J. Department of Community Affairs regarding Low Income Home Energy Assistance Program (LIHEAP) was discussed by the Mayor and Administrator. Applications are available at the Borough Offices.

A letter from the Westville Republican Executive Committee selecting three names as a replacement for open Council position, due to the resignation of former Council Member Michael K. Galbraith was received.

A letter from the N.J. Department of Law & Public Safety stating "No holder of a public office or position shall demand payment or contribution from another holder of a public office or position for the campaign purposes of any candidate or for the use of any political party" was received.

A letter from the Land Use Board regarding the Stormwater Control Ordinance was received.

LIST OF BILLS:

<u>VCH.</u>	<u>NAME</u>	<u>AMOUNT</u>
4	CHRISTINE HELDER, PETTY CASH	55.23
5	ADB SERVICES	600.00
6	AVAYA FINANCIAL SERVICES	14.64
7	AZ COMMERCIAL, INC.	47.45
8	BECKER & DUFFIELD	1,206.46
9	BELMONT & CRYSTAL SPRINGS	17.02

10	BUSINESS MACHINE SERVICES	169.00
11	CARR'S HARDWARE, INC.	284.60
12	CIT GROUP TECH., INC.	148.00
13	CITICORP VENDOR FINANCE	338.00
14	CONSULTING ENGINEER SERVICES	550.21
15	COUNTY CONSERVATION CO.	1,920.00
16	DOMENICO ENTERPRISES, INC.	860.95
17	FORD MOTOR CREDIT COMPANY	743.03
18	GATEWAY BOARD OF EDUCATION	185,900.00
19	GILBARCO, INC.	175.00
20	GLOUCESTER COUNTY TIMES	349.60
21	GLOUCESTER COUNTY MULCH FACTORY	1,269.00
22	DANA HILLMAN	50.00
23	E. K. JENKINS PRINTERS CORP.	135.00
24	LAWN MEDIC	1,200.00
25	LOWE'S BUSINESS ACCOUNT	29.90
26	MAJESTIC OIL COMPANY, INC.	2,282.80
27	NATIONAL BATTERY COMPANY	45.00
28	NISSAN MOTOR ACCEPTANCE CORP.	222.43
29	N.J. CONFERENCE OF MAYORS	295.00
30	N.J. MAYOR'S ASSOCIATION	100.00
31	N.J. LEAGUE OF MUNICIPALITIES	424.00
32	PEDRONI FUEL CO.	591.90
33	PITNEY-BOWES	295.00
34	P.S.E. & G.	124.32
35	STAPLES BUSINESS ADVANTAGE	206.55
36	TCTANJ	150.00
37	TETI-SIZEMORE INSURANCE AGENCY	107.50
38	TRICOJIF	96,091.92
39	TRUCK SERVICE PARTS WAREHOUSE	27.38
40	VERIZON	364.25
41	VERIZON WIRELESS	1,481.78
42	WEST JERSEY STATIONERS	26.86
43	WESTVILLE BOARD OF EDUCATION	167,616.00
44	WESTVILLE FIRE DISTRICT NO. 1	1,572.00
45	WESTVILLE WATER DEPARTMENT	266.18
46	WHEELABRATOR GLOUCESTER CO.	13,473.45
47	WOODRUFF ENERGY	3,302.69
48	DELL MARKETING L.P.	7,997.16
49	TINA M. SHEPPARD	50.00
50	U.S. POSTAL SERVICE	2,150.00

WATER DEPARTMENT

<u>VCH.</u>	<u>NAME</u>	<u>AMOUNT</u>
1	CHRISTINE A. HELDER, PETTY CASH	390.31
2	ARAMARK	30.44
3	BUCKMAN'S, INC.	473.58
4	HACH COMPANY	687.20
5	RICHARD M. THOMAS	100.00
6	TRICOJIF	22,540.08
7	USA BLUE BOOK	141.25
8	VERIZON	95.39
9	U. S. POSTAL SERVICE	350.00

