

# MINUTES OF THE WESTVILLE ENVIRONMENTAL COMMISSION

JUNE 1, 2016

The meeting was called to order by Chairperson Lovell at 7:14 p.m.

The "Open Public Meetings Act" notice was read and the Pledge of Allegiance was recited.

Roll call was answered by Chairperson Lovell and Commissioners Adams, Callaghan and Horn and 1<sup>st</sup> Alternate Sills. Commissioners Bittner and Domico were absent.

## MINUTES OF THE PREVIOUS MEETING

The minutes of May's meeting were previously e-mailed to the Commissioners. Chair Lovell made two corrections: the municipal budget should read \$1,000.00, and the line item of free mulch from Pitman was added to Budget on page 2. The minutes as corrected were approved on a motion by Commissioner Callaghan, seconded by Commissioner Adams.

## TREASURER'S REPORT

Chair Lovell reported that the Commission has a total 2016 Budget of \$1,000.00 and a Grant Budget of \$634.94. The Clean Communities check for \$500.00 was received but is not officially part of the budget yet. A voucher for \$172.51 for materials for the 2<sup>nd</sup> turtle deck was submitted for payment.

CORRESPONDING SECRETARY'S REPORT - Commissioner Callaghan sent a thank you note to ShopRite for the materials they supplied for the Stream Monitoring Workshop held on May 21.

ANNUAL REPORT - Commissioner Horn is working on the 2014 and 2015 reports.

DEP Hazardous Discharge Notices - none were received.

## OLD BUSINESS:

**Stream Monitoring Workshop** was held on Saturday May 21 from 10AM to 1PM with Watershed Ambassador Alissa Ambacher. 8 participants met in the Community Center for a power point presentation on biological stream monitoring and how to identify freshwater Macroinvertebrates. The group then proceeded to the stream at Boundary Lane at the playground area and collected and identified the Macros.

**Bat House Project** - Commissioner Horn said she would go to the Bat Conservation web site for plans and drawings for bat houses and then obtain prices from Lowes.

**2<sup>nd</sup> Turtle Deck in Pond** - The Commission purchased materials totaling \$172.51 and Public Works constructed a second turtle deck for the pond. It will be installed in the coming week.

**Possible Sale of Water & Sewer Departments** - Chair Lovell reported that a special Council meeting was held on May 23 authorizing the bidding for the sale of the water, sewer and lab departments.

### **Proposed 2016 Budget**

ANJEC membership	\$360 (paid)
Bat House Project	cost t/b/d
Bird Quest Sponsor	\$100 (paid)
Interpretive signs for park	cost t/b/d
South Jersey Land & Water Trust membership	\$100 (paid)
Stone screening for garden path	\$ 54
Plants for gardens	\$100
Stream Monitoring Workshop refreshments	donated from ShopRite
2 <sup>nd</sup> turtle deck	\$172.51
Mulch for gardens	free from Pitman

### **NEW BUSINESS**

None

### **EVENT CALENDAR**

**Lion's Club Yard Sale** – May 14<sup>th</sup> – Commissioners Callaghan, Lovell and Sills set up a table and offered information on bats, conservation, gave out children's activity books and had a kids' activity of planting squash and cucumber seeds in cups to take home with them. 55 kids planted seeds.

**CAPITAL PROJECTS** – none at this time

### **COMMITTEE REPORTS**

**Grants** – Commissioner Horn - no report

**Membership** – Alternate Sills - no report

**Water Quality** - Commissioner Adams – no report

**Infrastructure / Site Plan** – Commissioner Bittner - no report

**Air Quality** – Chair Lovell - no report

**PR / Materials Procurement** - Commissioner Callaghan – no report

**Info Tech / Blog** – K. Baker – no report

**Community Advisory Panel** – Commissioners Adams stated that the June 22 meeting will be a Rowan “dig” update.

**Education / Community Outreach** – no report

**TRAINING** – no report

**PUBLIC AWARENESS & EDUCATIONAL PROJECTS** – Commissioners will bring ideas to the next meeting.

**COMMUNICATIONS** – no report

**COMMENTS BY COMMISSIONERS** - none

**NEXT MEETING – September 7, 2016**

With no other business to discuss, the meeting was adjourned at 8:02 PM on a motion by Commissioner Horn, seconded by Alternate Sills.

Submitted by: Ginger Horn  
Recording Secretary  
September 4, 2016