

**BOROUGH OF WESTVILLE**

Regular Council Meeting

165 Broadway

October 10, 2016 - 7:00 p.m.

*Meeting Minutes*

Mayor Welsh called the meeting to order at 7:00 p.m., followed by the Pledge of Allegiance.

The Clerk read the public notice and roll call was taken, with the following persons in attendance:

Mayor Russell W. Welsh, Jr., Council President Michael O. Ledrich, Council Members: Paul C. Mailley, Donna Moan, Charles D. Murtaugh, Fritz H. Sims, Jr., Municipal Clerk/Tax Collector Christine Helder, Administrator William J. Bittner, Jr., Public Works Superintendent Donna Domico, Engineer Jon Bryson, Police Chief William Whinna and Solicitor Timothy Scaffidi

Absent: Councilman Bruce Nordaby

A motion to approve the Meeting Minutes from September 12<sup>th</sup> and 19<sup>th</sup>, 2016 was made by Council President Ledrich and seconded by Councilman Mailley. *Motion was unanimously approved by voice vote.*

**PUBLIC COMMENT ON AGENDA ITEMS ONLY:**

- ❖ Joyce Lovell, 328 Summit Avenue asked for clarification on the conditions of the Lease Agreement with the Rolling Badges for 929 Edgewater Avenue. Mayor Welsh advised that issue was going to be tabled tonight.
- ❖ Fred Coleman, 120 West Street, asked for the location of the property that was mentioned in Resolution No. 109-2016. Mayor Welsh advised Resolution No. 109-2016 was also being tabled tonight. Administrator Bittner confirmed the business is Westville Liquors/ Hot Shots on Gateway Boulevard.
- ❖ Mr. Coleman also asked for clarification on the Property Maintenance Liens listed on the Agenda and was informed by Administrator Bittner that they are general property maintenance (mowing the lawn) liens.

**OATH OF OFFICE:**

Mayor Welsh administered the Oath of Office to Police Officer Joseph E. Craig

**REPORTS OF THE COMMITTEES FOR SEPTEMBER**

A motion to approve the reports, as submitted, was made by Council President Ledrich and seconded by Councilwoman Moan. *The motion was unanimously approved by voice vote.*

**FLOODING & TRAIN ISSUES:**

Administrator Bittner advised there was nothing new to report at this time and Councilman Murtaugh mentioned Sunoco is leasing their tracks that are inside the refinery to Conrail for storage.

**OLD BUSINESS**

*Public Hearing on:*

- ❖ **ORDINANCE NO. 15-2016 ~ AUTHORIZING EXECUTION OF A LEASE AGREEMENT BETWEEN ROLLING BADGES, LE MC, 4 HEROES CHARITY AND THE BOROUGH OF WESTVILLE FOR A PROPERTY KNOWN AS 929 EDGEWATER AVENUE, BLOCK 99/LOT 6**

Mayor Welsh made a recommendation to table the Ordinance until Council can get closure on the Agreement.

Motion to table the Lease Agreement was made by Council President Ledrich and seconded by Councilman Mailley. *The motion was unanimously approved by voice vote.*

**NEW BUSINESS:**

- ❖ **RESOLUTION NO. 109-2016 ~ AUTHORIZING A PERSON-TO-PERSON LIQUOR LICENSE TRANSFER FROM WESTVILLE LIQUOR GROUP, LLC TO SAJAL SHRADDHA, LLC. Mayor Welsh informed Council that the State advised the Borough additional documentation was needed so the Resolution could not be approved at this time.**

Motion to table Resolution No. 109-2016 was made by Councilman Murtaugh and seconded by Councilwoman Moan. *The motion was unanimously approved by voice vote.*

- ❖ **RESOLUTION NO. 110-2016 ~ AUTHORIZING SUBMISSION AND AUTHORIZATION TO SIGN A STRATEGIC PLAN FOR THE GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE FOR THE FISCAL GRANT CYCLE YEAR JULY 1, 2017 THROUGH JUNE 30, 2018**

A motion to approve Resolution No. 110-2016 was made by Councilman Murtaugh and seconded by Councilman Mailley. *The motion was unanimously approved by roll call vote.*

- ❖ **RESOLUTION NO. 111-2016 ~ AMENDING RESOLUTION NO. 89-2016 TO ENTER INTO AN URBAN COUNTY COOPERATION AGREEMENT WITH THE COUNTY OF GLOUCESTER FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT ENTITLEMENT AND HOME INVESTMENT PARTNERSHIP PROGRAM FUNDS**

Administrator Bittner advised the County made a mistake in the previous Resolution distributed to all Municipalities and this Resolution corrects that mistake.

