

BOROUGH OF WESTVILLE

Regular Council Meeting
165 Broadway
December 20, 2017 ~ 7:00 p.m.
Meeting Minutes

Mayor Welsh called the meeting to order at 7:00 p.m., followed by the Pledge of Allegiance.

The Deputy Clerk read the public notice and roll call was taken, with the following persons in attendance:

Mayor Russell W. Welsh, Jr., Council President Michael O. Ledrich, Council Members: Paul C. Mailley, Charles D. Murtaugh, Bruce Nordaby and Fritz H. Sims, Jr., Deputy Clerk Kathleen Carroll, Administrator Ryan J. Giles, Public Works Manager Donna Domico, Engineer Jon Bryson, Lt. Michael Packer and Solicitor Shannon Cornelius.

Absent: Council Member Donna Moan

A motion to approve the Regular and Executive meeting minutes of November 13, 2017 was made by Council President Ledrich and seconded by Councilman Mailley. *Motion was unanimously approved by voice vote.*

PUBLIC COMMENT ON AGENDA ITEMS ONLY:

No comments made

Hearing for Delaney's Auto Sales regarding Business License

Mayor Welsh and Solicitor Cornelius advised the follow up on the hearing has been tabled until the February 12, 2018 council meeting.

REPORTS OF THE COMMITTEES FOR NOVEMBER:

A motion to approve the reports, as submitted, was made by Councilman Murtaugh and seconded by Councilman Mailley. *The motion was unanimously approved by voice vote.*

OLD BUSINESS:

Public Hearing:

(Introduced and Amended November 13, 2017)

- ❖ **ORDINANCE No. 13-2017** - An amended Ordinance authorizing the sale of land located within the Borough of Westville and known as Block 99, Lots 5 and 12 and execution of all necessary documents (Deadline Drive property)

Administrator Giles advised he spoke with Mr. Brewer and the process is moving forward and Mayor Welsh confirmed Solicitor Scaffidi is writing the contract.

A motion to open the meeting to the public was made by Councilman Murtaugh and seconded by Councilman Nordaby. *The motion was unanimously approved by voice vote.*

Hearing no comment from the public, a motion to close the meeting to the public was made by Councilman Nordaby and seconded by Councilman Mailley. *The motion was unanimously approved by voice vote.*

A motion to approve Ordinance No. 13-2017 was made by Council President Ledrich and seconded by Councilman Murtaugh. *The motion was unanimously approved by roll call vote.*

Public Hearing:

(Introduced November 13, 2017)

- ❖ **ORDINANCE No. 15-2017** - An Ordinance Amending Chapter 373, Vehicles and Traffic, Article XI. Schedules, Section 373-37.2 Schedule IXB: Four-Way Stop Intersections of the Borough of Westville Code Book (Vehicles and Traffic)

Mayor Welsh clarified that this Ordinance will allow the Borough to install a four-way stop sign at the corner of Olive & Cleveland Streets and Olive & Folsom Streets.

A motion to open the meeting to the public was made by Councilman Murtaugh and seconded by Councilman Nordaby. *The motion was unanimously approved by voice vote.*

Harold Ward, 321 W. Olive Street, asked about the traffic situation at Olive and Rt. 130 and was informed that Rt. 130 is a state road. Mayor Welsh advised Mr. Ward that Ordinance 16 (next for approval) may address his traffic concerns.

A motion to close the meeting to the public was made by Councilman Murtaugh and seconded by Councilman Mailley. *The motion was unanimously approved by voice vote.*

A motion to approve Ordinance No. 15-2017 was made by Councilman Murtaugh and seconded by Councilman Nordaby. *The motion was unanimously approved by roll call vote.*

Mayor Welsh confirmed with Administrator Giles that 20 days from the meeting date, the signs can be installed.

