

## **MINUTES OF THE WESTVILLE ENVIRONMENTAL COMMISSION**

**WEDNESDAY, JANUARY 6, 2016**

The meeting was called to order by Chairperson Lovell at 7:04 p.m.

The "Open Public Meetings Act" notice was read.

Roll call was answered by Chairperson Lovell and Commissioners Adams, Callaghan and Horn. Commissioners Bittner and Domico were absent.

Earlier in the day, Commissioners Adams and Lovell were sworn in for a 3 year term; Alternate Sills was sworn in for a 2 year term.

### **MINUTES OF THE PREVIOUS MEETING**

The minutes of December's meeting were previously e-mailed to the Commissioners. The minutes were approved on a motion by Commissioner Callaghan, seconded by Commissioner Adams.

### **TREASURER'S REPORT**

Chair Lovell reported that the Commission has a total 2015 Budget of \$2,094.94 (\$1,000.00 in our Municipal Budget; \$1094.94 on our Grants Budget).

**CORRESPONDING SECRETARY'S REPORT** - Commissioner Callaghan forwarded the Commission's 2016 meeting schedule to the South Jersey Times and the Courier Post. She will also forward it to the Boro for inclusion on the web site.

**ANNUAL REPORT** - Commissioner Horn is working on the 2014 report and the Commissioners agreed to submit it and the 2015 report at the beginning of 2016.

**DEP Hazardous Discharge Notices** - none were received.

**REORGANIZATION** - On a motion by Commissioner Horn, seconded by Commissioner Adams, Commissioner Callaghan was appointed Corresponding Secretary and Commissioner Horn was appointed Recording Secretary. Commissioner Adams will begin training for the Corresponding Secretary position.

### **OLD BUSINESS:**

**Water Quality Testing at Thomas West Pond** - Saturday May 21 will be the date for the Stream Assessment Workshop held with the Regional Watershed Ambassador Alissa Ambacher. Commissioner Horn will schedule the use of the Community Center for that day.

**EVENT CALENDAR** - no upcoming events

**CAPITAL PROJECTS** - none at this time

**COMMITTEE REPORTS**

**Grants** – Commissioner Horn - no report

**Membership** – Alternate Sills – Chair Lovell will try to recruit Westville students through the local colleges.

**Water Quality** - Commissioner Adams – no report

**Infrastructure / Site Plan** – Commissioner Bittner - no report

**Air Quality** – Chair Lovell - no report

**PR / Materials Procurement** - Commissioner Callaghan - no report

**Info Tech / Blog** – K. Baker – no report

**Community Advisory Panel** - no report

**Education / Community Outreach** – no report

**TRAINING** – no report

**NEW BUSINESS** –

none

**PUBLIC AWARENESS & EDUCATIONAL PROJECTS** – Commissioners will bring ideas to the next meeting.

**COMMUNICATIONS**

none

**COMMENTS BY COMMISSIONERS**

none

**NEXT MEETING** - February 3, 2016

With no other business to discuss, the meeting was adjourned at 8:10 PM on a motion by Commissioner Horn, seconded by Commissioner Callaghan.

Submitted by: Ginger Horn

Recording Secretary

February 1, 2016