A motion to approve Resolution No. 111-2016 was made by Councilwoman Moan and seconded by Council President Ledrich. *The motion was unanimously approved by roll call vote.*

**NEW BUSINESS:** (Continued)

- ❖ **RESOLUTION NO. 112-2016 ~ AUTHORIZING THE PLACEMENT OF PROPERTY MAINTENANCE LIENS** (*List attached to agenda*)

A motion to approve Resolution No. 112-2016 was made by Council President Ledrich and seconded by Councilman Mailley. *The motion was unanimously approved by roll call vote.*

- ❖ **RESOLUTION NO. 113-2016 ~ AUTHORIZING A REFUND TO SOLARCITY IN THE AMOUNT OF \$293.00 FOR A CANCELLED CONSTRUCTION PERMIT #2016-0046**

A motion to approve Resolution No. 113-2016 was made by Councilman Murtaugh and seconded by Councilman Mailley. *The motion was unanimously approved by roll call vote.*

- ❖ **CY 2016/SFY 2017 BEST PRACTICES INVENTORY.** Best Practices Worksheet was discussed by Administrator Bittner and the Governing Body.

- ❖ **DISCUSSION of Lease of Public Lands for Block 18/Lot 13 for Babalouie Enterprises, LLC a/k/a Tower Tavern.** Administrator Bittner advised the parking lot and driveway are Borough property and the former Tax Assessor advised the Borough the lease had to be based upon the taxable value of the property. Administrator Bittner and Solicitor Scaffidi will review the issue and make a recommendation at the November 14, 2016 Council Meeting.

- ❖ **HALLOWEEN curfew** was discussed with Chief Whinna recommending an 8 p.m. curfew starting Thursday, October 27 through Tuesday, November 1 with Halloween Trick or Treat hours from 4 to 8 p.m.

A motion to accept the Halloween curfew, suggested by Chief Whinna, was made by Councilman Murtaugh and seconded by Councilman Sims. *The motion was unanimously approved by voice vote.*

- ❖ **RESULTS OF A PUBLIC AUCTION of Police Vehicles** held on Thursday, September 22, 2016 at the 114 Crown Point Road municipal parking lot at 12:00 p.m. The following vehicles were sold:

2002 Ford Crown Victoria  
Mileage - 143,465  
VIN#2FAFP71W02X112745  
Minimum Bid: \$500.00  
SOLD to Howard Shomo for \$500.00

2008 Ford Crown Victoria  
Mileage - 115,432  
VIN#2FAFP71V48X104437  
Minimum Bid: \$500.00  
SOLD to Howard Shomo for \$600.00

**MONEY COLLECTED BY MUNICIPAL CLERK FOR THE MONTH OF SEPTEMBER**

Police	\$68.08
Rent	\$1,825.00
Notary	\$5.00
Death Certificates	\$130.00
Marriage Licenses	\$56.00
Certified Copies-Marriage Licenses	\$10.00
<b>TOTAL</b>	<b>\$2,094.08</b>

**BILLS & VOUCHERS:**

The Clerk advised that the list of bills was posted in hallway.

A motion to dispense with reading of the bills was made by Councilman Sims and seconded by Councilman Murtaugh. *The motion was unanimously approved by voice vote.*

A motion to pay all bills and vouchers that were in order, was made by Council President Ledrich and seconded by Councilman Sims. *The motion was unanimously approved by roll call vote with Councilwoman Moan abstaining from check number 25180.*

**COMMUNICATIONS:**

1. State of New Jersey, Department of the Treasury, Certification of the 2016 Average Ratios; 2016 Abstract of Ratables from Gloucester County Board of Taxation; Certification of the Table of Equalized Valuations.
2. Notice regarding Freshwater Wetlands Application submitted by Deptford Township for Culvert Crossing of Marion Avenue between Edgewood & Clearbrook Avenues.

**PUBLIC PORTION:**

- ❖ James Radler, 228 West Olive Street, expressed his concerns about the Fire District and speeding on W. Olive Street.
- ❖ Joyce Lovell, 328 Summit Avenue commented on vehicles parking around the pond and theft of tables from the Lions Club Yard Sale.