Public Hearing:

(Introduced November 13, 2017)

- ❖ **ORDINANCE No. 16-2017** - Amending Chapter 373. Vehicles and Traffic, Article XI. Schedules, Section 373-29 Schedule I of the Borough of Westville Code Book - No Parking any time (Vehicles and Traffic)

Mayor Welsh confirmed parking will be permitted on Sunday mornings during Mass services. Solicitor Cornelius advised the Ordinance can be amended to allow parking during certain hours. Discussion took place about continued speeding on the street, even with the installation of the four way stop signs and no parking.

A motion to open the meeting to the public was made by Councilman Mailley and seconded by Councilman Nordaby. *The motion was unanimously approved by voice vote.*

Harold Ward, 321 W. Olive Street, asked about the traffic situation at Olive and asked about speed bumps. Discussion took place about the speeding on the street and the fact that the Police can track the traffic pattern.

A motion to close the meeting to the public was made by Councilman Nordaby and seconded by Councilman Sims. *The motion was unanimously approved by voice vote.*

Motion to rescind "closing the portion of the meeting to the public" to allow Susan Rodgers to speak was made by Councilman Nordaby and Council President Ledrich

Susan Rodgers, 100 Edgewater Avenue spoke about the snowmobile traffic on her street. Mayor Welsh asked Lt. Packer to speak with Ms. Rodgers after the meeting.

A motion to close the meeting to the public was made by Councilman Nordaby and seconded by Council President Ledrich. *The motion was unanimously approved by voice vote.*

A motion to approve Ordinance No. 16-2017 was made by Councilman Sims and seconded by Council President Ledrich. *The motion was unanimously approved by roll call vote.*

NEW BUSINESS

- ❖ Letter of resignation from Edward Leahy Public Works Department effective January 1, 2018
Motion to accept the letter of recommendation was made by Council President Ledrich and seconded by Councilman Murtaugh. The motion was unanimously approved by voice vote.
- ❖ Letter of resignation from Charles Fiore with a recommendation to permit Gary Lomanno, Esq. to fill in for the remainder of 2017
Motion to accept the letter of resignation from Charles Fiore and permit Gary Lomanno to fill in for the remainder of 2017 was made by Councilman Nordaby and seconded by Council President Ledrich. The motion was unanimously approved by voice vote.
- ❖ **JIF DIVIDEND ANNOUNCEMENT** regarding eligibility to share in the surplus generated from strong safety programs, claims management and other cost control programs.
(Recommendation from Chief Financial Officer Bruno is to accept the \$38,468.00 Dividend amount.)
Motion to accept the CFO's recommendation was made by Councilman Mailley and seconded by Council President Ledrich. The motion was unanimously approved by roll call vote.

-----CONSENT AGENDA-----

The items listed below are considered to be routine by the Borough of Westville and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.

(Motion to approve/deny all Resolutions listed under the Consent Agenda by Roll Call Vote)

RESOLUTION No. 159-2017 – Hiring Daniel W. Blake to a Part Time Position in the Public Works Department Effective November 20, 2017

RESOLUTION No. 160-2017 - Authorizing Appropriation of Transfers

RESOLUTION No. 161-2017 – Cancellation of Tax Overpayments or Delinquent amounts less than \$10.00

RESOLUTION No. 162-2017 - Authorizing Special Authority for Plenary Retail Consumption License (PRCL) and Club License Establishments to Extend Operating Hours on Sunday, December 31, 2017. *(As a result of comments made in the in the "Public Portion, this resolution was removed from the Consent Agenda)*

RESOLUTION No. 163-2017 – Authorizing the Mayor, or his Designee and the Public Works Manager to Sign a Statement of Consent from the State of New Jersey, Department of Environmental Protection for the Senior Housing Project at 1000-1010 Broadway. (Authorizes the project Architect to submit the Water connection applications to the NJDEP.)