TRUST - FIELDSTONE

<u>VCH.</u>	<u>NAME</u>	<u>AMOUNT</u>
TF-1	ROBERT P. BECKER, JR., ESQ.	\$1,265.00

DOG TAX TRUST

<u>VCH.</u>	<u>NAME</u>	<u>AMOUNT</u>
DTT-1	MGL FORMS-SYSTEMS, LLC	\$243.00

CAPITAL

<u>VCH.</u>	<u>NAME</u>	<u>AMOUNT</u>
C-1	ALAN R. HIRSCHFELD	\$700.00

On motion by Mr. Dooley, seconded by Mr. Pennington, the foregoing bills were ordered paid by unanimous roll call vote.

PUBLIC COMMENT:

Linda Kelley, 215 Chestnut St., questioned why the library at Parkview School and the Westville Office are not combined. The Mayor advised that Parkview School Library is open to the children during the daytime, and he feels that there would be a problem with residents using this library for security purposes.

Mrs. Kelley then discussed a home being built on Olive St. & Gateway Blvd. Mrs. Kelly felt that progress is very slow on this home, it is a disgrace there as it is very messy, and flooding occurs frequently. This matter will be looked into.

COMMENTS FROM COUNCIL MEMBERS & DEPARTMENT HEADS:

Mr. Ledrich discussed the possible use of the Borough's baseball field by Gateway Regional High School as they did last year if they can't use their field. This was approved as long as insurance matters are complied with. He then advised that the Westville Midget Football League is going to sod the middle of their field. They have called the N.J. Generals about the field, and they are willing to make a donation towards the sod. He would also like them to pay a portion of the lights at that field. He then advised that Sunoco's engineer is working on the drainage problem at the tank farm.

Mr. Welsh advised that Hold Harmless Agreements are required for all organizations that use Borough fields.

Mr. Dooley congratulated Mayor Galbraith, the two incumbents and everyone who helped with the election.

The Mayor advised that 3,015 men and women have lost their lives in the war in Iraq, and in accordance with the Blue Star Program, he requested that everyone keep them in their prayers and thoughts, and pray that our leaders come up with some solution. He thanked everyone for their support. He congratulated Mr. Ledrich and Mr. Welsh on their re-election, and Mr. Welsh on his election as Council President.

A resolution regarding an "Executive Session to Discuss Certain Personnel Matters and Purchase/Lease of Property was on motion by Mr. Welsh, seconded by Mr. Dooley, approved by unanimous roll call vote. (Res. Bk. 18, Pg. 29-07).

The meeting was recessed at 8:45 p.m.

The meeting was reconvened at 9:37 p.m.

The Mayor appointed Justin Sims as Laborer I effective December 26, 2006. On motion by Mr. Welsh, seconded by Mr. Pennington, the appointment was confirmed by unanimous voice vote.

An expenditure of \$425.00 for purchasing dumpsters from Schileens Pub was on motion by Mr. Welsh, seconded by Mr. Ledrich, approved by unanimous roll call vote.

A discussion was held on office space on Broadway. It was suggested that a second opinion be gotten for the cost of renovating the old hardware store. This matter was held over for further investigation until a decision is made regarding the library. Mr. Dooley advised that the County would be interested in having a northern section library in Westville to add to their system. A lengthy discussion was held on this matter.

The Mayor discussed the web-site situation. There are proposals in the works which should be received shortly. He suggested purchasing the current web-site from John Gillespie as he feels the Borough should own the web-site. This matter was discussed at length.

The Mayor discussed the three names submitted by the Westville Republican Executive Committee for the replacement of a council member. The Solicitor advised that three names must be submitted regardless of party. A decision by Council will to be given at the next meeting.

Discussion on Borough Official's e-mail addresses took place. The Administrator advised that he will send e-mails to everyone tomorrow to see if there are any problems.

With no further business to come before the meeting, a motion to adjourn carried at 10:15 p.m.