**COMMENTS FROM MAYOR/COUNCIL/DEPARTMENT HEADS:**

- ❖ Chief Whinna provided information on parking and road closures for the Fall Festival scheduled for Saturday, October 15, 2016.
- ❖ Councilman Sims asked Administrator Bittner for an update on the PSE&G Olive Street project. Administrative Bittner advised the project was scheduled to be completed in one month but currently was running over and that project completion may take 1½ months. Discussion took place regarding the project.

COMMENTS FROM MAYOR/COUNCIL/DEPARTMENT HEADS: (Continued)

- ❖ Councilman Murtaugh continued the Olive Street project discussion by asking if someone could talk with the contractor about cleaning up the mud that's being tracked onto Broadway.

Councilman Murtaugh also asked about the status of the clean-up of the Little League building. Administrator Bittner advised he gave the contractor the okay to start the refurbishing. Councilman Murtaugh also confirmed the Borough's first Shredding Event was taking place on Saturday, October 15 and would be held at the Little League complex from 9 am to noon. The second event was scheduled for November 12 and would also be held at the Little League Complex from 9 am to noon.

- ❖ Mayor Welsh commented a letter was sent to all residents about the Borough's support of the sale of the Water Utility and stated he did not receive one phone call or email from a resident with any questions.
- ❖ Mayor Welsh informed meeting attendees about the upcoming Town Hall meeting scheduled for October 19, 2016 that will be hosted by Aqua to discuss the potential sale of the Water Utilities. Mayor Welsh also confirmed a final meeting to discuss the possible sale of the Water Utility will be held on Monday, October 24, 2016 at Council Chambers.

The meeting was opened back to the Public.

- ❖ James Radler asked what happens to senior rates after the five year freeze ends and Mayor Welsh advised the Board of Public Utilities (BPU) has to approve all rate increases.
- ❖ Municipal Clerk Helder read Resolution No. 114-2016 ~ AUTHORIZING AN EXECUTIVE SESSION TO DISCUSS SALARIES

A motion to approve Resolution No. 114-2016 was made by Councilman Murtaugh and seconded by Councilman Mailley. *The motion was unanimously approved by voice vote.*

---

*Time In: 7:54 p.m.      Time Out: 8:56 p.m.*

---

When Council returned from the Executive Session, Mayor Welsh noted that Mr. Sims excused himself from the Executive Session and was not present at the time Council returned to the Public session.

Motion to authorize Solicitor Scaffidi to create a Lease Agreement, per the terms discussed, with the Rolling Badges for use of the old Flotilla building (929 Edgewater Avenue) was made by Councilman Murtaugh and seconded by Councilman Mailley. *The motion was unanimously approved by roll call vote.*

**A motion to adjourn the meeting was made by Councilman Murtaugh and seconded by Councilwoman Moan. *The motion was unanimously approved by voice vote.***

*The meeting adjourned at 8:57 p.m.*

*Respectively Submitted,*

*Christine A. Helder  
CMC/Municipal Clerk*

**November 14, 2016, next regularly scheduled Council Meeting**

**PROPERTY MAINTENANCE LIENS**

<b><u>Block/Lot</u></b>	<b><u>Address</u></b>	<b><u>Amount</u></b>
6/20	533 Highland Avenue	\$168.98
9/2	440 Highland Avenue	\$168.98
36/9	123 Maple Avenue	\$168.98
45/1	714 Gateway Boulevard	\$168.98
47/44	400 Broadway	\$126.99
48/6	20-22 Pine Street	\$148.98
48/16	224-226 Broadway	\$126.99
57/10	237 Delsea Drive	\$188.98
57/22	201 Delsea Drive	\$168.98
59/16	235 Edgewater Avenue	\$148.98
67/4	116 Hunter Avenue	\$157.99
68/8	101 Stanley Avenue	\$189.78
70/2	500 Almonesson	\$168.98
72/2	234 W. Olive Street	\$148.98
73/7	1010 Broadway	\$187.99
79/11	152 Cedar Avenue	\$228.98
80/12	13 East Olive Street	\$146.99
81/16	160 Locust Avenue	\$168.98
82/3.01	36 E. Olive Street	\$188.98
92/12	17 Harvard Avenue	\$146.99
95/20	33 Lehigh Avenue	\$168.98