Bids were received by the Deputy Clerk for Calcium Hypochlorite (AccuTab SI Tablets) and Coagulant (CES PAC1 900S) on December 6, 2017 for 2018 Water Purification. The Low Bidder was Coyne Chemical and the Bids are as follows:

Calcium Hypochlorite (AccuTab SI Tablets)	\$120.13/pail (55 lb. pail)
Coagulant (CES PACL 900S)	\$245.01/drum (560 lb. drum)

RESOLUTION No. 164-2017 - Awarding the Lowest Bid for Calcium Hypochlorite Tablets for 2018 to Coyne Chemical (\$120.13/pail (55 lb. pail)

RESOLUTION No. 165-2017 - Awarding the Lowest Bid for Coagulant (CES-PACL 900S) for 2018 to Coyne Chemical (\$245.01/drum)

RESOLUTION No. 166-2017 - Authorizing the Placement of Property Maintenance Liens - December 20, 2017

RESOLUTION No. 167-2017 - Authorizing the Water Clerk to Issue a Refund in the Amount of \$381.50 to Century 21 for an Overpayment on Water Account #1948, 1208 Crown Point Road

RESOLUTION No. 168-2017 - Authorizing the Water/Sewer Clerk to Issue a Credit to the Water and Sewer Account at 442 River Drive

A motion to approve Resolution Numbers 159-161 and 163-168, 2017 was made by Councilman Murtaugh and seconded by Councilman Mailley. *The motion was unanimously approve by roll call vote.*

-----**End of Consent Agenda**-----

❖ **Request** from the Gloucester County Department of Economic Development asking for a representative from Westville to join the Council for 2018. Mayor Welsh volunteered to represent the Borough

BILLS & VOUCHERS:

The Deputy Clerk advised that the list of bills was posted in hallway.

A motion to dispense with reading of the bills was made by Councilman Murtaugh and seconded by Council President Ledrich. *Motion unanimously approved by voice vote.*

A motion to pay all bills and vouchers that were in order, was made by Council President Ledrich and seconded by Councilman Sims. *Motion unanimously approved by roll call vote with Councilman Mailley abstaining on Check #26220 and Check #9305 and Councilman Murtaugh abstaining on Check #26251*

COMMUNICATIONS:

- ❖ Letter from Gloucester County Emergency Medical Services to join the county-based EMS System. (Copy of letter was forwarded to the Fire District)

PUBLIC PORTION: (Individuals must state their name and address for the record and respect the five minute time limit while addressing the Governing Body. In order to be heard, individuals must go to the podium and speak into the microphone.)

- ❖ Brian Waters, 226 Summit Avenue, asked about Resolution No. 162-2017 and questioned whether or not the hours of operation was already address in Code 79-3 which permits the establishments to stay open until 4:00 a.m. on New Year's Eve. Discussion took place regarding the Code and the Resolution.

Based on Code 79-3 and the discussion surrounding Resolution No. 162-2017, Solicitor Cornelius recommended Mayor and Council remove Resolution No. 162-2017 from the Consent Agenda

- ❖ Richard White, owner of the property at 234 W. Olive Street stated Code Officials have not returned his recent phone calls. Mr. White advised he is ready to sell the property and received an Order to Demolish from Housing Official Morina and that he will have someone demolish the structure but would like to talk to a Housing Official before he proceeds. Mr. White complimented Tax Collector O'Hara for her help in answering his tax questions. Mayor Welsh assured Mr. White the issue will be reviewed and Administrator Giles asked for Mr. White's phone number so that the Housing Official could call him.
- ❖ Joyce Lovell, 382 Summit Avenue discussed the announcement she received, from the County, about the Water Main break on Sunday. Ms. Lovell also complained about the lack of parking in the municipal lot.
- ❖ Bob McCullough, 133 Hunter Street, complemented the Public Works Department.

Meeting was closed to the Public

COMMENTS FROM MAYOR/COUNCIL/DEPARTMENT HEADS:

- ❖ Administrator Giles thanked Mayor and Council for allowing him into the Westville family and stated looked forward to working for the Westville residents in 2018. Administrator Giles wishes Ed Leahy a good retirement and thanked the Public Works and Administrative employees for their hard work.
- ❖ Councilman Nordaby commented on social media comments made about the Public Works Department and wished Ed Leahy the best on his retirement. Councilman Nordaby also advised that if people get a double dot on the radar sign, it means the driver is going too fast and wished everyone Happy Holidays.
- ❖ Council President Ledrich commented on Social Media and wished everyone a Happy Holiday.

COMMENTS FROM MAYOR/COUNCIL/DEPARTMENT HEADS: (continued)

- ❖ Deputy Clerk Carroll wished everyone Happy Holidays and thanked Mayor and Council for the position changes that occurred in 2017.
- ❖ Councilman Sims congratulated Ed Leahy on his retirement and wished everyone Happy Holidays and complemented Public Works on their responsiveness to recent water and sewer issues and remarked on recent Social Media comments.
- ❖ Councilman Murtaugh wished everyone Happy Holidays and congratulated Ed Leahy on his retirement and thanked Administrator Giles for his accomplishments.
- ❖ Councilman Mailley wished everyone Happy Holidays and thanked the Public Works Department for everything they do and especially Public Works Domico for always keeping Council apprised of issues.
- ❖ Engineer Bryson provided updates on the Watermain project and Yale Drive.
- ❖ Public Works Manager Domico confirmed Ed Leahy will be missed. Public Works Manager Domico also thanked the Santa Clauses for doing a good job and commended all her department employees for their hard work. Public Works Manager Domico also acknowledged Administrator Giles for being such a good people person and an excellent people person and wished everyone a Merry Christmas and Happy New Year.
- ❖ Mayor Welsh commented on the major Watermain break that happened near the Gateway Diner and commended the Public Works employees for all that they do and wished everyone Happy Holidays.
- ❖ Lt. Packer thanked everyone for the tribute the Borough made to his father earlier in the year.

Motion to cancel the January 8, 2018 Council Meeting was made by Councilman Sims and seconded by Councilman Nordaby. *Motion unanimously approved by voice vote.*

EXECUTIVE SESSION:

Deputy Clerk Carroll read RESOLUTION No. 169-2017 authorizing an Executive Session for discussion of Personnel Matters.

A motion to approve Resolution No. 169-2017 was made by Councilman Nordaby and seconded by Council President Ledrich. *Motion unanimously approved by voice vote.*

Time In: 7:45 p.m. Time Out: 7:57 p.m.

A motion to adjourn the meeting was made by Councilman Sims and seconded by Council President Ledrich. Motion unanimously approved by voice vote.

The meeting was adjourned at 7:57 p.m.

Respectively Submitted,

*Kathleen Carroll
Deputy Municipal Clerk*

*Next Council meeting scheduled for:
Friday, January 5, 2018, 5:00 p.m. - Reorganization
Monday, February 12, 2017, 7:00 p.m. - Regular Council Meeting*

Meeting Minutes ~ December 20, 2017

<u>Block/Lot</u>	<u>Owner of Record</u>	<u>Address</u>	<u>Amount</u>	<u>Date</u>
9/3	Jianchao Zhu	436 Highland Avenue	\$148.37	11/8/17
22/19	Jennifer Bruggman	325 Woodbine Avenue	\$148.37	11/9/17
22/22	Federal Home Loan Mort. Co.	337 Woodbine Avenue	\$148.37	11/9/17
36/9	Federal National Mortgage	123 Maple Avenue	\$120.75	11/14/17
45/1	Francis Silenzio	714 Gateway Boulevard	\$148.37	11/8/17
57/22	Thomas & Lisa Egbert	201 Delsea Drive	\$148.37	11/8/17
76/10	SMB Investments	29 Cedar Avenue	\$148.37	11/8/17
79/11	21 st Mortgage Company	152 Cedar Avenue	\$148.37	11/8/17
80/12	Laura Hemsarth	13 E. Olive Street	\$148.37	11/9/17